

**CITY OF FAIRFIELD
CITY COUNCIL MEETING
OCTOBER 11, 2022**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A **REGULARLY CALLED MEETING AT 6:00PM ON OCTOBER 11, 2022 AT THE GREENBARN CIVIC CENTER AT 839 EAST COMMERCE STREET, FAIRFIELD TEXAS.** PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE.

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY- SECTION 551.071, REAL PROPERTY DELIBERATION - SECTION 551.072, DELIBERATION ON GIFTS - SECTION 551.073, PERSONNEL MATTERS- SECTION 551.074, DISCUSSION OF SECURITY MEASURES- SECTION 551.076 AND ECONOMIC DEVELOPMENT - SECTION 551.087.

H.B.NO.2840-Section 551.001(3)(b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item.

1. CALL TO ORDER; PRAYER AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM SEPTEMBER 6TH, SEPTEMBER 13TH AND SEPTEMBER 20TH, 2022 COUNCIL MEETINGS.
4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF SEPTEMBER 30TH, 2022

5. MAYOR AND DEPARTMENT HEAD REPORTS
6. CONSIDER SELECTION OF DESIGN BUILD FIRM FOR PROJECT GO (MUNICIPAL BUILDING) RENOVATION PROJECT
7. DISCUSSION ON PROPOSED POLICY MANUAL FOR THE FAIRFIELD POLICE DEPARTMENT
8. DISCUSSION ON CITY PERSONNEL POLICY HANDBOOK DRAFT
9. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 10-11-2022 ARPA; A RESOLUTION OF THE CITY OF FAIRFIELD TO ADOPT PROCUREMENT POLICIES AND PROCEDURES FOR FEDERAL FUNDS
10. DISCUSSION AND POSSIBLE ACTION ON AN AMERICAN RESCUE PLAN ACT ENGINEERING SERVICES AGREEMENT WITH HAYTER ENGINEERING FOR SOUTH FAIRWAY WASTEWATER REPLACEMENT PROJECT
11. DISCUSSION AND POSSIBLE ACTION ON SELECTION OF WATER AND WASTEWATER RATE CONSULTANT AS ADVERTISED IN REQUEST FOR PROPOSALS ON AUGUST 29, 2022
12. DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENT OF A COUNCIL MEMBER TO SERVE ON THE INVESTMENT COMMITTEE
13. EXECUTIVE SESSION - SECTION 551.087 (ECONOMIC DEVELOPMENT)

A. PROJECT TRAVEL
14. DISCUSSION AND POSSIBLE ACTION TO APPROVE FINAL REPEAT OF TRACTS R1, R2 AND R3 OF THE I.H. REED SURVEY A-23 OF FAIRFIELD TEXAS. REQUESTED BY OWNER JOHNNY WARD.
15. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY SATURDAY, OCTOBER 8TH AT 6:00 P.M. ON THE BULLETIN BOARD AT CITY HALL, 425 WEST COMMERCE STREET, AND AT GREEN BARN CIVIC CENTER BUILDING, 839 EAST COMMERCE STREET, FAIRFIELD, TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND

FREESTONE COUNTY TIMES, FAIRFIELD, TX.

Misty L. Richardson

Misty Richardson, City Secretary

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903)389-2633 FOR FURTHER INFORMATION

**STATE OF TEXAS
CITY OF FAIRFIELD
CITY COUNCIL SPECIAL MEETING**

Date: September 6, 2022

Time: 6:00 PM

Adjourn: 06:07 PM

Council Present: Council Member Arland Thill, Council Member Bobby Nichols, Council Member Stephen Daniel, Council Member Angela Oglesbee, Council Member James Tyus

1. CALL TO ORDER; PRAYER AND PLEDGE

Mayor Kenny Hughes called the meeting to order at 6:00 p.m. A quorum was declared present. Bobby Nichols gave the invocation. James Tyus led the pledge to the American flag. Stephen Daniel led the pledge to the Texas flag.

2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.

None at this time.

3. CONDUCT A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING CITIZEN INPUT ON THE 2022-2023 FISCAL YEAR BUDGET.

Mayor Kenneth Hughes opened the floor for a public hearing for the purpose of receiving citizen input on the 2022-2023 fiscal year budget. No comments were received.

4. CONDUCT A PUBLIC HEARING FOR THE PURPOSES OF RECEIVING CITIZEN INPUT FOR THE PROPOSED TAX RATE OF \$0.432511 PER \$100 ASSESSED VALUATION FOR CITY FISCAL YEAR STARTING ON OCTOBER 1, 2022 AND ENDING ON SEPTEMBER 30, 2023.

Mayor Kenneth Hughes opened the floor for a public hearing for the purpose of receiving citizen input for the proposed tax rate of \$0.432511 per \$100 assessed valuation for the City fiscal year starting on October 1, 2022 and ending on September 30, 2022. No comments were received.

5. ADJOURN

Council Member Thill made the motion to adjourn. Council Member Nichols seconded. All voted for. 6:07p.m

Mayor, Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

6. WORKSHOP

A. DISCUSSION ON THE 2022-2023 FISCAL YEAR BUDGET

**STATE OF TEXAS
CITY OF FAIRFIELD
CITY COUNCIL MEETING**

Date: September 13, 2022

Time: 6:00 PM

Adjourn: 06:24 PM

Council Present: Council Member Arland Thill, Council Member Angela Oglesbee,
Council Member James Tyus

1. CALL TO ORDER; PRAYER AND PLEDGE

Mayor Kenny Hughes called meeting to order at 6:00 p.m. A quorum was declared present. Angela Oglesbee gave the invocation. James Tyus led the pledge to the American flag. Arland Thill led the pledge to the Texas flag.

2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.

None at this time.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM AUGUST 9, 2022 AND AUGUST 23, 2022 COUNCIL MEETINGS.

Council member Angela Oglesbee asked for a correction to the minutes from August 9th, item 10. from \$7500.00 to \$75,000.00.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM AUGUST 9, 2022 AND AUGUST 23, 2022 COUNCIL MEETINGS. by Arland Thill second by James Tyus;
Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF AUGUST 31, 2022

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF AUGUST 31, 2022 by Angela Oglesbee second by Arland Thill;
Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

5. MAYOR AND DEPARTMENT HEAD REPORTS

Accepted as presented.

6. DISCUSSION AND POSSIBLE ACTION ON AMENDMENTS TO THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION'S 2021-2022 BUDGET

ACTION: Motion to accept DISCUSSION AND POSSIBLE ACTION ON AMENDMENTS TO THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION'S 2021-2022 BUDGET by Arland Thill second by Angela Oglesbee;

Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

7. DISCUSSION AND POSSIBLE ACTION ON THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION WORK PLAN FOR FISCAL YEAR 2022-2023

ACTION: Motion to accept DISCUSSION AND POSSIBLE ACTION ON THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION WORK PLAN FOR FISCAL YEAR 2022-2023 by Arland Thill second by Angela Oglesbee;

Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

8. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO POST ADVERTISEMENT FOR SALE OF CITY-OWNED PROPERTY

Council member Angela Oglesbee asked for a correction of property at 517 N Hall to be 417 N Hall.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO POST ADVERTISEMENT FOR SALE OF CITY-OWNED PROPERTY by James Tyus second by Angela Oglesbee;

Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None
ABSTAIN: None

9. DISCUSSION AND POSSIBLE ACTION ON THE ELECTION BALLOT FOR THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES

Administrator Nate Smith made recommendations for Texas Municipal League Intergovernmental Risk Pool Board of Trustees ballot. Place 6 - Kimberly Meisner, Place 7- Mary Dennis, Place 8 - Chris Coffman and Place 9 - Opal Mauldin-Jones.

ACTION: Motion to accept DISCUSSION AND POSSIBLE ACTION ON THE ELECTION BALLOT FOR THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES by Arland Thill second by Angela Oglesbee;
Motion with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

10. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2022-09-13 TRANSFER, A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM WELLS FARGO BANK TO COMMUNITY NATIONAL BANK.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2022-09-13 TRANSFER, A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM WELLS FARGO BANK TO COMMUNITY NATIONAL BANK. by Arland Thill second by James Tyus;
Motion passed with a 3:0

AYES: Arland Thill, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

11. ADJOURN

Council Member Thill made the motion to adjourn. Council Member Tyus seconded. All voted for. 6:24 p.m.

Mayor, Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

**STATE OF TEXAS
CITY OF FAIRFIELD
CITY COUNCIL MEETING**

Date: September 20, 2022

Time: 12:00 PM

Adjourn: 12:26 PM

Council Present: Council Member Arland Thill, Council Member Bobby Nichols,
Council Member Angela Oglesbee, Council Member James Tyus

1. CALL TO ORDER; PRAYER AND PLEDGE

Mayor Kenny Hughes called meeting to order at 12:08 p.m. A quorum was declared present. Angela Oglesbee gave the invocation. Bobby Nichols led the pledge to the American flag. James Tyus led the pledge to the Texas flag.

2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.

None at this time.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF FAIRFIELD, TEXAS ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; FUNDING MUNICIPAL PURPOSES AND APPROPRIATING FUNDS FOR DEBT SERVICE; AUTHORIZING EXPENDITURES; PROVIDING FOR FINDINGS OF FACT; ENACTMENT; FILING AND POSTING OF BUDGET; REPEALER; SEVERABILITY; AND EFFECTIVE DATE.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION TO APPROVE AN ORDINANCE OF THE CITY OF FAIRFIELD, TEXAS ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; FUNDING MUNICIPAL PURPOSES AND APPROPRIATING FUNDS FOR DEBT SERVICE; AUTHORIZING EXPENDITURES; PROVIDING FOR FINDINGS OF FACT; ENACTMENT; FILING AND POSTING OF BUDGET; REPEALER; SEVERABILITY; AND EFFECTIVE DATE. by Angela Oglesbee second by Arland Thill;

Motion passed with a 4:0

AYES: Arland Thill, Bobby Nichols, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS, RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; FUNDING MUNICIPAL PURPOSES AND APPROPRIATING FUNDS FOR DEBT SERVICE; AUTHORIZING EXPENDITURES; PROVIDING FOR FINDINGS OF FACT; ENACTMENT; FILING AND POSTING OF BUDGET; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION OF THE CITY OF FAIRFIELD, TEXAS, RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023; FUNDING MUNICIPAL PURPOSES AND APPROPRIATING FUNDS FOR DEBT SERVICE; AUTHORIZING EXPENDITURES; PROVIDING FOR FINDINGS OF FACT; ENACTMENT; FILING AND POSTING OF BUDGET; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE. by Bobby Nichols second by Arland Thill;

Motion passed with a 4:0

AYES: Arland Thill, Bobby Nichols, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

5. DISCUSSION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE OF THE CITY OF FAIRFIELD APPROVING AND LEVYING THE AD VALOREM TAX RATE OF \$0.432511 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FAIRFIELD, TEXAS, FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID; APPROVING TAX CODE STATEMENTS; PROVIDING FOR PENALTIES AND INTEREST; INCLUDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND ESTABLISHING AN EFFECTIVE DATE.

ACTION: Motion to approve DISCUSSION AND POSSIBLE ACTION TO ADOPT AN ORDINANCE OF THE CITY OF FAIRFIELD APPROVING AND LEVYING THE AD VALOREM TAX RATE OF \$0.432511 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY FOR THE

USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FAIRFIELD, TEXAS, FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID; APPROVING TAX CODE STATEMENTS; PROVIDING FOR PENALTIES AND INTEREST; INCLUDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND ESTABLISHING AN EFFECTIVE DATE. by Arland Thill second by Bobby Nichols; Motion passed with a 4:0

AYES: Arland Thill, Bobby Nichols, Angela Oglesbee, James Tyus

NOES: None

ABSTAIN: None

6. ADJOURN

Council Member Nichols made the motion to adjourn. Council Member Thill seconded. All voted for. 12:26 p.m.

Mayor, Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	OTHER INSURANCE	302.76
			OTHER INSURANCE	302.76
			OTHER INSURANCE	173.61
				173.61
				123.69
		TX CHILD SUPPORT SDU - COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	3,053.80
			FED WITHHOLDING TAX DEPOSIT	1,558.42
			FED WITHHOLDING TAX DEPOSIT	2,893.41
			FICA PAYROLL TAX DEPOSIT	2,831.26
			FICA PAYROLL TAX DEPOSIT	620.00
			FICA PAYROLL TAX DEPOSIT	2,629.79
			MEDICARE TAX DEPOSIT	662.14
			MEDICARE TAX DEPOSIT	145.00
			MEDICARE TAX DEPOSIT	615.00
		HARTFORD LIFE INSURANCE COMPANY	457 RETIREMENT PLAN	20.00
			457 RETIREMENT PLAN	20.00
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	115.14
			MED DEPENDENT CHILD	115.14
			DEPENDENT DENTAL	95.14
			DEPENDENT DENTAL	86.29
			DEPENDENT FAMILY MEDICAL	1,230.93
			DEPENDENT FAMILY MEDICAL	1,033.98
			DEPENDENT LIFE	1.60
			DEPENDENT LIFE	1.60
			DEPENDENT SPOUSE MEDICAL	312.63
			DEPENDENT SPOUSE MEDICAL	312.63
			LIFE INSURANCE	17.52
			LIFE INSURANCE	17.52
			FLEX SPENDING	569.80
			FLEX SPENDING	569.80
			VISION - DEPENDENT	98.72
			VISION - DEPENDENT	98.72
			VISION - EMPLOYEE	78.75
			VISION - EMPLOYEE	78.75
		TMRS	TMRS-PAYROLL	3,350.88
			TMRS-PAYROLL	700.00
			TMRS-PAYROLL	3,099.38
		TX CHILD SUPPORT		145.38
				145.38
			TOTAL:	28,400.93
ADMINISTRATIVE	GENERAL FUND	ERIN HARRUP FAIRFIELD 84 INVESTMENTS, LLC VYVE	TRAVEL TO POST OFFICE AND	22.11
			425 W COMMERCE	1,200.00
			425 W COMMERCE	450.00
			839.E COMMERCE	104.99
		ADOBE	ADOBE PROFESSIONAL ADMIN	71.41
			JANITORIAL SERVICES WELLS	1,045.00
			9.2022 PREMIUMS	198.00
			SALES TAX	43,891.28
		FAIRFIELD ECONOMIC DEVELOPMENT CORP.	PN UTILITY RATE, DESIGN BU	372.90
			POSTAGE MACHINE	420.99
			POSTAGE	53.46
		WINDSTREAM	7.2022 WINDSTREAM	344.91
			UNITS 504,523,510 AND 519	625.00
			FICA PAYROLL TAX DEPOSIT	247.37
			FICA PAYROLL TAX DEPOSIT	247.37
		COMMUNITY NATIONAL BANK & TRUST OF TEX		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE TAX DEPOSIT	57.85
			MEDICARE TAX DEPOSIT	57.86
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	89.56
			MED DEPENDENT CHILD	89.56
			DEPENDENT DENTAL	36.17
			DEPENDENT DENTAL	36.18
			DEPENDENT FAMILY MEDICAL	574.43
			DEPENDENT FAMILY MEDICAL	574.44
			HEALTH/LIFE INSURANCE-EMPL	589.16
			HEALTH/LIFE INSURANCE-EMPL	589.16
			EMPLOYEE DENTAL ONLY	32.94
			EMPLOYEE DENTAL ONLY	32.94
			HEALTH/LIFE INSURANCE-EMPL	2.05
			HEALTH/LIFE INSURANCE-EMPL	2.06
			FLEX SPENDING	2.31
			FLEX SPENDING	2.32
		TMRS	TMRS-PAYROLL	323.68
			TMRS-PAYROLL	323.68
		TXU ENERGY	8.22 USAGE	572.91
			8.22 USAGE	293.29
			8.22 USAGE	91.19
			425 W COMMERCE GUARD LIGHT	94.63
			527 E COMMERCE	2,947.35
		AIR EVAC	9.2022 PREMIUMS	261.50
		CALL 4 COMPUTERS	FIREWALL, BACKUPS, BATT BA	1,050.00
			FIREWALL, BACKUPS, BATT BA	604.00
		ABC STORAGE	9.2022 UNITS 148,149 AND 1	186.66
		FREESTONE PUBLISHING	SEALED BID REAL PROP	192.00
		DATAMAX	PRINTING ADMIN	47.20
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	8,783.55
			TOTAL:	67,835.42
AMBULANCE/EMS	GENERAL FUND	FAIRFIELD AMBULANCE SERVICE INC. (EMS)	9.2022 PER BUDGET	12,500.00
			TOTAL:	12,500.00
CONFERENCE/CIVIC CENTE	GENERAL FUND	VYVE	9.2022 839 E COMMERCE	104.00
			TOTAL:	104.00
FIRE DEPARTMENT	GENERAL FUND	LANEY NEWMAN	3.2022 STIPEND FVFD	100.00
			4.2022 STIPEND FVFD	200.00
			5.2022 STIPEND FVFD	50.00
			7.2022 STIPEND FVFD	25.00
		ANDREW WEITNER	3.2022 STIPEND FVFD	50.00
			6.2022 STIPEND FVFD	100.00
			7.2022 STIPEND FVFD	200.00
		LYLE OIL CO.	Q 81 VFD FUEL	161.47
			Q 81 VFD FUEL	16.25
		MATT FOREE	3.2022 STIPEND FVFD	200.00
			4.2022 STIPEND FVFD	100.00
			5.2022 STIPEND FVFD	200.00
			6.2022 STIPEND FVFD	200.00
			7.2022 STIPEND FVFD	200.00
		ATMOS ENERGY	221 S KEECHI ST	58.86
		TXU ENERGY	8.22 USAGE	385.55
		JOE McCALMAN	3.2022 STIPEND FVFD	200.00
			4.2022 STIPEND FVFD	200.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			5.2022 STIPEND FVFD	200.00
			6.2022 STIPEND FVFD	200.00
			7.2022 STIPEND FVFD	200.00
			TOTAL:	3,247.13
JUDICIAL	GENERAL FUND	FLATT STATIONERS, INC.	NOTARY STAMP COURTS	20.98
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	153.48
			FICA PAYROLL TAX DEPOSIT	153.48
			MEDICARE TAX DEPOSIT	35.89
			MEDICARE TAX DEPOSIT	35.89
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67
			DEPENDENT DENTAL	20.67
			DEPENDENT SPOUSE MEDICAL	242.55
			DEPENDENT SPOUSE MEDICAL	242.55
			HEALTH/LIFE INSURANCE-EMPL	673.32
			HEALTH/LIFE INSURANCE-EMPL	673.32
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	194.70
			TMRS-PAYROLL	194.70
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	5,283.68
			TOTAL:	8,023.50
LIBRARY	GENERAL FUND	FAIRFIELD LIBRARY ASSOCIA	9.2022 PER CONTRACT	1,666.67
			TOTAL:	1,666.67
PARKS & RECREATION	GENERAL FUND	BAYLESS AUTO SUPPLY	BLADES FOR GRAVELY MOWER	62.97
		J & H ELECTRIC	FOUNTAIN INSTALLATION	1,349.00
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	120.29
		LYLE OIL CO.	FUEL FOR CITY PUMP	1,052.71
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	192.80
			FICA PAYROLL TAX DEPOSIT	185.54
			MEDICARE TAX DEPOSIT	45.10
			MEDICARE TAX DEPOSIT	43.40
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	673.32
			HEALTH/LIFE INSURANCE-EMPL	673.32
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	2.34
			HEALTH/LIFE INSURANCE-EMPL	2.34
		TMRS	TMRS-PAYROLL	229.19
			TMRS-PAYROLL	220.56
		TXU ENERGY	8.22 USAGE	1,651.56
			8.22 USAGE	58.55
		WHOLESALE ELECTRIC SUPPLY	BOX TO LOCK ALL TIMERS FOU	944.95
			FOUNTAIN	166.97
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	6,102.49
			TOTAL:	13,852.68
POLICE DEPARTMENT	GENERAL FUND	PHILLIP R. TAFT & ASSOCIATES PLLC	PD	153.00
		MANDY SWEET	PANTS HEMMED	22.30
		FLATT STATIONERS, INC.	PD PAPER	46.99
		I-45 SHELL TRUCK STOP	UNIT 8 FUEL	50.00
			UNIT 5 FUEL	60.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			UNIT 10 FUEL	77.52
			UNIT 11 FUEL	60.84
			UNIT 8 FUEL	53.50
			UNIT 7 FUEL	19.50
			UNIT 5 FUEL	62.00
			UNIT 10 FUEL	72.24
			UNIT 2 FUEL	76.01
			UNIT 11 FUEL	68.54
			UNIT 8 FUEL	45.60
			UNIT 11 FUEL	47.34
			UNIT 7 FUEL	31.85
			UNIT 10 FUEL	62.91
			UNIT 7 FUEL	46.10
			UNIT 8 FUEL	53.20
			UNIT 11 FUEL	55.74
			UNIT 10 FUEL	79.40
			UNIT 5 FUEL	52.50
			UNIT 11 FUEL	54.32
			UNIT 5 FUEL	54.25
			UNIT 8 FUEL	43.70
			UNIT 11 FUEL	51.56
			UNIT 8 FUEL	53.00
			UNIT 7 FUEL	37.66
			UNIT 11 FUEL	59.75
			UNIT 8 FUEL	49.80
			UNIT 11 FUEL	44.93
			UNIT 5 FUEL	56.00
			UNIT 7 FUEL	29.09
			UNIT 9 FUEL	66.84
			UNIT 10 FUEL	80.75
			UNIT 9 TIRE PATCH	35.00
		PARKER AUTO SUPPLY	UNIT 10 BATTERY	200.59
		WINDSTREAM	7.2022 WINDSTREAM	344.90
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	1,555.15
			FICA PAYROLL TAX DEPOSIT	1,452.85
			MEDICARE TAX DEPOSIT	363.70
			MEDICARE TAX DEPOSIT	339.76
		CANON FINANCIAL SERVICES, INC.	COPIER LEASE PD	93.60
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	179.11
			MED DEPENDENT CHILD	179.11
			DEPENDENT DENTAL	103.35
			DEPENDENT DENTAL	103.35
			DEPENDENT FAMILY MEDICAL	919.10
			DEPENDENT FAMILY MEDICAL	919.10
			DEPENDENT SPOUSE MEDICAL	485.10
			DEPENDENT SPOUSE MEDICAL	485.10
			HEALTH/LIFE INSURANCE-EMPL	4,376.58
			HEALTH/LIFE INSURANCE-EMPL	4,376.58
			EMPLOYEE DENTAL ONLY	244.66
			EMPLOYEE DENTAL ONLY	244.66
			LIFE INSURANCE	1.17
			LIFE INSURANCE	1.17
			HEALTH/LIFE INSURANCE-EMPL	14.04
			HEALTH/LIFE INSURANCE-EMPL	14.04
			FLEX SPENDING	9.25
			FLEX SPENDING	9.25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TMRS	TMRS-PAYROLL	1,906.64
			TMRS-PAYROLL	1,774.87
		FAIRFIELD PAINT & BODY	UNIT 9 PATCH FRONT TIRE	35.00
		APPLIED CONCEPTS, INC.	LED LIGHT BAR PD	487.00
		DATAMAX	PRINTING PD	122.61
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	50,973.31
			TOTAL:	74,328.43
STREETS AND DRAINAGE	GENERAL FUND	SANDYLAND EQUIPMENT	BOOM MOWER REPAIRS	3,165.58
			JOHN DEERE TRACTOR REPAIRS	1,780.67
		CAPPS TRUE VALUE HARDWARE	RUBBER BOOTS	95.99
			BATTERY FOR LASER LEVEL	9.89
			SCREWS AND WASHERS TRACTOR	9.22
			CULVERT FOR MEADOW BR LANE	548.99
		ACE HARDWARE & LUMBER COMPANY	MASONARY BIT	19.99
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	120.29
		LYLE OIL CO.	FUEL FOR CITY PUMP	1,052.71
			DUMP TRAILER TIRE REPAIR	15.00
		PARKER AUTO SUPPLY	STOCK	115.96
			134 BACKHOE REPAIRS	156.30
			134 BACKHOE REPAIRS	93.72
			#146 BATTERY	170.95
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	447.28
			FICA PAYROLL TAX DEPOSIT	355.36
			MEDICARE TAX DEPOSIT	104.60
			MEDICARE TAX DEPOSIT	83.10
		RED HAT RENTALS	WEED EATER HEAD AND STRING	113.00
		ROBINSON TRADING POST	CAMERON MCVEAY SHIRTS	209.65
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	41.34
			DEPENDENT DENTAL	20.67
			DEPENDENT FAMILY MEDICAL	919.10
			DEPENDENT FAMILY MEDICAL	459.55
			HEALTH/LIFE INSURANCE-EMPL	1,683.30
			HEALTH/LIFE INSURANCE-EMPL	1,346.64
			EMPLOYEE DENTAL ONLY	94.10
			EMPLOYEE DENTAL ONLY	75.28
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	4.68
		TMRS	TMRS-PAYROLL	562.01
			TMRS-PAYROLL	437.58
		TXU ENERGY	8.22 USAGE	2,598.69
		O'REILLY AUTO PARTS	134 AND BACKHOE SUPPLIES	52.96
		DAPPER DISIGNS	CAM UNIFORMS	131.25
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	13,562.96
			TOTAL:	30,664.21
FEDC	GENERAL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	235.21
			FICA PAYROLL TAX DEPOSIT	620.00
			FICA PAYROLL TAX DEPOSIT	235.21
			MEDICARE TAX DEPOSIT	55.01
			MEDICARE TAX DEPOSIT	145.00
			MEDICARE TAX DEPOSIT	55.01
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67
			DEPENDENT DENTAL	20.67
			DEPENDENT FAMILY MEDICAL	459.55
			DEPENDENT FAMILY MEDICAL	459.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HEALTH/LIFE INSURANCE-EMPL	673.32
			HEALTH/LIFE INSURANCE-EMPL	673.32
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	2.34
			HEALTH/LIFE INSURANCE-EMPL	2.34
			FLEX SPENDING	3.70
			FLEX SPENDING	3.70
		TMRS	TMRS-PAYROLL	311.80
			TMRS-PAYROLL	737.00
			TMRS-PAYROLL	311.80
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	18,461.18
			TOTAL:	23,580.48
NON-DEPARTMENTAL	ENTERPRISE	AFLAC	OTHER INSURANCE	32.96
			OTHER INSURANCE	32.96
			OTHER INSURANCE	32.40
			OTHER INSURANCE	32.40
		TX CHILD SUPPORT SDU - LEHMAN	001218124111218A	123.69
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	891.16
			FED WITHHOLDING TAX DEPOSIT	900.74
			FICA PAYROLL TAX DEPOSIT	813.62
			FICA PAYROLL TAX DEPOSIT	887.04
			MEDICARE TAX DEPOSIT	190.28
			MEDICARE TAX DEPOSIT	207.46
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	115.14
			MED DEPENDENT CHILD	115.14
			DEPENDENT DENTAL	15.49
			DEPENDENT DENTAL	24.34
			DEPENDENT FAMILY MEDICAL	98.48
			DEPENDENT FAMILY MEDICAL	295.43
			DEPENDENT LIFE	1.40
			DEPENDENT LIFE	1.40
			DEPENDENT SPOUSE MEDICAL	78.16
			DEPENDENT SPOUSE MEDICAL	78.16
			LIFE INSURANCE	9.19
			LIFE INSURANCE	9.19
			FLEX SPENDING	122.92
			FLEX SPENDING	122.92
			VISION - DEPENDENT	22.30
			VISION - DEPENDENT	22.30
			VISION - EMPLOYEE	23.75
			VISION - EMPLOYEE	23.75
		TMRS	TMRS-PAYROLL	913.24
			TMRS-PAYROLL	1,022.16
			TOTAL:	7,259.57
SANITATION	ENTERPRISE	COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	39.06
			FICA PAYROLL TAX DEPOSIT	44.56
			MEDICARE TAX DEPOSIT	9.14
			MEDICARE TAX DEPOSIT	10.42
		STATE COMPTROLLER	STATE COMPTROLLER	1,017.50
			GARBAGE TAX	919.51
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	168.33
			HEALTH/LIFE INSURANCE-EMPL	168.33

