



**CITY OF FAIRFIELD
CITY COUNCIL MEETING**

**OCTOBER 6, 2025
12:00 PM**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A **SPECIAL CALLED MEETING AT 12:00PM ON MONDAY, OCTOBER 6, 2025** AT THE FAIRFIELD MUNICIPAL BUILDING LOCATED AT 527 EAST COMMERCE STREET, FAIRFIELD, TEXAS.

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY- SECTION 551.0 71, REAL PROPERTY DELIBERATION - SECTION 551 .0 72, DELIBERATION ON GIFTS - SECTION 551 .073, PERSONNEL MATTERS- SECTION 551 .074, DISCUSSION OF SECURITY MEASURES- SECTION 551.076 AND ECONOMIC DEVELOPMENT - SECTION 551.087.

H.B.NO.2840-Section 551.001(3)(b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

1. CALL TO ORDER; PRAYER AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE AND ADOPT RESOLUTION DESIGNATING A DISASTER RECOVERY MANAGEMENT SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA) /HAZARD MITIGATION ASSISTANCE (HMA) FUNDING ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT AND/OR TEXAS WATER DEVELOPMENT BOARD.

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE AND SELECT ENGINEERING/ARCHITECTURAL SERVICE PROVIDER(S) TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA)/HAZARD MITIGATION ASSISTANCE (HMA) FUNDING ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT AND/OR TEXAS WATER DEVELOPMENT BOARD,
5. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY WEDNESDAY AT 4:30 P.M. ON THE BULLETIN BOARD AT CITY HALL, 527 EAST COMMERCE STREET, FAIRFIELD, TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST THREE BUSINESS DAYS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.



Misty Richardson, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT {48} HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT {903}389-2633 FOR FURTHER INFORMATION

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA ITEM: 3.

AGENDA SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE AND ADOPT RESOLUTION DESIGNATING A DISASTER RECOVERY MANAGEMENT SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA) /HAZARD MITIGATION ASSISTANCE (HMA) FUNDING ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT AND/OR TEXAS WATER DEVELOPMENT BOARD.

PREPARED BY:

DATE SUBMITTED: October 1, 2025

EXHIBITS: 1. FEMA PA HMA Hiring Resolution OCTOBER 6TH 2025

BUDGETARY IMPACT:

SUMMARY:

RECOMMENDED ACTION:

CITY OF FAIRFIELD, TEXAS

RESOLUTION NO. 2025-10-06

A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA)/HAZARD MITIGATION ASSISTANCE (HMA) PROGRAM(S) FUNDED THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND/OR TEXAS WATER DEVELOPMENT BOARD (TWDB).

WHEREAS, participation in FEMA PA/HMA program(s) requires implementation by professionals experienced in the administration of federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for management services has been completed in accordance with the federal requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

Section 1.	That GrantWorks is selected to provide application and project-related disaster recovery management services for FEMA PA/HMA program(s).
Section 2.	That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON THE 6TH DAY OF OCTOBER, 2025.

THE CITY OF FAIRFIELD, TEXAS

Robert S. Nichols, Mayor

ATTEST:

Misty Richardson, TRMC
City Secretary

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA ITEM: 4.

AGENDA SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE AND SELECT ENGINEERING/ARCHITECTURAL SERVICE PROVIDER(S) TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA)/HAZARD MITIGATION ASSISTANCE (HMA) FUNDING ADMINISTERED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT AND/OR TEXAS WATER DEVELOPMENT BOARD,

PREPARED BY:

DATE SUBMITTED: October 1, 2025

EXHIBITS: 1. FEMA PA HMA RFQ Hiring Resoution ENGINEERING

BUDGETARY IMPACT:

SUMMARY:

RECOMMENDED ACTION:

**CITY OF FAIRFIELD, TEXAS
RESOLUTION NO. 2025-10-6 ENGINEERING**

A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PUBLIC ASSISTANCE (PA)/HAZARD MITIGATION ASSISTANCE (HMA) PROGRAM(S) FUNDED THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY, TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND/OR TEXAS WATER DEVELOPMENT BOARD (TWDB).

WHEREAS, participation in FEMA PA/HMA program(s) requires implementation by professionals experienced in the administration of federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for Engineering/Architectural services has been completed in accordance with the federal requirements;

WHEREAS, the Statement of Qualifications received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources.

NOW, THEREFORE, BE IT RESOLVED:

Section 1.	That Hayter Engineering is selected to provide application and project-related Engineering/Architectural services for FEMA PA/HMA program(s).
Section 2.	That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON THE 6TH DAY OF OCTOBER 2025.

THE CITY OF FAIRFIELD, TEXAS

Robert S. Nichols, Mayor

ATTEST:

Misty Richardson, TRMC
City Secretary