



**CITY OF FAIRFIELD
CITY COUNCIL MEETING**

**JANUARY 9, 2024
5:30 PM**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A **REGULARLY CALLED MEETING AT 5:30P. M. ON TUESDAY, JANUARY 9, 2024** AT THE FAIRFIELD MUNICIPAL BUILDING AT 527 EAST COMMERCE STREET, FAIRFIELD, TEXAS 75840.

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY- SECTION 551.0 71, REAL PROPERTY DELIBERATION - SECTION 551 .0 72, DELIBERATION ON GIFTS - SECTION 551 .073, PERSONNEL MATTERS- SECTION 551 .074, DISCUSSION OF SECURITY MEASURES- SECTION 551.076 AND ECONOMIC DEVELOPMENT - SECTION 551.087.

H.B.NO.2840-Section 551.001(3)(b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

1. CALL TO ORDER; PRAYER AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM DECEMBER 18, 2023, COUNCIL MEETING.
4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF DECEMBER 31, 2023.
5. MAYOR AND DEPARTMENT HEAD REPORTS
6. DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENT TO FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION BY-LAWS.

7. DISCUSSION AND POSSIBLE ACTION REGARDING AMENMENTS TO THE FORMATION ARTICLES DOCUMENT OF THE FAIRFIELD AREA EDC.
8. DISCUSSION AND POSSIBLE ACTION REGARDING AMENDMENTS TO THE FAIRFIELD AREA EDC BY-LAWS
9. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY FRIDAY, JANUARY 5, 2024 AT 5:30 P.M. ON THE BULLETIN BOARD AT CITY HALL, 527 EAST COMMERCE STREET, FAIRFIELD, TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.



Misty Richardson, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903)389-2633 FOR FURTHER INFORMATION



CITY OF FAIRFIELD CITY COUNCIL MEETING

DECEMBER 18, 2023
5:30 PM

MINUTES

Date: December 18, 2023

Time: 5:30 PM

Adjourn: 06:42 PM

Council Present: Council Member James Tyus, Council Member Arland Thill, Council Member Bobby Nichols, Councilman Roger Keeton, Council Member Angela Oglesbee

1. CALL TO ORDER; PRAYER AND PLEDGE

Mayor Kenny Hughes called meeting to order at 5:30p.m. A quorum was declared present. Bobby Nichols led the invocation. James Tyus led the pledge to the American flag. Angela Oglesbee led the pledge to the Texas flag.

2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.

None at this time.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM NOVEMBER 9, 2023 AND NOVEMBER 14, 2023 COUNCIL MEETING.

Council Member Nichols MOVED to Approve MINUTES FROM NOVEMBER 9, 2023 AND NOVEMBER 14, 2023 COUNCIL MEETING.; Council Member Oglesbee SECONDED.

ACTION: Motion to approve MINUTES FROM NOVEMBER 9, 2023 AND NOVEMBER 14, 2023 COUNCIL MEETING. by Bobby Nichols second by Angela Oglesbee;

Motion passed with a 4:0

AYES: James Tyus, Arland Thill, Bobby Nichols, Angela Oglesbee

NOES: None

ABSTAIN: None

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF NOVEMBER 30. 2023

Council Member Thill APPROVE BILL REGISTER AS OF NOVEMBER 30. 2023; Council Member Nichols SECONDED.

ACTION: Motion to approve BILL REGISTER AS OF NOVEMBER 30. 2023 by Arland Thill second by Bobby Nichols;
Motion passed with a 4:0

AYES: James Tyus, Arland Thill, Bobby Nichols, Angela Oglesbee

NOES: None

ABSTAIN: None

5. MAYOR AND DEPARTMENT HEAD REPORTS

Accepted as presented

6. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-18-12 A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR BULLET-RESISTANT SHEILD GRANT FROM THE OFFICE OF THE GOVERNOR.

Councilman Keeton MOVED TO APPROVE RESOLUTION 2023-18-12 A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR BULLET-RESISTANT SHEILD GRANT FROM THE OFFICE OF THE GOVERNOR.; Council Member Nichols SECONDED.

ACTION: Motion to approve RESOLUTION 2023-18-12 A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR BULLET-RESISTANT SHEILD GRANT FROM THE OFFICE OF THE GOVERNOR. by Roger Keeton second by Bobby Nichols;
Motion with a 5:0

AYES: James Tyus, Arland Thill, Bobby Nichols, Angela Oglesbee, Roger Keeton

NOES: None

ABSTAIN: None

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2023-18-12 PRIVATE EYE II A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS , AUTHORIZING THE MAYOR TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH LEASING 2, INC TO FINANCE THE PURCHASE OF A PRIVATE EYE II MAINLINE SYSTEM FORM PATTERSON EQUIPMENT COMPANY.

Council Member Thill MOVED to Approve RESOLUTION 2023-18-12 PRIVATE EYE II A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS , AUTHORIZING THE MAYOR TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH LEASING 2, INC TO FINANCE THE PURCHASE OF A

PRIVATE EYE II MAINLINE SYSTEM FORM PATTERSON EQUIPMENT COMPANY.; Council Member Oglesbee SECONDED.

ACTION: Motion to approve RESOLUTION 2023-18-12 PRIVATE EYE II A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS , AUTHORIZING THE MAYOR TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH LEASING 2, INC TO FINANCE THE PURCHASE OF A PRIVATE EYE II MAINLINE SYSTEM FORM PATTERSON EQUIPMENT COMPANY. by Arland Thill second by Angela Oglesbee;

Motion passed with a 5:0

AYES: James Tyus, Arland Thill, Bobby Nichols, Angela Oglesbee, Roger Keeton

NOES: None

ABSTAIN: None

8. EXECUTIVE SESSION:

1. CONSULTATION WITH ATTORNEY - SECTION 551.071
2. PERSONNEL MATTERS - SECTION 551.074

DELIBERATION THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE:

- CITY ADMINISTRATOR

Mayor Kenny Hughes adjourn meeting into executive session at 5:45p.m.

9. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION

Mayor Kenny Hughes reconvened to regular session- 6:41p.m.

Council Member Tyus MOVED to reopen the City Administrator position, to leave it open until filled, and to consider applications received by February 1, 2024; Council Member Nichols SECONDED.

ACTION: Motion move to reopen the City Administrator position, to leave it open until filled and consider applications received by February 1, 2024 by James Tyus second by Bobby Nichols;

Motion passed with a 4:1

AYES: James Tyus, Bobby Nichols, Angela Oglesbee, Roger Keeton

NOES: Arland Thill

- ABSTAIN:** None
10. ADJOURN
- 6:42p.m.

Mayor, Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	OTHER INSURANCE	169.18
			OTHER INSURANCE	169.18
			OTHER INSURANCE	169.18
			OTHER INSURANCE	127.68
			OTHER INSURANCE	127.68
			OTHER INSURANCE	127.68
		CURATIVE	MED DEPENDENT CHILD	173.67
			MED DEPENDENT CHILD	173.67
			MED DEPENDENT CHILD	173.67
			DEPENDENT FAMILY MEDICAL	980.26
			DEPENDENT FAMILY MEDICAL	980.26
			DEPENDENT FAMILY MEDICAL	980.26
			DEPENDENT SPOUSE MEDICAL	94.14
			DEPENDENT SPOUSE MEDICAL	94.14
			DEPENDENT SPOUSE MEDICAL	94.14
			DEPENDENT DENTAL	12.50
		GUARDIAN	DEPENDENT DENTAL	12.50
			DEPENDENT DENTAL	12.50
			VISION - DEPENDENT	44.71
			VISION - DEPENDENT	44.71
			VISION - DEPENDENT	44.71
			VISION - EMPLOYEE	50.96
			VISION - EMPLOYEE	50.96
			VISION - EMPLOYEE	50.96
		MEDICAL AIR SERVICE ASSOCIATION	HELCO AMB	123.50
			HELCO AMB	123.50
			HELCO AMB	123.50
		TEXAS REPUBLIC	LIFE INSURANCE	239.44
			LIFE INSURANCE	239.44
			LIFE INSURANCE	239.44
		FAIRFIELD AMBULANCE SERVICE INC. (EMS)	12.2023 PREMIUMS	193.50
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	3,411.34
			FED WITHHOLDING TAX DEPOSIT	3,087.78
			FED WITHHOLDING TAX DEPOSIT	3,504.09
			FICA PAYROLL TAX DEPOSIT	2,627.15
			FICA PAYROLL TAX DEPOSIT	2,495.79
			FICA PAYROLL TAX DEPOSIT	2,648.83
			MEDICARE TAX DEPOSIT	614.42
			MEDICARE TAX DEPOSIT	583.70
			MEDICARE TAX DEPOSIT	619.50
		HARTFORD LIFE INSURANCE COMPANY	457 RETIREMENT PLAN	20.00
			457 RETIREMENT PLAN	20.00
			457 RETIREMENT PLAN	20.00
		TMRS	TMRS-PAYROLL	3,044.34
			TMRS-PAYROLL	2,896.03
			TMRS-PAYROLL	3,086.21
		AIR EVAC	12.2023 PREMIUMS	238.50
		TX CHILD SUPPORT SDU	0	145.38
				145.38
				<u>145.38</u>
			TOTAL:	35,595.44
ADMINISTRATIVE	GENERAL FUND	CIVICPLUS	CIVIC CLERK ANNUAL	4,167.45
			FINAL 425 W COMMERCE	202.72
		VYVE	527 E COMMERCE	677.49
		JESSE FUENTES JANITORIAL SERVICE	12.23 JANITORIAL SERVICE	1,200.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CURATIVE	MED DEPENDENT CHILD	81.05
			MED DEPENDENT CHILD	81.05
			MED DEPENDENT CHILD	81.05
			DEPENDENT FAMILY MEDICAL	207.94
			DEPENDENT FAMILY MEDICAL	207.94
			DEPENDENT FAMILY MEDICAL	207.94
			HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
		GUARDIAN	DEPENDENT DENTAL	3.26
			DEPENDENT DENTAL	3.26
			DEPENDENT DENTAL	3.26
			EMPLOYEE DENTAL ONLY	4.64
			EMPLOYEE DENTAL ONLY	4.64
			EMPLOYEE DENTAL ONLY	4.64
			HEALTH/LIFE INSURANCE-EMPL	5.86
			HEALTH/LIFE INSURANCE-EMPL	5.86
			HEALTH/LIFE INSURANCE-EMPL	5.86
		CARL'S PROPERTY MANAGEMENT	PROPERTY CLEAN UP PARCEL 1	3,350.00
		THOMAS LEWIS	713 CLARK ST MOWING	700.00
			112 N BATEMAN RD CLEANING	1,100.00
		FLATT STATIONERS, INC.	OFFICE SUPPLIES	23.93
			OFFICE SUPPLIES	45.99
			2024 DESK CALENDARS	26.25
		FREESTONE COUNTY TIMES	RECYCLE AD	35.00
		J & H ELECTRIC	CH CHRISTMAS TREE, MCC ROO	150.00
		ACE HARDWARE & LUMBER COMPANY	CHRISTMAS TREE PLUG CITY H	29.09
		CREATIONS	FLOWERS FOR RIVER OF LIFE	200.00
		WELLS FARGO BANK	COFFEE	17.76
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	137.61
		ABC CLIMATE CONTROL STORAGE	UNITS 523,504,519 AND 510	730.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	133.88
			FICA PAYROLL TAX DEPOSIT	133.88
			FICA PAYROLL TAX DEPOSIT	133.88
			MEDICARE TAX DEPOSIT	31.31
			MEDICARE TAX DEPOSIT	31.31
			MEDICARE TAX DEPOSIT	31.31
		TMRS	TMRS-PAYROLL	168.32
			TMRS-PAYROLL	168.32
			TMRS-PAYROLL	168.32
		TXU ENERGY	11.23 USAGE	460.18
			11.23 USAGE	70.85
		DAN RALSTON, RTA FREESTONE COUNTY TAX	527 E COMMERCE	4,834.66
		ABC STORAGE	UNITS 149,148 AND 150	186.66
		DATAMAX	RELOCATE COPIER	250.00
			COPIER LEASE ADMIN	215.46
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>6,898.44</u>
			TOTAL:	28,608.50
AMBULANCE/EMS	GENERAL FUND	FAIRFIELD AMBULANCE SERVICE INC. (EMS)	12.2023	<u>12,500.00</u>
			TOTAL:	12,500.00
CONFERENCE/CIVIC CENTE	GENERAL FUND	ACE HARDWARE & LUMBER COMPANY	DOOR ON CONF. CENTER	<u>30.98</u>
			TOTAL:	30.98
FIRE DEPARTMENT	GENERAL FUND	ATMOS ENERGY	221 S KEECHI	115.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TXU ENERGY	11.23 USAGE	363.96
			TOTAL:	479.25
JUDICIAL	GENERAL FUND	FAIRFIELD MUNICIPAL SECURITY FUND	12.2023 COURT SECURITY	53.06
		McCREARY, VESELKA, BRAGG, & ALLEN	12.23 COLLECTION FEE	85.50
		CURATIVE	HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
		GUARDIAN	EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
		FAIRFIELD MUNICIPAL COURT TECH FUND	12.2023 COURT TECH	53.91
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	181.93
			FICA PAYROLL TAX DEPOSIT	181.93
			FICA PAYROLL TAX DEPOSIT	181.93
			MEDICARE TAX DEPOSIT	42.55
			MEDICARE TAX DEPOSIT	42.55
			MEDICARE TAX DEPOSIT	42.55
		TMRS	TMRS-PAYROLL	221.73
			TMRS-PAYROLL	221.73
			TMRS-PAYROLL	221.73
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	9,087.12
			TOTAL:	12,661.46
LIBRARY	GENERAL FUND	FAIRFIELD LIBRARY ASSOCIA	12.2023 LIBRARY CONTRACT	1,666.67
			TOTAL:	1,666.67
PARKS & RECREATION	GENERAL FUND	VYVE	PARKS BARN	104.99
		CURATIVE	HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
		GUARDIAN	EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
		HILLTOP WELDING	CONCRETE AND LABOR SLAB PA	16,125.00
			MATERIAL FOR BARN	16,507.37
		CAPPS TRUE VALUE HARDWARE	AIR COMPRESSOR	37.79
			FIX PARK FENCE	31.59
		DEALERS ELECTRICAL SUPPLY	RODEO ARENA	1,582.70
			RODEO ARENA REPAIRS	59.80
			RODEO POWER	212.94
		J & H ELECTRIC	CH CHRISTMAS TREE, MCC ROO	225.00
			PARK AIR COMPRESSOR	600.00
		ACE HARDWARE & LUMBER COMPANY	TO BUILD SHELVES IN NEW SH	371.47
			PAINT, SHOP SUPPLIES	131.13
			AIR COMPRESSOR PARTS	66.40
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	143.04
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	45.87
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	237.84
			FICA PAYROLL TAX DEPOSIT	254.47

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA PAYROLL TAX DEPOSIT	256.44
			MEDICARE TAX DEPOSIT	55.63
			MEDICARE TAX DEPOSIT	59.52
			MEDICARE TAX DEPOSIT	59.97
		RED HAT RENTALS	2 STROKE OIL PARKS	37.80
			TRENCHER RENTAL	914.26
		AB ERWIN WELDING	DUMP TRAILER REPAIR	422.09
		TMRS	TMRS-PAYROLL	280.80
			TMRS-PAYROLL	300.43
			TMRS-PAYROLL	302.77
		TXU ENERGY	11.23 USAGE	2,750.08
			11.23 USAGE	11.95
		M & W WASTE MANAGEMENT LLC	RR BASKETBALL COURT	400.00
		ROGER A. REEVES	SAFETY GLASSES REIMBURSEME	128.06
		O'REILLY AUTO PARTS	TO CLEAN TRUCKS	42.76
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>12,076.56</u>
			TOTAL:	56,879.76
POLICE DEPARTMENT	GENERAL FUND	VYVE	527 E COMMERCE	677.49
		CURATIVE	MED DEPENDENT CHILD	324.18
			MED DEPENDENT CHILD	324.18
			MED DEPENDENT CHILD	324.18
			DEPENDENT FAMILY MEDICAL	831.76
			DEPENDENT FAMILY MEDICAL	831.76
			DEPENDENT FAMILY MEDICAL	831.76
			DEPENDENT SPOUSE MEDICAL	219.67
			DEPENDENT SPOUSE MEDICAL	219.67
			DEPENDENT SPOUSE MEDICAL	219.67
			HEALTH/LIFE INSURANCE-EMPL	3,300.60
			HEALTH/LIFE INSURANCE-EMPL	3,300.60
			HEALTH/LIFE INSURANCE-EMPL	3,300.60
		GUARDIAN	DEPENDENT DENTAL	16.25
			DEPENDENT DENTAL	16.25
			DEPENDENT DENTAL	16.25
			EMPLOYEE DENTAL ONLY	46.30
			EMPLOYEE DENTAL ONLY	46.30
			EMPLOYEE DENTAL ONLY	46.30
			HEALTH/LIFE INSURANCE-EMPL	58.50
			HEALTH/LIFE INSURANCE-EMPL	58.50
			HEALTH/LIFE INSURANCE-EMPL	58.50
		FLATT STATIONERS, INC.	2024 DESK CALENDARS	15.75
		GT DISBRIBUTORS, INC.	AMMO	349.90
		I-45 SHELL TRUCK STOP	UNIT 10 FUEL	77.21
			UNIT 9 FUEL	39.19
			UNIT 14 FUEL	35.71
			UNIT 12 FUEL	52.68
			UNIT 9 FUEL	40.76
			UNIT 10 FUEL	86.62
			UNIT 14 FUEL	36.59
			UNIT 11 FUEL	57.40
			UNIT 13 FUEL	70.00
			UNIT 9 FUEL	40.07
			UNIT 14 FUEL	33.85
			UNIT 9 FUEL	40.21
			UNIT 14 FUEL	34.38
			UNIT 11 FUEL	86.01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UNIT 14 FUEL	40.28
			UNIT 11 FUEL	63.50
			UNIT 14 FUEL	36.62
			UNIT 10 FUEL	56.38
			UNIT 12 FUEL	49.40
			UNIT 9 FUEL	37.82
			UNIT 9 FUEL	40.37
			UNIT 10 FUEL	58.06
			UNIT 9 FUEL	34.38
			UNIT 14 FUEL	36.67
			UNIT 13 FUEL	71.75
			UNIT 9 FUEL	41.38
			UNIT 14 FUEL	31.02
			UNIT 12 FUEL	69.46
			UNIT 10 FUEL	66.93
			UNIT 14 FUEL	39.08
			UNIT 11 FUEL	84.00
			UNIT 12 FUEL	54.44
			UNIT 10 FUEL	73.33
			UNIT 12 FUEL	75.99
			UNIT 12 FUEL	65.01
			UNIT 12 FUEL	41.42
			UNIT 9 FUEL	46.05
			UNIT 11 FUEL	54.84
			UNIT 12 FUEL	57.28
			UNIT 14 FUEL	59.44
			UNIT 14 FUEL	53.54
			UNIT 9 FUEL	38.46
			UNIT 9 FUEL	83.85
			UNIT 9 FUEL	48.75
			UNIT 9 FUEL	40.87
		AT&T MOBILITY	PD IPADS AND CELL PHONES	5,129.66
			PD CELL PHONES AND IPADS	844.88
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	1,473.91
			FICA PAYROLL TAX DEPOSIT	1,325.92
			FICA PAYROLL TAX DEPOSIT	1,481.17
			MEDICARE TAX DEPOSIT	344.70
			MEDICARE TAX DEPOSIT	310.09
			MEDICARE TAX DEPOSIT	346.41
		CANON FINANCIAL SERVICES, INC.	12.2023 COPIER LEASE PD	93.60
		TMRS	TMRS-PAYROLL	1,760.17
			TMRS-PAYROLL	1,585.44
			TMRS-PAYROLL	1,786.91
		DATAMAX	PRINTING PD	43.27
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	71,523.40
			TOTAL:	105,865.50
STREETS AND DRAINAGE	GENERAL FUND	BAYLESS AUTO SUPPLY	GREASE GUN HOSE	39.58
		CURATIVE	DEPENDENT FAMILY MEDICAL	831.76
			DEPENDENT FAMILY MEDICAL	831.76
			DEPENDENT FAMILY MEDICAL	831.76
			HEALTH/LIFE INSURANCE-EMPL	1,320.24
			HEALTH/LIFE INSURANCE-EMPL	1,320.24
			HEALTH/LIFE INSURANCE-EMPL	1,320.24
		GUARDIAN	DEPENDENT DENTAL	6.50
			DEPENDENT DENTAL	6.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DEPENDENT DENTAL	6.50
			EMPLOYEE DENTAL ONLY	18.52
			EMPLOYEE DENTAL ONLY	18.52
			EMPLOYEE DENTAL ONLY	18.52
			HEALTH/LIFE INSURANCE-EMPL	23.40
			HEALTH/LIFE INSURANCE-EMPL	23.40
			HEALTH/LIFE INSURANCE-EMPL	23.40
		FREEDOM FORD	134 REPAIRS	1,045.75
		CAPPS TRUE VALUE HARDWARE	CORN FOR TRAP AT STONELEAF	8.75
		EDDIE'S AUTOBODY & TIRE	BACKHOE TIRE REPAIR	30.00
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	143.04
		LYLE OIL CO.	#134	176.28
			DUMP BACKHOE TIRE	194.89
			SUPER M BACKHOE TIRE PATCH	15.00
			BOOM TRACTOR TIRE	894.62
		PARKER AUTO SUPPLY	134 STREET	150.19
			VAN BATTERY	180.83
			HYDRAULIC HOSE	102.86
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	75.87
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	350.70
			FICA PAYROLL TAX DEPOSIT	350.70
			FICA PAYROLL TAX DEPOSIT	346.52
			MEDICARE TAX DEPOSIT	82.02
			MEDICARE TAX DEPOSIT	82.02
			MEDICARE TAX DEPOSIT	81.05
		ROBINSON TRADING POST	CAMERON MCVEY SHIRTS	98.85
			MINCHEW BOOTS/JEANS	278.85
		TMRS	TMRS-PAYROLL	442.83
			TMRS-PAYROLL	442.83
			TMRS-PAYROLL	437.89
		TXU ENERGY	11.23 USAGE	2,676.96
		RANDY MEASLES	REIMBURSEMENT FOR CHRISTMA	218.85
		DAPPER DESIGNS	CAM MCVEY EMBROIDERY	112.50
		JESS ADKINS, DVM	TREATMENTS	400.00
			ANIMAL CONTROL	2,000.00
			12.2023 TREATMENTS	1,000.00
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	18,081.30
			TOTAL:	37,142.79
FEDC	GENERAL FUND	CURATIVE	DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
			HEALTH/LIFE INSURANCE-EMPL	660.12
		GUARDIAN	DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			EMPLOYEE DENTAL ONLY	9.26
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
			HEALTH/LIFE INSURANCE-EMPL	11.70
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	248.90
			FICA PAYROLL TAX DEPOSIT	248.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA PAYROLL TAX DEPOSIT	248.90
			MEDICARE TAX DEPOSIT	58.21
			MEDICARE TAX DEPOSIT	58.21
			MEDICARE TAX DEPOSIT	58.21
		TMRS	TMRS-PAYROLL	309.68
			TMRS-PAYROLL	309.68
			TMRS-PAYROLL	309.68
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>12,691.77</u>
			TOTAL:	17,842.77
NON-DEPARTMENTAL	ENTERPRISE	AFLAC	OTHER INSURANCE	47.08
			OTHER INSURANCE	47.08
			OTHER INSURANCE	47.08
			OTHER INSURANCE	32.40
			OTHER INSURANCE	32.40
			OTHER INSURANCE	32.40
		TX CHILD SUPPORT SDU -		123.69
			0	123.69
				123.69
		CURATIVE	MED DEPENDENT CHILD	34.74
			MED DEPENDENT CHILD	34.74
			MED DEPENDENT CHILD	34.74
			DEPENDENT FAMILY MEDICAL	222.79
			DEPENDENT FAMILY MEDICAL	222.79
			DEPENDENT FAMILY MEDICAL	222.79
		GUARDIAN	DEPENDENT DENTAL	2.44
			DEPENDENT DENTAL	2.44
			DEPENDENT DENTAL	2.44
			VISION - DEPENDENT	9.79
			VISION - DEPENDENT	9.79
			VISION - DEPENDENT	9.79
			VISION - EMPLOYEE	29.40
			VISION - EMPLOYEE	29.40
			VISION - EMPLOYEE	29.40
		MEDICAL AIR SERVICE ASSOCIATION	HELCO AMB	38.50
			HELCO AMB	38.50
			HELCO AMB	38.50
		TEXAS REPUBLIC	LIFE INSURANCE	119.12
			LIFE INSURANCE	119.12
			LIFE INSURANCE	119.12
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSI	986.66
			FED WITHHOLDING TAX DEPOSI	925.19
			FED WITHHOLDING TAX DEPOSI	<u>1,016.19</u>
			FICA PAYROLL TAX DEPOSIT	908.62
			FICA PAYROLL TAX DEPOSIT	883.27
			FICA PAYROLL TAX DEPOSIT	930.99
			MEDICARE TAX DEPOSIT	212.49
			MEDICARE TAX DEPOSIT	206.56
			MEDICARE TAX DEPOSIT	217.73
		TMRS	TMRS-PAYROLL	1,055.69
			TMRS-PAYROLL	1,027.06
			TMRS-PAYROLL	<u>1,080.94</u>
			TOTAL:	11,431.24
SANITATION	ENTERPRISE	CURATIVE	HEALTH/LIFE INSURANCE-EMPL	165.03
			HEALTH/LIFE INSURANCE-EMPL	165.03