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			EMPLOYEE DENTAL ONLY	9.41
			EMPLOYEE DENTAL ONLY	9.41
			HEALTH/LIFE INSURANCE-EMPL	0.59
			HEALTH/LIFE INSURANCE-EMPL	0.58
		TMRS	TMRS-PAYROLL	46.43
			TMRS-PAYROLL	48.17
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	1,348.72
			TOTAL:	3,840.16
WATER OPERATIONS	ENTERPRISE	GLOBAL PAYMENTS	7.2022 CC FEES	1,333.14
			CC PROCESSING FEES WATER B	1,490.17
		VYVE	9.2022 106 WALKER LANE	104.99
		US POSTAL SERVICE	WATER BILL POSTAGE 7/29/20	785.40
		MARCOS RECARTE	RUBBER BOOT REIMBURSEMENT	33.94
		CERTIFIED LABORATORIES	WASP AND MOSQUITO SPRAY	678.40
		FLATT STATIONERS, INC.	INK FOR PRINTER BARN	148.43
		J & H ELECTRIC	BREAK ROOM, TOAKS PLANT R/	213.00
			WALNUT CREEK, CLARK WELL R	71.00
			TDCJ, MIMS, HENRY BROWN RD	923.00
			MIMS, WATER INSPECTION & R	1,455.50
			PARK WELL, BOYD REPAIRS	710.00
		MID-EAST TEXAS GROUNDWATER CONSERVATIO	CITY PRODUCTION FEE	6,561.84
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	120.29
		LONESTAR MAINTENANCE & SE	CITY CLZ BOTTLE RENT	105.00
		LYLE OIL CO.	FUEL FOR CITY PUMP	1,052.71
			FUEL FOR MOWER	5.60
			135 FUEL	80.00
			135 FUEL	69.00
		WINDSTREAM	7.2022 WINDSTREAM	344.91
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	327.65
			FICA PAYROLL TAX DEPOSIT	400.81
			MEDICARE TAX DEPOSIT	76.62
			MEDICARE TAX DEPOSIT	93.74
		ROBINSON TRADING POST	RECARTE SHIRTS	209.65
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	179.11
			MED DEPENDENT CHILD	179.11
			DEPENDENT DENTAL	12.92
			DEPENDENT DENTAL	33.59
			DEPENDENT FAMILY MEDICAL	114.89
			DEPENDENT FAMILY MEDICAL	574.44
			DEPENDENT SPOUSE MEDICAL	90.96
			DEPENDENT SPOUSE MEDICAL	90.96
			HEALTH/LIFE INSURANCE-EMPL	1,052.06
			HEALTH/LIFE INSURANCE-EMPL	1,388.72
			EMPLOYEE DENTAL ONLY	58.81
			EMPLOYEE DENTAL ONLY	77.63
			HEALTH/LIFE INSURANCE-EMPL	3.67
			HEALTH/LIFE INSURANCE-EMPL	4.83
			FLEX SPENDING	1.15
			FLEX SPENDING	1.15
		ATMOS ENERGY	300 LOVE STREET	58.86
		TMRS	TMRS-PAYROLL	407.46
			TMRS-PAYROLL	509.60
		TXU ENERGY	8.22 USAGE	6,522.92
		U.S. POST MASTER	POSTAGE WATER BILLS 6/30/2	712.00
			POSTAGE FOR WATER BILLS	785.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		WHOLESALE ELECTRIC SUPPLY	PARK WELL REPAIRS	238.83
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	12,442.99
			TOTAL:	42,936.85
WASTEWATER OPERATIONS	ENTERPRISE	BAYLESS AUTO SUPPLY	TORO LAWNMOWER BLADES, BEL	107.51
			TORO LAWNMOWER BLADES	119.94
		KINGDOM TECHNOLOGY SERVICES, LLC	UV LIGHT REPAIR	17,860.00
		TEXAS WATER UTILITIES, L.P.	MIMS CREEK MONTHLY WATER B	1,127.16
		CAPPS TRUE VALUE HARDWARE	GLOVES	20.00
			NUTS AND BOLTS	46.25
			WALNUT CREEK LIFT STATION	5.89
		CUSTOM HOSE & SUPPLY	PUMP REPAIR	39.32
		J & H ELECTRIC	BREAK ROOM, TOAKS PLANT R/	497.00
			WALNUT CREEK, CLARK WELL R	213.00
			TDCJ, MIMS, HENRY BROWN RD	497.00
			CHILDS LIFT STATION	852.00
			MIMS, WATER INSPECTION & R	1,455.50
			PLANT MAINTENANCE	852.00
		ACE HARDWARE & LUMBER COMPANY	SOUTH I45	16.44
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	120.29
		LYLE OIL CO.	FUEL FOR CITY PUMP	1,052.71
			133 FUEL	75.00
			140 FUEL	103.00
			131 FUEL	61.20
		THED EASLEY'S INC.	CRANE W OPERATOR CLARIFIER	979.50
		PARKER AUTO SUPPLY	CLARIFIER GEAR OIL	94.06
		WINDSTREAM	7.2022 WINDSTREAM	344.91
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	446.89
			FICA PAYROLL TAX DEPOSIT	441.65
			MEDICARE TAX DEPOSIT	104.52
			MEDICARE TAX DEPOSIT	103.30
		RED HAT RENTALS	FORK LIFT RENTAL	636.22
			3" TRASH PUMP RENTAL	101.01
		FAIRFIELD QUICK LUBE	133 FULL SERVICE	124.99
			UNIT 130 OIL CHANGE	142.12
		AB ERWIN WELDING	CLARIFIER REPAIRS	9,498.10
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	89.55
			MED DEPENDENT CHILD	89.55
			DEPENDENT DENTAL	23.25
			DEPENDENT DENTAL	23.25
			DEPENDENT FAMILY MEDICAL	114.89
			DEPENDENT FAMILY MEDICAL	114.89
			DEPENDENT SPOUSE MEDICAL	90.96
			DEPENDENT SPOUSE MEDICAL	90.96
			HEALTH/LIFE INSURANCE-EMPL	1,388.73
			HEALTH/LIFE INSURANCE-EMPL	1,388.73
			EMPLOYEE DENTAL ONLY	77.64
			EMPLOYEE DENTAL ONLY	77.64
			HEALTH/LIFE INSURANCE-EMPL	4.80
			HEALTH/LIFE INSURANCE-EMPL	4.82
			FLEX SPENDING	1.15
			FLEX SPENDING	1.15
		TMRS	TMRS-PAYROLL	507.62
			TMRS-PAYROLL	518.41
		TXU ENERGY	8.22 USAGE	7,013.95
			8.22 USAGE	308.01

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			8.22 USAGE	328.59
			8.22 USAGE	11.39
			8.22 USAGE	1,620.71
			8.22 USAGE	118.68
			8.22 USAGE	41.60
			8.22 USAGE	111.24
		WALKER PROCESS EQUIPMENT	GEAR DRIVE REBUILD PARTS	15,482.85
		SUNBELT CONTROLS	MIMS CREEK	236.00
		WHOLESALE ELECTRIC SUPPLY	CHILDS LIFT STATION	592.92
			WALNUT CREEK REPAIRS	923.56
		O'REILLY AUTO PARTS	MIMS CREEK FARRIS MOWER	60.98
			MIMS CREEK MOWER OIL	6.99
		USABLUBOOK	MIMS SUPPLIES	1,462.72
			COUPLING	22.95
			STOCK	361.46
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	14,791.18
			TOTAL:	86,242.25
NON-DEPARTMENTAL	TDCJ	AFLAC	OTHER INSURANCE	14.10
			OTHER INSURANCE	14.10
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	385.83
			FED WITHHOLDING TAX DEPOSIT	372.21
			FICA PAYROLL TAX DEPOSIT	315.84
			FICA PAYROLL TAX DEPOSIT	308.26
			MEDICARE TAX DEPOSIT	73.87
			MEDICARE TAX DEPOSIT	72.10
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	4.42
			DEPENDENT DENTAL	4.42
			DEPENDENT FAMILY MEDICAL	49.24
			DEPENDENT FAMILY MEDICAL	49.24
			DEPENDENT LIFE	0.20
			DEPENDENT LIFE	0.20
			DEPENDENT SPOUSE MEDICAL	26.05
			DEPENDENT SPOUSE MEDICAL	26.05
			LIFE INSURANCE	3.07
			LIFE INSURANCE	3.07
			FLEX SPENDING	55.22
			FLEX SPENDING	55.22
			VISION - DEPENDENT	6.38
			VISION - DEPENDENT	6.38
			VISION - EMPLOYEE	7.50
			VISION - EMPLOYEE	7.50
		TMRS	TMRS-PAYROLL	367.23
			TMRS-PAYROLL	358.69
			TOTAL:	2,586.39
OPERATIONS & MAINTENAN	TDCJ	J & H ELECTRIC	TDCJ, MIMS, HENRY BROWN RD	319.50
			TDCJ, WW INSPECTION & REPA	1,455.50
			PARK WELL, BOYD REPAIRS	319.50
		ACE HARDWARE & LUMBER COMPANY	TDCJ WWTP ENZYME MACHINE	65.49
			TDCJ WWTP ENZYME MACHINE P	54.92
			NUTS AND BOLTS FOR PUMP	16.47
		MID-EAST TEXAS GROUNDWATER CONSERVATIO	TDCJ PRODUCTION FEE	3,222.44
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	120.29
		LONESTAR MAINTENANCE & SE	TDCJ CLZ BOTTLE RENT	112.00
		LYLE OIL CO.	FUEL FOR CITY PUMP	1,052.71

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			138 FUEL	60.00
			138 FUEL	62.50
			138 FUEL	55.00
			138 FUEL	47.00
		MIKE WHEELER	BACKFLOW TESTING	205.66
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	315.83
			FICA PAYROLL TAX DEPOSIT	308.26
			MEDICARE TAX DEPOSIT	73.86
			MEDICARE TAX DEPOSIT	72.08
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	10.34
			DEPENDENT DENTAL	10.33
			DEPENDENT FAMILY MEDICAL	114.89
			DEPENDENT FAMILY MEDICAL	114.88
			DEPENDENT SPOUSE MEDICAL	60.63
			DEPENDENT SPOUSE MEDICAL	60.63
			HEALTH/LIFE INSURANCE-EMPL	841.64
			HEALTH/LIFE INSURANCE-EMPL	841.64
			EMPLOYEE DENTAL ONLY	47.04
			EMPLOYEE DENTAL ONLY	47.04
			HEALTH/LIFE INSURANCE-EMPL	2.93
			HEALTH/LIFE INSURANCE-EMPL	2.92
			FLEX SPENDING	0.94
			FLEX SPENDING	0.93
		TMRS	TMRS-PAYROLL	386.63
			TMRS-PAYROLL	377.64
		TXU ENERGY	8.22 USAGE	4,632.18
		AIR MAC	VIBRATION PADS ON BLOWER	1,525.22
		O'REILLY AUTO PARTS	TDCJ WWTP SCAG HYDRAULIC P	79.12
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	10,370.36
			TOTAL:	27,466.94
NON-DEPARTMENTAL	HOTEL/MOTEL FUND	CITY OF FAIRFIELD	HOTEL MOTEL PAYROLL BP	54,438.62
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	98.11
			FED WITHHOLDING TAX DEPOSIT	98.11
			FICA PAYROLL TAX DEPOSIT	96.62
			FICA PAYROLL TAX DEPOSIT	96.62
			MEDICARE TAX DEPOSIT	22.60
			MEDICARE TAX DEPOSIT	22.60
		TML EMPLOYEE BENEFITS POOL	VISION - EMPLOYEE	5.00
			VISION - EMPLOYEE	5.00
		TMRS	TMRS-PAYROLL	109.09
			TMRS-PAYROLL	109.09
			TOTAL:	55,101.46
HOTEL/MOTEL FUND	HOTEL/MOTEL FUND	REGENCY INN	LONESTAR LOGOS	2,175.00
		BUDGET INN	LONESTAR LOGOS	2,000.00
		DAN PURDUE	ROUTE 66 BAND SOW	600.00
		CARLY COFFMAN	SOW 4 HOUR FILM	400.00
		FAIRFIELD CHAMBER OF COMMERCE	SOW MUG, DESK FAN, TOOL CO	73.98
			9.2022 CONTRACT	5,000.00
			10 JUDGES SOW	1,000.00
		FREESTONE CTY HISTORICAL MUSEUM	9.2022 PER BUDGET	1,250.00
		HOLIDAY INN	LONESTAR LOGOS	2,350.00
		FARRIS ENTERTAINMENT	2022 SOW	400.00
		PARKER AUTO SUPPLY	MISC CAR CLEANING SUPPLIES	270.13
		LA QUINTA INN	LONESTAR LOGOS	2,350.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	96.62
			FICA PAYROLL TAX DEPOSIT	96.62
			MEDICARE TAX DEPOSIT	22.60
			MEDICARE TAX DEPOSIT	22.60
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	336.66
			HEALTH/LIFE INSURANCE-EMPL	336.66
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	18.82
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	114.85
			TMRS-PAYROLL	114.85
		M & W WASTE MANAGEMENT LLC	RESTROOM SOW	400.00
		SUPER 8 MOTEL	LONESTAR LOGOS	2,350.00
		O'REILLY AUTO PARTS	CREEPER SEAT, CREEPER, CHA	309.97
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	3,166.80
			TOTAL:	25,277.32
POLICE EDUCATION FUND	POLICE EDUCATION F	JOSHUA ASHLEY	REIMBURSEMENT OF TEEX TRAI	80.00
		CITY OF FAIRFIELD	BLAND TELECOMMUNICATOR CLA	300.00
			REIMBURSEMENT CSI CLASS	150.00
			TOTAL:	530.00
NON-DEPARTMENTAL	WESTWOOD WATER	COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSI	110.02
			FED WITHHOLDING TAX DEPOSI	110.02
			FICA PAYROLL TAX DEPOSIT	104.21
			FICA PAYROLL TAX DEPOSIT	104.21
			MEDICARE TAX DEPOSIT	24.37
			MEDICARE TAX DEPOSIT	24.37
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	8.85
			DEPENDENT DENTAL	8.85
			DEPENDENT FAMILY MEDICAL	196.95
			DEPENDENT FAMILY MEDICAL	196.95
			LIFE INSURANCE	2.41
			LIFE INSURANCE	2.41
			VISION - DEPENDENT	12.74
			VISION - DEPENDENT	12.74
			VISION - EMPLOYEE	5.00
			VISION - EMPLOYEE	5.00
		TMRS	TMRS-PAYROLL	132.23
			TMRS-PAYROLL	132.23
			TOTAL:	1,193.56
WATER OPERATIONS	WESTWOOD WATER	CAPPS TRUE VALUE HARDWARE	GALV PIPE FITTINGS	7.34
		J & H ELECTRIC	TDCJ, MIMS, HENRY BROWN RD	355.00
			PATTERSON WELL&HENRY B PUM	745.50
			TDCJ, WW INSPECTION & REPA	1,455.50
		ACE HARDWARE & LUMBER COMPANY	GATE VALVE GALV NIPPLE	46.98
		MID-EAST TEXAS GROUNDWATER CONSERVATIO	WW PRODUCTION FEE	1,248.20
		LONESTAR MAINTENANCE & SE	WW CLZ BOTTLE RENT	35.00
		WELLS FARGO BANK	BLACK AND WHITE PRINTS SAM	141.85
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	104.21
			FICA PAYROLL TAX DEPOSIT	104.21
			MEDICARE TAX DEPOSIT	24.37
			MEDICARE TAX DEPOSIT	24.37
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DEPENDENT DENTAL	20.67
			DEPENDENT FAMILY MEDICAL	459.55
			DEPENDENT FAMILY MEDICAL	459.55
			HEALTH/LIFE INSURANCE-EMPL	336.66
			HEALTH/LIFE INSURANCE-EMPL	336.66
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	18.82
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	139.22
			TMRS-PAYROLL	139.22
		TXU ENERGY	8.22 USAGE	16.02
		NAVARRO COUNTY ELECTRIC COOPERATIVE, I	WW ELECTRICITY	1,981.46
		**PAYROLL EXPENSES	9/01/2022 - 9/30/2022	3,777.95
			TOTAL:	12,020.14
CAPITAL PROJECTS	CAPITAL IMPROVEMEN	GRANTWORKS	ARP-TX-21-133	5,600.00
		SLEDGE ENGINEERING, LLC	2022 CITY HALL RENOVATION	14,500.00
			TOTAL:	20,100.00

```

===== FUND TOTALS =====
01  GENERAL FUND                264,203.45
02  ENTERPRISE                  140,278.83
06  TDCJ                        30,053.33
07  HOTEL/MOTEL FUND            80,378.78
15  POLICE EDUCATION FUND        530.00
23  WESTWOOD WATER              13,213.70
25  CAPITAL IMPROVEMENT FUND    20,100.00
-----
GRAND TOTAL:                    548,758.09
-----

```

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF FAIRFIELD
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 9/01/2022 THRU 9/30/2022
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 9/01/2022 THRU 9/30/2022

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 9/2022
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



TO: Mayor, City Council
FROM: Nate Smith, City Administrator
DATE: October 11, 2022
RE: City Administrator Report

TDCJ Project

Last week, our engineers at Hayter brought to us the idea of running an 8-inch sewer main from the Boyd Unit to our collection system. The engineers presented us this idea due to increased cost estimates with the Boyd Unit Wastewater refurbishment phase of the project. We would process all wastewater at Mims Creek and retire the plant at the Boyd Unit. We had a virtual meeting with TDCJ, and they gave us permission to study the feasibility before any changes to the project are agreed to. That process is underway.

Art of the Quilt

The Trinity Star Arts Council will be hosting “Art of the Quilt: Quilt Exhibition by Laverne Brackens, National Endowment for the Arts” on Thursday, October 13 from 5 p.m. to 8 p.m. at the Williford Foundation offices. The Mayor and Council has been invited to the event.

Littlejohn Open House

The Freestone County Historical Museum has invited the Mayor and Council to an Open House celebrating the opening of the Littlejohn building. The event is from 11 a.m. to 2 p.m. on Saturday, October 15, at the museum.

New Report

I am including a new graphical report that I will submit every month from ZacTax, our sales tax tracking software vendor. This report gives information on the previous month’s sales tax. Since the attached report is from September, the report will give the entire sales tax collections from the 2021-2022 Fiscal Year.

Data Dashboard

The Data Dashboard for September is also attached to the agenda item. Feedback of the dashboard, both locally and in professional circles, has been positive.

Project Tracker

The current Project Tracker is attached to this report. To highlight, our engineers informed us that we should be receiving plans for the East Main Street reconstruction project within the next two weeks.

TCMA Column

As part of my service to the Texas City Management Association, I serve on the Membership Committee. Each month, members of the committee are assigned to write articles for the monthly newsletter, TCMA Monthly Messenger. I was assigned the column for October and can be found on the TCMA website, <https://www.tcma.org/513/October-2022>

Page 30 of 232

Task Title	Start Date	Due Date	Pct of Task Complete	Year One												Year Two												Year Three												Year Four											
				J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D												
Phase III Water Loop (In conjunction with TDCJ Water Line)				2021												2022												2023												2024											
Engineer Procurement	10/10/20	6/2/21	100%																																																
Design	6/3/21	9/30/22	75%																																																
Bidding	9/1/22	2/28/23	0%																																																
Construction	3/1/23	3/1/24	0%																																																
Closeout	3/1/24	4/1/24	0%																																																
Total Project Completion			35%																																																
ARPA S. Fairway Sewer Line Replacement				2022												2023																																			
Engineer Procurement	3/1/22	5/23/22	100%																																																
Design	6/1/22	12/31/22	0%																																																
Bidding	1/1/23	3/31/23	0%																																																
Construction	4/1/23	9/1/23	0%																																																
Closeout	9/1/23	9/30/23	0%																																																
Total Project Completion			20%																																																
CDBG Planning Grant				2022												2023												2024																							
Grant Procurement	10/26/21	7/1/22	100%																																																
Envrionmental Review	7/1/22	9/1/22	95%																																																
Community Planning	10/1/22	4/30/24	0%																																																
Drafinf and Edits	10/1/22	4/30/24	0%																																																
Closeout	5/1/24	6/30/24	0%																																																
Total Project Completion			39%																																																
E. Main Street Reconstruction				2022												2023																																			
Engineer Procurement	8/23/22	8/30/22	100%																																																
Design	9/1/22	10/31/22	85%																																																
Bidding	11/1/22	1/31/23	0%																																																
Construction	3/1/23	7/1/23	0%																																																
Closeout	7/1/23	8/1/23	0%																																																
Total Project Completion			37%														</																																		

📍 Fairfield, Texas
Sales Tax as of September 2022

\$2,361,003
Fiscal YTD Collections

21.46%
Fiscal YTD % Change

\$2,361,003
12m Collections

21.46%
12m % Change

FYTD Budget to Actual



\$1,686,019
Fiscal YTD Local Taxes

\$771,335
Fiscal YTD Remote Taxes

\$20,048
Fiscal YTD Audit Collections

\$24,820
Single Local Rate Collections

Collections for September 2022

Current Collections	160,190	2.82%
Prior Period	13,119	-
Future Period	0	-
Audit	1,727	-
Single Local Rate	1,869	-
Unidentified	63	-
Total Collections	176,969	12.53%
Fees & Retainage	(1,403)	-
Net Payment	175,565	12.85%

Top Taxpayers

Change for this month compared to last year

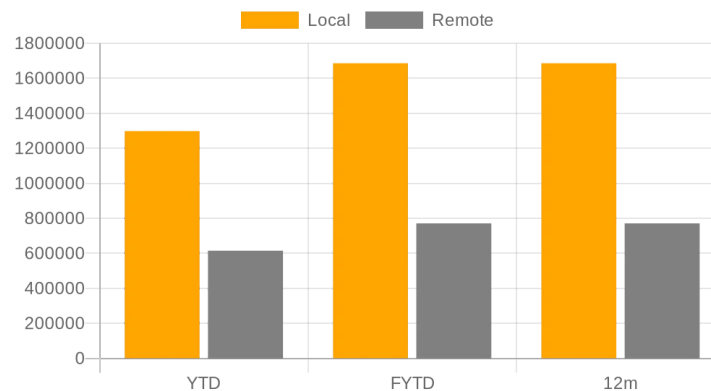
Variance	27,971
% of Total	0.72%

Benchmarking

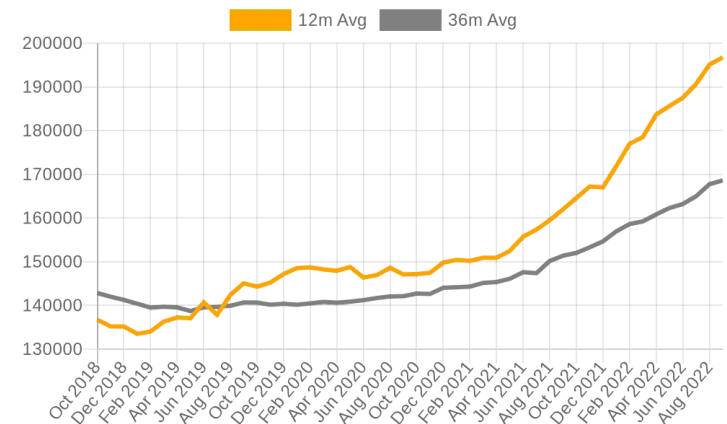
Comparing year over year change

Athens	18.24%
Buffalo	19.35%
Corsicana	18.3%
Elkhart	28.05%
Fairfield	12.85%
Frankston	14.76%
Groesbeck	21.08%
Hearne	40.71%
Jewett	-21.75%
Kerens	0.48%
Malakoff	11.12%

Local Versus Remote Taxpayers



12m vs 36m Moving Averages



Top Industries (FYTD)

Retail	1,005,312	12.01%
General Services	434,385	36.6%
Food	329,354	9.81%
Agricultural	241,256	1022.68%
Manufacturing	217,326	28.6%
Professional Services	107,597	15.83%
Wholesale	89,580	68.55%
Miscellaneous	31,981	23.68%
Accommodation	563	5.71%

DIRECTORS REPORT

October 3, 2022

Water and Wastewater Department:

1. City Wells in production are operating properly. Averaged 559 thousand gallons per day for the month of September. The water wells have produced 16.7 million gallons for the month of September.
2. Water Dept: A Monthly Report is attached for Mayor and Council review.
3. Water Dept: The City and Westwood meters were read on September 17. We are still having issues with LTE Endpoints reading our meters. Nate has been in contact with Badger to correct the problem.
4. The City cut off 54 Customers for the month of September. 12 customers are still off.
5. City Employees had a total of 64 Work Orders for the month of . The city had 16 work orders that have not been completed or processed. A Service Order Report is attached.
6. Mims Creek WWTP: The WWTP is operating properly. A Monthly Report is attached.
7. Clarifier 1 is back in operation.
8. TDCJ Boyd Unit WWTP/ WTP: A complete TDCJ Monthly Report is attached.

**Department Head
Report
Cont.**

Westwood Water Plants:

1. Westwood Wells in production are operating properly. Averaged 107 thousand gallons for the month of September. Westwood Wells have produced 3.3 million gallons for the month of September.
2. The city cut off 8 customers for the month of September. 1 Customer is currently off.
3. The City Employees had a total of 14 Work Orders for the month of September. All been completed and processed. A Service Order Report is attached.

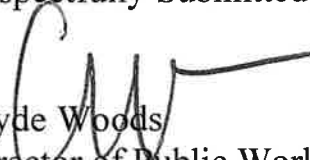
Street and Construction Department:

1. Street Dept.: A complete report is attached.
2. Fuel Report- City's Fuel Pump is out of order. A Report is not available at this time.

Parks Department:

1. Park Dept.: A complete Parks Dept. Monthly Report is attached.

Respectfully Submitted,


Clyde Woods
Director of Public Works

**CITY OF FAIRFIELD - WATER SYSTEM
SEPTEMBER 2022 DAILY LOG**

Date	#3 Gal / Day Pumped	#3 Gal / Day Pumped	#3 Gal / Day Pumped	Gallons Pumped	Combined Capacity @100% Duty	Combined Capacity @75% Duty	Combined Capacity @50% Duty	Capacity Actually Pumped @100% Duty	Capacity Actually Pumped @75% Duty	Capacity Actually Pumped @50% Duty	INITIALS	TIME	CHLORINE RESIDUAL LOVE	CHLORINE RESIDUAL WATSON	CHLORINE RESIDUAL DISTRIBUTION
1	145	233	213	292	2,368,800	1,776,600	1,184,400	37.28%	49.70%	74.55%	MR	0721	1.37	0.90	0.47
2	166	233	219	307	2,368,800	1,776,600	1,184,400	39.05%	52.07%	78.10%	MR	0724	1.35	0.69	1.50
3	138	169	139	109	2,368,800	1,776,600	1,184,400	23.43%	31.24%	46.86%	RF	0700	0.79	0.27	1.07
4	90	78	147	138	2,368,800	1,776,600	1,184,400	19.12%	25.50%	38.25%	RF	0740	0.90	1.08	0.98
5	131	82	147	105	2,368,800	1,776,600	1,184,400	19.63%	26.17%	39.26%	RF	0845	1.11	1.25	1.11
6	141	96	107	121	2,368,800	1,776,600	1,184,400	19.63%	26.17%	39.26%	WT	0752	0.92	1.26	1.47
7	150	95	130	100	2,368,800	1,776,600	1,184,400	20.05%	26.74%	40.10%	WT	0811	0.94	0.54	1.38
8	97	87	148	159	2,368,800	1,776,600	1,184,400	20.73%	27.64%	41.46%	MR	0722	1.00	1.39	1.68
9	122	111	155	95	2,368,800	1,776,600	1,184,400	20.39%	27.19%	40.78%	MR	0813	1.05	1.29	1.69
10	146	168	110	94	2,368,800	1,776,600	1,184,400	21.87%	29.16%	43.74%	RF	0745	0.69	1.27	1.43
11	142	43	137	149	2,368,800	1,776,600	1,184,400	19.88%	26.51%	39.77%	RF	0740	1.00	0.48	1.15
12	130	0	155	249	2,368,800	1,776,600	1,184,400	22.54%	30.06%	45.09%	MR	0828	1.00	0.71	1.28
13	110	0	183	255	2,368,800	1,776,600	1,184,400	23.13%	30.85%	46.27%	MR	0801	2.31	1.32	1.79
14	149	0	127	316	2,368,800	1,776,600	1,184,400	24.99%	33.32%	49.88%	RF	0800	2.45	1.12	0.74
15	161	0	121	208	2,368,800	1,776,600	1,184,400	20.69%	27.58%	41.37%	DD	0815	2.12	0.51	0.76
16	120	0	169	265	2,368,800	1,776,600	1,184,400	23.39%	31.18%	46.77%	MR	0903	1.79	1.37	1.52
17	113	0	176	238	2,368,800	1,776,600	1,184,400	22.25%	29.66%	44.50%	RF	0715	1.65	1.25	1.35
18	152	0	146	261	2,368,800	1,776,600	1,184,400	23.60%	31.46%	47.20%	RF	0800	1.54	1.24	1.24
19	154	0	102	206	2,368,800	1,776,600	1,184,400	19.50%	26.00%	39.01%	MR	0838	1.49	0.55	1.43
20	109	0	183	321	2,368,800	1,776,600	1,184,400	25.86%	34.50%	51.76%	WT	0800	1.50	1.46	1.75
21	157	0	169	247	2,368,800	1,776,600	1,184,400	24.19%	32.25%	48.38%	WT	0745	1.20	0.99	1.71
22	156	0	140	310	2,368,800	1,776,600	1,184,400	25.59%	34.11%	51.17%	WT	0720	0.94	1.06	1.63
23	150	0	150	259	2,368,800	1,776,600	1,184,400	23.60%	31.46%	47.20%	WT	0800	0.78	1.24	1.84
24	150	0	221	305	2,368,800	1,776,600	1,184,400	28.54%	38.05%	57.06%	DD	1020	0.84	1.11	1.29
25	140	0	140	259	2,368,800	1,776,600	1,184,400	22.75%	30.34%	45.51%	DD	1245	0.85	1.20	1.11
26	92	0	139	236	2,368,800	1,776,600	1,184,400	19.71%	26.29%	39.43%	RF	0800	0.80	1.22	1.54
27	147	0	172	248	2,368,800	1,776,600	1,184,400	23.94%	31.91%	47.87%	KL	0759	0.78	1.29	2.02
28	137	0	136	299	2,368,800	1,776,600	1,184,400	24.15%	32.20%	48.29%	KL	0746	0.84	1.48	1.68
29	142	0	192	257	2,368,800	1,776,600	1,184,400	24.95%	33.27%	49.80%	KL	0724	0.80	1.19	1.28
30	128	0	149	308	2,368,800	1,776,600	1,184,400	24.70%	32.93%	49.39%	KL	0730	0.70	0.79	1.25
31															
Sum	4,065	1,395	4,622	6,716	71,054,000	53,298,000	35,532,000	N/A	N/A	N/A					
Average	136	47	154	224	559,933	N/A	N/A	23.64%	31.52%	47.28%					

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD

PWS ID No.: 0810001

PLANT NAME OR NUMBER:

Month: September

Minimum Specified Residual: 0.2 mg/L

Year: 2022

		WATER PRODUCTION				
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	883,000	0.47				
2	925,000	1.50				
3	555,000	1.07				
4	453,000	0.98				
5	465,000	1.11				
6	465,000	1.47				
7	475,000	1.38				
8	491,000	1.68				
9	483,000	1.69				
10	518,000	1.43				
11	471,000	1.15				
12	534,000	1.28				
13	548,000	1.79				
14	592,000	0.74				
15	490,000	0.76				
16	554,000	1.52				
17	527,000	1.35				
18	559,000	1.24				
19	462,000	1.43				
20	613,000	1.75				
21	573,000	1.71				
22	606,000	1.63				
23	559,000	1.84				
24	676,000	1.29				
25	539,000	1.11				
26	467,000	1.54				
27	567,000	2.02				
28	572,000	1.68				
29	591,000	1.28				
30	585,000	1.25				
31						
TOTAL	16,798,000					
AVG		1.37				
MIN		0.47				
MAX		2.02				
Any additional information you wish to provide: Information is not reported in MGD. It is reported as Actual gallons per day						
I certify that I am familiar with the information contained in this report and						
Operator's						
Signature			Date:			
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ???? (02-??-09)						MSRMOR

SEPTEMBER REPORT 2022

- Water rounds for Fairfield and Westwood
- Lift station rounds
- All wells and water plants running good
- All lift stations running good
- Routine calls
 - Park Well motor blew up. Pulled well from pump up. Sent off to see what all is wrong.
 - Pulled pump 2 at Walnut Creek lift station. Down to 1 pump.
 - Pulled flapper box at Child's lift station. Down to 1 pump.
 - Had re-prime South I-45 lift station several days.
 - Mow wells and lift stations
 - Re-reads – All week
- FF - 585
- WW - 173
- 436 Childs – Fix service leak. Tighten bolts at gaskets
- Cut-off's –
- FF – 54
- WW – 8
- Meters still off –
- FF - 10
- Work orders
 - #024623 – 317 McDonald St – Final billing. Read – **170602.24**
 - #024658 – 142 Forest Dr – Check for leak and get read. No leak found. Grass is green. Read – **273292.97**
 - #024661 – 913 S Bateman Rd – Final billing. Read – **212116.96**
 - #024662 – 598 W Main St – Turn service on and get read. Read – **164120.40**
 - #024663 – 153 CR 1220 – Check for leak and get read. Small leak on customer, **0.01 GPM**. Read – **425513.52**
 - #024664 – 946 Faircrest Dr – Mark water and sewer lines.
 - #024657 – 408 N Fairway – Final billing. Read – **186026.3**

SEPTEMBER REPORT 2022

- **#024666** – 1101 W HWY 84 – Turn service on and get read. Read – **7432.13**
- **#024668** – 303 W IH 45 – Wake up endpoint. Need to replace endpoint. Did not re-program
- **#024669** – 303 W IH 45 – Wake up endpoint. Need to replace endpoint. Did not re-program
- **#024670** – 124 W Gregg – Please read meter. Read – **228926.74**
- **#024671** – 163 CR 1220 – Turn service on and get read. Read – **0**
- **#024674** – 183 CR 237 17 – Get read and leave on. Read from Beacon – **1940**
- **#024675** – 404 Sunset – Check for leak. Leak on customer. **.80/min**
- **#024676** – 171 N I-45 – Mark meter with flags.
- **#024677** – 124 CR 1211 – Mark water lines.
- **#024678** – 105 CR 1211 – Final billing. Read – **155526.18**
- **#024679** – 171 N I-45 – Turn off for repairs.
- **#024680** – 589 E Commerce – Turn on and get read. Read – **162072.7**
- **#024681** – 596 E Commerce – Check for leak. Leak on customer. **0.5/min**
- Water production Fairfield – **5.144**
- Water production Westwood - **.807**
- **#024682** – 619 Delay St – Turn service on and get read. Read – **97474.28**
- **#024683** – 263 FM 27 W – Get reading and leave on. Read from Beacon – **259287.2**
- **#024686** – 153 Forest Dr – Check leak in c/o. No c/o at the house. Recorded water faucet running on the back of the house. Problem resolved.
- **#024687** – 216 Dunbar St – Put lid back on meter box.
- **#024494** – 325 CR 1211 – Install tap and set meter –
Meter # - **221 430 935** EP # - **130 188 995** Read – **0**
- **#024573** – 132 N Steward Ln – Repair leak on service.
- **#024689** – 500 Lovers Ln – Get reading and leave on. Read from Beacon – **546861.41**
- **#024692** – 402 E Commerce St – Check for leak in building. It's a leak on the main. Repaired.
- **#024693** – 544 Lovers Ln – Leak repaired.
- **#024694** – 105 CR 1211 – Turn service on and get read. Read – **155532.46**
- **#024695** – 753 Stardust Ln – Replace meter box lid.
- **#024697** – 627 Ronnie St – Turn service off and lock. Read – **90000.51**

SEPTEMBER REPORT 2022

- **#024698** – 711 Post Oak Rd – Turn service off and lock. Read – **119868.10**
- **#024699** – 627 Ronnie St – Turn service on. Read - **900**
- **#024701** – 111 CR 1270 B – Get reading and leave on. Read – **13165**
- **#024702** – 351 McDonald St – Get reading and leave on. Read – **2427**
- **#024703** – 634 E Main – Check for leak. Clean out running out. Jetted line and unstopped, flowing.
- **#024709** – 534 Kelly St - Get reading and leave on. Read – **153490.77**
- **#024700** – 320 CR 1250 – Check for leak. Leak was found on their side.
- **#024706** – 106 CR 1211 – Turn off water. Resident is going out of town.
- **#024711** – 360 McDonald St – Turn off for repairs.
- **#024712** – 111 CR 1211 – Turn on and get read. Read – **141567.56** . Turned back off, something running.
- **#024718** – 316 Ike St – Check for sewer odor. Everything around is clear. Call gas company. Made contact.
- **#024720** – 121 Virginia St – Move sewer tap out of driveway.`
- **#024665** – 429 Davis St – Get reading and leave on. Read – **2693**
- **#024685** – 400 Meadowbrook – See what cable line is hanging in the branches. Looks like some kind of ground going into the electric meter.
- **#024717** – 302 S Cotton St – Turn on and get read. Read – **1034**
- **#024721** – 106 CR 1211 – TBO
- **#024725** – 236 Oak St – Get reading and leave on. Read - **1605**
- Water production Fairfield – **3.899**
- Water production Westwood - **.879**
- **#024535** – 676 N Bateman – Replaced fire hydrant.
- **#024690** – 424 N Bateman – Final billing. Read – **M - 7805, R – 314967.52, M – 8374, R – 228544.6**
- **#024726** – 323 W IH 45 – Get reading and leave on. Read – **75701.4**
- **#024731** – 704 Clark St – Final billing. Read – **105334.25**
- **#024732** – 206 N Fairway – Mark water and sewer lines. Putting up new fence. We are clear.
- **#024733** – 117 CR 946 – Sewer stoppage. Our side. Jetted main and got flowing.
- **#024737** – 337 Moody St – Turn off for repairs.
- **#024734** – 1115 S Fairway – Check for leak. Leak on customer side.

SEPTEMBER REPORT 2022

- **#024738** – 721 Robindale – Check RV hook up. RV is hooked up to clean out.
- **#024739** – 424 N Bateman – Turn service on. Read – M # - **7805** – R - **314967.52**, M # - **8374**, R – **228544.6**
- **#024691** – 900 W Commerce – Check for leak. Tightened packing nut on the valve. Stopped leak.
- **#024715** – 334 James – Repair leak. Spliced in tubing and replaced cut-off.
- **#024716** – 607 DeJay – Repair leak. Repair leak. Spliced in tubing and replaced cut-off.
- **#024730** – 162 Talford – Locate clean-out. Found c/o and put flags around it.
- **#024742** – 125 Bonner – Get reading and leave on. Read – **617**
- **#024743** – 315 W Commerce – Turn service on and get read. Read – **74201.87**
- **#024673** – 370 I-45 E – Check for leak. No leak found.
- **#024745** – 417 S Fairway – Check for leak. No leak found.
- **#024749** – 302 Second – Locate water and sewer lines for fence installation.
- **#024751** – 129 Bonner – Turn service on and get read. Read – **284372.47**
- Water production Fairfield – **3.997**
- Water production Westwood - **.870**
- Water production Fairfield – **16.798**
- Water production Westwood – **3.329**

James, Bubba, Ronnie, Dustin, Kyle, Marco

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
OFF - TURN SERVICE OFF	4	0	0	0	0
MISC - VARIOUS	16	3	0	0	0
POT - FILL POTHOLE	1	1	0	0	0
ON - TURN SERVICE ON	7	2	0	0	0
LIN - LINE LOCATE	2	0	0	0	0
OC/CH - OCCUPANT CHANGE	8	0	0	0	0
RERED - REREAD	1	0	0	0	0
LK@M - LEAK @ METER	5	6	0	0	0
MAIN - LEAK/PROBLEM W/MAIN	1	0	0	0	0
DIG - DIG OUT DRAINAGE DITCH	0	2	0	0	0
RE - REPLACE ENDPOINT	0	1	0	0	0
REPR - REPAIRS	2	0	0	0	0
CUL - INSTALL CULVERT	0	1	0	0	0
UN - UNSTOP SEWER	1	0	0	0	0
TOTAL ALL CODES	48	16	0	0	0

MIMS CREEK WASTEWATER PLANT

MONTHLY REPORT

September 2022

1. Average monthly flow- .290 Gals
2. Average monthly sludge blanket- 6ft
3. Treated- 8.4mg
4. Monthly DMR done
5. Pulled a total of 72,000 Gals
6. Wasted a total of 115,000 Gals
7. Bob Erwin Installed #2 Clarifier Bullgear, #2 Clarifier running
8. Mowed lift Stations and Plant
9. Mowed road around ponds
10. Chronic and Acute Samples

City of Fairfield

Public Works – TDCJ Boyd Unit

Date: 9-30-22 (September Report)

WWTP

1. Pulled Appx. 48,000 gallons of sludge from Digester.
2. Average Daily Flow .155 MGD
3. Average Blanket 31.8 inches
4. Treated 4.650 MG through Boyd Unit for the month.
5. Submit DMR report to TCEQ
6. Submit Sludge DMR's report to TCEQ

WTP

1. Submit BacT samples
2. Average Daily Flow .224 MGD
3. Treated 6.733 MG

**CITY OF FAIRFIELD / WESTWOOD UTILITIES - WATER SYSTEM
SEPTEMBER 2022 DAILY LOG**

Date	Master 1		Master 2		Total Gallons Pumped	Total Combined Capacity @100% Duty	Total Combined Capacity @75% Duty	Total Combined Capacity @50% Duty	Percent of Daily Capacity Actually Pumped @100% Duty	Percent of Daily Capacity Actually Pumped @75% Duty	Percent of Daily Capacity Actually Pumped @50% Duty	Time	CHLORINE RESIDUAL Plant 1 HENRY BROWN	CHLORINE RESIDUAL Plant 2 INDUSTRIAL	CHLORINE RESIDUAL DISTRIBUTION
	Gal / Day Pumped	Gal / Day Pumped	Gal / Day Pumped	Gal / Day Pumped											
1	26,000	60,000			86,000	712,800	534,600	356,400	12.07%	16.05%	24.13%	DD 0821	1.62	1.76	1.71
2	24,000	56,000			80,000	712,800	534,600	356,400	11.22%	14.96%	22.45%	DD 0812	1.61	1.80	1.57
3	17,000	59,000			76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	RF 0826	1.45	1.45	1.38
4	28,000	60,000			88,000	712,800	534,600	356,400	12.35%	16.46%	24.69%	RF 0820	0.50	1.80	1.49
5	56,000	61,000			117,000	712,800	534,600	356,400	16.41%	21.89%	32.83%	RF 0925	0.82	1.67	1.53
6	20,000	71,000			91,000	712,800	534,600	356,400	12.77%	17.02%	25.53%	DD 0758	0.62	0.95	0.89
7	28,000	63,000			91,000	712,800	534,600	356,400	12.77%	17.02%	25.53%	DD 0815	0.61	0.94	1.12
8	28,000	59,000			87,000	712,800	534,600	356,400	12.21%	16.27%	24.41%	DD 0820	0.81	1.01	1.21
9	28,000	63,000			91,000	712,800	534,600	356,400	12.77%	17.02%	25.53%	DD 0825	1.01	1.11	1.41
10	38,000	67,000			105,000	712,800	534,600	356,400	14.73%	19.64%	29.46%	RF 0830	0.97	1.15	1.10
11	55,000	64,000			119,000	712,800	534,600	356,400	16.69%	22.26%	33.39%	RF 0900	0.95	0.37	0.29
12	46,000	69,000			115,000	712,800	534,600	356,400	16.13%	21.51%	32.27%	DD 0812	0.94	1.12	1.42
13	42,000	65,000			107,000	712,800	534,600	356,400	15.01%	20.01%	30.02%	DD 0815	1.02	1.24	0.92
14	49,000	75,000			124,000	712,800	534,600	356,400	17.40%	23.19%	34.79%	DD 0815	1.08	1.18	1.21
15	38,000	71,000			109,000	712,800	534,600	356,400	15.29%	20.39%	30.58%	DD 0834	1.15	0.56	1.07
16	32,000	62,000			94,000	712,800	534,600	356,400	13.19%	17.58%	26.37%	DD 0800	1.12	0.64	1.32
17	58,000	72,000			130,000	712,800	534,600	356,400	18.24%	24.32%	36.48%	RF 0823	1.16	0.53	0.43
18	35,000	70,000			105,000	712,800	534,600	356,400	14.73%	19.64%	29.46%	RF 0807	1.03	0.90	0.21
19	49,000	80,000			129,000	712,800	534,600	356,400	18.10%	24.13%	36.20%	DD 0830	1.00	0.87	1.37
20	52,000	75,000			127,000	712,800	534,600	356,400	17.82%	23.76%	35.63%	JJ 0839	1.07	0.49	1.21
21	56,000	74,000			130,000	712,800	534,600	356,400	18.24%	24.32%	36.48%	JJ 0722	1.55	0.81	1.09
22	62,000	74,000			136,000	712,800	534,600	356,400	19.08%	25.44%	38.16%	JJ 0804	1.50	0.72	1.29
23	45,000	77,000			122,000	712,800	534,600	356,400	17.12%	22.82%	34.23%	DD 0745	1.45	0.75	1.25
24	51,000	91,000			142,000	712,800	534,600	356,400	19.92%	26.56%	39.84%	DD 1125	1.32	0.68	0.72
25	49,000	78,000			127,000	712,800	534,600	356,400	17.82%	23.76%	35.63%	DD 1205	1.29	0.70	0.47
26	39,000	75,000			114,000	712,800	534,600	356,400	15.99%	21.32%	31.99%	RF 0818	2.05	2.20	1.80
27	51,000	71,000			122,000	712,800	534,600	356,400	17.12%	22.82%	34.23%	MR 0818	2.20	1.59	1.80
28	50,000	69,000			119,000	712,800	534,600	356,400	16.69%	22.26%	33.39%	KL 0830	1.64	1.41	1.89
29	47,000	81,000			128,000	712,800	534,600	356,400	17.96%	23.94%	35.91%	KL 0829	1.54	0.84	1.53
30	46,000	72,000			118,000	712,800	534,600	356,400	16.55%	22.07%	33.11%	KL 0835	1.67	1.24	1.59
Sum	1,245,000	2,084,000			3,329,000	22,096,800	16,572,600	11,048,400	N/A	N/A	N/A				
Average	40,161	67,226			107,387	N/A	N/A	N/A	15.07%	20.09%	30.13%				

Average (3) Highs
Average (3) Lows
MAX DAY 142,000

CL2 AVERAGE
MIN DAY
MAX DAY

1.23
0.50
2.20

1.08
0.37
2.20

1.21
0.21
1.89

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD / WESTWOOD UTILITY PWS ID No.: 0810024
 PLANT NAME OR NUMBER: _____ Month: September
 Minimum Specified Residual: 0.2 mg/L Year: 2022

		WATER PRODUCTION				
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	86,000	1.71				
2	80,000	1.57				
3	76,000	1.38				
4	88,000	1.49				
5	117,000	1.53				
6	91,000	0.89				
7	91,000	1.12				
8	87,000	1.21				
9	91,000	1.41				
10	105,000	1.10				
11	119,000	0.29				
12	115,000	1.42				
13	107,000	0.92				
14	124,000	1.21				
15	109,000	1.07				
16	94,000	1.32				
17	130,000	0.43				
18	105,000	0.21				
19	129,000	1.37				
20	127,000	1.21				
21	130,000	1.09				
22	136,000	1.29				
23	122,000	1.25				
24	142,000	0.72				
25	127,000	0.47				
26	114,000	1.80				
27	122,000	1.80				
28	119,000	1.89				
29	128,000	1.53				
30	118,000	1.59				
31						
TOTAL	3,329,000					
AVG		1.21				
MIN		0.21				
MAX		1.89				
Any additional information you wish to provide: _____ Information is not reported in MGD. It is reported as Actual gallons per day!						
I certify that I am familiar with the information contained in this report						
Operator's						
Signature		Date:				
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ??? (07-??-09)		MSRMOR				

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
IK@M - LEAK @ METER	2	0	0	0	0
ON - TURN SERVICE ON	3	0	0	0	0
MISC - VARIOUS	3	0	0	0	0
LIN - LINE LOCATE	1	0	0	0	0
OFF - TURN SERVICE OFF	1	0	0	0	0
REPR - REPAIRS	1	0	0	0	0
OC/CH - OCCUPANT CHANGE	2	0	0	0	0
SVCHG - SET METER	1	0	0	0	0
TOTAL ALL CODES	14	0	0	0	0

Clyde Woods

From: Claudis Measles <randymeasles@gmail.com>
Sent: Friday, September 30, 2022 3:21 PM
To: Clyde Woods

9-1-22 worked on water leak on dunbar. Found water leak on 84 and dunbar. Fixed potholes on cotton street. Picked up concrete culvert at 613 Bateman. Picked up cams shirts.

9-2-22 picked up limbs around town. Washed and greased backhoes. Looked and found water leak in t-oaks. Picked up boom tractor from sandy land equipment.

9-6-22 fixed water leak on main in t-oaks. Cut up tree in the park.

9-7-22 water leak in front of the credit union. Started mowing streets.

9-8-22 helped with mowing at the park. Dug ditch at methodist church. Worked on light pole on wal-nut creek road.

9-9-22 washed and greased backhoes.

9-12-22 dug ditch on hall street. Mowed streets. Moved dirt at the dump.

9-13-22 pulled pump at Walnut Creek lift station. Mowed streets. Cleaned up around stop sign on love street. Fixed potholes on ike street. Fixed asphalt on Cooper street. Picked up rock pile at trailer on cotton. Picked up trash on hillcrest.

9-14-22 replaced culvert on meadowbrook.

Mowed streets. Water tap on 1240 in west wood.

9-15-22 mowed streets. Fixed water leak on cotton street next to dollar tree. Fixed water leak on steward.

9-16-22 mowed streets. Mowing the dump.

9-20-22 read meters in town.

9-21-22 read meters in Westwood.

9-22-22 moved sewer tap on Virginia. Read meters.

9-23-22 put gearbox on massey tractor. Washed and greased backhoes. Washed and greased John Deere.

9-26-22 replaced leaking fire plug on n-Bateman. Cleaned up around water leak on lovers lane from 2 weeks ago.

9-27-22 repaired leak on 84 and Dunbar. Put out asphalt.

9-28-22 leaks in the alley between Kelly and dejay.

9-29-22 dug ditch on Dunbar. Put out asphalt.

9-30-22 dug ditch on Dunbar. Cut limbs at 424 mount street. Put out asphalt. Sent from my iPhone

Daily Routine, clean bathrooms twice daily, pick up trash throughout entire park, change trash cans as needed, & water all plants as needed, watered plants around green barn everyday

Cleaned the park up and changed trash throughout park to start a new week, every week.

Rodney was off 9-6,7,8-22

Bubba T sent Marcos with me Tuesday and Wednesday to help mow

Thursday Randy sent two of his guys to help me finish up mowing

Got everything ready for the Big T event, got the stage set up under the pavilion got them trash bags and extra toilet paper soap what they needed for the weekend. Turned on the lights to everything had the green barn cleaned and opened up the building where I store the extra trash cans for them to use where needed. Got them some barricades to block in front of the BB court like always and anything else they might of needed for the weekend

Got with Brenda and got everything on the square that we needed for the Show of Wheels. Trash cans barricades cones the sprinkler system off, tables and chairs tents put up and anything else she may have needed for the event

Worked on the gravelly, had to get new blades for it, also had to take half the deck pullys apart to get the belt replaced on it, luckily had a spare belt for it. Finally got it up and going correctly

Sprayed what little bit of poison we had left down fence rows throughout the park and the other places we mow at around town

Put up flags on Friday morning

Blowed the square and changed trash out around square

Cleaned all the bathrooms at the fairgrounds and fully stocked them for this weekend

Weedeated in the park what we could

Cleaned out the flower beds some

Worked around green barn cleaning up around it and the south pavilion

Cleaned the windows on the green barn and cleaned up on the inside got it ready for council

Picked up and cleaned the green barn and got it ready for Santa in September. We got the sleigh and candy canes and rope hauled over cleaned up and put inside the building

Set out trash cans around the south pavilion for Thursday, it is rented and for Saturday it is rented again

Mowed throughout the park where needed

Weedeated around pond and other places that needed it.

Wrapped all the trees on the square

Went and picked up all the pumpkins and decorations we needed with Brenda to start and finish the fall decorations on the square

Worked on lights to get everything to work

Got one of the flat tables that was broken in the green barn fixed, had to weld it back together

Helped James on Friday morning with the flags

Blowed the square on Friday

Put out ant poison in Kiddy Park and in several other spots

Mowed the shooting range for the PD

Got with Erin to find out the cost of the poison we have gotten in the past, working on something cheaper and that last longer

Also got with Erin on the folks that have just been freely using the pavilion and she is getting a temporary sign made for the pavilion until I get a permanent one in place.

Brought backhoe to park and brought several loads of dirt and rock to fix the PD parking

Blowed off all around the green barn all 3 pavilions and the stage

Took rock and fixed places on the gravel road by walking trail and load of dirt onto the big soccer field and spread with backhoe

Spencer has started working on the creek on the walking trail, I have helped him with barricades and unloading at the dump, just trying to get things done as quickly as possible to get it taken care of

Help Brenda pick up the green barn from the event over the last weekend putting tables and chairs away, we took the sleigh back to storage and everything else we used for that event

We got the lawnmower shop cleaned out and have plenty of room for the buggy that will be arriving very soon.