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GUARDIAN	HEALTH/LIFE INSURANCE-EMPL	165.03
			EMPLOYEE DENTAL ONLY	2.32
			EMPLOYEE DENTAL ONLY	2.31
			EMPLOYEE DENTAL ONLY	2.32
			HEALTH/LIFE INSURANCE-EMPL	2.93
			HEALTH/LIFE INSURANCE-EMPL	2.92
			HEALTH/LIFE INSURANCE-EMPL	2.93
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	41.06
			FICA PAYROLL TAX DEPOSIT	47.69
			FICA PAYROLL TAX DEPOSIT	41.06
			MEDICARE TAX DEPOSIT	9.60
			MEDICARE TAX DEPOSIT	11.15
			MEDICARE TAX DEPOSIT	9.60
		TMRS	TMRS-PAYROLL	48.48
			TMRS-PAYROLL	56.31
			TMRS-PAYROLL	48.48
		WASTE CONNECTIONS LONE STAR, INC	12.2023 RESIDENTIAL TOTERS	14,837.28
			12.2023 COMMERCIAL TOTERS	2,609.70
			300 LOVE ST CITY DUMP	433.26
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>2,093.68</u>
			TOTAL:	20,798.17
WATER OPERATIONS	ENTERPRISE	ATLAS UTILITY SUPPLY COMPANY	STOCK	5,100.00
		VYVE	300 LOVE STREET	104.66
			106 WALKER LANE	104.99
		CURATIVE	DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT SPOUSE MEDICAL	82.38
			DEPENDENT SPOUSE MEDICAL	82.38
			DEPENDENT SPOUSE MEDICAL	82.38
			HEALTH/LIFE INSURANCE-EMPL	1,278.98
			HEALTH/LIFE INSURANCE-EMPL	1,278.98
			HEALTH/LIFE INSURANCE-EMPL	1,278.98
		GUARDIAN	DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			EMPLOYEE DENTAL ONLY	17.94
			EMPLOYEE DENTAL ONLY	17.95
			EMPLOYEE DENTAL ONLY	17.94
			HEALTH/LIFE INSURANCE-EMPL	22.67
			HEALTH/LIFE INSURANCE-EMPL	22.68
			HEALTH/LIFE INSURANCE-EMPL	22.66
		CAPPS TRUE VALUE HARDWARE	PARTS	14.45
			RUBBER BOOTS	109.99
			SPARE KEYS FOR BARN	19.95-
			SUNNYVALE WATER REPAIR	23.05
			SUNNYVALE WATER REPAIR	13.19
		CUSTOM HOSE & SUPPLY	BARN WELL	5.21
		FAIRFIELD FARM & RANCH	CHRISTMAS FLOAT	30.00
		FLATT STATIONERS, INC.	2024 DESK CALENDARS	52.50
		ACE HARDWARE & LUMBER COMPANY	SPARE KEYS FOR BARN	27.12
			MIMS AND HENRY BROWN RD	1,161.48
			MIMS AND HENRY BROWN RD	601.49
			BATTERY	27.99
		JOHNSON LAB & SUPPLY	STOCK	1,812.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			STOCK	863.10
			STOCK	2,173.14
			STOCK	1,343.44
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	143.04
		LONESTAR MAINTENANCE & SE	CLZ	1,487.05
			FF CLZ BOTTLE RENT	105.00
		WELLS FARGO BANK	MEMEBERSHIP JJ	60.00
			WELLS FARGO BANK	52.28
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	94.74
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	404.97
			FICA PAYROLL TAX DEPOSIT	383.54
			FICA PAYROLL TAX DEPOSIT	413.07
			MEDICARE TAX DEPOSIT	94.70
			MEDICARE TAX DEPOSIT	89.70
			MEDICARE TAX DEPOSIT	96.60
		ATMOS ENERGY	300 LOVE STREET	232.14
		TMRS	TMRS-PAYROLL	497.54
			TMRS-PAYROLL	472.25
			TMRS-PAYROLL	507.13
		TXU ENERGY	11.23 USAGE	5,577.71
		O'REILLY AUTO PARTS	TRUCK MAINTENANCE 141	16.83
			ANTI FREEZE 135	11.99
		WASTE CONNECTIONS LONE STAR, INC	12.2023 MIMS SLUDGE	1,596.92
		NELSON PROPANE GAS INC	300 LOVE STREET	237.25
		USABLUBOOK	ELEMENTS	158.85-
			ELEMENT	52.95-
		RANDY HOLLAR, LLC	UTILITIES WATER AND SEWER	4,463.13
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	20,176.16
			TOTAL:	56,013.41
WASTEWATER OPERATIONS	ENTERPRISE	BAYLESS AUTO SUPPLY	131 OIL	17.96
		MADNESS TIRE AND RIM	131 AC REPAIRS	1,066.51
		TEXAS WATER UTILITIES, L.P.	10.23, 11.23 MIMS WATER BI	1,763.99
		FAIRFIELD WESTERN WEAR	CLYDE WOODS SHIRTS	230.93
		CURATIVE	MED DEPENDENT CHILD	81.04
			MED DEPENDENT CHILD	81.04
			MED DEPENDENT CHILD	81.04
			DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT SPOUSE MEDICAL	82.38
			DEPENDENT SPOUSE MEDICAL	82.38
			DEPENDENT SPOUSE MEDICAL	82.38
			HEALTH/LIFE INSURANCE-EMPL	1,361.50
			HEALTH/LIFE INSURANCE-EMPL	1,361.50
			HEALTH/LIFE INSURANCE-EMPL	1,361.50
		GUARDIAN	DEPENDENT DENTAL	2.43
			DEPENDENT DENTAL	2.43
			DEPENDENT DENTAL	2.43
			EMPLOYEE DENTAL ONLY	19.10
			EMPLOYEE DENTAL ONLY	19.10
			EMPLOYEE DENTAL ONLY	19.10
			HEALTH/LIFE INSURANCE-EMPL	24.11
			HEALTH/LIFE INSURANCE-EMPL	24.11
			HEALTH/LIFE INSURANCE-EMPL	24.12
		FREEDOM FORD	133 REPAIRS	422.90

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CAPPS TRUE VALUE HARDWARE	N 75 LIFT STATION	4.49
		CUSTOM HOSE & SUPPLY	PUMP SETUP MIMS CLARIFIER	261.81
		DEALERS ELECTRICAL SUPPLY	MIMS	222.83
		J & H ELECTRIC	CH CHRISTMAS TREE, MCC ROO	1,200.00
		ACE HARDWARE & LUMBER COMPANY	MIMS LAB SUPPLES	100.87
			EFFLUENT TOOLS MIMS	26.98
			MIMS CLEANING SUPPLIES	136.62
			MIMS CLEAN UP	39.96
			PLANT MAINTENANCE	282.00
			WATER/SLUDGE PIPE REPAIRS	26.35
			SLUDGE PIPE REPAIRS	43.16
			SLUDGE PIPE REPAIRS	49.99
			CONTACTOR RELAY REPAIR	29.98
			SLUDGE PIT REPAIRS MIMS	15.36
			CLARIFIER REPAIR MIMS	16.99
			POLYMER PUMP REPAIR	159.10
		MID-AMERICAN RESEARCH CHE	ENZYMES	1,654.10
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	143.04
		WELLS FARGO BANK	ONLINE TRAINING MARTING G	495.00
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	137.61
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	462.59
			FICA PAYROLL TAX DEPOSIT	452.04
			FICA PAYROLL TAX DEPOSIT	476.86
			MEDICARE TAX DEPOSIT	108.19
			MEDICARE TAX DEPOSIT	105.71
			MEDICARE TAX DEPOSIT	111.53
		ROBINSON TRADING POST	MARTING GALLEGOS SHIRTS	299.80
		TMRS	TMRS-PAYROLL	557.92
			TMRS-PAYROLL	545.46
			TMRS-PAYROLL	574.75
		TXU ENERGY	11.23 USAGE	4,383.79
			11.23 USAGE	232.31
			11.23 USAGE	200.66
			11.23 USAGE	10.85
			11.23 USAGE	1,677.52
			11.23 USAGE	106.87
			11.23 USAGE	34.32
			11.23 USAGE	101.09
		DAPPER DESIGNS	CLYDE AND MARTIN SHIRT LOG	131.25
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	22,925.72
			TOTAL:	47,071.36
NON-DEPARTMENTAL	TDCJ	AFLAC	OTHER INSURANCE	15.69
			OTHER INSURANCE	15.69
			OTHER INSURANCE	15.69
		CURATIVE	DEPENDENT FAMILY MEDICAL	44.56
			DEPENDENT FAMILY MEDICAL	44.56
			DEPENDENT FAMILY MEDICAL	44.56
		GUARDIAN	DEPENDENT DENTAL	0.35
			DEPENDENT DENTAL	0.35
			DEPENDENT DENTAL	0.35
			VISION - DEPENDENT	1.40
			VISION - DEPENDENT	1.40
			VISION - DEPENDENT	1.40
			VISION - EMPLOYEE	5.88
			VISION - EMPLOYEE	5.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			VISION - EMPLOYEE	5.88
		MEDICAL AIR SERVICE ASSOCIATION	HELCO AMB	7.00
			HELCO AMB	7.00
			HELCO AMB	7.00
		TEXAS REPUBLIC	LIFE INSURANCE	11.13
			LIFE INSURANCE	11.13
			LIFE INSURANCE	11.13
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSI	380.35
			FED WITHHOLDING TAX DEPOSI	431.45
			FED WITHHOLDING TAX DEPOSI	420.09
			FICA PAYROLL TAX DEPOSIT	302.59
			FICA PAYROLL TAX DEPOSIT	330.98
			FICA PAYROLL TAX DEPOSIT	324.67
			MEDICARE TAX DEPOSIT	70.77
			MEDICARE TAX DEPOSIT	77.41
			MEDICARE TAX DEPOSIT	75.94
		TMRS	TMRS-PAYROLL	346.65
			TMRS-PAYROLL	378.70
			TMRS-PAYROLL	371.58
			TOTAL:	3,769.21
OPERATIONS & MAINTENAN TDCJ		MADNESS TIRE AND RIM	138 REPAIRS	379.77
		CURATIVE	DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT FAMILY MEDICAL	103.97
			DEPENDENT SPOUSE MEDICAL	54.91
			DEPENDENT SPOUSE MEDICAL	54.91
			DEPENDENT SPOUSE MEDICAL	54.91
			HEALTH/LIFE INSURANCE-EMPL	825.15
			HEALTH/LIFE INSURANCE-EMPL	825.15
			HEALTH/LIFE INSURANCE-EMPL	825.15
		GUARDIAN	DEPENDENT DENTAL	0.81
			DEPENDENT DENTAL	0.81
			DEPENDENT DENTAL	0.81
			EMPLOYEE DENTAL ONLY	11.56
			EMPLOYEE DENTAL ONLY	11.56
			EMPLOYEE DENTAL ONLY	11.56
			HEALTH/LIFE INSURANCE-EMPL	14.63
			HEALTH/LIFE INSURANCE-EMPL	14.63
			HEALTH/LIFE INSURANCE-EMPL	14.63
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	143.04
		LONESTAR MAINTENANCE & SE	CLZ	1,040.94
			CLZ	1,040.93
			TDCJ CLZ BOTTLE RENT	98.00
		PARKER AUTO SUPPLY	GAS PUMP AT BARN PARTS	29.00
		AT&T MOBILITY	12.23 ADMIN AND PUBLIC WK	41.44
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	302.58
			FICA PAYROLL TAX DEPOSIT	330.97
			FICA PAYROLL TAX DEPOSIT	324.66
			MEDICARE TAX DEPOSIT	70.77
			MEDICARE TAX DEPOSIT	77.41
			MEDICARE TAX DEPOSIT	75.94
		TMRS	TMRS-PAYROLL	362.50
			TMRS-PAYROLL	396.02
			TMRS-PAYROLL	388.57
		TXU ENERGY	11.23 USAGE	4,550.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WASTE CONNECTIONS LONE STAR, INC	12.2023 TDCJ SLUDGE	529.66
		DAPPER DESIGNS	CLYDE AND MARTIN SHIRT LOG	56.25
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>15,670.61</u>
			TOTAL:	28,942.87
NON-DEPARTMENTAL	HOTEL/MOTEL FUND	GUARDIAN	VISION - EMPLOYEE	3.92
			VISION - EMPLOYEE	3.92
			VISION - EMPLOYEE	3.92
		MEDICAL AIR SERVICE ASSOCIATION	HELCO AMB	7.00
			HELCO AMB	7.00
			HELCO AMB	7.00
		TEXAS REPUBLIC	LIFE INSURANCE	34.19
			LIFE INSURANCE	34.19
			LIFE INSURANCE	34.19
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSI	84.24
			FED WITHHOLDING TAX DEPOSI	84.59
			FED WITHHOLDING TAX DEPOSI	84.59
			FICA PAYROLL TAX DEPOSIT	94.50
			FICA PAYROLL TAX DEPOSIT	94.50
			FICA PAYROLL TAX DEPOSIT	94.50
			FICA PAYROLL TAX DEPOSIT	94.50
			MEDICARE TAX DEPOSIT	22.10
			MEDICARE TAX DEPOSIT	22.10
			MEDICARE TAX DEPOSIT	22.10
		TMRS	TMRS-PAYROLL	112.59
			TMRS-PAYROLL	109.09
			TMRS-PAYROLL	<u>109.09</u>
			TOTAL:	1,069.32
HOTEL/MOTEL FUND	HOTEL/MOTEL FUND	BRENDA'S CLOSET	GIFT CERTIFICATE	100.00
		MARSHALL ARTS ENTERTAINMENT, LLC	BILLBORAD ON 45	5,400.00
		MOODY-BRADLEY HOUSE FOUNDATION, INC	12.2023 PER BUDGET	1,250.00
		ALEXIS GALLEGOS	12.2.2023 FACE PAINTING	175.00
		WILD THINGS ZOOFARI	PONY CAROUSEL CHRISTMAS	1,050.00
		KRISTEN MONIZ	FACE PAINTING CHRISTMAS	175.00
		CURATIVE	HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
		GUARDIAN	EMPLOYEE DENTAL ONLY	4.63
			EMPLOYEE DENTAL ONLY	4.63
			EMPLOYEE DENTAL ONLY	4.63
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	5.85
		VICTORIA SIMPSON	BUBBLES AND UV GLOW	420.00
		FAIRFIELD CHAMBER OF COMMERCE	12.2023 PER CONTRACT	5,000.00
			BOOST AD FB	50.00
			PARADE WINNERS	1,000.00
		FREESTONE CTY HISTORICAL MUSEUM	12.2023 PER BUDGET	1,250.00
		ACE HARDWARE & LUMBER COMPANY	PLYWOOD FOR NATIVITY	111.96
		KNES RADIO STATION	CHRISTMAS ON THE SQUARE	200.00
		FARRIS ENTERTAINMENT	CHRISTMAS ON THE SQUARE	350.00
			12.16.2023 MUSIC	200.00
		CREATIONS	GIFT CERTIFICATE	100.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	94.50
			FICA PAYROLL TAX DEPOSIT	94.50
			FICA PAYROLL TAX DEPOSIT	94.50

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE TAX DEPOSIT	22.10
			MEDICARE TAX DEPOSIT	22.10
			MEDICARE TAX DEPOSIT	22.10
		RED HAT RENTALS	LIGHT PLANTS FOR SQUARE	276.01
		ACCESSORIES, ETC.	GIFT CERTIFICATE	100.00
		TMRS	TMRS-PAYROLL	117.73
			TMRS-PAYROLL	114.07
			TMRS-PAYROLL	114.07
		M & W WASTE MANAGEMENT LLC	PORTABLE RR CHRISTMAS	618.75
		KENNEDY'S KORNER	GIFT CERTIFICATE	100.00
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>4,725.20</u>
			TOTAL:	24,369.21
NON-DEPARTMENTAL	WESTWOOD WATER	CURATIVE	DEPENDENT FAMILY MEDICAL	178.23
			DEPENDENT FAMILY MEDICAL	178.23
			DEPENDENT FAMILY MEDICAL	178.23
		GUARDIAN	DEPENDENT DENTAL	1.39
			DEPENDENT DENTAL	1.39
			DEPENDENT DENTAL	1.39
			VISION - DEPENDENT	5.59
			VISION - DEPENDENT	5.59
			VISION - DEPENDENT	5.59
			VISION - EMPLOYEE	3.92
			VISION - EMPLOYEE	3.92
			VISION - EMPLOYEE	3.92
		MEDICAL AIR SERVICE ASSOCIATION	HELCO AMB	7.00
			HELCO AMB	7.00
			HELCO AMB	7.00
		TEXAS REPUBLIC	LIFE INSURANCE	11.62
			LIFE INSURANCE	11.62
			LIFE INSURANCE	11.62
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSI	120.99
			FED WITHHOLDING TAX DEPOSI	120.99
			FED WITHHOLDING TAX DEPOSI	120.99
			FICA PAYROLL TAX DEPOSIT	115.46
			FICA PAYROLL TAX DEPOSIT	115.46
			FICA PAYROLL TAX DEPOSIT	115.46
			MEDICARE TAX DEPOSIT	27.00
			MEDICARE TAX DEPOSIT	27.00
			MEDICARE TAX DEPOSIT	27.00
		TMRS	TMRS-PAYROLL	143.74
			TMRS-PAYROLL	143.74
			TMRS-PAYROLL	<u>143.74</u>
			TOTAL:	1,844.82
WATER OPERATIONS	WESTWOOD WATER	CURATIVE	DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			DEPENDENT FAMILY MEDICAL	415.88
			HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
			HEALTH/LIFE INSURANCE-EMPL	330.06
		GUARDIAN	DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			DEPENDENT DENTAL	3.25
			EMPLOYEE DENTAL ONLY	4.63
			EMPLOYEE DENTAL ONLY	4.63

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			EMPLOYEE DENTAL ONLY	4.63
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	5.85
		ACE HARDWARE & LUMBER COMPANY	3	6.99
		LONESTAR MAINTENANCE & SE	CLZ BOTTLE RENT	28.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	115.46
			FICA PAYROLL TAX DEPOSIT	115.46
			FICA PAYROLL TAX DEPOSIT	115.46
			MEDICARE TAX DEPOSIT	27.00
			MEDICARE TAX DEPOSIT	27.00
			MEDICARE TAX DEPOSIT	27.00
		TMRS	TMRS-PAYROLL	150.31
			TMRS-PAYROLL	150.31
			TMRS-PAYROLL	150.31
		TXU ENERGY	11.23 USAGE	14.49
		NAVARRO COUNTY ELECTRIC COOPERATIVE, I	12.2023 WW UTILITIES	902.47
		**PAYROLL EXPENSES	12/01/2023 - 12/31/2023	<u>6,160.44</u>
			TOTAL:	10,269.71

===== FUND TOTALS =====

01	GENERAL FUND	309,273.12
02	ENTERPRISE	135,314.18
06	TDCJ	32,712.08
07	HOTEL/MOTEL FUND	25,438.53
23	WESTWOOD WATER	12,114.53

	GRAND TOTAL:	514,852.44

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF FAIRFIELD
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 12/01/2023 THRU 12/31/2023
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 12/01/2023 THRU 12/31/2023

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 12/2023
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

DIRECTORS REPORT

January 3, 2024

Water and Wastewater Department:

1. City Wells in production are operating properly. Averaged 380 thousand gallons per day for the month of December. The water wells have produced 12 million gallons for the month of December.
2. Water Dept: A Monthly Report is attached for Mayor and Council review.
3. Water Dept: The City and Westwood meters were read on December 17. We still have approximately 450 meters that are not reading. Employees are replacing endpoints on a daily basis.
4. The City did not turned off services off for non payment this cycle. However we did handout 37 red tags and accessed fees.
5. City Employees had a total of 47 Work Orders for the month of December. The city had 3 work orders that have not been completed or processed. A Service Order Report is attached.
6. Mims Creek WWTP: The WWTP is operating properly. A Monthly Report is attached.
7. TDCJ Boyd Unit WWTP/ WTP: A complete TDCJ Monthly Report is attached.