Took the parts off the old scag to fix the other scag mower we have and brought the part mower scag to the city yard and stored it

Got all the barricades from the square then brought barricades to the park to put around the PD for the event this Saturday that is going on at the park

We also brought them some for the event itself

We got the stage setup and ready to go under the pavilion and tables that misty said they could use for the event

We also have trash cans set out everywhere they will need them for Saturday

I have also spayed the show arena down and used the baseball field drag to get the show arena in shape for the event this Saturday

Got the tillers out and worked on them, got them going and tilled up all the mulch around the playground equipment

Mowed where needed and weedeated throughout the park

Mowed city hall and Chamber Fire station old city hall lions club corner by barnstop and 84 and the triangle in childs addition

Put up eagle flags on Friday morning and Blowed the square checked the trash

Got everything watered and cans changed bathrooms stocked and ready to go for the weekend

Weedeated, Blowed and sprayed around green barn

Set up green barn for Tuesday night council meeting

Moved the stage from out from under the pavilion

Stated weed eating the walking trail and everything around the pond

Had to get the soccer goals moved back on the soccer field

Got backhoe and removed a bunch of limbs around the walking trail also cleaned off all the mud in the corner of the trail by the big bridge farthest from the pond

Blowed off all of the walking trail and disc golf pads around the trail

Mowing in the park

Had to fix the Toro mower, the deck belt came off (reason unknown) happens sometimes, but had to take a pulley off to get it untangled and put it back on. Working fine now

Spraying poison in the most visible spots because we are now completely out of spray until next budget,

Put up tables and chairs from event on square

Got the trash cans all up and stored

Turned all the lights back off

Cleaned the green barn after the weekend event

Picked up trash throughout the park

Brought the backhoe back to the yard, it was at the park for the event (touch a truck)

Got the signs to put up by the pond that say no swimming and risk of electrical shock

Checking on what lights we have we can use for the fall décor

Got tickets coded and turned in that were handed to me

Cleaned my work truck up on the inside and inside the bed of the truck

Went to city hall and got my order of trash bags and toilet paper

Picked up and cleaned green barn after council meeting

Brought loads of dirt in and put around the pond by the benches and a lot of pea gravel and spread it around them and other places like the trees and signs, will do more when we have more time

Mowed wells Fargo

Sprayed poison in several more places and fences

Put out ant poison where needed

Worked on mowers

Got the backhoe and dump trailer and cleaned out the tree that fell on the south end of the walking trail

Weedeated around walking trail and scraped off dirt everywhere and Blowed it off

Brought pee gravel and put it around signs and half of the disc golf course and workout equipment

Over all maintaining the park and facilities

Event Activity Analysis by Day

Date Reported: 09/01/2022 - 09/30/2022

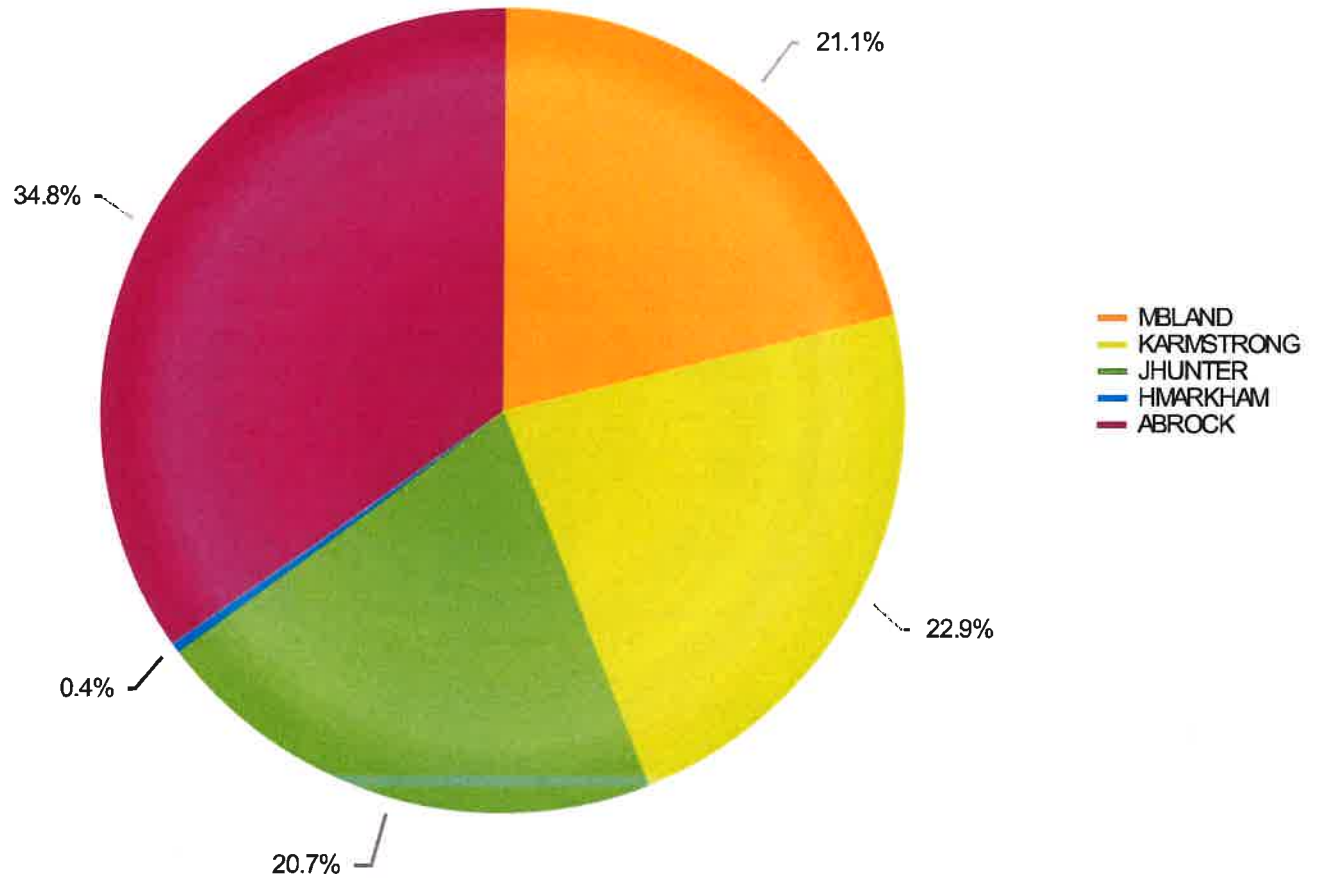


FAIRFIELD POLICE DEPARTMENT
839 E COMMERCE ST
FAIRFIELD, TEXAS 75480
903-389-3901
FAX 903-389-2958

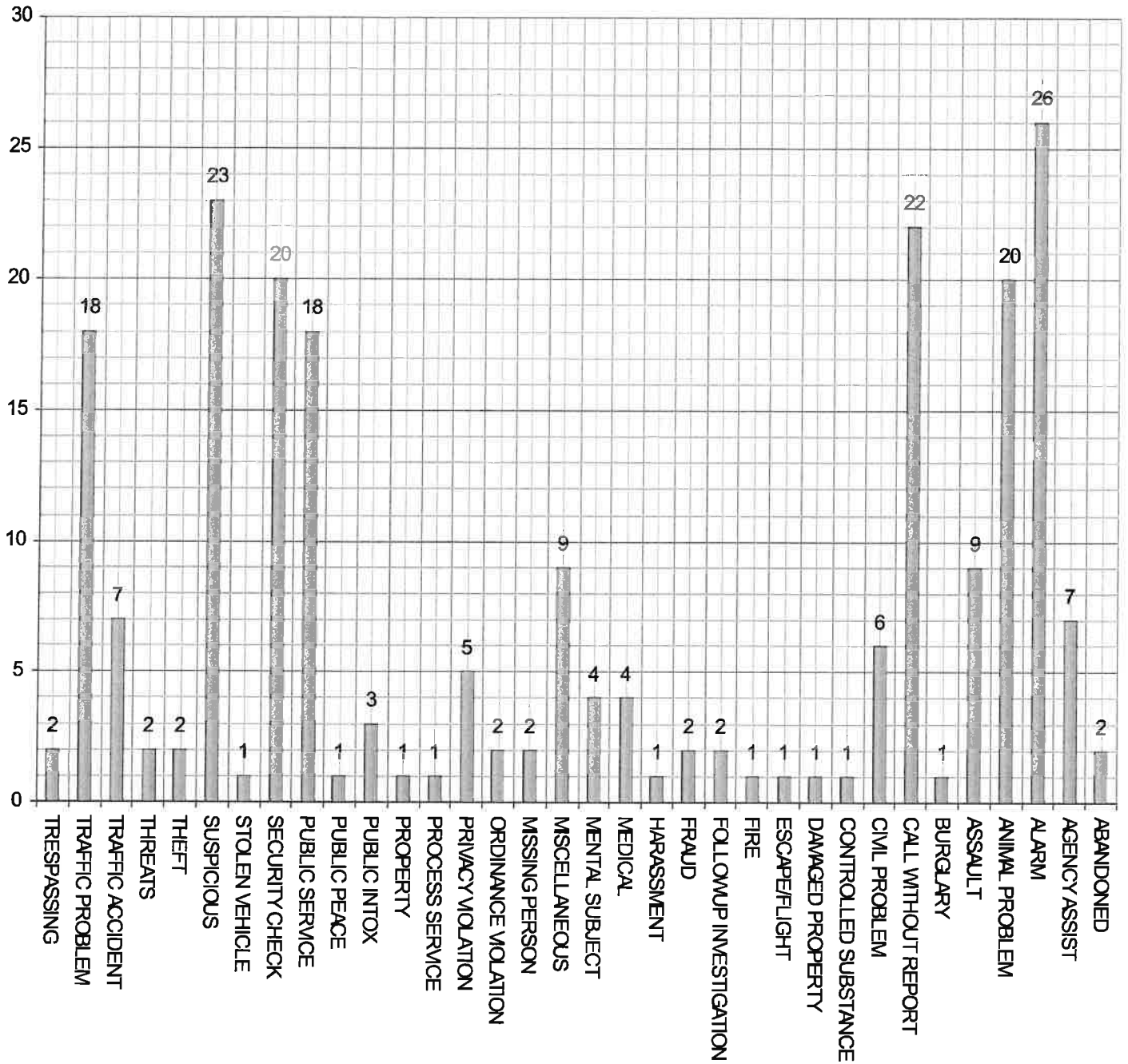
Classification	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
ABANDONED	0	0	1	1	0	0	0	2
Abandon Vehicle	0	0	0	1	0	0	0	1
Other Property	0	0	1	0	0	0	0	1
AGENCY ASSIST	0	1	0	0	0	2	4	7
Assist Other Agency	0	1	0	0	0	2	4	7
ALARM	2	7	0	2	3	6	6	26
Burglary Alarm	0	1	0	0	0	1	0	2
Business Alarm	2	5	0	1	2	3	5	18
Fire Alarm	0	1	0	0	0	0	0	1
Holdup Alarm	0	0	0	0	0	1	0	1
Other Alarm	0	0	0	1	0	0	0	1
Residential Alarm	0	0	0	0	1	1	1	3
ANIMAL PROBLEM	3	3	4	2	3	3	2	20
Animal Attack	0	1	0	0	0	0	0	1
Animal Ordinance Violation	2	2	2	0	1	1	0	8
Dead Animal	0	0	0	0	0	1	0	1
Estray	1	0	0	1	0	0	0	2
Livestock	0	0	1	0	0	0	0	1
Other Animal Calls	0	0	1	1	2	1	2	7
ASSAULT	4	2	1	0	1	0	0	8
Aggravated Assault - Weapon	0	0	1	0	0	0	0	1
Aggravated Assault, Family, Firearm	0	1	0	0	0	0	0	1
Aggravated Assault, Family, Strongarm	1	0	0	0	0	0	0	1
Aggravated Assault, Police Officer, Strongarm	0	0	0	0	1	0	0	1
Simple Assault	1	1	0	0	0	0	0	2
Simple Assault On Police Officer	2	0	0	0	0	0	0	2
BURGLARY	0	1	0	0	0	0	0	1
Burglary, Forced Entry Nonresidence	0	1	0	0	0	0	0	1
CALL WITHOUT REPORT	2	4	2	2	5	3	4	22
911 HANG UP	1	0	0	2	2	1	0	6
AGENCY ASSIT	0	0	0	0	0	0	1	1
ANIMAL CONTROL	0	2	0	0	0	0	0	2
ATTEMP TO LOCATE	0	1	1	0	0	0	0	2
CRASH	0	0	1	0	0	0	0	1
DISTURBANCE-ALL OTHER	1	0	0	0	0	1	3	5
DISTURBANCE-IN RESDIDENCE	0	0	0	0	1	0	0	1
SUSP VEHICLE	0	0	0	0	1	0	0	1
TRAFFIC STOP	0	1	0	0	1	1	0	3
CIVIL PROBLEM	1	0	1	0	2	1	1	6
Civil Dispute	0	0	1	0	1	1	0	3
Civil Problem	1	0	0	0	1	0	1	3
CONTROLLED SUBSTANCE	0	0	1	0	0	0	0	1
Marijuana, Possession	0	0	1	0	0	0	0	1
DAMAGED PROPERTY	0	1	0	0	0	0	0	1

Traffic Accident, Private Prop Damg	0	0	0	0	0	1	0	1
Traffic Accident, Vehicle Damage	1	0	0	1	2	0	0	4
Traffic Accident. Public Property Damg	0	1	0	0	0	0	0	1
TRAFFIC PROBLEM	5	2	0	1	2	3	5	18
Reckless Driver	4	0	0	1	1	1	2	9
Traffic Control	1	2	0	0	1	0	1	5
Traffic Hazard	0	0	0	0	0	1	2	3
Traffic Offense	0	0	0	0	0	1	0	1
TRESPASSING	0	0	0	0	0	1	1	2
Trespassing, Private Property	0	0	0	0	0	1	1	2
Total Events	39	39	25	23	33	31	36	226
Total Citation Violations:	0	0	0	0	0	0	0	0
Total Citations:	0	0	0	0	0	0	0	0

SEPTEMBER 2022 OFFICER



SEPTEMBER 2022 INCIDENTS



Page 56 of 232

CRASH REPORTS

OFFENSE REPORTS

07/17/20	
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O-2022-0170	2201671	9/18/2022	CRIMINAL TRESPASS					306/317	N
O-2022-0171	2201671	9/18/2022	CRIMINAL TRESPASS					306/317	N
O-2022-0172	2201679	9/19/2022	CT					303/318	N
O-2022-0173	2201680	9/20/2022	VANDALISM					306/318	N
O-2022-0174	2201726	9/26/2022	INFO REPORT / 2 RES HAD ALTERCATION					307/321	N
O-2022-0175	2201729	9/26/2022	HIT AND RUN					307/321	N
O-2022-0176	2201734	9/26/2022	STOLEN VEHICLE					307/318	N
O-2022-0177	2201738	9/26/2022	AGG ASSAULT FV W/DW					304/318	N
O-2022-0178	2201741	9/27/2022	INFO					302/320	N
O-2022-0179	2201748	9/29/2022	THEFT & RESIST ARREST					303/321	Y
O-2022-0180	2201753	9/30/2022	CT					307/320	N

ARREST REPORTS									
ARREST #	OFFENSE #	DATE	CHARGES	NAME	TS - Y/N	RACE	SEX	DOB	
1	O-2022-0156	9/1/2022	ASSAULT PEACE OFFICER		N	H	F		
2	O-2022-0157	9/2/2022	PUBLIC INTOX		N	H	M		
3	O-2022-0157	9/2/2022	PUBLIC INTOX		N	H	M		
4	O-2022-0157	9/2/2022	PUBLIC INTOX		N	H	M		
5	O-2022-0158	9/4/2022	PI, DIS. CONDUCT, RESISTING ARREST, ASSAULT ON P		N	B	M		
6	O-2022-0169	9/17/2022	PI & RESISTING	V	N	W	F		
7	O-2022-0179	9/29/2022	THEFT & RESISTING		N	B	M		

FAIRFIELD POLICE DEPARTMENT
End of Month Report - SUPPLEMENTAL
(Animal Control & Agency Assist Report)

ANIMAL CONTROL CALLS

Date	Disp/(Ofc # or AC)	Call Time Received	Ofc Dispatched (cir time will be Daily)	Call Time Msge Left for AC	Animal Description	Address/Location	Contact Information	Action Taken	Detailed Summary
9/2	302	1019	1024		RACCOON		NA	Ofc ADVISED	1/ CEFCO ADV THERE IS A RACCOON IN THE BACKROOM / SPOKE WITH AC AND EVERYONE HAS COVID / 302 WILL ASSIST / UTL / 1
9/4	AC	1020			STRAY KITTEN		NA	CALLED DAVID	3D ADV WHITE KITTEN DROPPED OFF / ADV DAVID /
9/7	AC	905			STRAY KITTEN		NA	CALLED DAVID	IF ADV / CAT / ONE DROPPED OFF KITTEN / ADV DAVID /
9/7	304	2013	2013		LOOSE DOGS X2 PITTS			VERBAL	S RE LOOSE DOGS X 2 PITTS ACROSS THE STREET, FROM WHT HOUSE BRICK ON BOTTOM, BLK FORD IN DRIVE, TRASH IN YARD DOGS CURRENTLY OUT, ACTING AGGRESSIVE
9/8	AC	1628	1628		STRAY BLU PIT			AC ADVISED	STRAY GRV/BLU PIT FEMALE; AC ONTACTED EN ROUTE
9/9	AC	1849	1849		STRAY CATS			TRAPS SET	STRAY CAT/KITTENS; AC ADVISED...CATS HAVE GONE OVER TO RED HAT. WILL SET TRAPS TO SEE IF THEY CAN BE TRAPPED TONIGHT. WILL CHECK TRAPS TOMORROW
9/13	307	743	750		LOOSE DOGS		NA	Ofc ADVISED	THERE ARE SEVERAL DOGS LOOSE IN THE AREA AND IT IS A CONSTANT ISSUE / STATEC...S LET THEM OUT WHILE THEY ARE AT WORK /
9/18	302	1512			DOG BITE				1 3HT) DOG BIT HER THIS MORNING ON HER WAY TO WORK, JUST GOT OFF, WISHED TO REPORT IT

9/18	302	1541	1541	DOG AT LARGE				HOME OWNERS CURRENTLY NOT ADVISED OF CO LAWS, AND TO KEEP DOG PUT UP	VERBAL
9/18	306	2127		ANIMAL DISPUTE				DOG DROPPED OFF AT PD AND SECURED IN OFFICE UNTIL IT CAN BE RETURNED TO OWNER	DOG RECOVERED
9/19/	321	927	931	STRAY CATS				DAVID FROM ADKINS TO SET TRAPS	AC ADVISED
9/21	320/307	1349	1350	ANIMAL ABUSE-DOGS				ABUSE / STATES NEIGHBORS AND BLONDE LAB THAT LOOKS MALNOURISHED AND ONE DOG HAD PUPPIES / WANTING TO REPORT POSS. ANIMAL IN) HAVE A PIT BULL	ADV OFFICER
9/22	320/307	926	928	LOOSE DOG				STATES LOOSE MALE YELLOW LAB WITH ORANGE OR RED COLLAR HAS BEEN LOOSE FOR APPROX. 1HR / ADV TO CTC ADKINS @ 0645 HE WILL BE EN ROUTE / ADKINS 10-23 @ 1005 /	CALLED DAVID
9/27	320/307	724	727	LOOSE DOG				LOOSE AND BEING AGGRESSIVE / ALSO STATES DOG GETS LOOSE FREQUENTLY / OUT @ @ 0740 / ADV TO CTC ADKINS @ 0740 / DAVID WILL BE EN ROUTE /	OFC ADVISED

AGENCY ASSIST REPORTS									
UNIT#	DATE	RECEIVED	DISP	ARRIVED	CLEARED	ACTIVITY	DETAILS: (TYPE, REPORTING PERSON, PHONE#, LOCATION, LP#, DL/ID#, ECT)		
303	9/5/2022	1728	1729	1732	1735	ASSIST EM	TALFORD APTS WITH FEMALE THAT FELL IN P/L		
302	9/17/2022	1015	1015	1022		ASSIST FCS	/ COPIED DIRECT 1205 HAS 2 @ GUNPOINT THAT WERE INV IN ATTEMPT TO BURG. BLDG. / 302 EN ROUTE / AMY CALLED TO ADV 1205 NEEDS ASSIST. ADV 302 EN ROUTE / ADV 301 AND 300 PER 302 / 1205 ADV X2 DETAINED @ 1018, BUT CONTINUE UNITS / 1262 ON SCENE @ 4000 J. MOORE		
306	9/17/2022	2140	2140			ASSIST DP	6A707 OUT WITH SUBJECT DOING SFST, ACROSS FROM BOBBY JO'S		
303	9/23/2022	1724	1724			ASSIST EM	FCSO STATED PD ASSISTANCE IS REQ AT A MEDICAL AT WAS PROVIDED/AVAIL		
306	9/23/2022		1923	1930		ASSIST FVF	TO F O ASSIST FAIRFIELD FIRE AND EMS, APPARENTLY SUBJECTS ONSCENE OF CRASH. FIGHTING RESPONDING UNITS; OFC ADVISED, WILL HEAD OUT TO ASSIST, AS OTHER RESPONDING UNITS ARE OUT, BUT ATTEMPTING TO RESPOND		
306	9/24/2022	2119				ASSIST FCS	FOR SUBJECTS INVOLVED IN VIOLATION OF PO IN EDGE E BND. NO OTHER INFO AVAIL. OFC ADVISED; SUBJ INV: OFC CHECKING FOR VEHIC AT HOTELS AND BUSINESSES		

306	9/24/2022		2141	2141	ASSIST FCSO	OLD EXXON ACROSS FROM FUEL MAX, OUT WITH 1218
306	9/26/2022	229		236	ASSIST FCS	ARMED ROBBERY IN PROGRESS IN WORTHAM @
302	9/30/2022		1133	1144	ATL RECK	COPIED DIRECT-GAME WARDEN ADV WHITE CHALLENGE, WELL OVER 100MPH ENTERING COUNTY ON I-45NB FROM BUFFALO / ADV 302 / 3116 HAS SUBJECT STOPPED BY 3116 ID @ 190MM / 10-22

2022 PD Monthly Call Volume Log

2022	911 Transfers	Direct Emergency Calls for Service	Direct Non-Emergency Calls for Service	911 Hang-up/Abandon calls	PD Calls Taken by SO	SO Calls Taken by PD	PD Calls to Assist Other Agencies	PD Direct Misc Calls	Animal Control	Public Works	Total Calls for the Month	Average Calls Per Day
January	10	16	54	3	13	38	1	268	17	7	427	42.70
February	13	17	86	1	6	27	3	384	4	7	548	54.8
March	17	29	101	5	21	49	1	349	10	0	582	58.2
April	2	26	108	7	12	47	5	348	12	2	569	56.9
May	19	41	117	5	29	26	6	394	17	6	660	66
June	29	43	81	1	5	32	3	339	9	4	546	54.6
July	46	42	80	3	2	40	7	284	10	3	517	51.7
August	49	39	58	6	3	53	6	244	22	4	484	48.4
September	42	52	57	13	9	37	4	270	17	5	506	50.6
October											0	#DIV/0!
November											0	#DIV/0!
December											0	#DIV/0!
Yearly Totals	227	305	742	44	100	349	36	2880	118	38	4839	483.9

FAIRFIELD POLICE DEPARTMENT

CALL VOLUME LOG 2022

September	Mnthly Ttls	Daily Avg
911 TRANSFER CALLS	42	1.35483871
PD DIRECT EMERGENCY CALLS	52	1.677419355
NON-EMERGENCY CALLS FOR SERVICE	57	1.838709677
911 HANGUP/ABANDON CALLS	13	0.419354839
PD CALLS TAKEN BY SO	9	0.290322581
SO CALLS TAKEN BY PD	37	1.193548387
PD CALLS TO ASSIST FCSO	4	0.129032258
MISC CALLS	270	8.709677419
ANIMAL CONTROL CALLS	17	0.548387097
PUBLIC WORKS CALLS	5	0.161290323

Bulletin Report

Date Reported: 09/01/2022 - 09/30/2022



FAIRFIELD POLICE DEPARTMENT

839 E COMMERCE ST
FAIRFIELD, TEXAS 75480
903-389-3901
FAX 903-389-2958

Event No	Date Rptd	Complainant Name	Location	City	Grid	SubGrid	Time Rptd	Call Dispo
2201536	09/01/2022			FAIRFIELD, TX	F	3	07:23	RPT
Initial Investigator: BLAND, MARLYN								
Status:								
Date & Time Occurred: 09/01/2022 07:23								
Classifications:								
•PUBLIC PEACE - DISORDERLY CONDUCT								
Comments: CPL PRICE, P CHIEF UTSEY, ASST CHIEF GALLEGOS RESP TO W/F POSSIBLY HALLUCINATING AND THREATENED NEIGHBOR								
2201537	09/01/2022			FAIRFIELD, TX	F	3	09:45	RPT
Initial Investigator: BLAND, MARLYN								
Status:								
Date & Time Occurred: 09/01/2022 09:45								
Classifications:								
•ASSAULT - AGGRAVATED ASSAULT, POLICE OFFICER, STRONGARM								
Comments: OFFICERS PRICE AND UTSEY RESPONDED TO ER REQ FOR OFFICER TO ASSIST WITH VIOLENT PT								
2201538	09/01/2022			FAIRFIELD, TX	F		11:12	CLR
Initial Investigator: BLAND, MARLYN								
Status:								
Date & Time Occurred: 09/01/2022 11:12								
Classifications:								
•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION								
Comments: DAVID @ ADKINS VET RESPONDED TO ABANDONED PUPPIES CALL								
2201539	09/01/2022			FAIRFIELD, TX	F	3	13:18	CLR
Initial Investigator: BLAND, MARLYN								
Status:								
Date & Time Occurred: 09/01/2022 13:18								
Classifications:								
•CIVIL PROBLEM - CIVIL DISPUTE								
Comments: OFFICER PRICE RESPONDED TO A CIVIL DISPUTE								
2201540	09/01/2022			FAIRFIELD, TX	F	3	14:47	CLR
Initial Investigator: BLAND, MARLYN								
Status:								
Date & Time Occurred: 09/01/2022 14:47								
Classifications:								
•ALARM - RESIDENTIAL ALARM								
Comments: OFFICER PRICE RESPONDED TO RES ALARM								
2201541	09/01/2022			FAIRFIELD, TX	F		16:16	CLR
Initial Investigator: HUNTER, JERI								
Status:								
Date & Time Occurred: 09/01/2022 16:16								
Classifications:								
•ANIMAL PROBLEM - OTHER ANIMAL CALLS								
Comments: AC-SKUNK ON SCHOOL GROUNDS, AC CONTACTED								
2201542	09/01/2022			FAIRFIELD, TX	F		16:21	CLR
Initial Investigator: HUNTER, JERI								
Status:								
Date & Time Occurred: 09/01/2022 16:21								
Classifications:								
•FIRE - OTHER FIRE								
Comments: FIRE DEPARTMENT-TREE LIMB FELL ON POWERLINE								
2201543	09/01/2022			FAIRFIELD, TX	F	6	23:02	CLR
Initial Investigator: HUNTER, JERI								

Status:**Date & Time Occurred:** 09/01/2022 23:02**Classifications:**

•PUBLIC SERVICE - ASSIST PUBLIC

Comments: 306-ASHLEY-EXTRA PATROL

2201544 09/02/2022 [REDACTED] FAIRFIELD, TX F 7 00:32 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/02/2022 00:32**Classifications:**

•CALL WITHOUT REPORT - TRAFFIC STOP

Comments: TS-307-SWEET

2201545 09/02/2022 [REDACTED] FAIRFIELD, TX F 6 03:55 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/02/2022 03:55**Classifications:**

•ALARM - BURGLARY ALARM

Comments: 306-ASHLEY/307-SWEET/ALARM

2201546 09/02/2022 [REDACTED] FAIRFIELD, TX F 6 05:40 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/02/2022 05:40**Classifications:**

•ALARM - HOLDUP ALARM

Comments: 306-ASHLEY/307-SWEET/PANIC ALARM

2201547 09/02/2022 [REDACTED] FAIRFIELD, TX F 2 10:19 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/02/2022 10:19**Classifications:**

•ANIMAL PROBLEM - OTHER ANIMAL CALLS

Comments: 302-MARKHAM/RACCOON IN BLDG

2201548 09/02/2022 [REDACTED] FAIRFIELD, TX F 4 22:29 RPT

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/02/2022 22:29**Classifications:**

•PUBLIC INTOX - PUBLIC INTOXICATION

•TRESPASSING - TRESPASSING, PRIVATE PROPERTY

Comments: 304 SCARROW DISP FIGHT IN PROGRESS

2201549 09/03/2022 [REDACTED] FAIRFIELD, TX F 4 01:29 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/03/2022 01:29**Classifications:**

•SUSPICIOUS - SUSPICIOUS VEHICLE

Comments: 304 SCARROW DISP SUSP VEHIC

2201550 09/03/2022 [REDACTED] FAIRFIELD, TX F 4 04:05 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/03/2022 04:05**Classifications:**

•PUBLIC SERVICE - ASSIST MOTORIST

Comments: 304-SCARROW/STRANDED MOTORIST

2201551 09/03/2022 [REDACTED] FAIRFIELD, TX F 4 21:12 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/03/2022 21:12**Classifications:**

•ALARM - BUSINESS ALARM

Comments: 304 SCARROW DISP SUSP ACTIVITY

2201552	09/03/2022	[REDACTED]	FAIRFIELD, TX F	4	22:48 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/03/2022 22:48 Classifications: •ORDINANCE VIOLATION - ORDINANCE VIOLATION Comments: 304 SCARROW DISP NOISE COMPLAINT					
2201553	09/04/2022	[REDACTED]	FAIRFIELD, TX F		01:17 RPT
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/04/2022 01:17 Classifications: •ASSAULT - SIMPLE ASSAULT ON POLICE OFFICER •PUBLIC INTOX - PUBLIC INTOXICATION •ASSAULT - SIMPLE ASSAULT ON POLICE OFFICER Comments: 304 SCARROW DISP TO FIGHT IN PROGRESS, 302 MARKHAM CALLED IN TO ASSIST					
2201554	09/04/2022	[REDACTED]	FAIRFIELD, TX F	4	04:32 RPT
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/04/2022 04:32 Classifications: •ASSAULT - AGGRAVATED ASSAULT, FAMILY, STRONGARM •ASSAULT - SIMPLE ASSAULT ON POLICE OFFICER Comments: 304-SCARROW/DISTURBANCE-PARTIES SEPARATED					
2201555	09/04/2022	[REDACTED]	FAIRFIELD, TX F	2	09:35 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/04/2022 09:35 Classifications: •CIVIL PROBLEM - CIVIL PROBLEM Comments: 302-Markham/Civil standby					
2201556	09/04/2022	[REDACTED]	FAIRFIELD, TX F		10:20 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/04/2022 10:20 Classifications: •ANIMAL PROBLEM - ESTRAY Comments: AC/WHITE KITTEN DROPPED OFF					
2201557	09/04/2022	[REDACTED]	FAIRFIELD, TX F	2	14:08 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/04/2022 14:08 Classifications: •FRAUD - STOLEN IDENTITY Comments: 302-Markham/Stolen SS#					
2201558	09/04/2022	[REDACTED]	FAIRFIELD, TX F	2	15:59 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/04/2022 15:59 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 302 MARKHAM DISP WELFARE CHECK					
2201559	09/04/2022	[REDACTED]	FAIRFIELD, TX F	2	14:51 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/04/2022 14:51 Classifications: •TRAFFIC PROBLEM - RECKLESS DRIVER Comments: 302 MARKHAM DISP RECKLESS DRIVER ATL					
2201560	09/04/2022	[REDACTED]	FAIRFIELD, TX F	4	17:52 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/04/2022 17:52					

Classifications:

•FOLLOWUP INVESTIGATION - FOLLOWUP INVESTIGATION, LOCAL EVENT

Comments: 304 SCARROW DISP FOLLOW UP ER

2201561 09/04/2022 [REDACTED] FAIRFIELD, TX F 4 18:17 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/04/2022 18:17 [REDACTED]**Classifications:**

•ALARM - BUSINESS ALARM

Comments: 304 SCARROW DISP BUSINESS ALARM

2201562 09/05/2022 [REDACTED] FAIRFIELD, TX F 4 04:10 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/05/2022 04:10**Classifications:**

•ALARM - BURGLARY ALARM

Comments: 304-SCARROW/ALARM

2201563 09/05/2022 [REDACTED] FAIRFIELD, TX F 3 10:15 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/05/2022 10:15**Classifications:**

•ALARM - BUSINESS ALARM

Comments: 303-PRICE/ALARM

2201564 09/05/2022 [REDACTED] FAIRFIELD, TX F 3 11:41 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/05/2022 11:41**Classifications:**

•CALL WITHOUT REPORT - ATTEMP TO LOCATE [REDACTED]

Comments: 303-PRICE/LOUD EXPLOSION

2201565 09/05/2022 [REDACTED] FAIRFIELD, TX F 3 18:55 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/05/2022 18:55**Classifications:**

•ALARM - BUSINESS ALARM

Comments: 303-PRICE-ALARM

2201566 09/05/2022 [REDACTED] FAIRFIELD, TX F 3 18:57 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/05/2022 18:57**Classifications:**

•MEDICAL - AMBULANCE ASSIST

Comments: 303-PRICE-ASSIST EMS

2201567 09/05/2022 [REDACTED] FAIRFIELD, TX F 6 21:54 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/05/2022 21:54**Classifications:**

•PUBLIC SERVICE - ASSIST PUBLIC

Comments: 306/307-ASHLEY/SWEET-EMS ASSIST

2201568 09/05/2022 [REDACTED] FAIRFIELD, TX F 6 22:27 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/05/2022 22:27**Classifications:**

•ANIMAL PROBLEM - ANIMAL ATTACK

Comments: 306/307-ASHLEY/SWEET-DOG BITE INCIDENT HAPPENED OSCL

2201569 09/05/2022 [REDACTED] FAIRFIELD, TX F 7 23:53 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/05/2022 23:53
Classifications:
 •CALL WITHOUT REPORT - TRAFFIC STOP
Comments: 307-SWEET-TRAFFIC STOP

2201570 09/06/2022 FAIRFIELD, TX F 3 06:53 CLR
Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/06/2022 06:53
Classifications:
 •CALL WITHOUT REPORT - ATTEMPT TO LOCATE
Comments: OFFICER PRICE AND CHIEF UTSEY RESPONDED TO REPORT PHONE IN STOLEN CAR WAS PINGING @ A COUPLE OF HOURS /

2201571 09/06/2022 FAIRFIELD, TX F 6 19:45 CLR
Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/06/2022 19:45
Classifications:
 •MISSING PERSON - MISSING PERSON
Comments: 306/307-ASHLEY/SWEET-ATL POSSIBLE MISSING PERSON

2201572 09/07/2022 FAIRFIELD, TX F 2 06:49 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 06:49
Classifications:
 •TRAFFIC PROBLEM - RECKLESS DRIVER
Comments: 302-MARKHAM/RECKLESS DRIVER

2201573 09/07/2022 FAIRFIELD, TX F 09:05 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 09:05
Classifications:
 •ANIMAL PROBLEM - ESTRAY
Comments: AC/STRAY

2201574 09/07/2022 FAIRFIELD, TX F 2 09:27 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 09:27
Classifications:
 •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK
Comments: 302-MARKHAM/WELFARE CHECK

2201575 09/07/2022 FAIRFIELD, TX F 2 09:48 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 09:48
Classifications:
 •CALL WITHOUT REPORT - 911 HANG UP
Comments: 302-MARKHAM/ABANDON CALL

2201576 09/07/2022 FAIRFIELD, TX F 2 10:06 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 10:06
Classifications:
 •ALARM - OTHER ALARM
Comments: 302-MARKHAM/911-ALARM

2201577 09/07/2022 FAIRFIELD, TX F 2 10:36 CLR
Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 10:36
Classifications:
 •CALL WITHOUT REPORT - 911 HANG UP

Comments: 302-MARKHAM/911-ABANDON

2201578 09/07/2022 FAIRFIELD, TX F 2 14:42 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/07/2022 14:42
Classifications:

•SUSPICIOUS - SUSPICIOUS VEHICLE

Comments: 302-MARKHAM/SUS. VEH.