Westwood Water Plants:

1. Westwood Wells in production are operating properly. Averaged 68 thousand gallons for the month of December. Westwood Wells have produced 2.1 million gallons for the month of December.

**Department Head
Report
Cont.**

Westwood Water Plants:

2. The City did not turn off services for non payment this cycle. However, we did hand out 14 red tags for nonpayment and fees were accessed.
3. The City Employees had a total of 12 Work Orders for the month of December. 2 has not been completed and processed. A Service Order Report is attached.

Street and Construction Department:

1. Street Dept.: A complete report is attached.
2. Fuel Report- City's Fuel Pump is out of order. A Report is not available at this time.

Parks Department:

1. Park Dept.: A complete Parks Dept. Monthly Report is attached.

Code Compliance Department:

1. Code Dept.: A Monthly Report is attached.

Respectfully Submitted,

Clyde Woods
Director of Public Works

CITY OF FAIRFIELD - WATER SYSTEM
DECEMBER 2023 DAILY LOG

Date	Clark #5 Gal / Day	Park #6 Gal / Day	Watson #3 Gal / Day	Ivy #8 Gal / Day	Total Gallons Pumped	Total Combined Capability @100% Duty	Total Combined Capability @75% Duty	Total Combined Capability @50% Duty	Percent of Daily Capability Actually Pumped @100% Duty	Percent of Daily Capability Actually Pumped @75% Duty	Percent of Daily Capability Actually Pumped @50% Duty	INITIALS	TIME	LOVE CHLORINE RESIDUAL	WATSON CHLORINE RESIDUAL	CHLORINE RESIDUAL
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[illegible]

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD

PLANT NAME OR NUMBER: Love Plant/ TP4173

Minimum Specified Residual: 0.23 mg/L

PWS ID No.: 0810001

Month: December

Year: 2023

Total Daily Production (G/D)		WATER PRODUCTION			Temp (°C)
		Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH
1	141,000	0.53	6.1	366	385
2	155,000	0.46	6.6	396	391
3	98,000	0.48	7.4	444	221
4	195,000	0.48	8.4	504	387
5	152,000	0.38	6.5	390	390
6	160,000	0.43	6.8	408	392
7	157,000	0.38	6.7	402	391
8	170,000	0.44	7.2	432	394
9	192,000	0.38	8.3	498	386
10	137,000	0.38	6.1	366	374
11	121,000	0.37	4.9	294	412
12	152,000	0.58	6.6	396	384
13	153,000	0.32	6.4	384	398
14	159,000	0.50	6.6	396	402
15	186,000	0.49	7.8	468	397
16	170,000	0.38	7.4	444	383
17	97,000	0.38	4.2	252	385
18	139,000	0.33	5.8	348	399
19	141,000	0.32	6.2	372	379
20	146,000	0.56	5.9	354	412
21	146,000	0.36	6.4	384	380
22	155,000	0.49	6.4	384	404
23	110,000	0.51	4.7	282	390
24	146,000	0.45	6.3	378	386
25	96,000	0.39	4	240	400
26	151,000	0.43	6.3	378	399
27	102,000	0.38	4.4	264	386
28	115,000	0.52	4.8	288	399
29	145,000	0.32	6.2	372	390
30	128,000	0.61	5.4	324	395
31	142,000	0.54	6	360	394
TOTAL	4,457,000				
AVG	143,774	0.44			
MIN	96,000	0.32			
MAX	195,000	0.61			
Any additional information you wish to provide:		Information is not reported in MGD. It is reported as Actual gallons per day			
I certify that I am familiar with the information contained in this report and					
Operator's					
Signature		Date:			
Certificate No. and Class:		WO0028141 Class A			
TCEQ - ????		MSRMOR			

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD

PWS ID No.: 0810001

PLANT NAME OR NUMBER: Watson Plant/ TP4171

Month: December

Minimum Specified Residual: 0.37 mg/L

Year: 2023

Total Daily Production (G/D)		Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	262,000	0.98	10.6	636	412	
2	258,000	1.00	10.5	630	410	
3	223,000	0.37	9.1	546	408	
4	232,000	0.79	9.4	564	411	
5	266,000	1.09	10.5	630	422	
6	251,000	1.09	10.2	612	410	
7	264,000	1.05	10.7	642	411	
8	253,000	0.89	10.3	618	409	
9	317,000	1.05	12.5	750	423	
10	217,000	1.14	9	540	402	
11	218,000	0.49	8.5	510	427	
12	280,000	0.89	11.3	678	413	
13	230,000	1.18	9.4	564	408	
14	281,000	0.46	11.3	678	414	
15	258,000	0.39	10.4	624	413	
16	285,000	1.16	11.4	684	417	
17	215,000	0.87	8.5	510	422	
18	219,000	0.38	9	540	406	
19	224,000	0.45	8.7	522	429	
20	279,000	1.05	11.2	672	415	
21	228,000	1.10	9.4	564	404	
22	254,000	0.40	10.2	612	415	
23	223,000	0.56	9	540	413	
24	252,000	1.09	9.9	594	424	
25	214,000	1.07	8.6	516	415	
26	267,000	0.60	10.6	636	420	
27	199,000	0.72	7.9	474	420	
28	234,000	0.37	9.5	570	411	
29	226,000	0.37	9.1	546	414	
30	298,000	0.37	11.8	708	421	
31	210,000	0.66	8.2	492	427	
TOTAL	7,637,000					
AVG	246,355	0.78				
MIN	199,000	0.37				
MAX	317,000	1.18				
Any additional information you wish to provide:			Information is not reported in MGD. It is reported as Actual gallons per day			
I certify that I am familiar with the information contained in this report and						
Operator's						
Signature					Date:	
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ???? (0?-??-09)						MSRMOR

DECEMBER REPORT 2023

- Water rounds for Fairfield and Westwood
- Lift station rounds
- All wells and water plants running good
- All lift stations running good
- Routine calls
- Work orders
 - **#026199** – 414 Peachtree – Get reading and leave on. Read – **442121.90. MR**
 - **#026201** – 403 Meadowbrook – Check for leak. No leak indicated or found. Meter **0. MR**
 - **#026207** – 1004 Hatcher – Final billing. Read – **293541.25. DD**
 - **#026210** – 118 W College – Get reading and leave on. Read – **87587.66. MR KL**
 - **#026212** – 603 W HWY 84 – Check for leak. Leak on customer side. **1.6 gpm. MR KL**
 - **#026214** – 528 N Bateman – Turn off for repairs. **MR KL**
 - **#026218** – 106 CR 1244 – Turn off for repairs. **DD**
 - **#026219** – 459 Davis – Turn service on. Turned back due to leak in house. **MR**
 - **#026220** – 441 Mockingbird – Turn service on. Read – **188145.94**. Turned back off due to leak. **MR**
 - **#026223** – 1043 S Fairway – Turn off and put on hold. **MR KL**
 - **#026061** – 124 Carter – Check for leak. No leak found, no icons. **0 gpm. KL**
 - **#025108** – 311 W College – Swap endpoint – **MR**
Old EP # - **N/A** New EP # - **130 176 419**
 - **#025110** – 377 W IH 45 – Swap endpoint – **MR**
Old EP # - **110 451 121** New EP # - **131 145 593**
 - **#025111** – 1351 W HWY 84 – Swap endpoint – **MR**
Old EP # - **110 450 701** New EP # - **130 176 317**
 - **#026134** – 300 CR 1220 – Swap endpoint – **MR**
Old EP # - **110 428 326** NEW EP # - **131 145 613**
 - **#026138** – 582 Tallyho – Swap endpoint – **MR**
Old EP # - **N/A** New EP # - **131 145 562**
 - **#026181** – 336 W College – Check for leak. Leak on customer side. **0.12 gpm. KL**

DECEMBER REPORT 2023

- **#026216** – 370 I-45 E – Swap endpoint – MR
- Old EP # - **110 431 627** New EP # - **131 145 623**
- **#026217** – 1311 S Fairway – Get read and leave on. Read – **202185.22. KL**
- **#026221** – 603 W HWY 84 – Swap endpoint – MR
- Old EP # - **110 429 127** New EP # - **131 145 590**
- **#026222** – 1004 Hatcher – Turn on send read. Read – **293670.41. KL**
- **#026229** – 444 E Commerce – Swap endpoint – MR
- Old EP # - **110 429 106** New EP # - **130 174 627**
- **#023630** – 314 N Bateman – Swap endpoint – MR
- Old EP # - **110 431 816** New EP # - **130 176 464**
- **#023660** – 223 S Harmon – Swap endpoint – MR
- Old EP # - **N/A** New EP # - **131 106 947**
- **#023667** – 345 Bond – Swap endpoint – MR
- Old EP # - **N/A** New EP # - **131 145 652**
- **#024268** – 814 Stardust – Swap endpoint – MR
- Old EP # - **N/A** New EP # - **131 145 608**
- **#026224** – 803 S Bateman – Turn service on and send read. Read from Beacon – **2934.548. SS**
- **#026240** – 311 W College – Swap endpoint – MR
- Old EP # - **110 516 395** New EP # - **131 145 646**
- **#026241** – 410 E Bradley – Final billing. Read – **63130.12. KL**
- **#026242** – 333 Williford – Check for leak. Unknown. **7.7-7.0 gpm.** No icons. **DD RF**
- **#026243** – 480 E Main – Check for leak. No icons, no leak found, **0 gpm.** **DD RF**
- **#026215** – 110 CR 1259 – Set tap – **JJ BT RF DD KL Mr**
- M # - **221 430 933** EP # - **130 176 315** R – **0**
- **#026226** – 418 Church – Sewer stoppage. Unstopped our side. **DD RF**
- **#026227** – 1360 W HWY 84 – Get read and leave on. Read – **186416.77. DD**
- **#026228** – 106 CR 1244 – Get read and leave on. Read – **155019.84. DD**
- **#026234** – 602 N Fairway – Final billing. Read – **250724.72. KL**
- **#026118** – 318 FM 27 W – Swap meter and endpoint – **KL DD**

DECEMBER REPORT 2023

- Old M # - **180 248 221** EP # - **N/A** Read – **5583**
- New M # - **231 685 440** EP # - **130 176 397** Read – **0**
- **#026231** – 113 CR 1241 – Cutoff. **RF DD**
 - **#026245** – 360 W Commerce – Check for leak. Leak on irrigation. Spoke with manager. **CW**
 - **#026249** – 825 E Main – Sewer stoppage. Unstopped on our side and flowing. **DD KL**
 - **#026232** – 106 CR 1244 – Replace meter box lid. **JJ**
 - **#026246** – 706 Kelly – Mark water and sewer lines. **RF**
 - **#026251** – 301 W IH 45 – Pull meter – **RF**
- Meter # - **180 246 727** EP # - **110 420 903** Read – **357017.06**
- **#025964** – 219 CR 1260 – Set meter and endpoint – **WT KL**
- Meter # - **221 430 925** EP # - **130 188 882** Read – **0**
- **#026255** – 119 CR 1270 – Check meter and if on – **DD RF**
- Meter # - **221 430 919** EP # - **131 149 778** Read – **16190.62**
- **#026259** – 355 Cottonwood Creek – Mark water and sewer lines. **RF DD**
 - **#026256** – 701 N Fairway – Red tag to contact city hall. **KL MR**
 - **#026260** – 803 S Fairway – Turn service on and send read. Read – **293459.39. RF DD**
 - **#026261** – 481 E Reunion – Turn service on for winter. **KL**
 - **#026272** – 225 E Reunion – Turn off for repairs. **JJ**
 - **#026264** – 440 E Bradley – Final billing. Read - **JJ**
- Meter # - **180 247 168** Read – **599755.07** Meter # - **180 247 221** Read – **50944.68**
- **#026263** – 814 Stardust – Check for leak. No leak found, no icons, **0 gpm. RF KL**
 - **#026269** – 344 W Reunion – Need meter info – **JJ**
- Meter # - **180 247 372** EP # - **120 831 260** Read – **289843.88**
- **#026165** – 791 Robindale – Get read and leave on. Read – **154228.72. DD RF**
 - **#026178** – 110 CR 236 – Turn service on. Read – **196526.47. DD RF**
 - **#026202** – 459 Anderson – Get read and leave on. Read – **292060.08. RF DD**
 - **#026263** – 814 Stardust – Check for leak. No leak found, no icons. Read – **85073.63. DD RF**
 - **#026273** – 335 Industrial Park – Verify endpoint – **JJ RF DD**
- Meter # - **120 820 783** EP # - **200 372 597** Read – **312512.5**

DECEMBER REPORT 2023

- **#026274** – 418 Church – Sewer stoppage. Unstopped on our side. **RF DD**
- **#026275** – 217 N Harmon – Mark water and sewer lines. **DD Rf**
- **#026276** – 105 CR 1211 – Get read and leave on. Read – **229926.22. MR**
- **#026277** – 604 E Main – Sewer stoppage. Unstopped at main. **JJ RF DD MR MR**
- **#026278** – 440 E Bradley – Turn service on – **MR**
Meter # - **180 247 168** Read – **599755.07** Meter # - **180 247 221** Read – **50944.68**
- **#026041** – 404 Troy – Repair leak on tapping saddle. **JJ RM DD KL RF CB**
- Water production Fairfield – **12.094**
- Water production Westwood – **2.137**

James, Bubba, Ronnie, Dustin, Kyle, Marco

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
OC/CH - OCCUPANT CHANGE	5	0	0	0	0
LK&M - LEAK @ METER	5	0	0	0	0
MISC - VARIOUS	9	1	0	0	0
SVCHG - SET METER	1	0	0	0	0
OFF - TURN SERVICE OFF	4	0	0	0	0
SWAP - METER SWAP	1	1	1	0	0
REPR - REPAIRS	2	0	0	0	0
ON - TURN SERVICE ON	6	0	0	0	0
UN - UNSTOP SEWER	4	0	0	0	0
STL - STREET LIGHT OUT	1	0	0	0	0
EPSW - ENDPOINT SWAP	1	0	0	0	0
MO - MOVE METER	0	1	0	0	0
MAIN - LEAK/PROBLEM W/MAIN	1	0	0	0	0
LIN - LINE LOCATE	3	0	0	0	0
POT - FILL POTHOLE	1	0	0	0	0
TOTAL ALL CODES	44	3	1	0	0

Date: 12-6-23 (NOVEMBER Report)

WWTP

1. Pulled Appx. 72K gallons of sludge from Digester.

Recalculated for accurate measure.

2. Average Daily Flow .208 MGD
3. Average Blanket 56.0 inches
4. Treated 6.255 MG through Boyd Unit for the month. (26TH)
5. Submit DMR report to TCEQ

Training going well....Mims & Boyd...Classroom and onsite field work

Progress on Projects....

Kingdom Tech out to install more UV System

Custom Hose out to install rebuilt aerator that was giving problems....it seems to be doing well. Took the 4th unit to overhaul. Awaiting its return.

One of the other aerators has started having a problem just today. Seems a smaller problem and vibration than the other one. Will contact.

Date: 1-2-24 (DECEMBER Report)

WWTP

1. Pulled Appx. 28,000 gallons of sludge from Digester.
2. Average Daily Flow .176 MGD
3. Average Blanket 29.2 inches
4. Treated 5.292 MG through Boyd Unit for the month. (26TH)
5. Submit DMR report to TCEQ

WTP

1. Submit Bac-T samples
2. Average Daily Flow .226 MGD
3. Treated 7.013 MG

Training going well....Mims & Boyd...Classroom and onsite field work

Reports being processed.....

UCMR5

LCRR planning/training (Lead & Copper Rule Revisions) Working on my 3rd class
LCRI planning/training (L&C Rule Improvements) Working on my 3rd class
Critical Load Infrastructure (close to being finished)
Emergency Preparedness Plan (Westwood)
Tier II planning/training (ongoing)

CITY OF FAIRFIELD / WESTWOOD UTILITIES - WATER SYSTEM
DECEMBER 2023 DAILY LOG

Date	Master 1	Master 2	Total Gallons Pumped	Total Combined Capability @100% Duty	Total Combined Capability @75% Duty	Total Combined Capability @50% Duty	Percent of Daily Capability Actually Pumped @100% Duty	Percent of Daily Capability Actually Pumped @75% Duty	Percent of Daily Capability Actually Pumped @50% Duty		CHLORINE RESIDUAL Plant 1 HENRY BROWN	CHLORINE RESIDUAL Plant 2 INDUSTRIAL	CHLORINE RESIDUAL DISTRIBUTION
	Gal / Day Pumped	Gal / Day Pumped											
										Initial Time			
1	17,000	48,000	65,000	712,800	534,600	356,400	9.12%	12.16%	18.24%	KL 0901	0.68	0.53	0.78
2	20,000	44,000	64,000	712,800	534,600	356,400	8.98%	11.97%	17.96%	MR 1030	0.67	0.58	0.81
3	24,000	50,000	74,000	712,800	534,600	356,400	10.38%	13.84%	20.76%	MR 1045	0.79	0.56	0.83
4	24,000	52,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	DD 0830	0.81	0.55	0.81
5	15,000	52,000	67,000	712,800	534,600	356,400	9.40%	12.53%	18.80%	DD 0845	0.72	0.61	0.72
6	17,000	51,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	DD 0830	0.78	0.70	0.61
7	16,000	47,000	63,000	712,800	534,600	356,400	8.84%	11.78%	17.68%	MR 0900	0.45	0.48	0.56
8	15,000	49,000	64,000	712,800	534,600	356,400	8.98%	11.97%	17.96%	DD 0830	0.52	0.46	0.61
9	25,000	55,000	80,000	712,800	534,600	356,400	11.22%	14.96%	22.45%	DD 0920	0.48	0.51	0.70
10	18,000	50,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	DD 1342	0.61	0.46	0.51
11	14,000	41,000	55,000	712,800	534,600	356,400	7.72%	10.29%	15.43%	MR 0845	0.66	0.50	0.59
12	17,000	49,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	KL 0846	0.83	0.50	0.62
13	17,000	44,000	61,000	712,800	534,600	356,400	8.56%	11.41%	17.12%	KL 0850	0.86	0.52	0.86
14	17,000	48,000	65,000	712,800	534,600	356,400	9.12%	12.16%	18.24%	CM 0820	0.97	0.49	0.53
15	18,000	49,000	67,000	712,800	534,600	356,400	9.40%	12.53%	18.80%	KL 0909	0.76	0.55	0.68
16	21,000	55,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	KL 1035	0.82	0.52	0.92
17	14,000	52,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	KL 1041	0.85	0.64	0.86
18	20,000	41,000	61,000	712,800	534,600	356,400	8.56%	11.41%	17.12%	DD 0815	0.71	0.54	0.71
19	17,000	49,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	DD 0823	0.82	0.55	0.58
20	18,000	53,000	71,000	712,800	534,600	356,400	9.96%	13.28%	19.92%	DD 0820	0.51	0.27	0.42
21	17,000	49,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	DD 0815	0.49	0.31	0.51
22	18,000	54,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	RF 0830	0.56	0.33	0.62
23	25,000	51,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	RF 0835	0.59	0.59	0.61
24	18,000	50,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	RF 0845	0.62	0.57	0.58
25	21,000	54,000	75,000	712,800	534,600	356,400	10.52%	14.03%	21.04%	MR 1030	0.94	0.82	0.73
26	25,000	59,000	84,000	712,800	534,600	356,400	11.78%	15.71%	23.57%	MR 1310	0.89	0.79	0.69
27	14,000	37,000	51,000	712,800	534,600	356,400	7.15%	9.54%	14.31%	MR 0830	0.98	0.84	0.78
28	17,000	53,000	70,000	712,800	534,600	356,400	9.82%	13.09%	19.64%	KL 0836	0.72	0.85	0.74
29	18,000	58,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	MR 0830	0.63	0.96	0.81
30	25,000	58,000	83,000	712,800	534,600	356,400	11.64%	15.53%	23.29%	KL 1046	0.69	0.98	0.72
31	17,000	56,000	73,000	712,800	534,600	356,400	10.24%	13.66%	20.48%	KL 1026	0.75	0.92	0.52
Sum	579,000	0	2,137,000	22,096,800	16,572,600	11,048,400	N/A	N/A	N/A				
Average	18,677	0	68,935	N/A	N/A	N/A	9.67%	12.89%	19.34%				
Average (3) Highs											CL2 AVERAGE		
Average (3) Lows											0.71	0.60	0.68
MAX DAY											0.45	0.27	0.42
											0.98	0.98	0.92

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME:

CITY OF FAIRFIELD / WESTWOOD UTILITY

PWS ID No.:

0810024

PLANT NAME OR NUMBER:

Industrial Plant

Month:

December

Minimum Specified Residual:

0.2

mg/L

Year:

2023

Total Daily Production (G/D)		WATER PRODUCTION				Temp (°C)
		measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	
1	17,000	0.53				
2	20,000	0.58				
3	24,000	0.56				
4	24,000	0.55				
5	15,000	0.61				
6	17,000	0.70				
7	16,000	0.48				
8	15,000	0.46				
9	25,000	0.51				
10	18,000	0.46				
11	14,000	0.50				
12	17,000	0.50				
13	17,000	0.52				
14	17,000	0.49				
15	18,000	0.55				
16	21,000	0.52				
17	14,000	0.64				
18	20,000	0.54				
19	17,000	0.55				
20	18,000	0.27				
21	17,000	0.31				
22	18,000	0.33				
23	25,000	0.59				
24	18,000	0.57				
25	21,000	0.82				
26	25,000	0.79				
27	14,000	0.84				
28	17,000	0.85				
29	18,000	0.96				
30	25,000	0.98				
31	17,000	0.92				
TOTAL	579,000					
AVG		0.60				
MIN		0.27				
MAX		0.98				
Any additional information you wish to provide:		Information is not reported in MGD. It is reported as Actual gallons per day!				
I certify that I am familiar with the information contained in this report						
Operator's						
Signature						
Date:						
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ??? (0?-??-09)						MSRMOR

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
WTF - SET WATER TAP	1	0	0	0	0
REPR - REPAIRS	1	0	0	0	0
OC/CH - OCCUPANT CHANGE	2	0	0	0	0
MISC - VARIOUS	4	0	0	0	0
MO - MOVE METER	0	1	0	0	0
SWAP - METER SWAP	0	1	0	0	0
SVCHG - SET METER	2	0	0	0	1
TOTAL ALL CODES	10	2	0	0	1

Clyde Woods

From: Claudis Measles <randymeasles@gmail.com>
Sent: Tuesday, January 2, 2024 8:13 AM
To: Clyde Woods

12-1-23 work on Christmas float

12-4-23 tear down Christmas float.

make water tap for water well at city barn.

12-5-23 cleared out state culvert on 75 south by sonny boys. fixed wash out on s- 75 next to sonny boys.

12-6-23 fixed wash out on s-75 next to sonny boys. Cleaned up alley between clark and Bateman.

12-7-23 clean up alley between clark and Bateman.

12-8-23. Cleaned up alley between clark and Bateman. Took dump trailer to bob erwin for repairs. Washed and greased backhoes.

12-11-23 burn brush pile at the dump. Put out asphalt. Helped water department look for water leak.

12-12-23 put in drain pipe for water well. Fixed light on Walnut Creek. Patched potholes. Fixed grate on harmon. Cut weeds on Bateman.

12-13-23 mowed a few places around town where Johnson grass came up. Cam went with water department to help with water tap. Fixed cattle guard at Mims creek.

12-15-23 fixed roads at Mims Creek.

12-16-23 washed and greased backhoes. Fixed potholes on carrol dr.

12-18-23 helped with rereads. Watch the dump.

12-19-23 helped with rereads. Worked around city hall.

12-20-23 worked on cleaning up around the dump.

12-21-23 hauled dirt to shooting range.

12-27-23 checked fuel levels on all generators at lift stations and wells. Helped with sewer at 604 e main. Put new tire on boom tractor.

12-28-23 worked with water department. Water leak at 404 troy.

12-29-23 washed and greased backhoes. Worked on work orders (put out asphalt). Sent from my iPhone

Daily Routine, clean bathrooms twice daily, pick up trash throughout entire park, change trash cans as needed, & water all plants as needed and trees

Cleaned the park up and changed trash throughout park to start a new week, every week.

Cleaned the green barn after it was rented

Brought trailer loads of dirt/rock to the park to put in several places in the park

Cleaned out places all over the park with backpack blower and used the mower to mulch up leaves

Mowed around the park where needed and sprayed poison

Set up the manger on the square with all the life sized people also ran extension cords and lights to have it lite up at night and the cross

Blowed the square off and checked the trash

Changed out door knobs and the a/c filters in new shop also have been working on getting all the cubicles down inside there and moving all the parks equipment into the new shop and my office

Cleaned out all flower beds

Getting all trash cans together to be pressure washed and ready for paint

Fixing fences all over the park

Set up and worked both Christmas events

Got shelf material and hung shelves inside new shop to help get things organized

Changed the a/c filters at city hall and the green barn

Cleaned up inside the kiddy park blowing the leaves out of the playground equipment and anywhere else and mulching it up

Pick up every limb throughout Entire Park

Cleaned all doors baseboards inside green barn & inside and out on the windows

J&H have been working on the announcer's booth at rodeo arena upgrading it where we will not have any more power issues

Have all water shut off at park except a few places such as the bathrooms

Rebuilt one of the old backpack blowers had to order some new parts but its working properly now

Pressure washed the parking and sidewalk by new shop

Washed the buggy and 2 of the mowers and the water truck and my truck

Keeping all the Christmas lights up and working

Over all maintaining the park and Facilities

Cases sent to Jacob	Date Sent	Response
Bradley St. Parcel 3569 & 3571	10/23/2023	Application for Complaint
312 Blanton	10/31/2023	Application for Complaint
930 S. Bateman	10/23/2023	Application for Complaint
321 Ray	11/6/2023	Application for Complaint
1023 S. Fairway	10/3/2023	Application for Complaint
310 S. Hall	10/10/2023	Application for Complaint
112 N. Batement	10/10/2023	Application for Complaint
915 S. Fairway	10/11/2023	Application for Complaint
801 Clark	To be abated again	Application for Complaint
S. Bateman Parcel 5452	10/23/2023	Application for Complaint
600 S. Bateman	10/23/2023	Application for Complaint
551 E. Reunion	11/1/2023	Application for Complaint
345 Bond Street	11/13/2023	Application for Complaint
359 Second	12/5/2023	Application for Complaint
Clark Street Parcel 18741-House	12/5/2024	Application for Complaint
525 E Reunion	11/28/2024	no Application for Compliant.extension given
303 Blanton		
355 Second	12/5/2023	Application for Complaint
215 W. Main	12/5/2023	Application for Complaint
613 S. Bateman	1/24/2024	Application for Complaint

CITY OF FAIRFIELD

Case Files Yellow = Active, Green Closed, White=New cases, Red=In Court

CASE #	PROPERTY ADDRESS	CONTACT PERSON	DATE	FOLLOW UP DATE	COURT DATE
111317-01	502 N. Mount	Monica Morgan 281-404-7865	4/11/2018 Certified letter sent	4/18/2018	closed
121117-01	1315 S. BATEMAN- CLOSED			Closed	Closed
121117-02	319 DOGAN STREET	work has begun 1-2-18			
121117-03	357 S. Fairway High Grass	Forwarding to court - No change as of 2/20/2019	1/8/19	extension 2/20/19	3/25/2019
121117-03-A	357 S. Fairway Unsecure Building	court hearing 6/19/18 extesion 8/30/18	2nd court hearing 1/8/19	Extension 2/20/2019 - no	
	832 S. Fairway - Blanchie Lee Mims & John Mims	Forwarding to court - No change as of 4/17/2018	Moving to court 4/17/18	extension 2/20/19	
121217-05	832 S. Fairway - Edd W. Mims	Forwarding to court - No change as of 4/17/2018	Moving to court 4/17/18	extension 2/2019	
121217-06	1031 S. Fairway- substandard	work has begun 1-2-18 Follow up 4/17/18	CLOSED		Closed
121217-07	1058 S. Fairway- substandard	work has begun 1-2-18 Follow up 4/17/18	EXTENSION 4/15/18		Closed
121217-08	Huckaby Street - Dorothy Malone	CLOSED	CLOSED		Closed
121217-09	CP 7 TX LLC -103 SUNSET	APPLICATION FOR COMPLAINT -TO COURT	resent letter 2/28		Closed
121317-10	538 Lovers - Juan Luis Hernandez-EXTENDED DATE TO D	Emaunel Hernandez- 210-846-0810	CLOSED		Closed
121317-11	315 W. Main Street - Amy Kozelsky DBA- Kozad Properties		CLOSED		Closed

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121318-82	518 N. Bateman	high grass	closed -new owners	12/31/2018	
121318-83	518 N. Bateman				
121817-12	167 Talford Street - John M. & Miranda C. Redmond		CLOSED		Closed
CASE #	PROERTY ADDRESS	CONTACT PERSON		DATE	
121817-13	324 & 328 Dogan- Carolyn B. Soders Parcels 5676 & 593	Weather a factor - Follow up 4/17/18	EXTENSION 4/15/18	5/25/2018	Closed
121817-14	Second Parcel ID 5560 Lillie Bell Willis Heirs				
121817-15	357 Second Street Parcel Id 46809-Lillie Bell Willis Heirs	extension given until 1-16-18	CLOSED		Closed
121817-16	Second Street - Parcel 5875 Pamela Betts		closed		
010218-17	Joy Kerby - 103 Sunset Drive	Pending Prosecution Letter	resent letter 2/28		Closed
020618-18	417 N. Hall Street	APPLICATION FOR COMPLAINT -TO COURT 2/6/2018	Foward d to Court	Court date 6/19	8/13/2018
				Court date2/20/19	3/25/2019
030518-26	417 Hall Street - Article 3	Dilapidated Structure- New Certified Letter Sent	App for complaint	Court date 6/19	3/25/2019
030518-26	417 Hall Street - Article 6	Unsanitary or unsightly - Certified Letter sent	App for complaint	Court date 6/19	3/25/2019
020618-20	113 Johnson Street Mobile Home only	Dilapidated Structure - Certified letter sent	2018		8/13/2018
020618-21	113 Johnson Street - Land	UNSIGHTLY CONDITIONS ON PRIVATE/ Junk Vehicles	2018		8/13/2018
020618-22	122 Johnson Street - Bank of America 1 of 2	Dilapidated Structure/High Grass	App for complaint	Court date 6/19	
022818-23	114 Johnson Street Article 6 - Olympia McElroy	High Grass-Certified Letter working on violations	Extension 4/24/18	ext 11/30/2018	1/2/19 CLOSED
022818-23	114 Johnson Street Article 3 - Olympia McElroy	Dilapidated Structure - Certified Letter sent	Extension 4/24/18	ext 11/30/2018	CLOSED 1/2/19

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03052018-2	315 S. Fairway Street Article 6	Unsanitary or unsightly - Certified Letter sent	CLOSED		Closed
0305-2018-2	122 Johnson Street - Bank of America 2 of 2	Unsanitary or unsightly - Certified Letter sent	App for complaint	Court date 6/19	8/13/2018
040418-27	Dogan (Parcel 5734)	Dilapidated Structure and High Grass Articles 3 & 6	Certified Letter Sent	2/15/2019	8/31/2019
040418-28	331 Dogan Gerard Castro Article 6	Unsanitary or unsightly - Certified Letter sent	Certified Letter Sent	9/18/2019	9/25/2019
040418-29		Dilapidated Structure Article 3	Certified Letter Sent	4/25/2018	
041718-30	317 Harmon Street - Stuart & Billie Carter	High Grass-Certified Letter Article 6	4/17/18	4/24/2018	Closed
041718-31	425 Travis Street- Edward Carter - Mobile Home Only	Dilapidated Structure Article 3	4/17/18	4/24/2018	8/13/2018
041718-32	425 Travis Street- (Land) Lela Mae Johnson	High Grass-Certified Letter Article 6	4/17/18	4/24/2018	8/13/2018
041718-33	413 Travis Street - Debra Keeton	Dilapidated Structure -/High Grass Article 3 & 6	4/17/18	4/24/2018	closed
041718-34	411 Travis Street Lela M. Johnson	Unsanitary or unsightly - Certified Letter sent	4/17/18	4/24/2018	
041718-35	Main Street Parcel Id 5211 DA Bonner	High Grass - Article 3	4/17/18	Closed 7/17/18	Closed
041818-35	Main Street Parcel Id 5211 DA Bonner	Dilapidated Structure Article 6	4/17/18	Closed 7/17/18	Closed
4232018-36	907 S. Fairway Street - Arbertha Herrod	Dilapidated Structure Article 6 & Article 3	4/23/2018	7/31/2018	
042318-36	907 S. Fairway Street - Arbertha Herrod	Unsanitary or unsightly Article 3 & 6	4/23/2018	7/31/2018	
50818-37	351 Church Street - Linda Daniels	Unsanitary or unsightly - Article 6	Certified letter Sent 5/8/2018	5/22/2018	
050818-38	318 Church Street - EST c/o Lela Johnson	Unsanitary or unsightly - Article 6	Certified letter Sent 5/8/2018	5/22/2018	
050818-39	218 Cotton Street Br & Bl Vestal	Unsanitary or unsightly-Article 6	Certified letter Sent 5/8/2018	5/22/2018	Closed

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050818-40	518 Commerce Street - Brady Thornton Lee C/o of Brady	Unsanitary or unsightly - Article 6	Certified letter Sent 5/8/2018	5/22/2018	Closed
050818-41	518 Commerce Street - Sherry Ann Thornton	Unsanitary or unsightly - Article 6	Certified letter Sent 5/8/2018	5/22/2018	Closed
050818-42	518 Commerce Street - Johnnie Christine Thornton	Unsanitary or unsightly - Article 6	Certified letter sent	5/22/2018	Closed
050818-43	518 Commerce Street - Theresa Nan Thornton	Unsanitary or unsightly - Article 6	Certified letter Sent 5/8/2018	5/22/2018	
051518-44	438 Huckaby - John & Ebony Buckner	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	8/13/2018
051518-45	301 W. HWY 84 - Christine Y. McGee & ETAL	Unsanitary or unsightly Article 6	Certified letter sent 5/21/2018	5/28/2018	Closed
051518-46	301 W. HWY 84 - Carol Y. McGee Anthony & ETAL	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	Closed
051518-47	312 Blanton Street - Rosie Moody est % Ralph Dials	Unsanitary or unsightly - Article 6 NO SHOW FOR COURT	Certified letter sent 5/21/2018	5/28/2018	9/25/2018
051618-48	380 Huckaby St. Lebanon Baptist Church - Rev hqarry Th	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	Closed
051618-49	432 N Mount St - Scott Farrell Jackson	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	
051618-50	Parcel 18763 - Brian Coleman & 18762	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	Closed
051618-51	764 E. Reunion - Charles E. & Beatrice A	Unsanitary or unsightly - Article 6	Certified letter sent 5/21/2018	5/28/2018	Closed
06062018-6	381 W.Hwy 84- Shirley Chappel	Unsanitary or Unsightly Article 6/ Junk Vehicles	Certified letter sent	6/6/2018	Legal action/trying to evict occupant court

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060120187-	318 W. Hwy 84 - Sandra Danette Robinson	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	Closed
06012018-5	449 Huckaby - James E. Stephen - ETAL	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	property to go to tax sale
06012018-5	441 Huckaby - Antonio & Maria Miranda	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	
06012018-5	451 Huckaby - Juliana Tatum etal % Eula Tanksley	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	
06012018-5	451 Huckaby - Earnestine Willis	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	CLOSED
06012018-5	451 Huckaby - Dennis Simmons	Unsanitary or unsightly - Article 6	Certified letter sent 06/1/2018	6/7/2018	CLOSED
06052018-5	381 Huckaby- Cynitha Shed	Unsanitary or unsightly - Article 6	Certified letter sent 06/6/2018	6/13/2018	CLOSED
06052018-5	431 N.Keechi - Gayle & Melanie Linthicum	Unsanitary or unsightly - Article 6	Certified letter sent 06/6/2018	6/13/2018	
06052018-6	521 N. Keechi - Jimmie W. Rosser	Unsanitary or unsightly-Article 6	Certified letter sent 06/6/2018	6/13/2018	CLOSED
06052018-6	424 N. Keechi - Phillip A TTEE Ivy	Unsanitary or unsightly - Article 6	Certified letter sent 06-6- 2018	6/13/2018	
06062018-6	381 W. Hwy 84 - Shirley Jones	Unsanitary or unsightly - Article 6	Certified letter sent 06-6- 2018	6/13/2018	Closed

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06062018-6	423 Kelly St - Michael & Amber Wedman	Unsanitary or unsightly - Article 6	Certified letter sent 06/7/2018	6/14/2018	8/13/2018 New property owner -in compliance
06252018-6	372 Huckaby Street Cleo Cooper est c/o Linda Cooper	Dilapidated Structure - Article 3	06/26/2018	7/3/2018	
06252018-6	Parcel 41704-Rath Phally & Jessyka Bopha Khou	High Grass & haedges-HAS 30 DAYS	Certified letter sent 06/26/2018	1/8/19 court	Pending csi
	extension 5/20/19 must bring updated pics				
07232018-6	428 Young Street -James Tran Le	Unsanitary or Unsightly - Article 6 High Grass & Hedges	Certified Letter sent 7/24/2018	7/31/2018	
07242018-6	309 S. Hall - Isaias Garcia	Unsanitary or Unsightly - Article 6 High Grass & Hedges	Certified Letter sent 7/24/2018	7/31/2018	Informed property own Incarcerated
07312018-6	219 Comanche	Unsanitary or Unsightly- Article 6- High Grass & Hedges	Certified Letter 7/31/2018	8/6/2018	Hearing on paying lien October 24
080618-69	824 Dogan (Hwy 75 S.)-True Vine DOAX Center	Substandard Building - Article 3.05	Certified Letter 8/6/2018	8/13/2018	extension 2/1/18, wants to donate to
080618-70	675 Church Street-Lonell Stephens Etal	Unsanitary or Unsightly - Article 6- High Grass & Hedges	Certified Letter sent 8/6/2018	8/13/2018	Property owner deceased. In legal
081418-71	335 Industrial-Green Energy	Unsanitary or Unsightly - Article 6- High Grass & Hedges	Certified Letter sent 8/14/2018	8/21/2018	resent 9-24-
100218-73	475 W. Commerce - Eddie's Auto	Unsanitary or Unsightly - Article 6- excessive tires	Certified Letter 10/03/2018	Waiting for CSI	
100218-74	430 W. HWY 84 - Triple L Tires	Unsightly or Unsightly - Article 6 - excessive tires	Certified Letter 10/03/2018	Waiting for CSI	

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103018-75	1039 S. Bateman - Carl E. Daniels	UNSANITARY OR UNSIGHTLY CONDITIONS	Certified Letter 10/30/2018		
103018-76	1039 S. Bateman - Carl E. Daniels	Junk Vehicles	Certified Letter 10/30/2018		
103018-77	213 Keechi Street - Brown Jonnie E. Steward	UNSANITARY OR UNSIGHTLY CONDITIONS -Article 6	Certified Letter 10/30/2018	Closed 11/19/18	
111318-76	417 Peachtree Street-Laura L.Moore	Junk Vehicles	Certified Letter 11/13/18	Closed	
11131418-7	417 Hall Street-Marquerte Jordon	Junk Vehicle	Certified Letter 11/13/18		
121218-80	336 Ray Street - Nancy Means	Unsanitary or unsightly conditions- Article 6	12/12/18 Certified Letter	12/19/2018	
121218-81	434 Davis- April Donohoo	Unsanitary or unsightly conditions - Article 6	12/12/18 Certifird Letter	12/19/2018	
121318-82	518 N. Bateman	Unsanitary or unsightly conditions- Article 6	1213/18 Certified Letter	12/20/2018	Closed
121318-83	518 N. Bateman	Junk Vehicles	1213/18 Certified Letter	12/20/2018	Closed
201884	Parcel Id 19485, 19486, 19487	Unsanitary or unsightly conditions-Article 6	12/20/18 Certified Letter	12/27/2018	extended 1/27/19
201885	303 & 304 Second Street	Unsanitary or Unsightly conditions- Article 6	12/20/18 Certified Letter	12/27/2018	extended 1/27/19