2201579 09/07/2022 FAIRFIELD, TX F 2 15:32 RPT

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/07/2022 15:32
Classifications:

•PRIVACY VIOLATION - CRIMINAL TRESPASS

Comments: 302 MARKHAM DISP FOR WALK-IN RE FAMILY VIOLENCE

2201580 09/07/2022 FAIRFIELD, TX F 4 20:13 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/07/2022 20:13
Classifications:

•ORDINANCE VIOLATION - ORDINANCE VIOLATION

Comments: 304 SCARROW DISP RE CITY ORDINANCE VIOLATION LOOSE DOGS

2201581 09/08/2022 FAIRFIELD, TX F 4 02:06 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/08/2022 02:06
Classifications:

•SUSPICIOUS - SUSPICIOUS VEHICLE

Comments: 304 SCARROW DISP SUSP VEHIC

2201582 09/08/2022 FAIRFIELD, TX F 4 02:42 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/08/2022 02:42
Classifications:

•CALL WITHOUT REPORT - 911 HANG UP

Comments: 304 SCARROW DISP 911 A/C STATIC

2201583 09/08/2022 DONIE, TX F 4 02:40 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/08/2022 02:40
Classifications:

•ALARM - BUSINESS ALARM

Comments: 304 SCARROW DISP ALARM

2201584 09/08/2022 FAIRFIELD, TX F 4 05:27 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/08/2022 05:27
Classifications:

•CALL WITHOUT REPORT - 911 HANG UP

Comments: 304-SCARROW/911-ABANDON

2201585 09/08/2022 FAIRFIELD, TX F 7 09:31 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/08/2022 09:31
Classifications:

•SUSPICIOUS - SUSPICIOUS PERSON

Comments: 307-SWEET/302-MARKHAM/SUS. PERSON

2201586 09/08/2022 AIRFIELD, TX F 7 11:06 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/08/2022 11:06

Classifications:

•PUBLIC SERVICE - ASSIST MOTORIST

Comments: 307-SWEET/MOTORIST ASSIST

2201587	09/08/2022	FAIRFIELD, TX F	7	11:38 CLR
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Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/08/2022 11:38**Classifications:**

•TRAFFIC ACCIDENT - TRAFFIC ACCIDENT, VEHICLE DAMAGE

Comments: 307-SWEET/302-MARKHAM ASSIST/10-50

2201588	09/09/2022	FAIRFIELD, TX F	3	10:36 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/09/2022 10:36**Classifications:**

•ANIMAL PROBLEM - DEAD ANIMAL

Comments: OFFICER PRICE REPONDED TO A VEHICLE HIT A DEER

2201589	09/09/2022	FAIRFIELD, TX F	3	12:46 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/09/2022 12:46**Classifications:**

•TRAFFIC ACCIDENT - TRAFFIC ACCIDENT, PRIVATE PROP DAMG

Comments: OFFICER PRICE RESPONDED TO ACCIDENT AT LOVES

2201590	09/09/2022	FAIRFIELD, TX F	6	17:55 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/09/2022 17:55**Classifications:**

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: 304 ASHLEY DISP CUSTODY EXCHANGE

2201591	09/09/2022	FAIRFIELD, TX F		18:49 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/09/2022 18:49**Classifications:**

•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION

Comments: AC CONTACTED FOR ANIMAL CONTROL

2201592	09/09/2022	FAIRFIELD, TX F	6	20:19 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/09/2022 20:19**Classifications:**

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: 306 ASHLEY DISP SPEAK TO RP RE ANOTHER AGENCY COMPLAINT

2201593	09/09/2022	FAIRFIELD, TX F	6	21:55 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/09/2022 21:55**Classifications:**

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: 306 ASHLEY DISP PER REQ OF 103 FOR FIGHT IN PARK

2201594	09/09/2022	FAIRFIELD, TX F	6	23:50 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/09/2022 23:50**Classifications:**

•CALL WITHOUT REPORT - 911 HANG UP

Comments: 306 ASHLEY DISP ABANDON 911 STATIC

2201595	09/10/2022	FAIRFIELD, TX F	6	03:49 CLR
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Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/10/2022 03:49
Classifications:

•ALARM - BUSINESS ALARM

Comments: OFFICER ASHLEY RESPONDED TO A COMMERCIAL ALARM CALL

2201596 09/10/2022 FAIRFIELD, TX F 3 08:23 CLR

Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/10/2022 08:23
Classifications:

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: OFFICER PRICE RESPONDED TO CT (EXPIRED)

2201597 09/10/2022 SIMS, SANDRA FAIRFIELD, TX F 3 00:00 RPT

Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/10/2022 00:00
Classifications:

•TRESPASSING - TRESPASSING, PRIVATE PROPERTY

Comments: OFFICER PRICE WAS FLAGGED DOWN TO REQ A CT

2201598 09/10/2022 FAIRFIELD, TX F 3 10:55 OPN

Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/10/2022 10:55
Classifications:

•CIVIL PROBLEM - CIVIL PROBLEM

Comments: OFFICER PRICE RESP TO CIVIL DISPUTE

2201599 09/10/2022 FAIRFIELD, TX F 3 11:12 RPT

Initial Investigator: BLAND, MARLYN
Status:
Date & Time Occurred: 09/10/2022 11:12
Classifications:

•FRAUD - FRAUD, SWINDLE

Comments: OFFICER PRICE RESPONDED TO FRAUD BEING REPORTED

2201600 09/10/2022 FAIRFIELD, TX F 4 22:24 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/10/2022 22:24
Classifications:

•TRAFFIC PROBLEM - RECKLESS DRIVER

Comments: 304 ASHLEY DISP 911 RECKLESS DRIVER

2201601 09/10/2022 FAIRFIELD, TX F 4 22:45 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/10/2022 22:45
Classifications:

•ALARM - BUSINESS ALARM

Comments: 304 ASHLEY DISP BUSINESS ALARM

2201602 09/10/2022 FAIRFIELD, TX F 4 22:46 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/10/2022 22:46
Classifications:

•ALARM - RESIDENTIAL ALARM

Comments: 304 ASHLEY DISP RES ALARM

2201603 09/10/2022 FAIRFIELD, TX F 4 22:47 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/10/2022 22:47
Classifications:

•ALARM - BUSINESS ALARM

Comments: 304 ASHLEY DISP BUSINESS ALARM				
2201604	09/11/2022	FAIRFIELD, TX F	4	01:58 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 01:58 Classifications: •TRAFFIC PROBLEM - RECKLESS DRIVER Comments: 304 ASHLEY DISP RECKLESS DRIVER				
2201605	09/11/2022	FAIRFIELD, TX F	4	03:20 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 03:20 Classifications: •TRAFFIC PROBLEM - TRAFFIC CONTROL Comments: 304 ASHLEY DISP TRAFFIC CONTROL				
2201606	09/11/2022	FAIRFIELD, TX F	3	06:00 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/11/2022 06:00 Classifications: •CALL WITHOUT REPORT - 911 HANG UP Comments: OFFICER PRICE RESPONDED TO 911 CALL THAT WAS STATIC ONLY				
2201607	09/11/2022	FAIRFIELD, TX F	3	11:37 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/11/2022 11:37 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: OFFICER PRICE RESPONDED TO 911 PHONE CALL WITH STATIC ONLY / WELFARE CK				
2201608	09/11/2022	FAIRFIELD, TX F	4	16:58 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 16:58 Classifications: •ALARM - BUSINESS ALARM Comments: 303 PRICE DISP BUEINESS ALARM				
2201609	09/11/2022	FAIRFIELD, TX F	4	20:26 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 20:26 Classifications: •SUSPICIOUS - SUSPICIOUS ACTIVITY Comments: 304 ASHLEY DISP SUSP ACTIVITY				
2201610	09/11/2022	FAIRFIELD, TX F	4	20:40 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 20:40 Classifications: •SUSPICIOUS - SUSPICIOUS ACTIVITY Comments: 304 ASHLEY DISP SUSP ACTIVITY				
2201611	09/11/2022	RFIELD, TX F	4	21:23 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/11/2022 21:23 Classifications: •SUSPICIOUS - SUSPICIOUS VEHICLE Comments: 304 ASHLEY DISP RE SUSP VEHICLE				
2201612	09/12/2022	FAIRFIELD, TX F	6	03:20 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/12/2022 03:20				

Classifications:

•ALARM - BUSINESS ALARM

Comments: 306-ASHLEY/ALARM

2201613	09/12/2022	839 E COMMERCE	FAIRFIELD, TX F	7	00:00 CLR
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Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/12/2022 00:00**Classifications:**

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: 307-SWEET/WALK-IN

2201614	09/12/2022	1222 S. BATEMAN	FAIRFIELD, TX F	7	11:27 CLR
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Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/12/2022 11:27**Classifications:**

•BURGLARY - BURGLARY, FORCED ENTRY NONRESIDENCE

Comments: 302-MARKHAM/BREAK-IN/307 ASSIST

2201615	09/12/2022	301 S. DUNBAR	FAIRFIELD, TX F	7	13:03 OPN
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Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/12/2022 13:03**Classifications:**

•THEFT - THEFT OTHER

Comments: 307-SWEET/THEFT

2201616	09/12/2022	598 DEJAY	FAIRFIELD, TX F	2	15:21 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/12/2022 15:21**Classifications:**

•PROCESS SERVICE - CIVIL PROCESS SERVICE

Comments: 302/307-SWEET/MARKHAM-CIVIL STANDBY

2201617	09/12/2022	2ND ST	FAIRFIELD, TX F	7	16:49 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/12/2022 16:49**Classifications:**

•PUBLIC SERVICE - ASSIST PUBLIC

Comments: 307-SWEET-COMP ABOUT BIG TRUCKS ON ROAD

2201619	09/12/2022	1410 W 84	FAIRFIELD, TX F		17:21 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/12/2022 17:21**Classifications:**

•CALL WITHOUT REPORT - ANIMAL CONTROL

Comments: ANIMAL CONTROL-SOMEONE DUMPED A BOX OF KITTENS IN DUMPSTER

2201620	09/12/2022	S BATEMAN	FAIRFIELD, TX F		21:34 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/12/2022 21:34**Classifications:**

•CALL WITHOUT REPORT - ANIMAL CONTROL

Comments: ANIMAL CONTROL-4 PUPPIES DUMPED OFF ON S BATEMAN AND REUNION-AC CONTACTED

2201621	09/13/2022	764 SOUTHWOOD LN	FAIRFIELD, TX F	7	07:43 CLR
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Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/13/2022 07:43**Classifications:**

•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION

Comments: 307-SWEET/LOOSE DOGS/302-MARKHAM ASSIST

2201622	09/13/2022	MUSTANG OIL	FAIRFIELD, TX F	2	10:07 CLR
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Initial Investigator: PRICE, KELLY

Status:**Date & Time Occurred:** 09/13/2022 10:07**Classifications:**

•ABANDONED - OTHER PROPERTY

Comments: 302-MARKHAM/ABANDONED TRAILER

2201623 09/13/2022

FAIRFIELD, TX F 7 12:06 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/13/2022 12:06**Classifications:**

•SUSPICIOUS - SUSPICIOUS PERSON

Comments: 307-SWEET/SUS. PERSON

2201624 09/13/2022

FAIRFIELD, TX F 7 12:41 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/13/2022 12:41**Classifications:**

•ANIMAL PROBLEM - OTHER ANIMAL CALLS

Comments: 3607-SWEET/AC

2201625 09/13/2022

FAIRFIELD, TX F 2 13:27 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/13/2022 13:27**Classifications:**

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: 302-MARKHAM/SUBJ WANTS EDO ON HER SON

2201626 09/13/2022

FAIRFIELD, TX F 7 14:46 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/13/2022 14:46**Classifications:**

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: 307-SWEET/COURTESY RIDE

2201627 09/13/2022 UTLEY, KENDAL

FAIRFIELD, TX F 3 17:09 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/13/2022 17:09**Classifications:**

•ASSAULT - AGGRAVATED ASSAULT - WEAPON

•CONTROLLED SUBSTANCE - MARIJUANA, POSSESSION

•ESCAPE/FLIGHT - FLIGHT TO AVOID PROSECUTION / CONFINEMENT

Comments: 303-MARKHAM

307-SWEET

COMP AT WALKING TRAIL

O-2022-0166

2201628 09/13/2022

FAIRFIELD, TX F 4 18:00 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/13/2022 18:00**Classifications:**

•ANIMAL PROBLEM - LIVESTOCK

Comments: 304-SCARROW-WHITE COW 75/CHURCH

2201629 09/13/2022

FAIRFIELD, TX F 4 21:09 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/13/2022 21:09**Classifications:**

•SUSPICIOUS - SUSPICIOUS VEHICLE

Comments: 304-SCARROW-SUS VEH

2201631 09/14/2022

FAIRFIELD, TX F 4 02:43 CLR

Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/14/2022 02:43**Classifications:**

•PUBLIC SERVICE - ASSIST PUBLIC
Comments: 304-SCARROW-ATTEMPTED BREAK IN FRONT DOOR

2201632 09/14/2022 FAIRFIELD, TX F 3 09:49 CLR
Initial Investigator: **BLAND, MARLYN**
Status:
Date & Time Occurred: **09/14/2022 09:49**
Classifications:
•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK
Comments: OFFICER PRICE RESPONDED TO REQ FOR WELFARE CK

2201633 09/14/2022 FAIRFIELD, TX F 3 11:33 CLR
Initial Investigator: **BLAND, MARLYN**
Status:
Date & Time Occurred: **09/14/2022 11:33**
Classifications:
•MISCELLANEOUS - MISCELLANEOUS INCIDENTS
Comments: OFFICER PRICE RESP TO REPORTED VANDALISM

2201634 09/14/2022 FAIRFIELD, TX F 6 19:58 CLR
Initial Investigator: **HUNTER, JERI**
Status:
Date & Time Occurred: **09/14/2022 19:58**
Classifications:
•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK
Comments: 306-ASHLEY-ATL/WC

2201635 09/15/2022 FAIRFIELD, TX F 6 00:41 CLR
Initial Investigator: **HUNTER, JERI**
Status:
Date & Time Occurred: **09/15/2022 00:41**
Classifications:
•PUBLIC SERVICE - ASSIST PUBLIC
Comments: 306-ASHLEY-ASSIST PUBLIC

2201636 09/15/2022 FAIRFIELD, TX F 6 03:56 CLR
Initial Investigator: **BLAND, MARLYN**
Status:
Date & Time Occurred: **09/15/2022 03:56**
Classifications:
•CIVIL PROBLEM - CIVIL PROBLEM
Comments: OFFICER ASHLEY RESPONDED TO A CIVIL MATTER

2201637 09/15/2022 FAIRFIELD, TX F 3 08:03 CLR
Initial Investigator: **BLAND, MARLYN**
Status:
Date & Time Occurred: **09/15/2022 08:03**
Classifications:
•SUSPICIOUS - SUSPICIOUS ACTIVITY
Comments: OFFICER PRICE AND CHIEF UTSEY RESPONDED TO A SUSP PERSON

2201638 09/15/2022 FAIRFIELD, TX F 3 15:39 CLR
Initial Investigator: **HUNTER, JERI**
Status:
Date & Time Occurred: **09/15/2022 15:39**
Classifications:
•PROPERTY - FOUND PROPERTY
Comments: 303-PRICE-RECOVERED GUN BY DPS TROOPER O-2022-0167

2201639 09/15/2022 FAIRFIELD, TX F 15:53 CLR
Initial Investigator: **HUNTER, JERI**
Status:
Date & Time Occurred: **09/15/2022 15:53**
Classifications:
•PUBLIC SERVICE - ASSIST PUBLIC
Comments: ALL UNITS-EXTRA PATROL ON REUNION FOR PPL NOT STOPPING FOR SCHOOL BUS

2201640 09/15/2022 FAIRFIELD, TX F 3 16:07 CLR
Initial Investigator: **HUNTER, JERI**
Status:
Date & Time Occurred: **09/15/2022 16:07**
Classifications:

•CALL WITHOUT REPORT - DISTURBANCE-IN RESIDENCE

Comments: 303-PRICE-DIST

2201641	09/15/2022	FAIRFIELD, TX F	6	20:32 CLR
Initial Investigator: HUNTER, JERI				
Status:				
Date & Time Occurred: 09/15/2022 20:32				
Classifications:				
•TRAFFIC PROBLEM - RECKLESS DRIVER				
•CALL WITHOUT REPORT - TRAFFIC STOP				
Comments: 306-ASHLEY-RECKLESS DRIVER				
2201642	09/16/2022	FAIRFIELD, TX F	6	05:30 CLR
Initial Investigator: PRICE, KELLY				
Status:				
Date & Time Occurred: 09/16/2022 05:30				
Classifications:				
•ALARM - BUSINESS ALARM				
Comments: 306-ASHLEY/ALARM				
2201643	09/04/2022	FAIRFIELD, TX F	4	16:25 RPT
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/04/2022 16:25				
Classifications:				
•ASSAULT - SIMPLE ASSAULT				
Comments: 304 scarrow disp simple assault				
2201644	09/16/2022	FAIRFIELD, TX F	4	17:52 CLR
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/16/2022 17:52				
Classifications:				
•ALARM - BUSINESS ALARM				
Comments: 304 SCARROW DISP BUSINESS ALARM				
2201645	09/16/2022	FAIRFIELD, TX F	4	17:56 CLR
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/16/2022 17:56				
Classifications:				
•TRAFFIC PROBLEM - TRAFFIC OFFENSE				
Comments: 304 SCARROW TRAFFIC WARNING FOR FAIL TO YIELD ROW				
2201646	09/16/2022	FAIRFIELD, TX F	4	19:32 CLR
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/16/2022 19:32				
Classifications:				
•MEDICAL - AMBULANCE ASSIST				
Comments: 304 SCARROW DISP FOR MEDICAL ASSIST				
2201647	09/16/2022	FAIRFIELD, TX F	4	22:34 CLR
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/16/2022 22:34				
Classifications:				
•PUBLIC SERVICE - ASSIST MOTORIST				
Comments: 304 SCARROW DISP ATL STRANDED MOTORIST				
2201648	09/16/2022	FAIRFIELD, TX F	4	23:37 CLR
Initial Investigator: BROCK, AMBER				
Status:				
Date & Time Occurred: 09/16/2022 23:37				
Classifications:				
•SUSPICIOUS - SUSPICIOUS ACTIVITY				
Comments: 304 SCARROW DISP SUSP ACTIVITY POSSIBLE GUN SHOTS				

2201649	09/17/2022	FAIRFIELD, TX F	4	00:03 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/17/2022 00:03 Classifications: •CALL WITHOUT REPORT - DISTURBANCE-ALL OTHER Comments: 304 SCARROW DISP FOR DISTURBANCE AT BUSINESS				
2201650	09/17/2022	FAIRFIELD, TX F	2	08:42 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/17/2022 08:42 Classifications: •ANIMAL PROBLEM - OTHER ANIMAL CALLS Comments: 302-MARKHAM/INJURED DEER				
2201651	09/17/2022	0 FAIRFIELD, TX F	2	10:15 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/17/2022 10:15 Classifications: •CALL WITHOUT REPORT - AGENCY ASSIT Comments: 302-MARKHAM/ASSIST FCSO				
2201652	09/17/2022	FAIRFIELD, TX F	2	11:09 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/17/2022 11:09 Classifications: •TRAFFIC PROBLEM - TRAFFIC CONTROL Comments: 302-MARKHAM/TRAFFIC CONTROL				
2201653	09/17/2022	FAIRFIELD, TX F	2	13:59 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/17/2022 13:59 Classifications: •CALL WITHOUT REPORT - DISTURBANCE-ALL OTHER Comments: 302-MARKHAM/IRATE SUBJECT				
2201654	09/17/2022	FAIRFIELD, TX F	4	18:09 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/17/2022 18:09 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 306 ASHLEY DISP WELFARE CHECK				
2201655	09/17/2022	FAIRFIELD, TX F	6	19:52 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/17/2022 19:52 Classifications: •ANIMAL PROBLEM - OTHER ANIMAL CALLS Comments: 306 ASHLEY DISP DISPUTE OVER ANIMAL				
2201656	09/17/2022	FAIRFIELD, TX F	6	21:40 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/17/2022 21:40 Classifications: •AGENCY ASSIST - ASSIST OTHER AGENCY Comments: 306 ASHLEY DISP DPS ASSIST W/SFST				
2201657	09/17/2022	FAIRFIELD, TX F	6	22:40 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/17/2022 22:40				

Classifications:

•MENTAL SUBJECT - MENTAL SUBJECT

Comments: 306 ASHLEY DISP RE SUSP ACTIVITY SUBJECT MENTAL DISTRESS

2201658 09/17/2022

FAIRFIELD, TX F 6 23:08 RPT

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/17/2022 - 09/17/2022 23:08 - 23:24**Classifications:**

•PUBLIC INTOX - PUBLIC INTOXICATION

Comments: 306 ASHLEY DISP DISTURBANCE IN PROGRESS

2201659 09/18/2022

FAIRFIELD, TX F 6 01:09 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/18/2022 01:09**Classifications:**

•CALL WITHOUT REPORT - DISTURBANCE-ALL OTHER

Comments: 306 ASHLEY DISP ALTERCATION AT BUSINESS

2201660 09/18/2022

FAIRFIELD, TX F 6 02:21 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/18/2022 02:21**Classifications:**

•MENTAL SUBJECT - MENTAL SUBJECT

Comments: 306 ASHLEY DISP MENTAL SUBJECT

2201661 09/18/2022

FAIRFIELD, TX F 2 05:45 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/18/2022 05:45**Classifications:**

•MENTAL SUBJECT - MENTAL SUBJECT

Comments: 302-MARKHAM/96

2201662 09/18/2022

FAIRFIELD, TX F 2 11:18 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/18/2022 11:18**Classifications:**

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 302-MARKHAM/WELFARE CHECK

2201663 09/18/2022

FAIRFIELD, TX F 2 11:55 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/18/2022 11:55**Classifications:**

•TRAFFIC ACCIDENT - TRAFFIC ACCIDENT, VEHICLE DAMAGE

Comments: 302-MARKHAM/1205 ASSIST/10-50

2201664 09/18/2022

FAIRFIELD, TX F 2 13:16 CLR

Initial Investigator: PRICE, KELLY**Status:****Date & Time Occurred:** 09/18/2022 13:16**Classifications:**

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 302-MARKHAM/WELFARE CHECK

2201665 09/18/2022

FAIRFIELD, TX F 2 15:12 CLR

Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/18/2022 15:12**Classifications:**

•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION

Comments: 302 MARKHAM DISP ANIMAL CITY ORDINANCE VIOLATION

2201666 09/18/2022

FAIRFIELD, TX F 2 15:14 CLR

Initial Investigator: BROCK, AMBER**Status:**

Date & Time Occurred: 09/18/2022 15:14

Classifications:

•TRAFFIC PROBLEM - RECKLESS DRIVER

Comments: 302 MARKHAM DISP RECKLESS DRIVER

2201667	09/18/2022	FAIRFIELD, TX F	2	15:41 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 15:41

Classifications:

•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION

Comments: 302 MARKHAM DISP ANIMAL CITY ORDINANCE VIOLATION

2201668	09/18/2022	FAIRFIELD, TX F	2	17:41 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 17:41

Classifications:

•PRIVACY VIOLATION - CRIMINAL TRESPASS

Comments: 302 MARKHAM DISP VIOLATION OF CRIMINAL TRESPASS

2201669	09/18/2022	FAIRFIELD, TX F	6	19:22 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 19:22

Classifications:

•FOLLOWUP INVESTIGATION - FOLLOWUP INVESTIGATION, LOCAL EVENT

Comments: 306 ASHLEY OFC INITIATED FOLLOWUP

2201670	09/18/2022	FAIRFIELD, TX F	6	21:19 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 21:19

Classifications:

•SUSPICIOUS - SUSPICIOUS PERSON

Comments: 306 ASHLEY DISP SUSP PERSON

2201671	09/18/2022	FAIRFIELD, TX F	6	22:16 RPT
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 - 09/18/2022 22:16

Classifications:

•PRIVACY VIOLATION - CRIMINAL TRESPASS

Comments: 306 ASHLEY DISP FOR CRIMINAL TRESPASS

2201672	09/18/2022	FAIRFIELD, TX F	6	22:20 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 22:20

Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: 306 ASHLEY DISP SUSPICIOUS ACTIVITY

2201673	09/18/2022	FAIRFIELD, TX F	6	23:57 CLR
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Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/18/2022 23:57

Classifications:

•SUSPICIOUS - SUSPICIOUS VEHICLE

Comments: 306 ASHLEY DISP SUSP VEHICLE

2201674	09/19/2022	FAIRFIELD, TX F	6	04:36 CLR
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Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/19/2022 04:36