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201886	824 Dogan Street	Substandard Building - Article 3	12/20/18 Certified Letter	12/27/2018	extended 1/27/19
201887	518 N. BATEMAN	JUNK VEHICLE SECTION 8.04.061(B)	1/15/19 requested csi	Certified Letter 1/22/19, Follow up 1/29/19	
Beginning Jan case numbers					
No new cases					
2019-1	718 Clark Street- Daniel Gatson	JUNK VEHICLE SECTION 8.04.061(B)	CERTIFIED LETTER 1/22/2019	1/29/2019	Closed
2019-2	718 Clark Street Daniel Gatson	Unsanitary/Unsightly Article 6	Certified Letter 1/22/19	1/29/2019	Closed
2019-3	Hwy 84 -Parcel 6056 /R John Rudisill	Unsanitary/Unsightly Article 3 (3 Property Owners)	Certified Letter 1/22/19	1/29/2019	Pending CSI
2019-4	Hwy 84 -Parcel 6056 /R Hablinski Real Estate Prop LLC	Unsanitary/Unsightly Article 3 (3 Property Owners)	Certified Letter 1/22/19	1/29/2019	Pending CSI
2019-5	Hwy 84 -Parcel 6056 /R Burnett & Sons Inc	Unsanitary/Unsightly Article 3 (3 Property Owners)	Certified Letter 1/22/19	1/29/2019	Pending CSI
2019-6	832 S. Fairway - Mrs. Blanchie Lee Est./John Mims	Dilapidated Structure /Unsanitary, Unsightly	Certified Letter 4/16/19	4/23/2019	Pending CSI
	Article 3 & Article 6 Old case #,s 121217-05				
2019-7	335 Industrial - Green Energy Article 6	High Grass	Certified Letter 4/16/19	4/23/2019	closed 6/25/2019
2019-8	230 Oak Street - James & Robbie Hogan	High Grass	Certified Letter 4/16/19	4/23/2019	App for complaint

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2019-9	319 Blanton Street Lula Yarbrough %Nathaline	High Grass - Dilapidated Structure	Certified Letter 4/16/19	4/23/2019	no response sent to court
2019-10	635 N. Bateman-Gary Lancaster	High Grass	Certified Letter 4/16/19	4/23/2019	Pending CSI
2019-11	341 McDonald - Roberta E. Burnett	High Grass	Certified Letter 4/16/19	4/23/2019	
2019-12	319 Dogan St- Lonnie L. Moody	Article 6 & Article 3	Certified Letter 4/16/19	4/23/2019	
2019-13	Parcel ID 5734 Dogan St Harvey Jones Sr	High Grass	Certified Letter 4/16/19	Ext. Aug.31,2019	
	c/o Pat Teamer				
2019-14					
2019-15	325 Blanton Street	High Grass	Certified Letter 4/17/19	4/24/2019	
2019-16	713 Clark	High Grass	Certified Letter 4/17/19	4/24/2019	
2019-17	525 E. Reunion Street	Junk Vehicle, Dilapidated Structure, High Grass	Certified Letter 4/17/19	4/24/2019	
2019-18	224 Oak Street(Lanudry) lanudry	High Grass	Certified Letter 4/17/19	4/24/2019	9/18/2019
2019-19	335 S. Cotton	Junk Vehicle - 3 individual notified	Certified Letter 5/8/2019	5/15/2019	

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2019-20	Parcel ID 18605 - lori Ann Martin-Evans	High Grass	Certified Letter 5/14/2019	5/22/2019	
2019-21	437 W MAIN -BUILDING- ALICE CHILDS EST	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-22	127 BONNER ST- CORTES BERNARDO VAZQUEZ	HIGH GRASS- JUNK IN CAR PORT	Certified Letter 5/14/2019	5/22/2019	
2019-23	129 BONNER - PABLO CORTEZ & EVANGALINA MUNOZ	HIGH GRASS AND JUNK UNDER CARPORT	Certified Letter 5/14/2019	5/22/2019	
2019-24	560 FOUNT KIRBY PABLO CORTEZ & EVANGALINA MUNOZ	HIGH GRASS AND JUNK UNDER CARPORT	Certified Letter 5/14/2019	5/22/2019	
2019-25	344 JAMES - LUCRETTIA CANADY	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-26	449 E. COMMERCE- JAMES D. LOTT	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-27	457 E. COMMERCE-JAMES D. LOTT	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-28					
2019-29	PARCEL ID 3895-DUNBAR STREET	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-30	405 OAK RIDGE - KEITH & SELINA TATUM	HIGH GRASS	Certified Letter 5/14/2019	5/22/2019	
2019-31	309- S. HALL - ISAIAS GARCIA	HIGH GRASS, JUNK VEHICLE, DILAPIDATED MOBILE HOME	Certified Letter 5/14/2019	5/22/2019	

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2019-32	318 W. Hwy 84-Sandra D. Robinson	High Grass	7/25/2019	8/2/2019	
2019-33	301 W. Hwy 84-Carol Y. McGee Anthony	High Grass- Substandard Building	6/11/2019	6/18/2019	
2019-34	720 Post Oak- Brian-Kieth Custom Homes	High Grass/standin water	6/17/2019	6/24/2019	
2019-35	560 Fount Kirby -Pablo Cortez	Substandard Building	6/17/2019	6/24/2019	
2019-36	581 E. Commerce- Richard & Betty Tinsley	Substandard Building & , High Grass - extension 8-1-2019	6/19/2019	8/1/2019	
2019-37	502 N. Mount- Oeng Khunhong	High Grass	6/25/2019	7/2/2019	
2019-38	424 N. Fairway - Ken Sessions parcel 52389	High Grass	6/25/2019	7/2/2019	
2019-39	424 N. Fairway - parcel 18668 Paulette Graves-Ward	High Grass	6/25/2019	9/19/2019	30 day ext
2019-40	Parcel Id 5220- Texas Harvast Ranch llc	High Grass	6/26/2019	7/5/2019	
2019-41	521 N. KEECHI - JIMMIE ROSSER	HIGH GRASS. THIS IS A REPEAT	6/26/2019	7/3/2019	
2019-42	107 E. Reunion Street- N & N Land LLC	High Grass Article 6	6/26/2019	7/3/2019	
2019-43	217 S. Harmon - Kenneth & Diane Struck	High Grass Article 6	7/1/2019	7/8/2019	
2019-44	1058 S. Fairway Lillian Waton c/o Linda Tillis	High Grass Article 6	7/3/2019	9/9/2019	
2019-45	334 James St. Billy Betts	High Grass Article 6	7/8/2019	7/15/2019	
2019-46	919 S. Bateman- CM Watkins LLC	High Grass Article 6	7/8/2019	7/15/2019	
2019-47	318 Church-Falura Presley %Lela Johnson	High Grass Article 6	7/8/2019	7/15/2019	
2019-48	280 S. Bateman & 214 W. Reunion Franklin Melton	High Grass Article 6	7/8/2019	7/15/2019	ext

CITY OF FAIRFIELD

Case Files Yellow = Active, Green Closed, White=New cases, Red=In Court

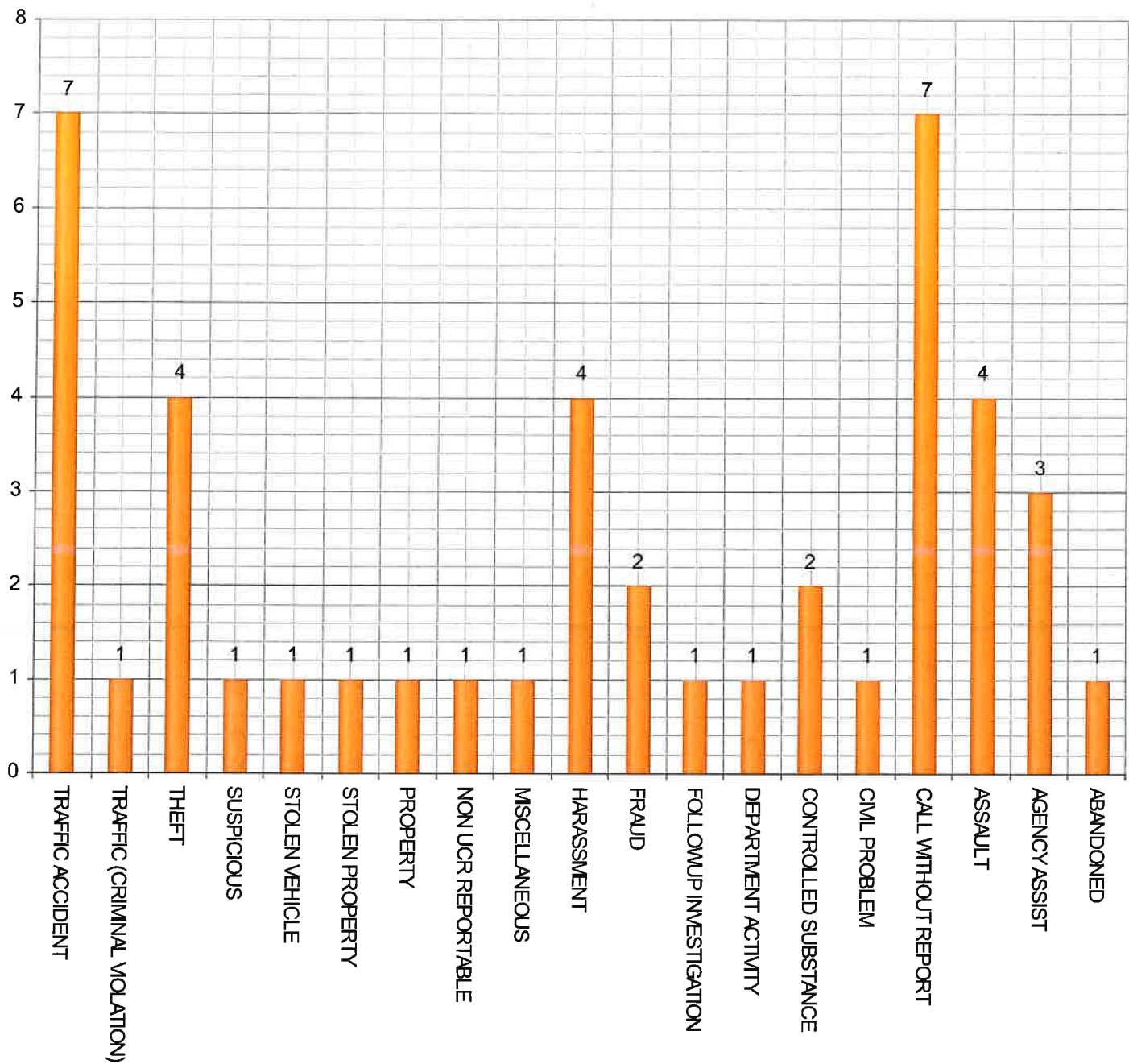
2019-49	324 Dogan - Carolyn Soders two lots	High Grass Article 6	7/8/2019	7/15/2019	
2019-50	W. Reunion - Scot Shaw - Hand delivered	High Grass Article 6	7/23/2019	7/30/2019	
2019-51	301 W. Reunion - 3 property owners	High Grass Article 6	7/23/2019	7/30/2019	
2019-52	112 N. Bateman- Ellis Chappel est	High Grass, Substandard Building	7/23/2019	7/30/2019	
2019-53	214 N. Bateman- Charles Fryer	High Grass,	7/25/2019	8/2/2019	
2019-54	518 N. Bateman- David & Patsy Walker	High Grass and Substandard Building	7/25/2019	8/2/2019	
2019-55	352 N. Fairway - Warren & Linda Davis	High Grass and Substandard Building	7/25/2019	8/2/2019	
2019-56	315 N. Fairway - Warren & Linda Davis	High Grass and Substandard Building	7/29/2019	8/5/2019	
			7/29/2019	8/5/2019	
2019-57	587 & 589 E. Commerce - Simon Gurrusquieta	High Grass			
2019-58	551 E. Reunion- Esteban Acevedo Monoz	High Grass	7/29/2019	8/5/2019	
2019-59	209 E. Reunion - Jim Billie Bonner III	High Grass	7/29/2019	8/5/2019	
2019-60	407 E. Main - Nancy Eam	High Grass	7/30/2019	8/6/21019	
2019-61	Kozad Properties LTD- Parcel ID'S 5670 & 5864	High Grass	7/31/2019	8/7/2019	
2019-62	303 Blanton - Blanchie Lee Mims Est. & John Mims	High Grass	8/7/2019	8/15/2019	
2019-63	741 N. Fairway - Glenn & Carolyn Stark	High Grass, Junk, junk vehicles	8/7/2019	8/15/2019	
2019-64	217 S. Harmon- Kennth & Diane Struck	High Graass	8/7/2019	8/15/2019	
2019-65	Parcel Id 18456- S. Cotton	High Grass	8/7/2019	8/15/2019	

CITY OF FAIRFIELD

Case Files Yellow = Active, Green Closed, White=New cases, Red=In Court

2019-66	407 E. Main- Nancy Eam	High Grass, Substandard bldg Article 3 & 6	30-Jul-19	9/30/2019	app for comp
2019-67	MMD PropertiesParcel ID's 19025, 19026,19019,19011		9/18/2019	9/25/2019	

DECEMBER 2023



Event Activity Analysis by Day

Date Reported: 12/01/2023 - 12/31/2023



FAIRFIELD POLICE DEPARTMENT
839 E COMMERCE ST
FAIRFIELD, TEXAS 75480
903-389-3901
FAX 903-389-2958

Classification	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
ABANDONED	0	0	1	0	0	0	0	1
Abandon Vehicle	0	0	1	0	0	0	0	1
AGENCY ASSIST	0	1	0	2	0	0	0	3
Assist Other Agency	0	1	0	2	0	0	0	3
ASSAULT	2	0	0	0	2	0	0	4
Aggravated Assault, Family, Knife/Cut Instr	1	0	0	0	0	0	0	1
Aggravated Assault, Family, Oth Weapon	1	0	0	0	0	0	0	1
Aggravated Assault, Family, Strongarm	0	0	0	0	1	0	0	1
Intimidation (Includes Stalking)	0	0	0	0	1	0	0	1
CALL WITHOUT REPORT	2	1	1	2	1	0	0	7
AGENCY ASSIT	0	0	0	1	0	0	0	1
CRASH	2	1	1	1	1	0	0	6
CIVIL PROBLEM	0	1	0	0	0	0	0	1
Civil Dispute	0	1	0	0	0	0	0	1
CONTROLLED SUBSTANCE	0	0	0	0	1	1	0	2
Marijuana, Possession	0	0	0	0	1	0	0	1
Narcotic Equipment, Possession	0	0	0	0	0	1	0	1
DEPARTMENT ACTIVITY	0	0	0	0	1	0	0	1
Department Activity, Other	0	0	0	0	1	0	0	1
FOLLOWUP INVESTIGATION	0	1	0	0	0	0	0	1
Followup Investigation, Local Event	0	1	0	0	0	0	0	1
FRAUD	0	0	2	0	0	0	0	2
Fraud, Illegal Use Credit Cards	0	0	1	0	0	0	0	1
Fraud, Insufficient Funds Check	0	0	1	0	0	0	0	1
HARASSMENT	2	0	0	0	1	0	1	4
Harassment, Other	2	0	0	0	1	0	1	4
MISCELLANEOUS	0	1	0	0	0	0	0	1
Miscellaneous Incidents	0	1	0	0	0	0	0	1
NON UCR REPORTABLE	0	0	0	1	0	0	0	1
Non UCR Reportable	0	0	0	1	0	0	0	1
PROPERTY	0	0	0	0	0	1	0	1
Lost Property	0	0	0	0	0	1	0	1
STOLEN PROPERTY	0	0	0	0	0	1	0	1
Stolen Property, Other	0	0	0	0	0	1	0	1
STOLEN VEHICLE	0	0	1	0	0	0	0	1
Possess Stolen Vehicle	0	0	1	0	0	0	0	1
SUSPICIOUS	1	0	0	0	0	0	0	1
Suspicious Activity	1	0	0	0	0	0	0	1
THEFT	1	0	3	0	0	0	0	4
Theft Other	1	0	3	0	0	0	0	4
TRAFFIC (CRIMINAL VIOLATION)	0	0	0	0	0	0	1	1
Criminal Traffic Violation	0	0	0	0	0	0	1	1
TRAFFIC ACCIDENT	0	0	2	1	1	0	3	7

Traffic Accident, Private Prop Damg	0	0	2	0	1	0	2	5
Traffic Accident, Vehicle Damage	0	0	0	1	0	0	1	2
Total Events	8	5	10	6	7	3	5	44
Total Citation Violations:	0	0	0	0	0	0	0	0
Total Citations:	0	0	0	0	0	0	0	0

Department Incident Activity Report

Date Reported: 12/01/2023 - 12/31/2023 | Show Subclasses: True



FAIRFIELD POLICE DEPARTMENT
839 E COMMERCE ST
FAIRFIELD, TEXAS 75480
903-389-3901
FAX 903-389-2958

Classification	Events Rptd	Unfounded	Actual	Clr Arrest	Clr Exception	Clr Juveniles	Total Clr	Percent Clr
ABANDONED	1	0	1	0	0	0	0	0.0
Abandon Vehicle	1	0	1	0	0	0	0	0.0
AGENCY ASSIST	3	0	3	0	0	0	0	0.0
Assist Other Agency	3	0	3	0	0	0	0	0.0
ASSAULT	4	0	4	0	0	0	0	0.0
Aggravated Assault, Family, Knife/Cut Instr	1	0	1	0	0	0	0	0.0
Aggravated Assault, Family, Oth Weapon	1	0	1	0	0	0	0	0.0
Aggravated Assault, Family, Strongarm	1	0	1	0	0	0	0	0.0
Intimidation (Includes Stalking)	1	0	1	0	0	0	0	0.0
CALL WITHOUT REPORT	7	0	7	0	0	0	0	0.0
AGENCY ASSIT	1	0	1	0	0	0	0	0.0
CRASH	6	0	6	0	0	0	0	0.0
CIVIL PROBLEM	1	0	1	0	0	0	0	0.0
Civil Dispute	1	0	1	0	0	0	0	0.0
CONTROLLED SUBSTANCE	2	0	2	0	0	0	0	0.0
Marijuana, Possession	1	0	1	0	0	0	0	0.0
Narcotic Equipment, Possession	1	0	1	0	0	0	0	0.0
DEPARTMENT ACTIVITY	1	0	1	0	0	0	0	0.0
Department Activity, Other	1	0	1	0	0	0	0	0.0
FOLLOWUP INVESTIGATION	1	0	1	0	0	0	0	0.0
Followup Investigation, Local Event	1	0	1	0	0	0	0	0.0
FRAUD	2	0	2	0	0	0	0	0.0
Fraud, Illegal Use Credit Cards	1	0	1	0	0	0	0	0.0
Fraud, Insufficient Funds Check	1	0	1	0	0	0	0	0.0
HARASSMENT	4	0	4	0	0	0	0	0.0
Harassment, Other	4	0	4	0	0	0	0	0.0
MISCELLANEOUS	1	0	1	0	0	0	0	0.0
Miscellaneous Incidents	1	0	1	0	0	0	0	0.0
NON UCR REPORTABLE	1	0	1	0	0	0	0	0.0
Non UCR Reportable	1	0	1	0	0	0	0	0.0
PROPERTY	1	0	1	0	0	0	0	0.0
Lost Property	1	0	1	0	0	0	0	0.0
STOLEN PROPERTY	1	0	1	0	0	0	0	0.0
Stolen Property, Other	1	0	1	0	0	0	0	0.0
STOLEN VEHICLE	1	0	1	0	0	0	0	0.0
Possess Stolen Vehicle	1	0	1	0	0	0	0	0.0
SUSPICIOUS	1	0	1	0	0	0	0	0.0
Suspicious Activity	1	0	1	0	0	0	0	0.0

THEFT	4	0	4	0	0	0	0	0.0
Theft Other	4	0	4	0	0	0	0	0.0
TRAFFIC (CRIMINAL VIOLATION)	1	0	1	0	0	0	0	0.0
Criminal Traffic Violation	1	0	1	0	0	0	0	0.0
TRAFFIC ACCIDENT	7	0	7	0	0	0	0	0.0
Traffic Accident, Private Prop Damg	5	0	5	0	0	0	0	0.0
Traffic Accident, Vehicle Damage	2	0	2	0	0	0	0	0.0
Event Totals	44	0	44	0	0	0	0	0.0

Incomplete Report Listing

Date Reported: 12/01/2023 - 12/31/2023



FAIRFIELD POLICE DEPARTMENT
839 E COMMERCE ST
FAIRFIELD, TEXAS 75480
903-389-3901
FAX 903-389-2958

Officer Assigned	District	Beat	Date Reported	Class	Event Dispo	Event No
MWARREN	F		12/03/2023	ASSAULT		2301652
MWARREN	F		12/12/2023	STOLEN VEHICLE		2301735
MWARREN	F		12/29/2023	STOLEN PROPERTY		2301849
Total Incomplete Reports: 3						



THE TEXAS OFFICE OF COURT ADMINISTRATION

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Judge: George Robinson

Clerk:

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Criminal

Civil

Juvenile

Additional

720810100, Freestone County, Fairfield: December 2022

Report was Entered Successfully

CASES ON DOCKET

TRAFFIC MISDEMEANORS

NON-TRAFFIC MISDEMEANORS

	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
CASES PENDING FIRST OF MONTH (Equals total cases pending end of previous month.)	1337	95	0	1	1155	83
DOCKET ADJUSTMENTS	0	0	0	0	0	0
1. CASES PENDING FIRST OF MONTH (Adjusted)	1337	95	0	1	1155	83
a. Active Cases	679	68	0	1	582	82
b. Inactive Cases	658	27	0	0	573	1
No Activity ☐						
2. NEW CASES FILED (Include all new cases filed, including those that may also have been disposed this month.)	7	0	0	0	3	0
3. CASES REACTIVATED	0	0	0	0	0	0
4. ALL OTHER CASES ADDED	0	0	0	0	0	0
5. TOTAL CASES ON DOCKET (Sum of Lines 1a, 2, 3 & 4.)	686	68	0	1	585	82
DISPOSITIONS						
6. DISPOSITIONS PRIOR TO COURT APPEARANCE OR TRIAL						
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14).)	3	0	0	0	1	0
b. Dismissed by Prosecution	0	0	0	0	0	0
7. DISPOSITIONS AT TRIAL						
a. Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. COMPLIANCE DISMISSALS						

a. After Driver Safety Course (CCP, Art. 45.0511)	0					
b. After Deferred Disposition (CCP, Art. 45.051)	0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)	0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)					0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)				0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)	0					
g. All Other Transportation Code Dismissals	0	0	0	0	0	0
9. ALL OTHER DISPOSITIONS	2	0	0	0	1	0
10. TOTAL CASES DISPOSED (Sum of Lines 6, 7, 8 & 9.)	5	0	0	0	2	0
11. CASES PLACED ON INACTIVE STATUS	0	0	0	0	0	0
12. CASES PENDING END OF MONTH (Sum of Lines 12a & 12b.)	1339	95	0	1	1156	83
a. Active Cases (Line 5 minus the sum of Lines 10 & 11.)	681	68	0	1	583	82
b. Inactive Cases (Line 1b minus Line 3, plus Line 11.)	658	27	0	0	573	1
13. SHOW CAUSE AND OTHER REQUIRED HEARINGS HELD	0	0	0	0	0	0
14. CASES APPEALED						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Notes:**Prepared By:** donnab[Submit](#)



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Criminal**Civil****Juvenile****Additional**

720810100, Freestone County, Fairfield: December 2022

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CASES ON DOCKET

TOTAL CASES

CASES PENDING FIRST OF MONTH

0

(Equals total cases pending end of previous month.)

DOCKET ADJUSTMENTS

0

1. CASES PENDING FIRST OF MONTH (Adjusted)

0

a. Active Cases

0

b. Inactive Cases

0

No Activity ☐

2. NEW CASES FILED

0

(Include all new cases filed, including those that may also have been disposed this month.)

3. CASES REACTIVATED

0

4. ALL OTHER CASES ADDED

0

5. TOTAL CASES ON DOCKET

0

(Sum of Lines 1a, 2, 3 & 4.)

DISPOSITIONS

6. UNCONTESTED CIVIL FINES OR PENALTIES

0

7. DEFAULT JUDGMENTS

0

8. AGREED JUDGMENTS

0

9. TRIAL/HEARING BY JUDGE/HEARING OFFICER

0

10. TRIAL BY JURY

0

11. DISMISSED FOR WANT OF PROSECUTION

0

12. ALL OTHER DISPOSITIONS

0

13. TOTAL CASES DISPOSED

0

(Sum of Lines 6 through 12.)

14. CASES PLACED ON INACTIVE STATUS

0

15. CASES PENDING END OF MONTH

0

(Sum of Lines 15a & 15b.)

a. Active Cases

0

(Line 5 minus the sum of Lines 13 & 14.)

b. Inactive Cases

0

(Line 1b minus Line 3, plus Line 14.)

16. CASES APPEALED

0

0

a. After Trial

b. Without Trial

Notes:**Prepared By:**

donnab

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Criminal**Civil****Juvenile****Additional**

720810100, Freestone County, Fairfield: December 2022

Report was Entered Successfully

No Activity ☐

	TOTAL CASES
1. TRANSPORTATION CODE CASES FILED	2
2. NON-DRIVING ALCOHOLIC BEVERAGE CODE CASES FILED	0
3. DRIVING UNDER THE INFLUENCE OF ALCOHOL CASES FILED	0
4. DRUG PARAPHERNALIA CASES FILED (<i>HSC, Ch. 481</i>)	0
5. TOBACCO CASES FILED (<i>HSC, Sec. 161.252</i>)	0
6. TRUANT CONDUCT CASES FILED (<i>Family Code, Sec. 65.003(a)</i>)	0
7. EDUCATION CODE (Except Failure to Attend) CASES FILED	0
8. VIOLATION OF LOCAL DAYTIME CURFEW ORDINANCE CASES FILED (<i>Local Govt. Code, Sec. 341.905</i>)	0
9. ALL OTHER NON-TRAFFIC, FINE-ONLY CASES FILED	0
10. TRANSFER TO JUVENILE COURT	
a. Mandatory Transfer (<i>Fam. Code, Sec. 51.08(b)(1)</i>)	0
b. Discretionary Transfer (<i>Fam. Code, Sec. 51.08(b)(2)</i>)	0
11. ACCUSED OF CONTEMPT AND REFERRED TO JUVENILE COURT (DELINQUENT CONDUCT) (<i>CCP, Art. 45.050(c)(1)</i>)	0
12. HELD IN CONTEMPT BY CRIMINAL COURT (FINED AND/OR DENIED DRIVING PRIVILEGES) (<i>CCP, Art. 45.050(c)(2)</i>)	0
13. JUVENILE STATEMENT MAGISTRATE WARNING	
a. Warnings Administered	0
b. Statements Certified (<i>Fam. Code, Sec. 51.095</i>)	0
14. DETENTION HEARINGS HELD (<i>Fam. Code, Sec. 54.01</i>)	0
15. ORDERS FOR NON-SECURE CUSTODY ISSUED	0
16. PARENT CONTRIBUTING TO NONATTENDANCE CASES FILED (<i>Ed. Code, Sec. 25.093</i>)	0

Notes:

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Criminal**Civil****Juvenile****Additional**

720810100, Freestone County, Fairfield: December 2022

Report was Entered Successfully

No Activity ☐

NUMBER GIVEN

NUMBER REQUESTS
FOR COUNSEL

1. MAGISTRATE WARNINGS

a. Class C Misdemeanors

0

b. Class A and B Misdemeanors

0

0

c. Felonies

0

0

TOTAL

2. ARREST WARRANTS ISSUED

a. Class C Misdemeanors

0

b. Class A and B Misdemeanors

0

c. Felonies

0

3. CAPIASES PRO FINE ISSUED

0

4. SEARCH WARRANTS ISSUED

0

5. WARRANTS FOR FIRE, HEALTH AND CODE INSPECTIONS FILED (CCP, Art. 18.05)

0

6. EXAMINING TRIALS CONDUCTED

0

7. EMERGENCY MENTAL HEALTH HEARINGS HELD

0

8. MAGISTRATE'S ORDERS FOR EMERGENCY PROTECTION ISSUED

0

9. MAGISTRATE'S ORDERS FOR IGNITION INTERLOCK DEVICE ISSUED (CCP, Art. 17.441)

0

10. ALL OTHER MAGISTRATE'S ORDERS ISSUED REQUIRING CONDITIONS FOR RELEASE ON BOND

0

11. DRIVER'S LICENSE DENIAL, REVOCATION OR SUSPENSION HEARINGS HELD (TC, Sec. 521.300)

0

12. DISPOSITION OF STOLEN PROPERTY HEARINGS HELD (CCP, Ch. 47)

0

13. PEACE BOND HEARINGS HELD

0

14. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY COMMUNITY SERVICE

a. Partial Satisfaction

0

b. Full Satisfaction	0
15. CASES IN WHICH FINE AND COURT COSTS SATISFIED BY JAIL CREDIT	0
16. CASES IN WHICH FINE AND COURT COSTS WAIVED FOR INDIGENCY	0
17. AMOUNT OF FINES AND COURT COSTS WAIVED FOR INDIGENCY (Round to the nearest dollar)	0
18. FINES, COURT COSTS AND OTHER AMOUNTS COLLECTED (Round to the nearest dollar)	
a. Kept by City	568
b. Remitted to State	472
c. Total	1040

Notes:**Prepared By:**

donnab

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Totals by cost from 12/01/2023 through 12/31/2023

<u>Cost Description</u>	<u>Amount</u>
ARREST FEE - LOCAL	30.00
Building Security Fund Fee	53.06
Collection Agency Fee	247.77
COMPENSATION TO VICTIMS	30.00
CONSOLIDATED COURT COST	34.00
CONSOLIDATED COURT COSTS	200.00
DPS FTA/FAIL TO PAY FEE	90.00
Fine	1,742.55
FUGITIVE APPREHENSIVE	10.00
INDIGENT DEFENSE FEE	10.00
JUDICIAL & COURT PERSONNEL T	4.00
JUDICIAL FUND	30.00
JURY FEE	20.00
JUVENILE CRIME & DELINQUENCY	0.50
Local Traffic Fee	12.00
Local Truancy and Prevention	48.05
Municipal Jury Fund	0.96
OmniBase	80.00
State consolidated fees	595.52
State Moving Court Cost	0.10
STATE TRAFFIC FEE	260.00
Technology Fund Fee	53.91
Time Pay Fee (old)	15.00
Time Payment Fee	30.00
TRAFFIC	18.00
TRAFFIC LAW FAILURE TO APPEA	106.25
TRUANCY PREVENTION & DIVERS	4.00
Warrant Fee	100.00

Total Amount	3,825.67
---------------------	-----------------

Total Over Short	0.00
-------------------------	-------------

Totals by account from 12/01/2023 through 12/31/2023

<u>Account</u>	<u>AccountTotal</u>
	680.53
000000000000001	327.77
00022641290000	53.06
111913073	2,764.31
Total Amount	3,825.67
Amount of Bond Transferred to Payment	0.00
Total Deposit	3,825.67
Over Short Total	0.00

Revenue group totals from 12/01/2023 through 12/31/2023

<u>Revenue Group</u>	<u>Revenue Group Total</u>
Revenue Group 1	2,247.29
Revenue Group 5	1,055.63
Over Short Total	0.00

Officer Ticket Count

Report Dates 12/01/202 through 12/31/2023

Officer		Viol	Description	Number
Jared Scarrow	1			
Jared Scarrow		5025	ANIMAL - DOG AT LARGE - CITY ORDINANCE VIOI	1
Jennifer Beaver	1			
Jennifer Beaver		1201	DL - NO OPERATOR'S LICENSE	1
Total number of violations				2

List cases disposed beginning Friday, December 1, 2023 → Sunday, December 31, 2023

PAY
 VOID
 DSMS

Disposition Totals		
	FnlDsp	Count
▶	PAY	15
	VOID	1
	DSMS	2

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CITY/CHAMBER/TOURISM UPDATE
December

Marketing, Tourism and Events, Community

Delivered all information on upcoming events and activities to local businesses, kiosk.

Marketed local businesses, organizations events and activities.

The Christmas decorations are scheduled to come down soon. We received so many compliments on how beautiful our town is at Christmas.

We have taken the campsites décor down, we will meet with the campsite association soon to discuss how to improve on the event for next year.

Our December was crazy and amazing, we had something every weekend for our community leading up to Christmas.

Dec. 2 Christmas on the Square Parade, Nativity, Santa, Wagon Rides and more.

Dec. 9 Christmas at the Campsites-each campsite offered something different (crafts, snacks, music, bibles etc.)

Dec.16. the last event of 2023 was Jingle all the Way which included the ice slide, Santa, pony carousel, crafts & more.

The Great North American Solar Eclipse page is on our website. We are still working to get a response from all the school in our area.

Dog Disc Championship has schedules their return visit to Fairfield May 25-27

In the works

January 12th -Job Fair

January 25th -Chamber Banquet/Wild West

March 30th -Easter Eggstravaganza

April 8th Great North American Solar Eclipse

April 20th Chamber fundraiser for July 4th Fireworks-Putt Fore a Purpose

May 4th Lemonade Day

June 12th Tea with Miss Texas

July? Fireworks at the Fairgrounds

July 19-20th- Fuzzy Peach Festival

Chamber and Visitors Center

January 3rd - Banquet Committee meeting

Chamber Board Meeting- January 15

Next Business After hours- March

Next Ambassador meeting-January 19

November Business of the Month –L&M Trophies

New Members- Inflection Point and Travlin Tom's Coffee Butterfly Babes, Get a Gun Sports, LLC

JANUARY 2024 CHAMBER CHATTER



Mission

The Fairfield Chamber of Commerce and Visitor Center will serve as the voice of its members by strengthening the business community, enhancing economic growth and promoting tourism in Freestone County.

Vision

To build an economically sound community rich in resources through partnership and education for the advancement of business vitality and growth while enriching quality of life for the citizens in Freestone County.

Value

Leading with Integrity, Respect and Passion

WANTED
ALL COWBOYS & SALOON GALS TO
JOIN THE WILD WILD WEST
ANNUAL CHAMBER
BANQUET

When: Thursday, January 25th
Location: Twisted Vines Event Center
Time: Saloon Doors open at 5:30pm
for Happy Hour
Banquet starts at 6:30pm

**HAPPY
NEW
YEAR!**

Fairfield
HIRING FAIR

FRIDAY
JAN
12
9 AM - 12 PM

Join the Fairfield Hiring Fair to connect to potential candidates, showcase your job openings, provide applications, and even hire candidates onsite. Visit the link below to register your business today.

REGISTER NOW

The Greenbarn, 839 E. Commerce St. Fairfield, TX 75840

WORKSOLUTIONS
FORCE SOLUTIONS

CALL US TODAY TO
RESERVE YOUR TICKETS
OR TABLE FOR ANNUAL
CHAMBER BANQUET!!

Upcoming Events

January 1st- Happy New Year!!!
January 12th- Hiring Fair
January 19th- Ambassador
Meeting at noon at Chamber
Office
January 25th- Annual Chamber
Banquet

2024 City of Fairfield & Fairfield Chamber of Commerce Events

January 25th- Annual Chamber Awards
Banquet
March 30th- Easter Eggstravaganza
March 30th- Mimosa Morning
April 20th- Putt Fore A Purpose Chamber Golf
Tournament
April 22nd- Earth Day
April 28th- Pay it Forward Day
May 2nd- Business After Hours
May 4th- Lemonade Day
June 12th - Tea with Miss Texas
July 3rd- Fireworks at the Fairgrounds
July 19th & 20th- Fuzzy Peach Festival
August - New Teacher Orientation
August - Teacher Breakfast
September 6th- Show of Wheels Kids Style
September 7th- Show of Wheels
September 7th- City Wide Garage Sale
September 28th- Santa In
September/Breakfast with Santa
October- Chamber Scarecrow Contest
October 30th- Boo on the Square
December 5th- Sip, Snack and Shop
December 7th- Christmas on the Square &
Hometown Christmas Parade
December 14th- Christmas at the Campsites
December 21st- Jingle all the Way

≡Welcome≡
TO THE CHAMBER

- Get a Gun Sports, LLC
801 S Interstate 45
Fairfield, Tx 75840
- Butterfly Babes Permanent
Jewelry
903-388-7449
- The Balloon Stylist
903-907-2312
- Travelin' Tom's Coffee Truck
karsan@travelintomscoffee.com
- Inflection Point
www.inflectionpointdallas.com

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A proud partner of the American Job Center network

NEW YEAR, NEW YOU!

FREE CNA CLASS

Begins January 15th
Fairfield Nursing and Rehab
420 Moody St
903-389-1236

Includes classes & clinical experience with a guaranteed job with raise upon certification

CALL FOR MORE INFO!

Save the Date!!

EASTER Eggstravaganza

MARCH 30, 2024 10AM-12PM

FREESTONE COUNTY COURTHOUSE

Announcing a NEW NIGHT
Join us on Monday Nights starting
January 8, 2024

GRIEF SHARE

A new 13 week GriefShare cycle will begin on January 8, 2024 and continue to April 8, 2024.

Sessions take place at 6:00pm at the First United Methodist Church
Parsonage located at 211 Mount Street, Fairfield, Tx

No charge to attend
Childcare available

Call 903-389-2225 for more information

SAVE THE DATE

FREECO GO TEXAN 3RD ANNUAL BBQ COOK OFF

APRIL 28TH & 27TH, 2024
W.L. MOODY FAIRGROUNDS
FAIRFIELD, TX

TRAVELER TOM'S COFFEE HOUSE



ICED & FROZEN	HOT SPECIALTY
- NETTO-COLA DRINK - COLD BREW - ICE LATTE - ICE SPICED CHAI - FRAPPE - ICE MACHINERY - LEMONADE - TURKEY PULVER - UNUSUAL/EXOTIC TEA	- LATTE - CAFFUCCINO - FLAV MINTO - BLANCO/CHAI - JAMBOREO - ESPRESSO - MOKA - WHITE CHOCOLATE MOKA - SPICED CHAI - SMITH DRINK - HOT CHOCOLATE - ORANGE/APPLE DRINK

TRAVELER TOM'S COFFEE OF BUFFALO

FUN FAMILY EVENT

The Great North American Solar Eclipse is coming..... to Fairfield, Tx

Join Us
For a special day and night
April 8th
At the grounds
W.L. Moody St
Fairfield, Tx

Come and Stay!

Back out all of the scenic
Views of the Texas Road

Eclipse glasses available
1st come first served

ECLIPSE WATCH PARTY

The Great North American Solar Eclipse is coming.....

April 8, 2024

Yet another visible total eclipse will appear for another 111 years Alan Smith

Let's get your creativeness to SHINE, as you enter
The City of Fairfield's Solar Eclipse Project

Details: Eclipse Project
This project can be over eclipses in general.
Ages: 4th grade thru 8th grade
Due: Sunday, April 7th
Drop off time: 9am - 2pm
Location: The Green Barn
839 E Commerce St, Fairfield, Tx

WINNERS TO BE ANNOUNCED ON APRIL 8TH!
Prizes- 1st place \$500 , 2nd place \$250, 3rd place \$100

Please fill out the bottom portion of the paper by March 31st in order to participate in The Great North American Eclipse Project.

Name: _____ Grade: _____
School: _____
Phone: _____ Email: _____
Parents name and contact information: _____

Save The Date

The Fairfield Chamber of Commerce

GOLF TOURNAMENT

2024

Saturday April 20th

1st, 2nd, & 3rd Place Prizes

Tri-County Golf Club
125 FM 240 Tyeoga, TX 75863

If you would like us to promote your event, send it to us!!!
We can add to our monthly newsletter, our electronic sign, and share on our social media!!!
-Brenda & Ashley

Thank you to our Sponsors:

Happy New Year

Thank you for your association and this New Year we wish you luck, prosperity and health, and look forward to continue serving you.

Hug2Love.com

Help us, Help YOU!!!!

Leading with Integrity, Respect and Passion

WHY JOIN THE CHAMBER?

- NETWORK** It's NOT just who you know, it's who others know too
- MEMBERS GET MORE!**
- VISIBILITY** Stand out as an active member in your community
- CREDIBILITY** Chamber membership is respected by the community
- VOICE** You advocate on your behalf
- GROWTH** Quality Training & Educational Opportunities

THE FAIRFIELD CHAMBER OF COMMERCE & VISITOR CENTER
908 W Commerce St
Fairfield, TX 75840

Contact us today @ 903-389-5792
Visit our website fairfieldtexaschamber.com
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Freestone MEDICAL CENTER



Madness TIRE & RIM



Rollo INSURANCE



TA Travel Centers of America



First United METHODIST CHURCH FAIRFIELD



603



PREMIER REALTY



Aerobics FITNESS



ONEOK



RE/MAX



Loves



H

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA ITEM: 6.

AGENDA SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING
AMENDMENT TO FAIRFIELD ECONOMIC DEVELOPMENT
CORPORATION BY-LAWS.

PREPARED BY:

DATE SUBMITTED: January 5, 2024

EXHIBITS: 1. Amended Bylaws-Fairfield Economic Development Corporation
1.3.24

BUDGETARY IMPACT:

SUMMARY:

RECOMMENDED ACTION:

**BYLAWS
OF
FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION**

These Bylaws govern the affairs of FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION, a Texas nonprofit Development Corporation (the “Corporation”) for the city of Fairfield, Texas (the “Unit” or “City”).

**ARTICLE 1
CORPORATE OFFICES**

1.01. **Principal Place of Business.** The Corporation’s principal office in Texas will be located at 101 South Mount Street, Fairfield, Texas 75840. The Corporation may have such other offices, in Texas or elsewhere, as the Board of Directors may determine. The Board may change the location of any office of the Corporation.

1.02. **Registered Office and Registered Agent.** The Corporation will maintain a registered office and registered agent in Texas, currently located at 129 South Mount Street, Fairfield, Texas 75840. The Board may change the registered office and the registered agent as permitted in the Texas Business Organizations Code. The name of the Corporation’s initial registered agent at such address is GEORGE ROBINSON.

**ARTICLE 2
PURPOSE**

2.01. The Corporation is organized exclusively as an exempt organization for charitable purposes within the meaning of Section 501(c)(6) of the Internal Revenue code. In addition, the Corporation is organized as a Type A Development Corporation under the Development and Corporation Act of 1979 and as set out in Chapter 505 of the Texas Local Government Code. **Specifically, the Corporation is organized for the purpose of promoting, assisting and enhancing economic development opportunities in Fairfield, Texas, (the “Unit”) and may issue bonds and act on behalf of the Unit.** However, the Corporation is not a political subdivision or political corporation of the State of Texas within the meaning of its constitution and laws, and no agreements, bonds, debts or obligations of the Corporation are or shall ever be deemed to be the agreements, bonds, debts or obligations, or the lending credit, or a grant of public money or thing of value, of or by the City of Fairfield, Texas or any other political corporation, subdivision of agency of the State of Texas, or a pledge of the faith and credit of any of them.

In fulfilling its exempt purposes, the Corporation shall have the power to receive or acquire property of every description and to hold, manage, invest, and distribute same for the exempt purposes for which the Corporation is organized and shall be operated. The Corporation may exercise all powers as are authorized by the Texas Business Organizations Code, provided such powers are consistent with the Corporation's exempt purposes and further provided that they are not prohibited for an organization which is exempt from Federal income taxation as such organization is described in Section 501(c)(6) of the Code, or as a Corporation, contributions to

which are deductible under Sections 509(a)(1), 170(b)(1)(A)(vi), and 170(c)(2); or 2055(a)(2); or 2522(a)(2) of the Code.