Classifications:

•ALARM - BUSINESS ALARM

Comments: OFFICER ASHLEY RESP TO A 911 CALL WITH STATIC ONLY

2201675	09/19/2022	FAIRFIELD, TX F		00:00 CLR
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Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/19/2022 00:00 Classifications: *ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION Comments: DAVID @ ADKINS VET PICKED UP DOG @ PD THAT WAS LOOSE LAST NIGHT			
2201676	09/19/2022	FAIRFIELD, TX F	09:27 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/19/2022 09:27 Classifications: *ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION Comments: DAVID @ ADKINS WILL BE SETTING TRAPS TO CATCH FERAL STRAY CATS			
2201677	09/19/2022	FAIRFIELD, TX F 3	11:24 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/19/2022 11:24 Classifications: *TRAFFIC PROBLEM - TRAFFIC CONTROL Comments: OFFICER PRICE RESP TO REQ FOR TRAFFIC CONTROL SO A SEMI CAN BACK OUT AND LEAVE			
2201678	09/19/2022	FAIRFIELD, TX F 3	14:34 OPN
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/19/2022 14:34 Classifications: *TRAFFIC PROBLEM - TRAFFIC CONTROL Comments: OFFICER PRICE AND CHIEF UTSEY RESP TO SEMI PULLED DOWN UTILITY LINES			
2201679	09/19/2022	FAIRFIELD, TX F 3	17:20 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/19/2022 17:20 Classifications: *PRIVACY VIOLATION - CRIMINAL TRESPASS Comments: 303-PRICE-CT			
2201680	09/19/2022	FAIRFIELD, TX F 6	20:12 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/19/2022 20:12 Classifications: *DAMAGED PROPERTY - DAMAGED PROPERTY, VEHICLE Comments: 306-ASHLEY-VAND			
2201681	09/20/2022	FAIRFIELD, TX F 3	12:43 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/20/2022 12:43 Classifications: *SUSPICIOUS - SUSPICIOUS ACTIVITY Comments: OFFICER PRICE RESP TO A SUSP PERSON REPORT			
2201682	09/20/2022	FAIRFIELD, TX F 3	14:50 RPT
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/20/2022 14:50 Classifications: *MISCELLANEOUS - MISCELLANEOUS INCIDENTS Comments: OFFICER PRICE RESP TO REQ FOR INCIDENT REPORT			
2201683	09/20/2022	FAIRFIELD, TX F 3	16:32 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/20/2022 16:32 Classifications: *SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 303-PRICE-WELFARE CHECK			
2201684	09/20/2022	FAIRFIELD, TX F 3	17:49 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/20/2022 17:49
Classifications:

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 303-PRICE-WC

2201685 09/20/2022

FAIRFIELD, TX F 6 18:47 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/20/2022 18:47
Classifications:

•PUBLIC SERVICE - ASSIST MOTORIST

Comments: 306-ASHLEY-MOTORIST ASSIT

2201686 09/20/2022

FAIRFIELD, TX F 6 19:37 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/20/2022 19:37
Classifications:

•CALL WITHOUT REPORT - CRASH

Comments: 306-ASHLEY-CRASH

2201687 09/20/2022

FAIRFIELD, TX F 6 21:51 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/20/2022 21:51
Classifications:

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 306-ASHLEY-WELFARE CHECK

2201688 09/21/2022

FAIRFIELD, TX F 7 08:28 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/21/2022 08:28
Classifications:

•ABANDONED - ABANDON VEHICLE

Comments: 307-SWEET/ABANDONED TRL

2201689 09/21/2022

FAIRFIELD, TX F 2 12:51 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/21/2022 12:51
Classifications:

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: 302-MARKHAM/UNWANTED PERSON

2201690 09/21/2022

FAIRFIELD, TX F 7 13:49 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/21/2022 13:49
Classifications:

•ANIMAL PROBLEM - OTHER ANIMAL CALLS

Comments: 307-SWEET/POSS. ANIMAL ABUSE

2201691 09/21/2022

FAIRFIELD, TX F 7 14:08 CLR

Initial Investigator: PRICE, KELLY
Status:
Date & Time Occurred: 09/21/2022 14:08
Classifications:

•TRAFFIC ACCIDENT - TRAFFIC ACCIDENT, VEHICLE DAMAGE

Comments: 307-SWEET/10-50

2201693 09/21/2022

FAIRFIELD, TX F 2 17:13 CLR

Initial Investigator: HUNTER, JERI
Status:
Date & Time Occurred: 09/21/2022 17:13
Classifications:

•THREATS - THREAT-TERRORIST/STATE OFFENSES

Comments: 302/307-MARKHAM/SWEET-MAN WITH A GUN		
2201694	09/21/2022	FAIRFIELD, TX F 4 18:37 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/21/2022 18:37 Classifications: •MISSING PERSON - MISSING CHILD Comments: 304-SCARROW-MISSING PERSON		
2201695	09/21/2022	FAIRFIELD, TX F 4 20:29 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/21/2022 20:29 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 304-SCARROW-WELFARE CHECK		
2201696	09/21/2022	FAIRFIELD, TX F 4 23:28 CLR
Initial Investigator: HUNTER, JERI Status: Date & Time Occurred: 09/21/2022 23:28 Classifications: •ALARM - BUSINESS ALARM Comments: 304-SCARROW-ALARM		
2201697	09/22/2022	FAIRFIELD, TX F 7 09:26 CLR
Initial Investigator: PRICE, KELLY Status: Date & Time Occurred: 09/22/2022 09:26 Classifications: •ANIMAL PROBLEM - OTHER ANIMAL CALLS Comments: 307-SWEET/LOOSE DOG		
2201698	09/22/2022	FAIRFIELD, TX F 7 16:07 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/22/2022 16:07 Classifications: •SUSPICIOUS - SUSPICIOUS ACTIVITY Comments: 307 SWEET DISP TO DISTURBANCE 302 TO ASSIST		
2201699	09/22/2022	FAIRFIELD, TX F 2 16:39 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/22/2022 16:39 Classifications: •TRAFFIC ACCIDENT - TRAFFIC ACCIDENT, VEHICLE DAMAGE Comments: 302 MARKHAM DISP TO X2 VEHICLE ACCIDENT 307 TO ASSIST		
2201700	09/22/2022	FAIRFIELD, TX F 4 20:45 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/22/2022 20:45 Classifications: •TRAFFIC PROBLEM - TRAFFIC CONTROL Comments: 304 SCARROW OFC OBSERVATION PARKING VIOLATION		
2201701	09/23/2022	FAIRFIELD, TX F 4 01:33 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/23/2022 01:33 Classifications: •ALARM - BUSINESS ALARM Comments: 304 SCARROW DISP BUSINESS ALARM		
2201702	09/23/2022	FAIRFIELD, TX F 4 01:57 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/23/2022 01:57		

Classifications:

•TRAFFIC ACCIDENT - HIT/RUN, VEHICLE DAMG

Comments: 304 SCARROW DISP VEHICLE ACCIDENT

2201703	09/23/2022	FAIRFIELD, TX F	3	08:54 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/23/2022 08:54**Classifications:**

•CALL WITHOUT REPORT - DISTURBANCE-ALL OTHER

Comments: OFFICER PRICE RESP TO BELLIGERENT CUSTOMER REP @

2201704	09/23/2022	FAIRFIELD, TX F	3	09:16 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/23/2022 09:16**Classifications:**

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: OFFICER PRICE AND OFFICER GALLEGOS RESP TO REPORT OF MAN ACTING PECULIAR AT THE SQUARE

2201705	09/23/2022	FAIRFIELD, TX F	3	10:24 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/23/2022 10:24**Classifications:**

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: OFFICER PRICE RESP TO COMPLAINT UHAUL BLOCKING HANDICAP ACCESS

2201706	09/23/2022	FAIRFIELD, TX F	3	17:24 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/23/2022 17:24**Classifications:**

•MEDICAL - AMBULANCE ASSIST

Comments: 303 PRICE DISP FOR EMS ASSIST

2201707	09/24/2022	FAIRFIELD, TX F	6	19:23 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/24/2022 19:23**Classifications:**

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: 306 ASHLEY DISP TO ASSIST FAIRFIELD FIRE WITH COMBATIVE SUBJECTS

2201708	09/24/2022	FAIRFIELD, TX F	6	01:01 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/24/2022 01:01**Classifications:**

•TRAFFIC PROBLEM - RECKLESS DRIVER

Comments: 306 ASHLEY DISP TO AIL RECKLESS DRIVER

2201709	09/24/2022	FAIRFIELD, TX F	3	15:12 OPN
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/24/2022 15:12**Classifications:**

•MEDICAL - AMBULANCE ASSIST

Comments: OFFICER PRICE RESP TO MALE POSSIBLY SWALLOWED CHEMICALS / MALE REQ AMBULANCE

2201710	09/24/2022	FAIRFIELD, TX F	3	16:11 CLR
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Initial Investigator: BROCK, AMBER**Status:****Date & Time Occurred:** 09/24/2022 16:11**Classifications:**

•TRAFFIC PROBLEM - TRAFFIC HAZARD

Comments: 303 PRICE DISP ROAD HAZARD

2201711	09/24/2022	FAIRFIELD, TX F	3	16:44 CLR
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Initial Investigator: BROCK, AMBER

Status:
Date & Time Occurred: 09/24/2022 16:44
Classifications:
•SUSPICIOUS - SUSPICIOUS PERSON
Comments: 303 PRICE DISP SUSP PERSON

2201712 09/24/2022

FAIRFIELD, TX F 3 17:43 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 17:43
Classifications:

•ALARM - BUSINESS ALARM

Comments: 303 PRICE DISP BUSINESS ALARM

2201713 09/24/2022

FAIRFIELD, TX F 6 20:35 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 20:35
Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: 306 ASHLEY DISP RE VIDEO ALRET AT BUSINESS SUSP ACTIVITY

2201714 09/24/2022

FAIRFIELD, TX F 6 21:10 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 21:10
Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: 306 ASHLEY DISP RE SUSP ACTIVITY AT BUSINESS

2201715 09/24/2022

FAIRFIELD, TX F 6 21:19 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 21:19
Classifications:

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: 306 ASHLEY DISP ASSIST AGENCY ATL

2201716 09/24/2022

FAIRFIELD, TX F 6 21:23 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 21:23
Classifications:

•PUBLIC SERVICE - OTHER PUBLIC SERVICE

Comments: 306 ASHLEY DISP CLOSE PATROL REQ

2201717 09/24/2022

FAIRFIELD, TX F 6 21:41 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 21:41
Classifications:

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: 306 ASHLEY OFC OBSERVATION ASSIST FCSO

2201718 09/24/2022

FAIRFIELD, TX F 6 23:36 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 23:36
Classifications:

•TRAFFIC PROBLEM - TRAFFIC HAZARD

Comments: 306 ASHLEY DISP ROAD HAZARD

2201719 09/24/2022

FAIRFIELD, TX F 6 23:51 CLR

Initial Investigator: BROCK, AMBER
Status:
Date & Time Occurred: 09/24/2022 23:51
Classifications:

•CALL WITHOUT REPORT - DISTURBANCE-ALL OTHER

Comments: 306 ASHLEY DISP DISTURBANCE

2201720	09/25/2022	FAIRFIELD, TX F	6	00:28 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/25/2022 00:28 Classifications: •TRAFFIC PROBLEM - RECKLESS DRIVER Comments: 306 ASHLEY DIS RECKLESS DRIVER				
2201721	09/25/2022	FAIRFIELD, TX F	6	01:17 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/25/2022 01:17 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 306 ASHLEY DISP WELFARE CHECK				
2201722	09/25/2022	FAIRFIELD, TX F	3	10:26 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/25/2022 10:26 Classifications: •THREATS - THREAT-TERRORIST/STATE OFFENSES Comments: OFFICER PRICE RESP TO A ROAD RAGE REPORT WA GUN				
2201723	09/25/2022	FAIRFIELD, TX F	6	18:16 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/25/2022 18:16 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 306 ASHLEY DISP WELFARE CHECK				
2201724	09/26/2022	FAIRFIELD, TX F	6	00:04 CLR
Initial Investigator: BROCK, AMBER Status: Date & Time Occurred: 09/26/2022 00:04 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: 306 ASHLEY DISP WELFARE CHECK				
2201725	09/26/2022	FAIRFIELD, TX F	6	04:03 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/26/2022 04:03 Classifications: •ALARM - BUSINESS ALARM Comments: OFFICER ASHLEY RESP TO COMMERCIAL BURGLAR ALARM				
2201726	09/26/2022	FAIRFIELD, TX F	7	07:08 RPT
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/26/2022 07:08 Classifications: •MISCELLANEOUS - MISCELLANEOUS INCIDENTS •ASSAULT - SIMPLE ASSAULT Comments: OFFICER SWEET AND SGT MARKHAM RESP TO PHYS ALTERCATION BETWEEN 2 RESIDENTS				
2201727	09/26/2022	FAIRFIELD, TX F	7	09:23 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/26/2022 09:23 Classifications: •SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK Comments: OFFICER SWEET RESP TO REQ FOR WELFARE CK				
2201728	09/26/2022	FAIRFIELD, TX F	0	09:27 CLR
Initial Investigator: BLAND, MARLYN Status: Date & Time Occurred: 09/26/2022 09:27				

Classifications:

•TRAFFIC ACCIDENT - TRAFFIC ACCIDENT. PUBLIC PROPERTY DAMG

Comments: CHIEF UTSEY, ASST CHIEF GALLEGOS, & SGT MARKHAM RESPONDED TO TRAFFIC ACCIDENT ON I-45 / DPS 6A704 RESPONDED

2201729	09/26/2022	FAIRFIELD, TX F	7	00:00 RPT
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/26/2022 00:00**Classifications:**

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: OFFICER SWEET ASSISTED WALK IN WITH FILING ACCIDENT REPORT

2201730	09/26/2022	FAIRFIELD, TX F	7	00:00 OPN
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/26/2022 00:00**Classifications:**

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: OFFICER SWEET ASSISTED WALK IN WITH INSURANCE QUESTIONS ABOUT AN ACCIDENT

2201731	09/26/2022	FAIRFIELD, TX F	7	13:44 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/26/2022 13:44**Classifications:**

•ALARM - FIRE ALARM

Comments: OFFICER SWEET RESP TO FIRE ALARM

2201732	09/26/2022	FAIRFIELD, TX F	7	13:58 CLR
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/26/2022 13:58**Classifications:**

•MENTAL SUBJECT - MENTAL SUBJECT

Comments: OFFICER SWEET, SGT MARKHAM RESP TO REQ FOR LIFT ASSIST FOR EMS

2201733	09/26/2022	FAIRFIELD, TX F	7	14:30 OPN
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Initial Investigator: BLAND, MARLYN**Status:****Date & Time Occurred:** 09/26/2022 14:30**Classifications:**

•AGENCY ASSIST - ASSIST OTHER AGENCY

Comments: OFFICER SWEET, SGT MARKHAM, ASST CHIEF GALLEGOS, CHIEF UTSEY ALL RESP TO REQ FOR ASSISTANCE AT ER WITH COMBATIVE PT /

2201734	09/26/2022	FAIRFIELD, TX F	7	15:35 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/26/2022 15:35**Classifications:**

•STOLEN VEHICLE - VEHICLE THEFT, AUTO

Comments: 307-SWEET-STOLEN TRUCK

2201735	09/26/2022	FAIRFIELD, TX F	4	18:12 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/26/2022 18:12**Classifications:**

•PUBLIC SERVICE - ASSIST PUBLIC

Comments: 304-SCARROW-LOW HANGING CABLE

2201736	09/26/2022	FAIRFIELD, TX F	4	18:35 CLR
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Initial Investigator: HUNTER, JERI**Status:****Date & Time Occurred:** 09/26/2022 18:35**Classifications:**

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 304-SCARROW-WC

2201738	09/26/2022	FAIRFIELD, TX F	4	21:57 CLR
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Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/26/2022 21:57

Classifications:

•ASSAULT - AGGRAVATED ASSAULT, FAMILY, FIREARM

Comments: 304-SCARROW-ASSAULT

2201739 09/26/2022

FAIRFIELD, TX F 4 22:22 CLR

Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/26/2022 22:22

Classifications:

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 304-SCARROW-WELFARE CHECK-UTL

2201740 09/27/2022

FAIRFIELD, TX F 7 07:24 CLR

Initial Investigator: PRICE, KELLY

Status:

Date & Time Occurred: 09/27/2022 07:24

Classifications:

•ANIMAL PROBLEM - ANIMAL ORDINANCE VIOLATION

Comments: 307-SWEET/LOOSE DOG

2201741 09/27/2022

FAIRFIELD, TX FPD 14:57 RPT

Initial Investigator: MARKHAM, HAROLD

Status:

Date & Time Occurred: 07/08/2022 - 09/27/2022 14:57

Classifications:

•CIVIL PROBLEM - CIVIL DISPUTE

Comments: On 9/16/2022 I, SGT Harold Markham #302, spoke with of hers that was removed from her deceased father's house without her approval.

) at the Fairfield Police Department regarding property

2201742 09/27/2022

E FAIRFIELD, TX F 4 21:06 CLR

Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/27/2022 21:06

Classifications:

•PUBLIC SERVICE - ASSIST PUBLIC

Comments: 304-SCARROW-WALK IN

2201743 09/27/2022

FAIRFIELD, TX F 4 21:08 CLR

Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/27/2022 21:08

Classifications:

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 304-SCARROW-911 TRANS

2201744 09/27/2022

FAIRFIELD, TX F 4 21:10 CLR

Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/27/2022 21:10

Classifications:

•SECURITY CHECK - PERSONAL SECURITY/WELFARE CHECK

Comments: 304-SCARROW-WC

2201745 09/28/2022

FAIRFIELD, TX F 3 10:40 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/28/2022 10:40

Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: OFFICER PRICE RESPONDED TO SUSP PERSON REPORT

2201746 09/28/2022

FAIRFIELD, TX F 3 12:46 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/28/2022 12:46

Classifications:

•HARASSMENT - HARASSMENT, OTHER

Comments: OFFICER PRICE MET WITH A WALK IN CONCERNING BEING HARRASSED

2201747 09/29/2022 FAIRFIELD, TX F 3 06:29 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/29/2022 06:29

Classifications:

•ALARM - BUSINESS ALARM

Comments: OFFICER PRICE RESP TO COMMERCIAL ALARM

2201748 09/29/2022 FAIRFIELD, TX F 3 09:50 RPT

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/29/2022 09:50

Classifications:

•THEFT - SHOPLIFTING

Comments: OFFICER PRICE, ASST CHIEF GALLEGOS, AND CHIEF UTSEY RESP TO A THEFT

2201749 09/29/2022 FAIRFIELD, TX F 3 10:53 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/29/2022 10:53

Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: OFFICER PRICE, ASST CHIEF GALLEGOS, AND CHIEF UTSEY RESPONDED TO SUSP PERSON

2201750 09/29/2022 FAIRFIELD, TX F 1 10:53 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/29/2022 10:53

Classifications:

•SUSPICIOUS - SUSPICIOUS ACTIVITY

Comments: ASST CHIEF GALLEGOS, CHIEF UTSEY, AND OFFICER PRICE RESP TO SUSP PERSON

2201751 09/29/2022 FAIRFIELD, TX F 3 12:49 CLR

Initial Investigator: BLAND, MARLYN

Status:

Date & Time Occurred: 09/29/2022 12:49

Classifications:

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: OFFICER PRICE RESPONDED TO REPORT OF COUNTERFEIT MONEY

2201752 09/29/2022 FAIRFIELD, TX F 6 18:17 CLR

Initial Investigator: HUNTER, JERI

Status:

Date & Time Occurred: 09/29/2022 18:17

Classifications:

•CALL WITHOUT REPORT - SUSP VEHICLE

Comments: 306-ASHLEY-SUS VEH/TRAILER

2201753 09/30/2022 FAIRFIELD, TX F 7 10:29 OPN

Initial Investigator: PRICE, KELLY

Status:

Date & Time Occurred: 09/30/2022 10:29

Classifications:

•PRIVACY VIOLATION - CRIMINAL TRESPASS

Comments: 307-MANDY SWEET/HARASSMENT

2201754 09/30/2022 FAIRFIELD, TX F 2 00:00 CLR

Initial Investigator: PRICE, KELLY

Status:

Date & Time Occurred: 09/30/2022 00:00

Classifications:

•MISCELLANEOUS - MISCELLANEOUS INCIDENTS

Comments: 302-SGT MARKHAM/307-MANDY SWEET/PANHANDLER

2201755 09/30/2022 FAIRFIELD, TX F 7 14:12 CLR

Initial Investigator: PRICE, KELLY

Status:

Date & Time Occurred: 09/30/2022 14:12

Classifications:

•TRAFFIC PROBLEM - RECKLESS DRIVER

Comments: 307-MANDY SWEET/RECKLESS DRIVER

2201756 09/30/2022

FAIRFIELD, TX F 2 15:44 CLR

Initial Investigator: PRICE, KELLY

Status:

Date & Time Occurred: 09/30/2022 15:44

Classifications:

•ALARM - RESIDENTIAL ALARM

Comments: 302-SGT MARKHAM/1200 ASSIST/ALARM

2201757 09/30/2022

FAIRFIELD, TX F 2 16:58 CLR

Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/30/2022 16:58

Classifications:

•TRAFFIC PROBLEM - TRAFFIC HAZARD

Comments: 302 MARKHAM DISP ROAD HAZARD

2201758 09/30/2022

FAIRFIELD, TX F 4 18:27 CLR

Initial Investigator: BROCK, AMBER

Status:

Date & Time Occurred: 09/30/2022 18:27

Classifications:

•CIVIL PROBLEM - CIVIL DISPUTE

Comments: 304 SCARROW DISP CUSTODY EXCHANGE CIVIL MATTER

Month Sept, 2022

Unit #	Year	Make/Model	Driver/s	Ending Mileage	Traveled	License Plate
01	2010	Ford pickup	Utsey	45714	384	109-2054
02	2010	Ford Expedition	Gallegos	46294	412	109-2044
04	2010	Crown vic	Open			109-2039
05	2008	Crown Vic	Markham	64586	514	102-8194
06	2009	Ford/SUV	Open	86439	170	120-8181
07	2015	Ford/SUV	Sweet	78335	454	114-9068
08	2015	Ford SUV	price	87377	1400	132-0851
09	2020	Chev Tahoe	Warren /out	13966	233	135-8948
10	2020	Chev Tahoe	Scarrow	19294	727	143-1975
11	2020	Chev Tahoe	Ashley	18152	1234	135-8945

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month September

Year 2022

Municipal Court for the City FAIRFIELD MUNICIPAL COURT

Presiding Judge

If new, date assumed office

Court Mailing Address 222 S MOUNT ST

City FAIRFIELD

, TX **Zip** 7-5840

Phone Number (903) 389-2337

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by

Date Oct 5, 2022

Phone Number (903) 389-2337

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

PHONE: (512) 463-1625

FAX: (512) 936-2423

CRIMINAL SECTION

City of FAIRFIELD MUNICIPAL COURT

Month September Year 2022

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	1,343	95	0	1	1,158	72
a. Active Cases	690	67	0	1	584	71
b. Inactive Cases	653	28	0	0	574	1
2. New Cases Filed	0	0	0	0	8	4
3. Cases Reactivated	0	0	0	0	0	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	690	67	0	1	592	75
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	1	0	0	0	7	0
b. Dismissed by Prosecution	0	0	0	0	0	0
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	0					
b: After Deferred Disposition	0	0	0	0	1	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	0					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	0	0	0	0	1	0
10. Total Cases Disposed	1	0	0	0	9	0
11. Cases Placed On Inactive Status	0	0	0	0	0	0
12. Total Cases Pending End of Month:	1,342	95	0	1	1,157	76
a: Active Cases	689	67	0	1	583	75
b: Inactive Cases	653	28	0	0	574	1
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court FAIRFIELD MUNICIPAL COURT	TOTAL
Month September Year 2022	
1. Transportation Code Cases Filed	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	1
10. Transfer to Juvenile Court: a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning: a. Warnings Administered	0
b. Statements	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court FAIRFIELD MUNICIPAL COURT	Number Given	Number Requests For Counsel
Month September Year 2022		
1. Magistrate Warnings: a. Class C Misdemeanors	0	
b. Class A and B Misdemeanors	0	
c. Felonies	0	
		TOTAL
2. Arrest Warrants Issued: a. Class C Misdemeanors		0
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued		0
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		0
9. Magistrate's Orders for Ignition Interlock Device Issued		0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held		0
12. Disposition of Stolen Property Hearings Held		0
13. Peace Bond Hearings Held		0
14. Cases in Which Fine and Court Costs Satisfied by Community Service: a. Partial Satisfaction		0
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		5
16. Cases in Which Fine and Court Costs Waived for Indigency		0
17. Amount of Fines and Court Costs Waived for Indigency		\$0.00
18. Fines, Court Costs and Other Amounts Collected: a. Kept by City		\$934.13
b. Remitted to State		\$385.87
c. Total		\$1,320.00

08:32:46

Payments received from Sep 1, 2022 through Sep 30, 2022

Totals By Cost

Cost Description	Amount
LTF	5.28
LTPF	19.19
MCBS	18.87
MCTF	15.39
SCF	0.40
SCF	238.49
ARREST FEE	5.00
CCC-1123	40.00
TECH FUND	1.50
FUGITIVE APR	5.00
FINE - NT	134.50
FINE - TRAFFIC	674.00
IDF	2.00
JUDICIAL FUND	6.00
JURY FEE	4.00
State Moving	0.00
OMNIBASE	30.00
STATE TRAF FEE	0.00
STF 50	88.38
TRUANCY PREVENT	2.00
TP FEE - 0126-7	30.00
TFC	0.00
WARRANT FEE	0.00
Total Amount	\$1320.00
REVENUE GROUPS	
tech fund	0.00
mctf	0.00

Totals By G/L Number

Account Number	Amount
111913073	1149.50
111313073	134.50
00000000000001	34.00
Total Amount	\$1320.00

Amount of Bond Transferred To Payment

Total Deposit	\$1,320.00
---------------	------------

Violations By Officer From Sep 1, 2022 through Sep 30, 2022

Josh Ashley Number of Violations 1

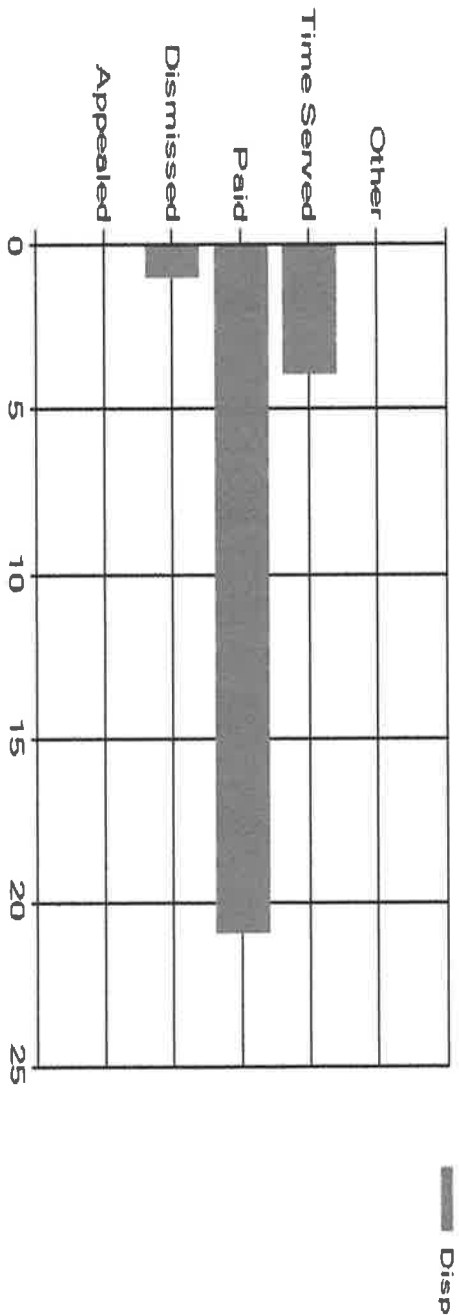
Violation		Number
3055	ALCOHOL - PUBLIC INTOXICATION	1

Jared Scarrow Number of Violations 6

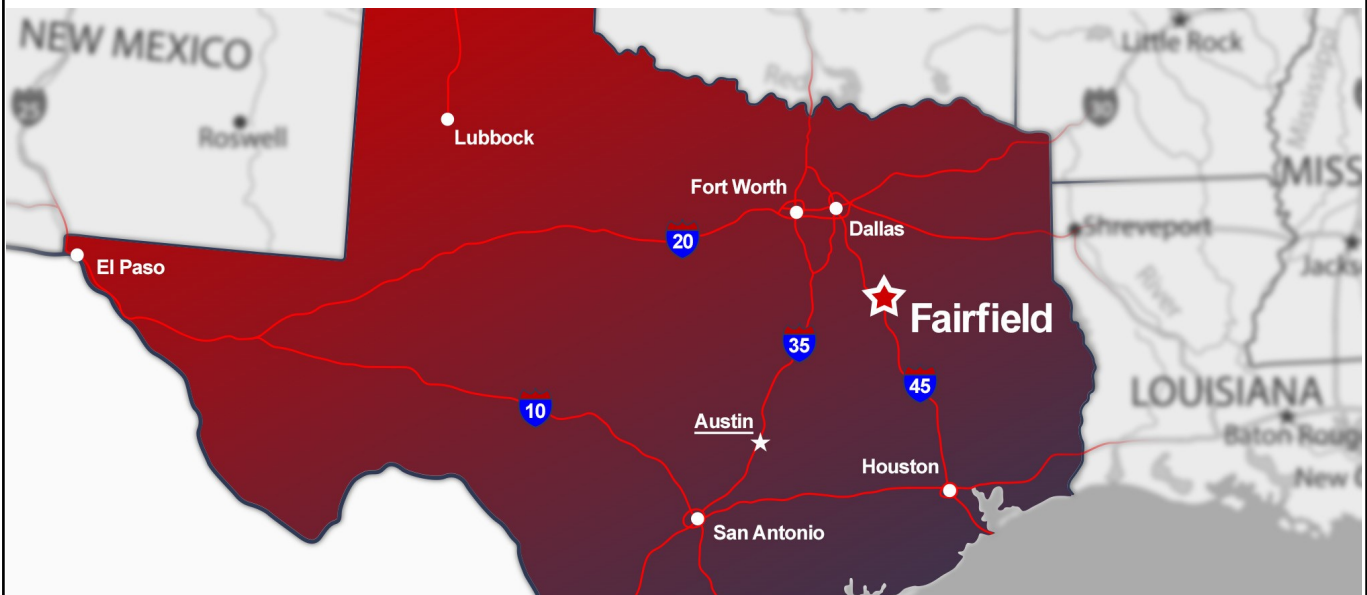
Violation		Number
5005	DUMPING - CITY ORDINANCE VIOLATION	1
3055	ALCOHOL - PUBLIC INTOXICATION	4
3028	DISORDERLY CONDUCT: FIGHTING	1

Number of Violations Written 7

FAIRFIELD MUNICIPAL COURT
Cases Disposed From Sep 1, 2022 through Sep 30, 2022



Disposition Method	Number.
Appealed	0
Dismissed	1
Paid	8
Time Served	5
Other	0
Total Dispositions	14



**President's Report for the Fairfield City Council
As of October 5, 2022**

From
David Fowler, President
Fairfield Economic Development Corp.
101 S. Mount St., Fairfield, TX 75840-1531
W: (903) 389-7059
dfowler@fairfieldtx.com
www.FairfieldTX.com

President's Report

October 5, 2022

1. I will be attending the TEDC annual conference and business meeting in San Antonio on October 19-21. This is the first conference with TEDC that I have attended since the Covid outbreak in 2020. It should be a valuable industry conference as always.
2. The Neat Companies had their ribbon cutting last week in their new distribution warehouse in the industrial park and joined the Chamber of Commerce. I appreciate all that were able to attend and the Neat family expressed their gratitude for the support. The guest list included chamber members, EDC board members, city council members, mayor, city administrator and county commissioners.
3. Tommy Glick has expanded his services and is now offering shredding by the hour. He has a new tractor and shredder and will now be mowing our property, the Neat property and the Blacklidge property. In addition, he has a skid steer with a brush cutter attachment and offers skid steer services as well.
4. The next meeting will be November 2, 2022.

CITY/CHAMBER/ TOURISM UPDATE
September 2022

Marketing and Tourism

Delivered all information on upcoming events and activities to local businesses and kiosk and Businesses.

Marketed local businesses, organizations events and activities.

Finalizing applications for HERO BANNERS.

Fall I in the air! Roger, Rodney and I decorated with pumpkins, lights and some old wheel barrels.

Scarecrow will be placed on lamp post the second week of October as part of as City Fall decor.
Scarecrows go up Oct.7 and are taken down by Nov. 28.

Halloween blow ups will go up the week before Halloween.

Events and Activities

September 9- Show of Wheels bike cruise for kids- 29 kiddos entered our bike decorating contest. Families enjoyed free hotdogs, chips, beverages popcorn and face painting.
Sponsors Robert and Sandra McAdams donated cash money for 1st, 2nd, 3rd place winners.

September 10 – Show of Wheels –We received 108 car entries, we had many never before entried cars this year from all across Texas and beyond. Winner of who drove the furthest was from Broken Arrow OK. Best of Show winner was from Liberty Hill.

September 10-City Wide Garage Sale- 34 registered, it was a full day of shopping. Many folks come from out of town each year to shop for the day.

September 24--Breakfast with Santa- 100 kiddos enjoyed Breakfast with Santa, face painting, arts and crafts and a pancake breakfast. This is another FREE event provided to the kids in our community. Sponsors include Community National Bank & Trust, CETA and Freestone Medical Center

In the works

Oct. 26th - Boo on the Square- We have 12 vendors so far to help give away candy and play games.

Oct. 26th - Howls and Meows-Pet Costume contest in coordination with BOO ON THE SQUARE.

Nov. 26th - Small Business Saturday Promo

Nov.26th –Dec. 15th Holiday Shopping Promo starts “Tis the Season to Keep the Cheer Here.

OCTOBER 2022



The Fairfield Chamber of Commerce
& Visitor Center
Chamber Chatter



Business of
the
Month

H&R BLOCK®
416 W Commerce St.
Fairfield, TX 75840

Phone: (903) 389-5375



The 24th Annual SHOW OF
WHEEL was an unforgettable
day!

We were blessed with great
weather, wonderful people
from all over the state and
beyond. We could not handle
this event without all the
wonderful volunteers... we are
so lucky to have you guys!!!

Many thanks to our community
for spending time with us.
Special thanks to our judges
who try to make sure they get
it right and to The City of
Fairfield who continue to have
free family fun events that we
can be proud of.

Volunteers,

Bettye Trask-Freestone Cancer
Support Group

Mary Small-Incommons Bank

Eli Pratt-Incommons Bank

Kayse Turner-Texas Farm

Bureau

Robert McAdams -

Mommies

Rob Dotson-big Daddy's Detail

Lisa Kamler

Betsey Monico

Chylon Davidson



BEST IN SHOW-
1950 Chevy 3100



SHOW OF WHEELS ladies poker stroll best and
worst hand!

Thank you Creations Flowers & Gifts for the
beautiful Fall Wreath and Southern Bound for
the wonderful collection of swag (hat, t-shirt,
jewelry and make up bag)

POO ON THE SQUARE
24 OCTOBER 2022
110 E COMMERCE ST
FAIRFIELD, TX
12:00 PM - 2:30 PM

JOIN US FOR 800 ON THE SQUARE FOR LOTS OF
FUN & GAMES!

Thank you for participating!
THANK YOU FOR PARTICIPATING!
THANK YOU FOR PARTICIPATING!
THANK YOU FOR PARTICIPATING!

7th Annual Scarecrow Contest
Call today and reserve your Lamp Post!
Judging will be the week of October 10th!
Winners announced on October 17th!

Upcoming Events

- Scarecrow Contest
October 1st - Trooper Barron Allen
- Family Fun Day 9-5
October 9th - 3rd Annual kindness for
Grace Shoot
- Outdoor 11th Brown Meeting @
Chamber Office - 10am-1pm
October 26th - Live on the Square
5:30pm-7:00pm
- Howls and Menus: Pet Costume
Contest 6pm
- October 31st - Happy Halloween
November 24th - Happy Thanksgiving
November 28th - Small Business
Saturday
- Nov 20th - Nov 15th - Holiday Shopping
Promo
- December 8th - Christmas on the
Square & Parade
- December 10th - Christmas in the Park
@ Fairfield Lake State Park
- December 25th - Merry Christmas
900 W Commerce St / 903-389-5375
www.fairfieldtexaschamber.co



SBA U.S. Small Business
Administration

The U.S. Small Business Administration
is an independent agency of the United
States government that provides
support to entrepreneurs and small
businesses.

SBA Dallas-Fort Worth Office

150 West Park Way

Bedley, TX 76040

www.sba.gov



**THIRD ANNUAL
CASE SPORTING GLAYS SHO**
SATURDAY OCTOBER 8, 2022
CASE REPAIRS AND MAINTENANCE - 10:00 AM - 12:00 PM
Sponsored by R CONSTRUCTION
YOU GET



WELCOME to the Chamber



Hike begins 8:30 SHARP
Black lights and flashlights are provided but are very limited. Please bring your own if you have a large group.



The Freestone Cancer Support Group is having a

Chicken Spaghetti Lunch Fundraiser

at the **Twisted Vines Event Center**

- Friday, October 14, 2022, 11:00 am to 1:00 pm
- \$15 for chicken spaghetti, salad, garlic bread, and dessert.
- To Go Orders Only, Pickup at Twisted Vines
- Deliveries available for orders of 3 or more
- Call to place your order by Oct. 6th
- Jane Bulger 903-388-4484
- Diana Lewis 903-390-4512
- Satori Lane 903-388-2432



Christmas Parade
Theme: Hometown Christmas
December 3rd
Line up @ 3pm Elementary School
PARADE STARTS AT 4PM
Forms available at The Chamber Office
900 W Commerce St. - Fairfield, TX

Faith Academy of Freestone
SUPPORT "SHINE YOUR LIGHT GALA"
Reserve your sponsorship online
fafreestone.org/gala

Thank you to our Sponsors:



Chamber Membership Privileges

Fairfield Chamber of Commerce is here to work for YOU!

1. Grand Opening / Ribbon Cutting Services
2. Monthly Newsletter and Advertising Opportunities
3. Free use of board room to all members
4. Promote your business through email, website, facebook, Instagram, twitter, electronic board, Hwy signage, brochures, newspaper, radio, referrals and special promotional
5. Keeps you involved and informed of upcoming events
6. Keeps you in the forefront of the community and helps educate the community we live in
7. Available to distribute printed material for businesses, organizations and events
8. Surprise Party, weekly promotion for members
9. Business after hours and other promotional events for retail shopping
10. Keeps you informed you informed of laws of Commerce in our area and Texas politics

Values
The Fairfield Chamber of Commerce and its members are committed to the following:
By participating in the Chamber, members are committed to:
Values:
To build an economically sound community with a common purpose and vision.
To provide quality of life for the community in a sustainable way.
Values:
Uphold and support business and personal

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	Select Design/Build firm for Project Go Renovation
AGENDA SUBJECT:	CONSIDER SELECTION OF DESIGN BUILD FIRM FOR PROJECT GO (MUNICIPAL BUILDING) RENOVATION PROJECT		
PREPARED BY:	Nate Smith/Casey Sledge	Date Submitted:	October 5, 2022
EXHIBITS:	Statement of Qualifications		
BUDGETARY IMPACT			
Will be paid from Fund 25 – Capital Improvement. Remaining funding to come from proceeds of the 2021 Tax Anticipation Note. There is no cost for the selection of Design/Build firm. Contracts over \$50,000 will be brought to the Council for consideration.			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
A Request for Qualifications was issued, and 1 statement of qualifications, McLeod Construction, was received on 9/8/22. Firms were requested to submit a Statement of Qualifications to be evaluated and ranked for consideration. Once the firms are selected and ranked by the Council, staff will begin negotiations with the top-ranked firm. If McLeod is selected, the following will be the list of next steps. 1. Council selects McLeod and authorizes preconstruction 2. a. Negotiate a contract with McLeod (Will be brought back to the council for consideration) b. Preconstruction (Design) begins 3. a. Design reaches approximately 80% complete b. McLeod develops cost estimate for City review 4. Council awards cost estimate (with any contingency amount City desires) 5. Construction begins

RECOMMENDED ACTION:
Recommend authorizing the City Administrator to negotiate a contract with McLeod Construction as the top ranked Design/Build firm selected for the Project Go (Municipal Building) Renovation project and begin pre-construction not to exceed \$25,000.

City Hall (Wells Fargo) Reconfiguration Design/Build Team

3rd Party Owner Representative

- Casey Sledge, P.E.

Design Build Firm:

- McCleod Construction / Shelton Architecture
 - Don McCleod / Bob Shelton
 - Insured and Bonded
 - No Litigation

Selected Design-Build Firm Project Experience

- TA/Whataburger, Fairfield, 2020-22
 - Services: Build Manager
 - Build Valuation: \$6 million
- Neat Industries, Fairfield, 2021-22
 - Services: Build Manager
 - Build Valuation: \$2 million
- Blacklidge, Fairfield, 2019-20
 - Services: Build Manager
 - Project Manager: Rusty Bang
 - Build Valuation: \$3 million
- Hyde Park Baptist Church Freeze Restoration and Renovations, Austin, 2022
 - Services: Architectural Services
 - Build Valuation: \$4.1 million
- Senna Center, Austin, 2023
 - Services: Architectural Services
 - Build Valuation: TBD
- Region 13 Office Renovations, San Marcos, 2023
 - Services: Architectural Services
 - Build Valuation: \$1.2 million
- Region XV Office Renovations, San Angelo. 2017
 - Services: Architectural Services
 - Build Valuation: \$1.2 million

Subcontractors

- To be determined by Design Build firm
 - City maintains veto authority

Construction Inspection/Permitting

- Clyde Woods, City of Fairfield
- Erin Harrup, City of Fairfield

McLeod Construction

929 County Road 1080

Fairfield, Texas 75840

903-879-3039

Jerry Don McLeod, McLeod Construction, has been in business since 1986.

We have been built Agricultural buildings, Commercial buildings, and homes.

I would be glad to project manage your project.

My company can offer registered and licensed subcontractors and engineers for any part of the project that might arise.

Some of my latest projects are the TA and Whataburger store, Blacklidge Asphalt emulsions, Neat Distributing, as well as many other smaller shops and agricultural buildings and projects.

Thanks for consideration of this proposal and I look forward to seeing your project through to fruition.

9/8/2022

A handwritten signature in black ink, appearing to read "Jerry Don McLeod". The signature is fluid and cursive, with the first name "Jerry" being the most prominent.

STATEMENT OF QUALIFICATIONS

RENOVATIONS TO CITY HALL FAIRFIELD, TEXAS

Submitted : September 29, 2022

TABLE OF CONTENTS

STATEMENT OF QUALIFICATIONS	1
RENOVATIONS TO CITY HALL	1
FAIRFIELD, TEXAS	1
TABLE OF CONTENTS	2
STATEMENT OF INTEREST	3
CORPORATE QUALIFICATIONS	4
RESUME - Bob Shelton, AIA, TX #21106, Project Principal Architect	5
RESUME - Drew Cummings, TX #27385, Project Architect	6
RESUME - Clarke Block, NCARB Record #866358, Intern Architect	7
RESUME - Paige Shelton, Administrator	8
METHODOLOGY	12
REFERENCES	13



STATEMENT OF INTEREST

To Whom it May Concern:

We are pleased to submit this Statement of Qualifications for consideration. Shelton Architecture is a design firm located in Lakeway, TX. Founded in 2010, our practice is committed to delivering thoughtful architecture in a collaborative way. Our focus is commercial and civic architecture, providing full architectural services. We the opportunity to partner with City of Fairfield on the Renovations of their City Hall. We feel confident that together we can provide a successful completion of the Renovations.

The highest goal for each project is achieving a balance of all project needs; affordability, durability, and beauty. This can be achieved through an engaging and collaborative design process, restraint, and a rigorous preparation of the construction documents. This is especially true when completing renovation projects. We seek to make the most of the existing structure and budget to meet the changing needs of the building's occupants.

Shelton Architecture utilizes 3D building information modeling (BIM) software. This software allows clients to view the interior and exterior of the building in 3D throughout the design process. We have found this very helpful in visualizing the finished product as well as improving the quality of the construction documents.

Thank you for the opportunity to submit this Statement of Interest. If there are any questions, or if you require additional information, please let us know.

A handwritten signature in black ink, appearing to read 'B. Shelton', followed by a long horizontal line.

Sincerely,

Bob Shelton, AIA
Principal Architect
Shelton Architecture, llc

CORPORATE QUALIFICATIONS

Shelton Architecture has been in business for 12 years and has been operating continuously under that name. The website is www.sheltonarchitecture.com. Shelton Architecture is located at Resaca Plaza Executive Suites, 11701 Bee Caves Road, Suite 216, Austin, TX 78738.

Gross Revenue 2021: \$1,059,950.32

Gross Revenue 2020: \$607,082.64

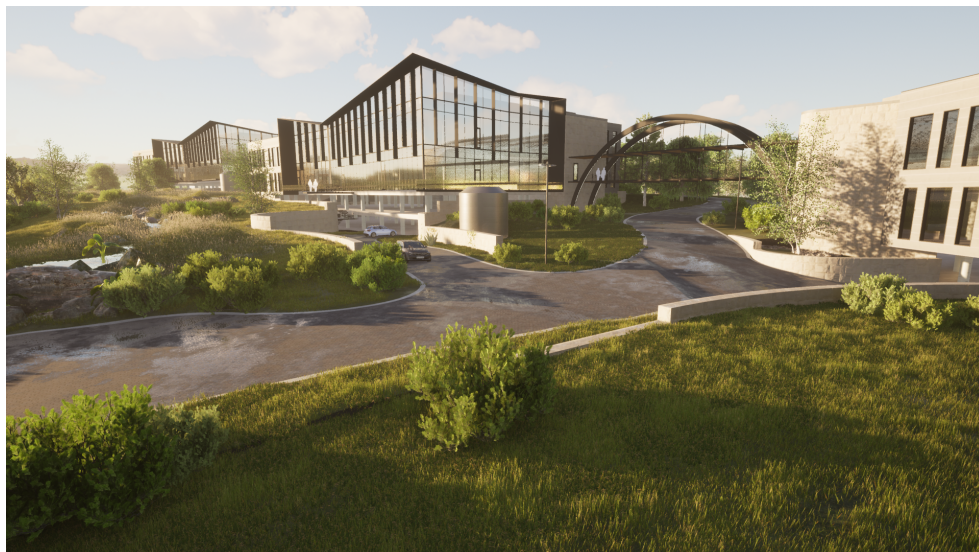
Gross Revenue 2019: \$295,508.34

Shelton Architecture's core Services include the following:

- Master Planning & Pre-Design
- Architectural Services

Shelton Architecture engages with trusted consulting partners to perform the following:

- Mechanical Engineering
- Interior Design
- Electrical Engineering
- Plumbing Engineering
- Civil Engineering
- Structural Engineering
- Landscape Architecture
- Permit Processing & Consulting



RESUME - Bob Shelton, AIA, TX #21106, Project Principal Architect

Bob has been involved with many educational projects since 2002. He has worked on a variety of projects including elementary schools, high schools, sports facilities, and district accessory buildings. A thorough understanding of the stakeholders and the nature of the design process have provided many benefits across his practice. In addition to educational design experience, Bob has worked on a variety of project types including office buildings, retail, warehouses, hospitality and multi-family projects. This diversity of experience has offered unique insight and broadened his design approach. In addition to design practice, he worked construction in his youth, and in this brief period it impacted his approach as he developed a pragmatic view on design. His construction experience emphasized the need for an effective and disciplined approach.



Education

Bachelors in Environmental Design: 2000 Texas A&M University

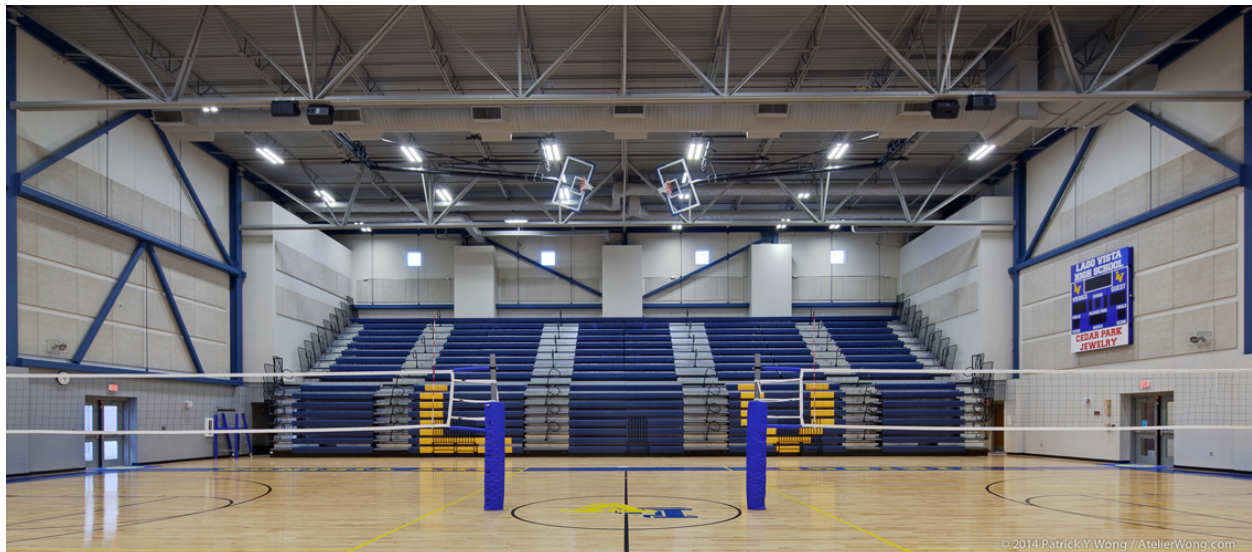
Masters of Architecture: 2002 Texas A&M University

Architectural License: 2008 Registration TX #21106, State of Texas

Experience

Project Architect: 2002-2014 Fromberg Associates Architecture, Ltd.

Principal: 2010 - present Shelton Architecture, LLC



RESUME - Drew Cummings, TX #27385, Project Architect

Drew has been involved in many educational projects across the K-12 spectrum. His experience with several of the larger educational architectural firms in Texas has brought extensive experience in production and management. Throughout the production of the construction documents, he makes sure that our consultant team is set up for success by keeping our digital models organized and transmittable. He is also involved in the detailed aspects of accessibility, building code compliance, and regulation. Drew offers unique insight early in the process, making production and design much smoother. His knowledge of building materials and construction detailing offers quality in the construction documents, reducing the opportunity for error and coordination issues during construction.



Education

Bachelor of Science in Architecture: Texas Tech University, 2004 Master of Architecture: Texas Tech University, 2006 Architectural License: Registration TX#27385, State of Texas NCARB Certificate #134824

Experience

SHELTON ARCHITECTURE, Project Architect (Aug 2020-Present)

STANTEC, Senior Project Architect (Jan 2020-Aug 2020)

PERKINS&WILL, Project Architect (Jan 2019-Jan 2020)

JACKSON GALLOWAY, Associate Architect (Oct 2017-Dec 2018)

FROMBERG ASSOCIATES, Project Manager (Nov 2009-July 2017)

O'CONNELL ROBERTSON, Architectural Intern (Jan 2007-Aug 2009)

RESUME - Clarke Block, NCARB Record #866358, Intern Architect

Clarke Blocke joined Shelton Architecture in 2020. His focus is in document production and management. Clarke is proficient in Revit and Archicad Building Information Modeling. Clarke is currently fulfilling his required apprenticeship hours to sit for the Architectural Licensing Exams. He is a focused and adaptable worker and highly self motivated. His Civil Engineering background is invaluable and brings a unique perspective and a unique set of problem solving tools to each project. He is a quick learner and highly motivated.

Education

2019 Bachelor of Science in Civil Engineering, University of Saskatchewan

2022 Master of Architecture University of Oregon

2020-Present Enrolled in National Council of Architectural Registration Boards

Experience

SHELTON ARCHITECTURE, Project Architect (Aug 2020-Present)

UNIVERSITY OF OREGON, Graduate Employee (2019-2020)

CITY OF LLOYDMINSTER, Maintenance Staff (2014 - 2015)



RESUME - Paige Shelton, Administrator

Paige Shelton serves as administrator for Shelton Architecture. Her primary duties include bookkeeping, marketing and office management. Paige has worked with Shelton Architecture from the firms' inception. Her background in education brings a valuable perspective to the team.

Education

2002 - Bachelor of Science in Education

Experience

SHELTON ARCHITECTURE, Administrator (2014 - Present)

SEIKO INSTRUMENTS, Product Developer (2003 - 2006)



SELECTED PROJECTS

Project: Pearsall Independent School District

Description: New Performing Arts Center, New Gymnasium & Classroom Renovations

Construction Budget: \$17,000,000

Services: Architectural Services

Location: Pearsall, TX

Anticipated Completion : 2022

Project: Hyde Park Baptist Church Freeze Restoration and Renovations

Description: Full Restoration of Basement Area & Miscellaneous Renovations.

Construction Budget: \$4,100,000

Services: Architectural Services

Location: Austin, TX

Anticipated Completion : 2022

Project : Senna Center

Description : New Office Campus, ~180,000 sf

Construction Budget: Bidding Underway

Services: Architectural Services

Location: Austin, TX

Anticipated Completion : 2023

Project : Region 13 Office Renovations

Description : Office Building Renovations

Construction Budget: \$1,200,000

Services: Architectural Services

Location: San Marcos, TX

Anticipated Completion : 2023

Project: Thrall Independent School District Athletic Improvements

Description: New Baseball/Softball Dugouts, New Concession/RR Building

Construction Budget: \$1,000,000

Services: Architectural Services

Location: Thrall, Texas

Completion Date: 2023

Project: Acton Imprimis School

Description: Renovation of Existing Warehouse Space to 12,000 SF K-12 School.

Construction Budget: \$1,000,000

Services: Architectural Services

Location: Austin, TX

Completion Date: 2019

SELECTED PROJECTS (continued)

Project: Taylor ISD Fieldhouse, Athletic Complex, & Ag Facility*

Description: Fieldhouse, Indoor Practice Facility, Stadium; Baseball and Softball Fields;

Construction Budget: \$26,200,000

Location: Taylor, Texas

Completion Date: 2018

Project: Palm Valley Lutheran Church Activity Center

Description: New Activity Center, 4000 SF

Construction Budget : \$1,000,000

Location: Round Rock, TX

Completion Date: 2020

Project: Project: Region XV Renovations

Description: Office Building Additions and Renovations

Construction Budget: \$1,200,000

Services: Architectural Services

Location: San Angelo, Texas

Completion Date: 2017

Project: Jarrell Fieldhouse Renovations

Description: Renovation of Existing Fieldhouse

Construction Budget: \$350,000

Services : Architectural Services

Location: Jarrell, Texas

Completion Date: 2017

Project : Mason Independent School District : Phase 1*

Description: Classroom Additions

Construction Budget: \$26,000,000

Location: Mason, Texas

Completion Date: 2015

Project : Lago Vista High School*

Description: New High School Campus, ~120,000 sf

Construction Budget: \$26,000,000

Location: Lago Vista, Texas

Completion Date: 2014

SELECTED PROJECTS (continued)

Project: Blanco ISD Elementary Renovations & Additions*

Description: Historic Renovation, Cafeteria & Classroom Additions

Construction Budget: \$14,000,000

Location: Blanco, Texas

Completion Date: 2013

*Completed while acting as project architect at Fromberg Associates.



METHODOLOGY

Shelton Architecture has gained substantial experience while working with school clients and this experience is paramount to our approach for the Additions and Renovations and Hyde Park Baptist Church.

Collaboration is paramount in the Design/Build approach. The Owner, Owners' Representatives, Design Team, and Builder are constantly exchanging information to improve the outcome. The end goal is a balance of Affordability, Durability & Beauty. Each aspect carrying equal weight. Our process is an iterative process. Each design iteration is intended to be critiqued and refined through feedback and input. Our belief is that this is critical to achieving the desired outcome. 3d visualization is a key component of the Design Process. Preparation of 3d imagery is intended to assist the Owner in visualization, and also aid the Design/Build team in coordinating all aspects of the design.