2.02. The Corporation shall be a non-profit corporation and shall be organized and operated exclusively for the non-profit purposes described immediately above. No part of the net earnings of the Corporation shall inure to the benefit of any private individual, including any "Trustee", "officer", "chairman", "employee", "member," "founder," "sponsor," "director," or "advisor," or any other private individual. The Corporation shall never declare or make to any of such persons any dividend or other distribution; provided, nevertheless, that the Corporation may pay reasonable compensation to such individuals for services actually rendered to the Corporation, and may make payments and distributions in furtherance of the purposes set forth herein.

2.03. It shall be the policy of the Corporation to comply with all state and federal laws, rules, and regulations prohibiting discrimination against any person with regard to employment because of race, color, religion, sex, physical handicap, national origin, age, marital status, or pregnancy. This non-discrimination provision relates to all conditions of employment or client service.

ARTICLE 3 MEMBERS

3.01. The Corporation shall have no members.

3.02. The Board of Directors may, nevertheless, use one or more of the words "Member," "Governor," "Trustee," "Advisor," "Executive Director" or other words or terminology to designate any individuals or group of individuals having those privileges and status as the Board shall determine.

3.03. **Limitations on Status of "Member," Etc.** Anything to the contrary notwithstanding, any such "Member," "Governor," "Trustee," "Advisor," "Executive Director," or other individual designated pursuant to Section 3.02, shall have no voting or other legal or equitable rights in the Corporation, nor shall they have or exercise any power, authority, or responsibility with respect to the Corporation unless expressly provided otherwise by the Board.

ARTICLE 4 BOARD OF DIRECTORS

4.01. **Management of Corporation.** The Board of Directors (the "Board" or "Directors") will manage corporate affairs.

4.02. **Number and Qualifications of Directors.** The City Council shall appoint the Directors of the Corporation. The authorized number of Directors of this Board shall be no less than five (5) and no more than seven (7).

The City Council shall consider recommendations from the Board as well as an individual's experience, accomplishments, and educational background, in addition to any recommendation by the organization of which such Director may be a member, in appointing Directors to ensure that the interests and concerns of all segments of the community are considered.

4.03 **Tenure**. Each Director shall serve for a term of two (2) years. No Director shall serve a total of more than ten (10) consecutive years of service. A person who has previously served as a director may be reappointed as a director, provided the person has not held a director's position for a year.

4.04. **Removal of Directors**. The City Council may remove a Director for cause or at will.

4.05. **Vacancies**. Any vacancy occurring shall be filled by appointment by the City Council in accordance with Section 4.02 of these Bylaws.

4.06. **General Duties of the Directors**. The Directors are hereby authorized to perform the following duties:

1. The Directors may develop an overall economic development plan for the Unit which shall include and set forth intermittent and/or short-term goals which the Board deems necessary to accomplish compliance with its overall economic development plan. Such plan shall be approved by the City Council of the City of Fairfield.
2. The Directors shall review and update its overall economic development plan each year to ensure that said plan is up to date with the current economic climate and is capable of meeting Fairfield's current economic development needs.
3. The Directors shall expend, in accordance with State law, any tax funds received by it on direct economic development where such expenditures will have a direct economic benefit to the citizens of Fairfield.
4. The Directors are authorized to act in any way the Board deems desirable to accomplish any of the purposes or duties set out in these Bylaws, in accordance with State Law, and the Development Corporation Act.

As used in this article, "direct economic benefit" shall mean the expenditure of such tax funds for programs that directly accomplish or aid in the accomplishment of creating identifiable new jobs or retaining identifiable existing jobs. Including job training and/or planning and research activities necessary to promote said job creation, The Corporation's focus will be primarily in the areas of:

- (a) Business retention and expansion;
- (b) Formation of new businesses; and
- (c) Business attraction.

Directors will discharge their duties, including any duties as committee members, in good faith, with ordinary care, and in a manner they reasonably believe to be in the Corporation's best interest. In this context, the term "ordinary care" means the care that ordinarily prudent persons in similar positions would exercise under similar circumstances. In discharging any duty imposed or power conferred on directors, directors may, in good faith, rely on information, opinions, reports, or statements, including financial statements and other financial data, concerning the Corporation or

another person that has been prepared or presented by a variety of persons, including officers and employees of the Corporation, professional advisors or experts such as accountants or legal counsel. A director is not relying in good faith if he or she has actual knowledge concerning a matter in question that clearly renders reliance unwarranted.

Directors are not deemed to have the duties of trustees of a trust with respect to the Corporation or with respect to any property held or administered by the Corporation, including property that may be subject to restrictions imposed by the donor or transferor of the property.

4.07. **Annual Meeting.** The Board shall meet at least quarterly at a place and time to be determined by the Chairman within the boundaries of the Unit. Any member of the Board may request that an item be placed on the agenda by delivering the same in writing to the Secretary of the Board, no later than four (4) days prior to the date of the meeting. Notices of any meeting shall be given to the public in accordance with the requirements of the Texas Open Meetings Act. The notice shall contain information regarding the particular time, date, and location of the meeting and the agenda to be considered. All meetings shall be conducted in accordance with the Texas Open Meetings Act.

4.08. **Attendance.** Regular attendance of the Board meetings is required of all Directors. A Director shall be replaced after missing three (3) regular meetings in a 12-month period, unless the Board excuses one or more of the absences for illness or other good cause.

4.09. **Special Meetings.** Special Board meetings may be called by, or at the request of, the Chairman or any two Directors. A person or persons authorized to call special meetings of the Board may fix any place within Texas as the place for holding a special meeting. The person or persons calling a special meeting will inform the secretary of the corporation of the information to be included in the notice of the meeting. The secretary of the Corporation will give notice to the directors as these Bylaws require, as well as abide by any requirements of the Texas Open Meetings Act.

4.10. **Quorum.** For the purpose of convening a meeting or transacting business of the Corporation, a simple majority of the appointed number of Directors then serving on the Board shall constitute a quorum. If there is an insufficient number of Directors present to convene the meeting, the presiding officer shall adjourn the meeting.

4.11. **Interested Directors.** Contracts or transactions between directors or officers who have a financial interest in the matter are not void or voidable solely for that reason. Nor are they void or voidable solely because the director, officer, or member is present at or participates in the meeting that authorizes the contract or transaction, or solely because the interested party's votes are counted for the purpose. However, every director with any personal interest in the transaction must reasonably disclose the material facts concerning the transaction, including all potential personal benefit and potential conflicts of interest, to the other members of the Board or other group authorizing the transaction. The transaction must be approved by a majority of the uninterested directors or other group with the authority to authorize the transaction.

4.12. **Actions of Board of Directors.** The Board will try to act by consensus. However, if a consensus is not available, the vote of a majority of directors present and voting at a meeting at which a quorum is present is enough to constitute the act of the Board, unless the act of a greater number is required by law or by some other provision of these Bylaws. A director who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the Board's decision.

4.13. **Proxies.** A Director may not vote by proxy. Directors must be present in order to vote at any meeting.

4.14. **Compensation.** Directors serve without compensation but are entitled to reimbursement for actual expenses incurred in the performance of the Director's duties.

4.15. **Board's Relationship with City Council.** In accordance with State law, the City Council shall require the Corporation be responsible to it for the proper discharge of its duties assigned in this article.

ARTICLE 5 OFFICERS

5.01. **Officer Positions.** The Corporation's officers shall be a Chairman, Vice Chairman, Secretary, and Treasurer. The Board may resolve to elect one or more Assistant Secretaries or one or more Assistant Treasurers as it may consider desirable. Such officers shall have the authority and perform the duties of the office as the Board may from time to time prescribe or as the Secretary and Treasurer may from time to time delegate to his or her respective Assistant. One person may hold more than one office, except the Chairman may not hold the office of Secretary.

5.02. **Election and Term of Office.** The Corporation's officers will be elected annually by the Board at the annual Board meeting. If officers are not elected at this time, they will be elected as soon thereafter as possible.

Each officer will hold office for a one-year term but shall continue to serve until the election of their successor.

5.03. **Removal.** Any officer elected or appointed by the Board may be removed by the Board with or without good cause by the affirmative vote of two-thirds of the Board. Removing an officer will be without prejudice to the officer's contractual rights, if any.

5.04. **Vacancies.** The Board may select a person to fill a vacancy in any office for the unexpired portion of the officer's term.

5.05. **Chairman.** The Chairman is the Corporation's chief executive officer. He or she will supervise and control all the Corporation's business and affairs and will preside at all meetings of the members and of the Board. The Chairman with the Secretary shall sign execute any deeds, mortgages, bonds, contracts, or other instruments that the Board and City Council authorizes to be executed. However, the Chairman may not execute instruments on the Corporation's behalf if this power is expressly delegated to another officer or agent of the Corporation by the Board, these

Bylaws, or statute. The Chairman will perform other duties prescribed by the Board and all duties incident to the office of Chairman.

The Chairman shall have the authority to appoint standing committees to aid and assist the Board in its business undertakings or other matters incidental to the operation and functions of the Board. The Chairman shall also have the authority to appoint AD HOC committees which may address issues of a temporary nature of concern or which have a temporary effect on the business of the Board.

5.06. **Vice Chairman.** When the Chairman is absent, cannot act, or refuses to act, a Vice Chairman will perform the Chairman's duties. When acting in the Chairman's place, the Vice Chairman has all the powers of—and is subject to all the restrictions on—the Chairman. A vice Chairman will perform other duties as assigned by the Chairman or Board.

5.07. **Treasurer.** The treasurer will:

- (a) Be an authorized signer on the Corporation's bank accounts and have charge and custody of—and be responsible for—all the Corporation's funds and securities.
- (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
- (c) Deposit all moneys in the Corporation's name in banks, trust companies, or other depositories as these Bylaws provide or as the Board or Chairman directs.
- (d) Write checks and disburse funds to discharge the Corporation's obligations.
- (e) Maintain the Corporation's financial books and records.
- (f) Prepare financial reports at least semi-annually.
- (g) Perform other duties as assigned by the Chairman or the Board.
- (h) If the Board requires, give a bond for faithfully discharging his or her duties in a sum and with a surety as determined by the Board.
- (i) Perform all the duties incident to the office of treasurer.
- (j) be bonded as provided in other sections of these Bylaws for the faithful discharge of his/her duties.

5.08. **Secretary.** The Secretary will:

- (a) Give all notices as provided in the Bylaws or as required by law.
- (b) Take minutes of the meetings of the members and the Board and keep the minutes as part of the corporate records.
- (c) Maintain custody of the corporate records and seal.
- (d) Affix the corporate seal to all documents as authorized.
- (e) Keep a register of the mailing address of each director, officer, and employee of the Corporation.

- (f) Perform duties as assigned by the Chairman or the Board.
- (g) Perform all duties incident to the office of secretary.
- (h) Provide copies of records or meeting minutes to the Unit upon request.

5.09. **Assistant Secretaries and Assistant Treasurers.** The Assistant Secretaries and Assistant Treasurer, if any, shall in general, perform such duties as may be assigned to them by the Secretary or the Treasurer, or by the Chairman of the Board of Directors.

5.10. **Employees.** The Corporation by majority vote of the Board may employ such full or part-time employees as needed to carry out the programs of the Corporation consistent with the hiring policies of the City of Fairfield and with the concurrent approval of the City Council of the City of Fairfield, Texas. These employees shall perform those duties as are assigned to them by the Board.

5.11. **Contract for Service.** Subject to approval of the City Council and consistent with the contract hiring policies of the City of Fairfield, Texas the Corporation may contract with any qualified and appropriate person, business, association, corporation or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. All repair and maintenance contracts above a cost of (\$10,000.00) ten thousand dollars in total value must be approved by the City Council of the City of Fairfield, Texas. The Corporation may also enter into business transactions and contract hiring that total no more than fifty thousand (\$50,000.00) that will encourage and promote economic development within the City of Fairfield, or, within two (2) miles of the city limits of the City of Fairfield without additional Council approval. All contracts that require performance by Corporation over a period of longer than one (1) year, or that have a total value of ten thousand dollars (\$10,000.00) or fifty thousand dollars (\$50,000.00) respectively as previously stated in this article and paragraph shall require City Council approval. The contract approval may be obtained as a part of the annual budget approval process by the City Council of Fairfield, Texas in October of each year of the Corporation annual budget, if so requested by Corporation at that time.

ARTICLE 6 COMMITTEES

6.01. **Establishing Committees.** The Board may adopt a resolution establishing one or more committees delegating specified authority to a committee. The Chairman shall have the authority to appoint or remove members of a committee. Committee members need not to be members of the Board unless required by these Bylaws or Board resolution. The Board may establish qualifications for membership on a committee.

Establishing a committee or delegating authority to it will not relieve the Board, or any individual director, of any responsibility imposed by these Bylaws or otherwise imposed by law. No committee has the authority of the Board to:

- (a) Amend the certificate of formation.
- (b) Adopt a plan of merger or of consolidation with another corporation.

- (c) Authorize the sale, lease, exchange, or mortgage of all or substantially all of the Corporation's property and assets.
- (d) Authorize voluntary dissolution of the Corporation.
- (e) Revoke proceedings for voluntary dissolution of the Corporation.
- (f) Adopt a plan for distributing the Corporation's assets.
- (g) Amend, alter, or repeal these Bylaws.
- (h) Elect, appoint, or remove a member of a committee or a director or officer of the Corporation.
- (i) Approve any transaction to which the Corporation is a party and that involves a potential conflict of interest as defined in Article 15.
- (j) Take any action outside the scope of authority delegated to it by the Board and the City Council of the City of Fairfield.

6.02. **Authorization of Standing Committees.** The following committees may be established by resolution: Budget, Finance and Audit Committee; Committee for Business Retention and Expansion; Committee for New Business Formation; and Committee for New Business Attraction and Recruitment. The Board will define the activities and scope of authority of each committee by resolution.

1. Budget, Finance and Audit Committee: This committee shall have the responsibility of working on the formation and promotion of the annual budget of the Board. The Committee shall present such budget to the Board and, upon approval, shall present, in accordance with these Bylaws, said budget to the City Council. In addition to the preparation of the budget for the Board, the Committee shall monitor all budget expenditures of the Board, and keep the Board advised in such matters. The Committee shall further have the responsibility to oversee and work with auditors of the City or outside auditors when audits of the Corporation are being performed.
2. Committee for Business Retention and Expansion: The Committee shall keep the Board informed of all development and activities concerning business retention and expansion.
3. Committee for New Business Formation: This Committee shall keep the Board informed of all development and activities concerning new business formation.
4. Committee for New Business Attraction and Recruitment: This Committee shall keep the Board informed of all developments and activities concerning business attraction and requirement.

6.03. **Special Committees.** The Chairman may determine from time to time that other committees are necessary or appropriate to assist the Board of Directors, and shall designate, subject to Board approval the members of the respective committees.

6.04. **Term of Office.** Each committee member will continue to serve on the committee until the next annual members' meeting and until a successor is appointed. However, a committee member's term may terminate earlier if the committee is terminated, or if the member dies, ceases to qualify, resigns, or is removed as a member. A vacancy on a committee may be filled by an appointment made in the same manner as an original appointment. A person appointed to fill a vacancy on a committee will serve for the unexpired portion of the terminated committee member's term.

6.05. **Chair and Vice-Chair.** One member of each committee will be designated as the committee chair, and another member of each committee will be designated as the vice-chair. The chair and vice-chair will be elected by the committee members or appointed by the Chairman. The chair will call and preside at all meetings of the committee. When the chair is absent, cannot act, or refuses to act, the vice-chair will perform the chair's duties. When a vice-chair acts for the chair, the vice-chair has all the powers of—and is subject to all the restrictions on—the chair.

6.06. **Notice of Meetings.** Written or printed notice of a committee meeting will be delivered to each member of a committee not less than seven nor more than 30 days before the date of the meeting. The notice will state the place, day, and time of the meeting, and the purpose or purposes for which it is called.

6.07. **Quorum.** One half of the number of committee members constitutes a quorum for transacting business at any meeting of the committee. The committee members present at a duly called or held meeting at which a quorum is present may continue to transact business even if enough committee members leave the meeting so that less than a quorum remains. However, no action may be approved without the vote of at least a majority of the number of committee members required for a quorum. If a quorum is never present at any time during a meeting, the chair may adjourn and reconvene the meeting once without further notice.

6.08. **Actions of Committees.** Committees will try to take action by consensus. However, if a consensus is not available, the vote of a majority of committee members present and voting at a meeting at which a quorum is present is enough to constitute the act of the committee unless the act of a greater number is required by statute or by some other provision of these Bylaws. A committee member who is present at a meeting and abstains from a vote is considered to be present and voting for the purpose of determining the act of the committee.

6.09. **Proxies.** A committee member may not vote by proxy.

6.10. **Compensation.** Committee members may not receive salaries for their services. The Board may adopt a resolution providing for paying committee members a fixed sum and expenses of attendance, if any, for attending each meeting of the committee. A committee member may serve the Corporation in any other capacity and receive compensation for those services. Any compensation that the Corporation pays to a committee member will be reasonable and commensurate with the services performed.

6.11. **Rules.** Each committee may adopt its own rules, consistent with these Bylaws or with other rules that may be adopted by the Board.

ARTICLE 7 TRANSACTIONS OF CORPORATION

7.01. **Contracts.** With Board and City Council approval and authorization, the Chairman and Secretary shall be authorized to enter into a contract or execute and deliver any instrument in the name of, and on behalf of, the Corporation. This authority may be limited to a specific contract or instrument, or it may extend to any number and type of possible contracts and instruments. When appropriate, the Board may grant a specific or general power of attorney to carry out some action on behalf of the Board, provided, however that no such power of attorney may be granted unless an appropriate resolution of the Board authorizes the same to be done all consistent with the previous sections of these Bylaws.

7.02. **Deposits.** All the Corporation's funds will be deposited to the credit of the Corporation in a local bank which shall be federally insured and shall be selected following procedures and requirements for selecting a depository as set forth in Chapter 105 of the Local Government Code.

7.03. **Gifts.** The Board may accept, on the Corporation's behalf, any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation. The Board may make gifts and give charitable contributions not prohibited by these Bylaws, the certificate of formation, state law, and provisions set out in federal tax law that must be complied with to maintain the Corporation's federal and state tax status.

7.04. **Uncommitted Funds.** Any uncommitted funds of the Corporation at the end of the fiscal year shall be considered a part of the Fund Balance. The Undesignated Fund Balance may be committed for any legal purpose. This may include the establishment of the Permanent Reserve Fund which may be accumulated for the purpose of using the interest earnings of such fund to finance the operation of the Corporation.

7.05. **Potential Conflicts of Interest.** See Article 15 for the Corporation's Conflicts of Interest Policy.

7.06. **Checks and Drafts.** All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of Corporation shall be signed by the Chairman and the Treasurer, or such other person(s) as designated by the Board.

7.07. **Prohibited Acts.** As long as the Corporation exists, and except with the Board's prior approval, no director, officer, or committee member of the Corporation may:

- (a) Do any act in violation of these Bylaws or a binding obligation of the Corporation.
- (b) Do any act with the intention of harming the Corporation or any of its operations.
- (c) Do any act that would make it impossible or unnecessarily difficult to carry on the Corporation's intended or ordinary business.

- (d) Receive an improper personal benefit from the operation of the Corporation.
- (e) Use the Corporation's assets, directly or indirectly, for any purpose other than carrying on the Corporation's business.
- (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as good will.
- (g) Use the Corporation's name (or any substantially similar name) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of its business.
- (h) Disclose any of the Corporation's business practices, trade secrets, or any other information not generally known to the business community to any person not authorized to receive it.

ARTICLE 8 BOOKS AND RECORDS

8.01. **Required Books and Records.** The Corporation will keep correct and complete books and records of account. The books and records include:

- (a) A file-endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including but not limited to the certificate of formation, and any certificate of amendment, restated certificate, certificate of merger, and statement of change of registered office or registered agent.
- (b) A copy of all bylaws, including these Bylaws, and any amended versions or amendments to them.
- (c) Minutes of the proceedings of the Board, and committees having any of the authority of the Board.
- (d) A list of the names and addresses of the directors, officers, and any committee members of the Corporation.
- (e) A financial statement showing the Corporation's assets, liabilities, and net worth at the end of the three most recent fiscal years.
- (f) A financial statement showing the Corporation's income and expenses for the three most recent fiscal years.
- (g) All rulings, letters, and other documents relating to the Corporation's federal, state, and local tax status.
- (h) The Corporation's federal, state, and local tax information or income-tax returns for each of the Corporation's three most recent tax years.

8.02. **Inspection and Copying.** The Mayor of Fairfield, Mayor Pro Tem, City Secretary, City Administrator, Director, or Officer of the Corporation may inspect and receive copies of all the corporate books and records required to be kept under the bylaws. Such a person may, by written request, inspect or receive copies if he or she has a proper purpose related to his or her interest in

the Corporation. He or she may do so through his or her attorney or other duly authorized representative. The inspection may take place at a reasonable time, no later than five working days after the Corporation receives a proper written request. The Board may establish reasonable copying fees, which may cover the cost of materials and labor but may not exceed cents per page. The Corporation will provide requested copies of books or records no later than five working days after receiving a proper written request. The Texas Open Records Act and Open Meetings Act shall apply to disclosure of public information.

8.03. **Audit.** An annual financial audit of the corporation shall be performed by an independent certified public accountant or firm of independent certified public accounts selected by the Board. Such audit shall be performed, and the report thereon provided to the Board and the City Council, as soon as practicable following the end of each fiscal year of the corporation.

ARTICLE 9 FISCAL YEAR

9.01. The Corporation's fiscal year will begin on the first day of October and end on the last day of September in each year.

ARTICLE 10 INDEMNIFICATION

10.01. When Indemnification Is Required, Permitted, and Prohibited

(a) The Corporation will indemnify a Director or Officer of the Corporation who was, is, or may be named defendant or respondent in any proceeding as a result of his or her actions or omissions within the scope of his or her official capacity in the Corporation.

(b) The Corporation further agrees to indemnify and hold harmless and defend the City of Fairfield, its officers, agents, and its employees, from and against liability for any and all claims, liens, suits, demands, and/or actions for damages, injuries to persons (including death), property damage (including loss of use), and expenses, including court costs and attorneys' fees and other reasonable costs arising out of or resulting from Corporation's activities and from any liability arising out of or resulting from the intentional acts or negligence, including all such causes of action based upon common, constitutional, or statutory law, or based in whole or in part upon the negligent or intentional acts or omissions of Corporation, including but not limited to its officers, agents, employees, licensees, invitees, and other persons.

(c) It is further agreed with respect to the above indemnity, that the City and the Corporation will provide the other prompt and timely notice of any event covered which in any way, directly or indirectly, contingently or otherwise, affects or might affect the Corporation or the City, and the City shall have the right to compromise and defend the same to the extent of its own interests. It is further agreed this indemnity clause shall be an additional remedy to the City and not an exclusive remedy.

(d) The Corporation will indemnify a person only if he or she acted in good faith and reasonably believed that his or her conduct was in the Corporation's best interests. In case of a criminal proceeding, the person may be indemnified only if he or she had no reasonable cause to believe

that the conduct was unlawful. The Corporation will not indemnify a person who is found liable to the Corporation or is found liable to another on the basis of improperly receiving a personal benefit from the Corporation. A person is conclusively considered to have been found liable in relation to any claim, issue, or matter if the person has been adjudged liable by a court of competent jurisdiction and all appeals have been exhausted. Termination of a proceeding by judgment, order, settlement, conviction, or on a plea of nolo contendere or its equivalent does not necessarily preclude indemnification by the Corporation.

(e) The Corporation will pay or reimburse expenses incurred by a director or officer of the Corporation in connection with the person's appearance as a witness or other participation in a proceeding involving or affecting the Corporation when the person is not a named defendant or respondent in the proceeding.

(f) In addition to the situations otherwise described in this paragraph, the Corporation may indemnify a director, officer, committee member, employee, or agent of the Corporation to the extent permitted by law. However, the Corporation will not indemnify any person in any situation in which indemnification is prohibited by paragraph 10.01(d), above.

(g) The corporation may advance expenses incurred or to be incurred in the defense of a proceeding to a person who might eventually be entitled to indemnification, even though there has been no final disposition of the proceeding. Advancement of expenses may occur only when the procedural conditions specified in paragraph 10.03(c), below, have been satisfied. Furthermore, the Corporation will never advance expenses to a person before final disposition of a proceeding if the person is a named defendant or respondent in a proceeding brought by the Corporation or if the person is alleged to have improperly received a personal benefit or committed other willful or intentional misconduct.

10.02. Extent and Nature of Indemnity. The indemnity permitted under these Bylaws includes indemnity against judgments, penalties, (including excise and similar taxes), fines, settlements, and reasonable expenses (including attorney's fees) actually incurred in connection with the proceeding. If the proceeding was brought by or on behalf of the Corporation, the indemnification is limited to reasonable expenses actually incurred by the person in connection with the proceeding.

10.03. Procedures Relating to Indemnification. (a) Before the Corporation may pay any indemnification expenses (including attorney's fees), the Corporation must specifically determine that indemnification is permissible, authorize indemnification, and determine that expenses to be reimbursed are reasonable, except as provided in subparagraph (c), below. The Corporation may make these determinations and decisions by any one of the following procedures:

(i) Majority vote of a quorum consisting of directors who, at the time of the vote, are not named defendants or respondents in the proceeding.

(ii) If such a quorum cannot be obtained, by a majority vote of a committee of the Board, designated to act in the matter by a majority vote of all directors, consisting solely of two or more directors who at the time of the vote are not named defendants or respondents in the proceeding.

(iii) Determination by special legal counsel selected by the Board by the same vote as provided in subparagraphs (i) or (ii), above, or if such a quorum cannot be obtained and such a committee cannot be established, by a majority vote of all directors.

(b) The Corporation will authorize indemnification and determine that expenses to be reimbursed are reasonable in the same manner that it determines whether indemnification is permissible. If special legal counsel determines that indemnification is permissible, authorization of indemnification and determination of reasonableness of expenses will be made as specified by subparagraph (a)(iii), above, governing selection of special legal counsel. A provision contained in the certificate of formation, or a resolution of members or the Board that requires the indemnification permitted by paragraph 10.01, above, constitutes sufficient authorization of indemnification even though the provision may not have been adopted or authorized in the same manner as the determination that indemnification is permissible.

(c) The Corporation will advance expenses before final disposition of a proceeding only after it determines that the facts then known would not preclude indemnification. The determination that the facts then known to those making the determination would not preclude indemnification and authorization of payment will be made in the same manner as a determination that indemnification is permissible under subparagraph (a), above.

In addition to this determination, the Corporation may advance expenses only after it receives a written affirmation and undertaking from the person to receive the advance. The person's written affirmation will state that he or she has met the standard of conduct necessary for indemnification under these Bylaws. The written undertaking will provide for repayment of the amounts advanced by the Corporation if it is ultimately determined that the person has not met the requirements for indemnification. The undertaking will be an unlimited general obligation of the person, but it need not be secured and may be accepted without reference to financial ability to repay.

ARTICLE 11 NOTICES

11.01. **Notice by Mail.** Any notice required or permitted by these Bylaws to be given to a director, officer, or member of a committee of the Corporation may be given by mail. A notice is deemed delivered when deposited in the mail addressed to the person at his or her address as it appears on the corporate records, with postage prepaid. A person may change his or her address in the corporate records by giving written notice of the change to the secretary of the corporation.

ARTICLE 12 AMENDING BYLAWS

12.01. These Bylaws may be altered, amended, or repealed, and new bylaws may be adopted by an affirmative vote of a majority of the Board of Directors. The notice of any meeting at which these Bylaws are altered, amended, or repealed, or at which new bylaws are adopted will include the text of the proposed bylaw provisions as well as the text of any existing provisions proposed to be altered, amended, or repealed. Provided, that at least three (3) days prior to the annual meeting, written notice setting forth the proposed action shall have been given to the Directors, and public notice regarding such action given according the requirement of the Texas Open

Meetings Act and Open Records Act all such amendments or repeal must be approved by the City Council.

ARTICLE 13 WHISTLEBLOWER POLICY

13.01. The Corporation seeks to have an “Open Door Policy” and encourages board members and employees to share their questions, concerns, suggestions or complaints regarding the Corporation and its operations with someone who can address them properly. In most cases, a board member or committee member should present his or her concerns to the Chairman of the Board. However, if a board member is not comfortable speaking with the Chairman or is not comfortable with the Chairman’s response, or if an employee is not comfortable speaking with the Chairman or is not comfortable with the Chairman’s response, the board member, committee member or employee is encouraged to speak with anyone on the Board whom the employee is comfortable in approaching, or to directly contact the Corporation’s outside legal counsel.

13.02. **No Retaliation.** No board member, committee member, or employee who in good faith reports a violation of a law or regulation requirement shall suffer harassment, retaliation or adverse employment consequence. An employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment. This Whistleblower Policy is intended to encourage and enable persons to raise serious concerns within the Corporation prior to seeking resolution outside the Corporation

13.03. **Requirement of Good Faith.** Anyone filing a complaint concerning a violation or suspected violation of the law or regulation requirements must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation. Any allegations that prove not to be substantiated and which prove to have been made maliciously or knowingly to be false will be viewed as a serious disciplinary offense.

13.04. **Confidentiality.** Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

ARTICLE 14 CONFLICTS OF INTEREST POLICY

14.01. The purpose of this Conflicts of Interest Policy (this "Policy") is to protect the interest of the Corporation when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Corporation or might result in a possible excess benefit transaction. This Policy is intended to supplement but not replace any applicable state laws governing conflicts of interest applicable to nonprofit and charitable organizations.

14.02. **Interested Person.** Any director, officer, or member of a committee with board-delegated powers who has a direct or indirect financial interest, as defined below, is an Interested Person. In

addition, family members (i.e., spouses, brothers or sisters, spouses of brothers or sisters, ancestors, descendants, and spouses of descendants) of an Interested Person and any entity in which 35% or more of the combined voting power (in the case of a corporation), profits interests (in the case of a partnership), or beneficial interest (in the case of a trust) is owned by an Interested Person also is an Interested Person.

14.03. **Financial Interest.** A person has a Financial Interest if the person has, directly or indirectly, through business, investment, or family—

(a) an ownership or investment interest in any entity with which the Corporation has a transaction or arrangement,

(b) a compensation arrangement with the Corporation or any entity or individual with which the Corporation has a transaction or arrangement, or

(c) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are substantial in nature. A Financial Interest is not necessarily a conflict of interest. Under Section 14.03, a person who has a Financial Interest may have a conflict of interest only if the appropriate board or committee decides that a conflict of interest exists.

14.04. **Duty to Disclose.** In connection with any actual or possible conflict of interest, an Interested Person must disclose the existence of his or her Financial Interest and must be given the opportunity to disclose all material facts to the directors and members of committees with board-delegated powers considering the proposed transaction or arrangement.

14.05. **Determining Whether a Conflict of Interest Exists.** After disclosure of the Financial Interest and all material facts, and after any discussion with the Interested Person, he or she shall leave the board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

14.06. **Procedures for Addressing the Conflict of Interest.** An Interested Person may make a presentation at the board or committee meeting, but after such presentation, he or she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

The Chairman of the board or committee chair shall, if appropriate, appoint a disinterested person or committee to obtain appropriate data as to comparable transactions and investigate alternatives to the proposed transaction or arrangement. Appropriate data as to compensation shall include compensation data from three comparable organizations in the geographic area for similar services. Appropriate data as to a property transaction may include independent appraisals and/or offers received as part of an open and competitive bidding process.

The board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Corporation's best interests, for its own benefit, and whether the transaction is fair and reasonable to the Corporation and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.

14.07. **Violations of the Conflicts of Interest Policy.** If the board or committee has reasonable cause to believe that a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose. If, after hearing the response of the member and making such further investigation as may be warranted in the circumstances, the board or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

14.08. **Records of Proceedings.** The minutes of the board and all committees with board-delegated powers shall contain:

(a) The names of the persons who disclosed or otherwise were found to have a Financial Interest in connection with an actual or possible conflict of interest, the nature of the Financial Interest, any action taken to determine whether a conflict of interest was present, and the board's or committee's decision as to whether a conflict of interest in fact existed.

(b) The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

(c) A description of the comparability or other data obtained and relied upon by the board or committee and how that data was obtained.

(d) A description of the terms of the transaction that was approved and the date it was approved.

(e) A record of the actions of members of the board or committee having a conflict of interest with respect to the transaction.

14.09. **Time for Completing Records of Proceedings.** The minutes described in Section 14.08 above must be prepared before the later of (1) the next meeting of the board or committee or (2) sixty days after the final determination as to the transaction has been made.

14.10. **Approval of Records of Proceedings.** The minutes described in Section 14.09 above must be approved by the board or committee that authorized the transaction as reasonable, accurate and complete within a reasonable time period thereafter.

14.11. **Compensation.** A voting member of the board who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, for the Corporation for services is precluded from voting on matters pertaining to that member's compensation. No

voting member of the board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

14.12. **Annual Statements.** Each director, officer and member of a committee with board-delegated powers shall annually sign a statement which affirms such person:

- (a) has received a copy of this Conflicts of Interest policy;
- (b) has read and understands the policy;
- (c) has agreed to comply with the policy; and
- (d) understands the Corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

14.13. **Periodic Reviews.** To ensure the Corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted.

14.14. **Use of Outside Experts.** When conducting the periodic reviews as provided for in Section 14.13, the Corporation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the board of its responsibility for ensuring periodic reviews are conducted.

ARTICLE 15

DOCUMENT RETENTION AND DESTRUCTION POLICY

15.01. **Retention Schedule.** The information listed in the retention schedule below is intended as a guideline and may not contain all the records the Corporation may be required to keep in the future. Questions regarding the retention of documents not listed in this chart should be directed to the Chairman of the Board of Directors.

From time to time, the Chairman may issue a notice, known as a “legal hold,” suspending the destruction of records due to pending, threatened, or otherwise reasonably foreseeable litigation, audits, government investigations, or similar proceedings. No records specified in any legal hold may be destroyed, even if the scheduled destruction date has passed, until the legal hold is withdrawn in writing by the Chairman of the Board.

File Category	Item	Retention Period
Corporate Records	Bylaws and Articles of Incorporation	Permanent
	Corporate resolutions	Permanent
	Board and committee meeting agendas and minutes	Permanent
	Conflict-of-interest disclosure forms	4 years

Finance and Administration	Financial statements (audited)	7 years
	Auditor management letters	7 years
	Payroll records	7 years
	Check register and checks	7 years
	Bank deposits and statements	7 years
	Chart of accounts	7 years
	General ledgers and journals (includes bank reconciliations)	7 years
	Investment performance reports	7 years
	Equipment files and maintenance records	7 years after disposition
	Contracts and agreements	7 years after all obligations end
	Correspondence — general	3 years
Insurance Records	Policies — occurrence type	Permanent
	Policies — claims-made type	Permanent
	Accident reports	7 years
	Safety (OSHA) reports	7 years
	Claims (after settlement)	7 years
	Group disability records	7 years after end of benefits
Real Estate	Deeds	Permanent
	Leases (expired)	7 years after all obligations end
	Mortgages, security agreements	7 years after all obligations end
Tax	IRS exemption determination and related correspondence	Permanent
	IRS Form 990s	7 years
	Charitable Organizations Registration Statements	7 years
Human Resources	Employee personnel files	Permanent

	Retirement plan benefits (plan descriptions, plan documents)	Permanent
	Employee handbooks	Permanent
	Workers comp claims (after settlement)	7 years
	Employee orientation and training materials	7 years after use ends
	Employment applications	3 years
	IRS Form I-9 (store separate from personnel file)	Greater of 1 year after end of service, or three years
	Withholding tax statements	7 years
	Timecards	3 years
Technology	Software licenses and support agreements	7 years after all obligations end
General Correspondence	Email or written correspondence	1 year

15.02. **Electronic Documents and Records.** Electronic documents will be retained as if they were paper documents. Therefore, any electronic files that fall into one of the document types on the above schedule will be maintained for the appropriate amount of time. If a user has sufficient reason to keep an e-mail message, the message should be printed in hard copy and kept in the appropriate file or moved to an “archive” computer file folder.

15.03. **Emergency Planning.** The Corporation’s records will be stored in a safe, secure, and accessible manner. Documents and financial files that are essential to keeping the Corporation operating in an emergency will be duplicated or backed up.

15.04. **Document Destruction.** The Chairman of the Board is responsible for the ongoing process of identifying its records, which have met the required retention period, and overseeing their destruction. Destruction of financial and personnel-related documents will be accomplished by shredding. Document destruction will be suspended immediately, upon any indication of an official investigation or when a lawsuit is filed or appears imminent. Destruction will be reinstated upon conclusion of the investigation.

15.05. **Compliance.** The Board Chairman will periodically review these procedures with legal counsel or the Corporation’s certified public accountant to ensure that they are in compliance with new or revised regulations.

ARTICLE 16

MISCELLANEOUS PROVISIONS

16.01. **Legal Authorities Governing Construction of Bylaws.** These Bylaws will be construed under Texas law. All references in these Bylaws to statutes, regulations, or other sources of legal authority will refer to the authorities cited, or their successors, as they may be amended from time to time.

16.02. **Legal Construction.** To the greatest extent possible, these Bylaws shall be construed to conform to all legal requirements and all requirements for obtaining and maintaining all tax exemptions that may be available to nonprofit corporations. If any bylaw provision is held invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision, and the bylaws will be construed as if they had not included the invalid, illegal, or unenforceable provision.

16.03. **Headings.** The headings used in the bylaws are for convenience and may not be considered in construing the bylaws.

16.04. **Number.** All singular words include the plural, and all plural words include the singular.

16.05. **Seal.** The Board of Directors may provide for a corporate seal. Such a seal would consist of two concentric circles containing the words “Fairfield Economic Development Corporation”, “Texas,” in one circle and the word “Incorporated” together with the date of incorporation in the other circle.

16.06. **Parties Bound.** The bylaws will bind and inure to the benefit of the directors, officers, committee members, employees, and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors, and assigns except as the bylaws otherwise provide.

CERTIFICATE

This is to certify that the foregoing is a true and correct copy of the Bylaws of the FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION. These Bylaws were duly adopted by the Board of Directors of the Corporation on January 3, 2024.

Approved by the Fairfield City Council on January 9, 2024.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

By: _____
Jason Hulum, Chairman

By: _____
Mary Small, Secretary/Treasurer

CITY OF FAIRFIELD

By: _____
Kenneth Hughes, Mayor

By: _____
Misty Richardson, City Secretary

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA ITEM: 7.

AGENDA SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING AMENMENTS TO THE FORMATION ARTICLES DOCUMENT OF THE FAIRFIELD AREA EDC.

PREPARED BY:

DATE SUBMITTED: January 5, 2024

EXHIBITS: 1. Fairfield City Council Amended Fairfield Area EDC Fomation Articles to be ratified 1.9.24

BUDGETARY IMPACT:

SUMMARY:

RECOMMENDED ACTION:

Fairfield Area Economic Development Corporation

Formation Articles amended by the Fairfield Area EDC Board at their January 3, 2024 meeting presented for ratification by the Fairfield City Council

ARTICLE 6

The Corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(~~3~~)(6) of the Internal Revenue code. In addition, the Corporation is organized within the meaning of a Type B Development Corporation under the Development and Corporation Act of 1979 and as set out in Chapter 505 of the Texas Local Government Code. Specifically, the Corporation is organized for the purpose of promoting, assisting and enhancing economic development opportunities in Fairfield, Texas, (the "Unit") and may issue bonds and act on behalf of the Unit. However, the Corporation is not a political subdivision or political corporation of the State of Texas within the meaning of its constitution and laws, and no agreements, bonds, debts or obligations of the Corporation are or shall ever be deemed to be the agreements, bonds, debts or obligations, or the lending credit, or a grant of public money or thing of value, of or by the City of Fairfield, Texas or any other political corporation, subdivision of agency of the State of Texas, or a pledge of the faith and credit of any of them.

ARTICLE 10

No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to its officers, directors, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 5 hereof. Notwithstanding any other provision under this Certificate of Formation, the Corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(~~3~~)(6) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE 11

Upon the winding up of the Corporation, its assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(~~3~~)(6) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the city of Fairfield, Texas or the Texas state government for a public purpose. Any such assets not distributed by the officers or the board of directors in accordance with the preceding sentence, shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purpose or to such organization or organizations as said court shall determine, which are organized and operated for such purposes.

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA ITEM: 8.

AGENDA SUBJECT: DISCUSSION AND POSSIBLE ACTION REGARDING
AMENDMENTS TO THE FAIRFIELD AREA EDC BY-LAWS

PREPARED BY:

DATE SUBMITTED: January 5, 2024

EXHIBITS: 1. Fairfield City Council attachment of amended Fairfield Area
EDC By-Law Articles to be ratified 1.9.24

BUDGETARY IMPACT:

SUMMARY:

RECOMMENDED ACTION:

Fairfield Area Economic Development Corporation

By-Law Articles amended by the Fairfield Area EDC Board at their January 3, 2024 meeting presented for ratification by the Fairfield City Council

Articles

2.01. The Corporation is organized exclusively as an exempt organization for charitable purposes within the meaning of Section 501(c)(~~3~~ 6) of the Internal Revenue code. In addition, the Corporation is organized as a Type B Development Corporation under the Development and Corporation Act of 1979 and as set out in Chapter 505 of the Texas Local Government Code. Specifically, the Corporation is organized for the purpose of promoting, assisting and enhancing economic development opportunities in Fairfield, Texas, (the "Unit") and may issue bonds and act on behalf of the Unit. However, the Corporation is not a political subdivision or political corporation of the State of Texas within the meaning of its constitution and laws, and no agreements, bonds, debts or obligations of the Corporation are or shall ever be deemed to be the agreements, bonds, debts or obligations, or the lending credit, or a grant of public money or thing of value, of or by the City of Fairfield, Texas or any other political corporation, subdivision of agency of the State of Texas, or a pledge of the faith and credit of any of them.

In fulfilling its exempt purposes, the Corporation shall have the power to receive or acquire property of every description and to hold, manage, invest, and distribute same for the exempt purposes for which the Corporation is organized and shall be operated. The Corporation may exercise all powers as are authorized by the Texas Business Organizations Code, provided such powers are consistent with the Corporation's exempt purposes and further provided that they are not prohibited for an organization which is exempt from Federal income taxation as such organization is described in Section 501(c)(~~3~~ 6) of the Code, or as a Corporation, contributions to which are deductible under Sections 509(a)(1), 170(b)(1)(A)(vi), and 170(c)(2); or 2055(a)(2); or 2522(a)(2) of the Code.

4.03 Tenure. Each Director shall serve for a term of two (2) years. No Director shall serve a total of more than ~~eight (8)~~ **ten (10)** consecutive years of service. **A person who has previously served as a director may be reappointed as a director, provided the person has not held a director's position for a year.**