- The Initial Step in the Design Process is to develop a complete understanding of the Existing Conditions. Site & Building Surveys, Site Visits, Preparation of "As-Built" drawings, Soils Reports, Programming and Client Interviews form the basis for preparing the Schematic Design. This initial design represents the first Draft and is intended as a starting point. After receiving input from all stakeholders, the design is revised, and the Schematic Design Cost Analysis is prepared by the Design/Build Team.
- Engineering and Design: After completion of Schematic Design our focus shifts to Building Systems. What Structural Systems are appropriate? What are the optimum Mechanical Systems? What interior items are required? How are spaces utilized by Occupants? Etc. A focused effort is made to understand exactly how Occupants will inhabit the building, and Building Systems are evaluated based on their appropriateness. In this phase... Owner input is critical. The Occupants provide invaluable feedback as to the daily use of each space. All input is recorded and integrated into the Design Development Drawings. Once again, a Cost Analysis is performed, and the Design Development Phase is complete. The Final Phase of Design is Construction Documents. In this phase the Design Team is finalizing the technical aspects and preparing the required Drawings and Specifications in order to Solicit Bids and Construct the project.
- Construction Management and project management: Throughout construction, Shelton Architecture will partner with the General Contractor to monitor the construction process, assure adherence to the plans, and assist in problem-solving when encountering unexpected circumstances.
- Safety precautions in active campuses: Renovations in active campuses provides unique challenges, each specific to the particular project and site. Shelton Architecture considers the factors related to safety of students and staff from very beginning of design development. By interviewing staff and maintenance personnel early on, we seek to understand the impact construction will have on all parties and provide a seamless plan for the contractor to minimize disruption and maintain exceptional safety for all who inhabit the site.

REFERENCES

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**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	Police Policy Manual
AGENDA SUBJECT:	DISCUSSION ON PROPOSED POLICY MANUAL FOR THE FAIRFIELD POLICE DEPARTMENT		
PREPARED BY:	Nate Smith/David Utsey	Date Submitted:	Oct. 5, 2022
EXHIBITS:	Policy Manual Book		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL:			
			

SUMMARY:
For the past year, the Police Department has drafted a new set of policies and procedures for police department activities. These policies are adapted from model policies of agencies around the state of Texas. The City Administrator has also worked with the department on the model policies.
RECOMMENDED ACTION:
Recommend Mayor appoint a subcommittee of two council members to work with the Police Department and City Administrator on revisions to present to the council in November or December.

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	City Personnel Policy Handbook
AGENDA SUBJECT: PRESENTATION AND DISCUSSION ON CITY PERSONNEL POLICY HANDBOOK DRAFT			
PREPARED BY:	Nate Smith	Date Submitted:	Oct. 5, 2022
EXHIBITS:	None		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL:			
			
SUMMARY:			
The Employee Personnel Policy Handbook is ready for council review and revisions before coming up for adoption later this year. The draft has been reviewed by the staff.			
RECOMMENDED ACTION:			
Recommend the Mayor appoint a subcommittee consisting of two council members to work with the Mayor, City Administrator and City Secretary to review the draft and present to the council in November or December.			

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	ARPA S. Fairway Sewer Replacement
AGENDA SUBJECT:	DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 10-11-2022 ARPA; A RESOLUTION OF THE CITY OF FAIRFIELD TO ADOPT PROCUREMENT POLICIES AND PROCEDURES FOR FEDERAL FUNDS		
PREPARED BY:	Nate Smith/Grantworks	Date Submitted:	Oct. 5, 2022
EXHIBITS:	RESOLUTION 10-11-2022 ARPA; ARPA Project spreadsheet		
BUDGETARY IMPACT			
ARPA Funding in Fund 25 – Capital Improvement			
CITYADMINISTRATOR APPROVAL:			
SUMMARY:			
GrantWorks, our American Rescue Plan Act grant administrator, is asking the city to adopt supplemental policies and procedures that align with the standards set by the Federal government for ARPA funds. These policies and procedures do will not replace current purchasing policy.			
RECOMMENDED ACTION:			
Recommend approval			

RESOLUTION 10-11-2022 ARPA

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FAIRFIELD TO ADOPT PROCUREMENT POLICIES AND PROCEDURES FOR FEDERAL FUNDS

WHEREAS, the American Rescue Plan Act (ARPA) of 2021 was signed into law on March 11, 2021. The City of Fairfield, Texas has received ARPA funding from the U.S. Department of Treasury to fight the pandemic and support families and businesses struggling with its public health and economic impacts; maintain vital public services, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, ARPA are subject to with Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards to Non-Federal Entities guidance, which is commonly known as the Uniform Grant Guidance (UGG) (2 CFR 200).

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Fairfield, Texas

THAT, the proposed City of Fairfield Procurement Policies and Procedures for Federal Funds, attached as “Exhibit A”, be hereby adopted as official policy of the City of Fairfield, Texas for the purpose of spending ARPA federal funds.

THAT, this document will not replace the existing City of Fairfield procurement and purchasing policies for other funding sources.

PASSED AND APPROVED by the City Council of the City of Fairfield, Texas, on this 11th of October 2022.

APPROVED BY:

Kenneth Hughes
Mayor

ATTEST:

Misty Richardson, TMRC
City Secretary



CITY OF FAIRFIELD

ARPA PROCUREMENT POLICIES AND PROCEDURES ADDENDUM

The City of Fairfield follows the procurement standards in 2 CFR 200.317 – 2 CFR 200.327 and Appendix II to Part 200 for procurement actions to be funded with Federal funds. All attempts are made to adhere to these policies and procedures and updates are made as needed. The entirety of the language found in 2 CFR 200.317 – 2 CFR 200.327 may not be applicable in all instances, programs, and/or situations. While the entirety of 2 CFR 200 applies to Federally funded programs/projects; this document contains the most current 2 CFR 200.317 – 2 CFR 200.327 language specifically for procurement - with additional policy plan language - available at the adoption of these policies and procedures.

To be consistent with section 2 CFR 200.318 (a) below; should State of Texas applicable codes for local governments include more stringent requirements for certain procurement sections, the more stringent requirement will apply.

§200.317 Procurements by states.

When procuring property and services under a Federal award, a State must follow the same policies and procedures it uses for procurements from its non-Federal funds. The State will comply with §§200.321, 200.322, and 200.323 and ensure that every purchase order or other contract includes any clauses required by §200.327. All other non-Federal entities, including subrecipients of a State, must follow the procurement standards in §§200.318 through 200.327.

§200.318 General procurement standards.

(a) The non-Federal entity must have and use documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of this section, for the acquisition of property or services required under a Federal award or subaward. The non-Federal entity's documented procurement procedures must conform to the procurement standards identified in §§200.317 through 200.327.

The City will have available and provide upon request a copy of their adopted local procurement policies.

(b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.



The City will ensure contractual reporting and performance requirements specific to an ARPA recipient are included in procurement documents; tracked and passed-through, as applicable, to awarded vendors, contractors, subrecipients, beneficiaries and subcontractors.

(c)

(1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

The City will ensure that any employee, officer, or agent of the City who has a conflict of interest (or the appearance of a conflict of interest) will recuse themselves from identification or approval of selected ARPA projects or ARPA planned budget lines; as well as from the selection of a vendor, contractor, subcontractor, subrecipient or beneficiary with whom they may have (or the appearance of) a financial or personal interest. Should an issue arise, it will be addressed per City Ordinances and the City Personnel Policy Handbook.

(2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

The City will document their impartial selection of a project, award or sub-award made to a parent, affiliate or subsidiary organization in a non-competitive manner. Ownership records and potential Conflicts of Interest are reviewed as part of the procurement process and in accordance with State/Local Ethics policy.



(d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

The City will analyze expected procurements and needs via an Independent Cost Analysis (where feasible/applicable) and internal resources analysis and look to break out procurements in a way to reduce unnecessary or duplicative items; as well as provide opportunity for small businesses or Historically Underutilized Businesses (HUBs) to participate in a procurement, while also ensuring that proper procurement methods for the estimated size of the project are followed. The City/County would review commodity codes and vendors to ensure uniform purchases and utilization of standard purchase agreements where possible.

(e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Competition requirements will be met with documented procurement actions using strategic sourcing, shared services, and other similar procurement arrangements.

(f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

(g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

(h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also §200.214.

(i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following: Rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.



The City will maintain records documenting the history of each procurement – indicating compliance with federal, state and local procurement regulations.

(j)

For time-and-materials type contracts, the City will document their decision to follow this type of contract; the ceiling price for the project/contract; methods for tracking materials expenditures for reimbursement with percent caps above estimated pricing; methods for tracking actual labor hours (similar to Certified Payroll or Force Account tracking); a schedule of site visits and adherence to estimated timeline within acceptable variance amounts.

(1) The non-Federal entity may use a time-and-materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time-and-materials type contract means a contract whose cost to a non-Federal entity is the sum of:

(i) The actual cost of materials; and

(ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

(2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

(k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

[85 FR 49543, Aug. 13, 2020, as amended at 86 FR 10440, Feb. 22, 2021]

§200.319 Competition.



The City will comply with all the regulations within this section as well as with applicable State/Local procurement requirements. Documentation will be maintained that demonstrates all stages and compliance with applicable procurement regulations.

(a) All procurement transactions for the acquisition of property or services required under a Federal award must be conducted in a manner providing full and open competition consistent with the standards of this section and §200.320.

(b) In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

(c) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.



(d) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and

(2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

(f) Noncompetitive procurements can only be awarded in accordance with §200.320(c).

§200.320 Methods of procurement to be followed.

The non-Federal entity must have and use documented procurement procedures, consistent with the standards of this section and §§200.317, 200.318, and 200.319 for any of the following methods of procurement used for the acquisition of property or services required under a Federal award or sub-award.

(a) **Informal procurement methods.** When the value of the procurement for property or services under a Federal award does not exceed the *simplified acquisition threshold (SAT)*, as defined in §200.1, or a lower threshold established by a non-Federal entity, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:



(1) **Micro-purchases—(i) Distribution.** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (See the definition of *micro-purchase* in §200.1). To the maximum extent practicable, the non-Federal entity should distribute micro-purchases equitably among qualified suppliers.

(ii) **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly. Purchase cards can be used for micro-purchases if procedures are documented and approved by the non-Federal entity.

(iii) **Micro-purchase thresholds.** The non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures. The micro-purchase threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations. Non-Federal entities may establish a threshold higher than the Federal threshold established in the Federal Acquisition Regulations (FAR) (<https://www.ecfr.gov/current/title-48/chapter-1/subchapter-A/part-2/subpart-2.1>) in accordance with paragraphs (a)(1)(iv) and (v) of this section.

(iv) **Non-Federal entity increase to the micro-purchase threshold up to \$50,000.** Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with §200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

(A) A qualification as a low-risk auditee, in accordance with the criteria in §200.520 for the most recent audit;

(B) An annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,

(C) For public institutions, a higher threshold consistent with State law.

(v) **Non-Federal entity increase to the micro-purchase threshold over \$50,000.** Micro-purchase thresholds higher than \$50,000 must be approved by the cognizant agency for indirect costs. The non-federal entity must submit a request with the requirements



included in paragraph (a)(1)(iv) of this section. The increased threshold is valid until there is a change in status in which the justification was approved.

(2) **Small purchases**—(i) *Small purchase procedures*. The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

(ii) **Simplified acquisition thresholds**. The non-Federal entity is responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk and its documented procurement procedures which must not exceed the threshold established in the FAR. When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

(b) **Formal procurement methods**. When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by a non-Federal entity, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with §200.319 or paragraph (c) of this section. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

(1) **Sealed bids**. A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the conditions.

(i) In order for sealed bidding to be feasible, the following conditions should be present:

(A) A complete, adequate, and realistic specification or purchase description is available;

(B) Two or more responsible bidders are willing and able to compete effectively for the business; and



(C) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

(ii) If sealed bids are used, the following requirements apply:

(A) Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;

(B) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;

(C) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;

(D) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(E) Any or all bids may be rejected if there is a sound documented reason.

(2) **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

(i) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;

(ii) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and making selections;

(iii) Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the non-Federal entity, with price and other factors considered; and



(iv) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms that are a potential source to perform the proposed effort.

(c) ***Noncompetitive procurement.*** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:

- (1) The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see paragraph (a)(1) of this section);
- (2) The item is available only from a single source;
- (3) The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- (4) The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the non-Federal entity; or
- (5) After solicitation of a number of sources, competition is determined inadequate.

§200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

(a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

(b) Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;



- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (b)(1) through (5) of this section.

§200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

- (1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- (2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

§200.323 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with



maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

§200.324 Contract cost and price.

(a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.

(b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

(c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the non-Federal entity under subpart E of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.

(d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

§200.325 Federal awarding agency or pass-through entity review.

(a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.



(b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.

- (1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;
- (2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

§200.326 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the



bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.

(b) A performance bond on the part of the contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's requirements under such contract.

(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

§200.327 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to this part.

Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.



(C) Equal Employment Opportunity. Except as otherwise provided under [41 CFR Part 60](#), all contracts that meet the definition of “federally assisted construction contract” in [41 CFR Part 60-1.3](#) must include the equal opportunity clause provided under [41 CFR 60-1.4\(b\)](#), in accordance with [Executive Order 11246](#), “Equal Employment Opportunity” ([30 FR 12319](#), 12935, [3 CFR Part, 1964-1965 Comp., p. 339](#)), as amended by [Executive Order 11375](#), “Amending [Executive Order 11246](#) Relating to Equal Employment Opportunity,” and implementing regulations at [41 CFR part 60](#), “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended ([40 U.S.C. 3141-3148](#)). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the [Davis-Bacon Act](#) ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act ([40 U.S.C. 3701-3708](#)). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with [40 U.S.C. 3702](#) and [3704](#), as supplemented by Department of Labor regulations ([29 CFR Part 5](#)). Under [40 U.S.C. 3702](#) of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and



provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under [37 CFR § 401.2](#) (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of [37 CFR Part 401](#), "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act ([42 U.S.C. 7401-7671q](#).) and the [Federal Water Pollution Control Act](#) ([33 U.S.C. 1251-1387](#)), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the [Clean Air Act](#) ([42 U.S.C. 7401-7671q](#)) and the [Federal Water Pollution Control Act](#) as amended ([33 U.S.C. 1251-1387](#)). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 ([3 CFR part 1986](#) Comp., p. 189) and 12689 ([3 CFR part 1989](#) Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than [Executive Order 12549](#).

All prime vendors, contractors, and subcontractors must be verified that they are registered and active through the SAM.com website prior to any formal action authorizing the award of the contract which is being paid with ARPA funds. The City/County must follow the requirements of the RFP and/or if the City/County determines it is in their best interest, a "conditional award" requiring registration and active status on SAM.gov could be utilized prior to formal action of executing a contract.

All prime vendors, contractors and subcontractors that enter into a subcontractor agreement after the date of the initial award, will also be responsible to ensure lower-tier contractors are not excluded or disqualified.

(I) Byrd Anti-Lobbying Amendment ([31 U.S.C. 1352](#)) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the



tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by [31 U.S.C. 1352](#). Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See § 200.323* Procurement of Recovered Materials

(K) See § 200.216** Prohibition on certain telecommunications and video surveillance services or equipment

(L) See § 200.322*** Domestic preferences for procurements

***§ 200.323 Procurement of recovered materials.**

A [non-Federal entity](#) that is a [state](#) agency or agency of a political subdivision of a [state](#) and its [contractors](#) must comply with section 6002 of the [Solid Waste Disposal Act](#), as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 CFR part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

****§ 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.**

(a) [Recipients](#) and sub [recipients](#) are prohibited from obligating or expending [loan](#) or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a [contract](#) to procure or obtain; or

(3) Enter into a [contract](#) (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in [Public Law 115-232](#), section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any [subsidiary](#) or affiliate of such entities).



(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any [subsidiary](#) or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under [Public Law 115-232](#), section 889, subsection (f), paragraph (1), heads of executive agencies administering [loan](#), grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See [Public Law 115-232](#), section 889 for additional information.

(d) See also [§ 200.471](#).

*****§ 200.322 Domestic preferences for procurements.**

(a) As appropriate and to the extent consistent with law, the [non-Federal entity](#) should, to the greatest extent practicable under a [Federal award](#), provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United [States](#) (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all [subawards](#) including all [contracts](#) and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.



These ARPA Policies and Procedures have been reviewed and adapted as applicable by legal or otherwise authorized representatives of the City of Fairfield and are thereby approved for adoption through the City Council on October 11, 2022.

Kenneth Hughes, Mayor

Client:

Fairfield

Type:

NEU (Funds from TDEM)

Total Allocation being Managed:

\$716,596.96

Contract No.:

ARP-TX-21-133

Reports Required:

Annually

Remaining Amount to Budget:

-\$13,903.04

Project Summary

Project ID	Project Delivery	Project Type	Project Title	Description (50 - 250 Words)	Expense Class	Expenditure Category	Eligibility Citations	Identified Risks	Additional Programmatic Data Needed	Estimated Budget	Currently Obligated	Available to Obligate	Remaining to Expend	Client's Decision to Proceed
Decision to Proceed: Yes														
2201	ARPA Recipient	Professional Services	Administrative Services	General administrative services for the management and oversight of ARPA funded Programs and projects. Services provided by consultants, contractors and/or staff and may include public notices, accounting and audit support, disbursement of funds, monitoring, reporting, or any other general administrative or grant management services. Development of internal policies and procedures that are compliant with ARPA guidelines which may include procurement, financial management, labor monitoring, oversight of subrecipient awards, etc...	6. Revenue Replacement	6.01 Provision of Government Services	31 CFR 35.6(d) 31 CFR 35.6(d)(1)	Non-compliance with Allowable Costs and Cost Principles contained in the Uniform Guidance 2 CRF 200 Subpart E.	1. (J-12) GFOA Revenue Loss calculation or "standard allowance" See Reporting Manual pg 26 & User Guide 2. Revenue Replacement only reported in 4th quarter	\$35,000.00	\$0.00	\$35,000.00	\$35,000.00	Yes
2202	ARPA Recipient	Equipment Purchase (only)	Ultraviolet Treatment System Upgrades	The funds will be utilized for necessary updates to the ultraviolet (UV) treatment equipment at the Fairfield wastewater treatment plant. Although the City has no state standard violations at this time, the current system does will not meet requirements under future population projections. The modifications are necessary to maintain current health and public safety conditions and to meet future growth needs. The results of this project will get the wastewater plant in compliance with the federal and state standards.	6. Revenue Replacement	6.01 Provision of Government Services	31 CFR 35.6(d)	Non-compliance with Allowable Costs and Cost Principles contained in the Uniform Guidance 2 CRF 200 Subpart E.	1. (J-12) GFOA Revenue Loss calculation or "standard allowance" See Reporting Manual pg 26 & User Guide 2. Revenue Replacement only reported in 4th quarter	\$195,500.00	\$195,500.00	\$0.00	\$97,750.00	Yes
2203	ARPA Recipient	Construction	Sewer Line Replacement	The funds will be utilized to replace outdated, high maintenance 6 clay tile pipe. The clay pipes are leaking and cracking, putting the City at risk of violations. These lines deteriorate over time and are also susceptible to collapse. The most high maintenance and lowest performing lines will be prioritized for replacement with this project. The City has identified a segment of pipe along the east side of U.S. Highway 75 (known locally as South Fairway St) beginning at Dogan St running 1410 feet to the south. New lines will be installed by pipe bursting where space is limited and trenching where space allows.	6. Revenue Replacement	6.01 Provision of Government Services		Non-compliance with Allowable Costs and Cost Principles contained in the Uniform Guidance 2 CRF 200 Subpart E.	1. (J-12) GFOA Revenue Loss calculation or "standard allowance" See Reporting Manual pg 26 & User Guide 2. Revenue Replacement only reported in 4th quarter	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	Yes

Project ID	Project Delivery	Project Type	Project Title	Description (50 - 250 Words)	Expense Class	Expenditure Category	Eligibility Citations	Identified Risks	Additional Programmatic Data Needed	Estimated Budget	Currently Obligated	Available to Obligate	Remaining to Expend	Client's Decision to Proceed
2204	ARPA Recipient	Construction	South Bateman Road Stormwater Box Culvert	The ARPA funds will be utilized for a flood mitigation project to channel water and to replace an undersized culvert with a larger size culvert. The identified area has a history of flooding and is used for both commercial and residential purposes. Fairfield, Texas' S Bateman Rd experiences street flooding that would prevent emergency vehicles from reaching residents in the city. Located northside of 537 S Bateman Road, Fairfield, Texas, the culvert upgrade of the the drainage channel beneath S Bateman Road would increase the flow into a future park and retention area denoted as Ivy Park.	6. Revenue Replacement	6.01 Provision of Government Services	31 CFR 35.6(d)	Non-compliance with Allowable Costs and Cost Principles contained in the Uniform Guidance 2 CRF 200 Subpart E. Possible concerns include water line realignment that currently exists along the drainage lateral to the West of Bateman Rd.	1. (J-12) GFOA Revenue Loss calculation or "standard allowance" See Reporting Manual pg 26 & User Guide 2. Revenue Replacement only reported in 4th quarter	\$300,000.00	\$0.00	\$300,000.00	\$300,000.00	Yes
										\$730,500.00	\$195,500.00	\$535,000.00	\$632,750.00	
										\$730,500.00	\$195,500.00	\$535,000.00	\$632,750.00	

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	ARPA Engineering Agreement for S. Fairway Wastewater Project
AGENDA SUBJECT:	DISCUSSION AND POSSIBLE ACTION ON AN AMERICAN RESCUE PLAN ACT ENGINEERING SERVICES AGREEMENT WITH HAYTER ENGINEERING FOR SOUTH FAIRWAY WASTEWATER REPLACEMENT PROJECT		
PREPARED BY:	Nate Smith/GrantWorks/Hayter	Date Submitted:	Oct. 5, 2022
EXHIBITS:	Agreement		
BUDGETARY IMPACT			
Funding will come through ARPA funding in Fund 25 – Capital Improvement			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
This project would replace 1,410 feet of clay tile wastewater line on South Fairway Street, beginning on Dogan Street. Our plan is to pipe burst and trench the new wastewater line.
RECOMMENDED ACTION:
Recommend approval



July 20, 2022

Mr. Kenneth Hughes, Mayor
City of Fairfield
425 W. Commerce Street
Fairfield, Texas 75480

Re: ARPA US-75 Sewer Line Replacement

Mayor Hughes:

Thank you for giving Hayter Engineering the opportunity to provide this agreement to the City of Fairfield regarding the engineering services necessary for replacement of the sanitary sewer line along US Hwy 75 from Dogan Street to the south to an existing manhole, approximately 1,410 linear feet. The City has selected Hayter Engineering based upon our ability and experience, as is required by the Texas Engineering Practice Act.

The grant administrator has requested that we complete the standard agreement packet provided. Therefore, attached you will find the agreement that contains the scope of services more fully described.

If you have any questions I can be contacted at (903) 785-0303 or at KevinVanhoozier@haytereng.com.

Sincerely,

Hayter Engineering

A handwritten signature in blue ink, appearing to read "K. Vanhoozier".

Kevin R. Vanhoozier, P.E.
Principal/Project Manager

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

ARPA Engineering Contract **PART I - AGREEMENT**

THIS AGREEMENT, entered into the 20th day of July 2022, by and between the CITY OF FAIRFIELD, hereinafter called the “City”, acting herein by Mayor Kenneth Hughes hereunto duly authorized, and HAYTER ENGINEERING hereinafter called “Firm”, acting herein by President Michael Donnan.

WITNESSETH THAT:

WHEREAS, the City of Fairfield desires to perform public works projects under the general direction of the American Rescue Plan Act (hereinafter called ARPA) administered by the United States Department of the Treasury (USDT); and

WHEREAS, the City desires to engage Hayter Engineering to render certain services in connection with ARPA Projects.

NOW THEREFORE, the parties do mutually agree as follows:

1. Scope of Services
The Firm will perform the services set out in Part II, Scope of Services
2. ARPA Compliance
The Firm agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing.
3. Time of Performance
The services of the Firm shall commence on July 20, 2022. In any event, all of the services required and performed hereunder shall be completed no later than the project(s) administrative closure date of December 31, 2026, as defined by the USDT, whichever is later. The period of performance for this award begins on the date hereof and ends on December 31, 2026.
4. Local Program Liaison
For purposes of this Agreement, the GrantWorks project manager or equivalent authorized person will serve as the Local Program Liaison and primary point of contact for the Firm. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.
5. Maintenance of and Access to Records
The Firm shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury’s regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of the Firm in order to conduct audits or other investigations.

Records shall be maintained by the Firm for a period of five (5) years after all funds have been expended or returned to USDT, whichever is later.

6. Compensation and Method of Payment

The Firm shall be compensated with a negotiated fixed fee of \$55,570. Payment to the Firm shall be based on satisfactory completion of identified milestones in Part III, Payment Schedule, of This Agreement.

7. Indemnification

The Firm shall comply with the requirements of all applicable laws, rules, and regulations, and shall exonerate, indemnify, and hold harmless the City and its agency members from and against any and all claims, costs, suits, and damages, including attorney's fees arising out of the Firm's performance or nonperformance of the activities, services or subject matter called for in this Agreement, and shall assume full responsibility for payments of Federal, State, and local taxes on contributions imposed or required under the Social Security, worker's compensation, and income tax laws.

8. Miscellaneous Provisions

- This Agreement shall be construed under and according to the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Freestone County, Texas.
- This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
- In any case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
- This Agreement may be amended by mutual agreement of the parties hereto and a writing to be attached to be incorporated into this Agreement.

9. Extent of Agreement

This Agreement which includes Parts I-V, and if applicable, the following exhibits/attachments represents the entire and integrated agreement between the City and the Firm and supersedes all

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by authorized representatives of both City and the Firm.

IN WITNESSETH WHEREOF, the parties have executed this Agreement by causing the same to be signed on the day and year first above written.

BY: _____

(Local City Official)

Kenneth Hughes

(Printed Name)

Mayor

(Title)

BY:



(Firm/Contractor's Authorized Representative)

Michael J. Donnan, P.E.

(Printed Name)

President

(Title)

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

PART II - SCOPE OF SERVICES

The Firm shall render the following professional services necessary for the development of the project.

1. Topographic Surveying
2. Final Design
3. Bid & Award
4. Construction Review
5. Record Drawings
6. Warranty Review

The project will consist of replacing the sanitary sewer behind the houses on the east side of US Hwy 75 from Dogan Street to the south to an existing manhole, approximately 1,410 linear feet.

SCOPE OF SERVICES

1. Make any necessary surveys or existing rights-of-way, topography, utilities, or other field data required for proper design of the project. Provide consultation and advice as to the necessity of the City providing or obtaining other services such as auger borings, core borings, soil tests, or other subsurface explorations; laboratory testing and inspecting of samples or materials; other special consultations. The Firm will review any tests required and act as the City's representative in connection with any such services.
2. Prepare railroad/highway permit, if required.
3. Prepare all environmental permits and clearances required for the project, if required.
4. Submit detailed drawings and plans/specifications to appropriate regulatory agencies and obtain clearance.
5. Prepare bid packet/contract documents/advertisement for bids. At the time, the bid packet is completed, the Firm shall also furnish to the City an updated written Estimate of Probable Costs for the Project.
6. Incorporate any and all wage rate modifications or supersedes via bid addendum (if applicable).
7. Conduct bid opening and prepare minutes.
8. Tabulate, analyze, and review bids for completeness and accuracy.
9. Accomplish construction contractor's eligibility verification through www.SAM.gov. This verification shall be completed at time of solicitation and repeated immediately prior to award.
10. Conduct a pre-construction conference and prepare a copy of the report/minutes.
11. Coordinate with the City to issue a Notice to Proceed to construction contractor.
12. Provide all proposed construction contracts deductive alternatives where feasible, so that should the lowest responsive base bid for construction exceed the funds available, deductive alternatives can be taken to reduce the bid price.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

13. Use locally approved forms for instructions to bidders, general conditions, contract, bid bond, performance bond, and payment bond if applicable.
14. Make periodic visits, no less than every 30 days during the construction period, to the site to observe the progress and quality of the work, and to determine, in general, if the work is proceeding in accordance with the Agreement.
15. Consult with and advise the City during construction; issue to contractors all instructions requested by the City; and prepare routine change orders if required, at no charge for engineering services to the City when the change order is required to correct errors or omissions by the Firm; provide price analysis for change orders; process change orders approved by City and the Firm and submit to GrantWorks for approval prior to execution with the construction contractor.
16. Review shop and working drawings furnished by contractors for compliance with design concept and with information given in contract documents (contractors will be responsible for dimensions to be confirmed and correlated at the job site).
17. Validate all contractors' payment requests and submit to the City within 14 days of receipt.
18. Validation of payment requests shall include documentation of the Firm's on-site observations and review of the contractor's applications for payment, determine the amount owed to the contractor in such amounts; such approvals of payment to constitute a representation to the City, based on such observations and review, that the work has progressed to the point indicated and that the quality of work is in accordance with the plans, specifications and contract documents.
19. Ensure that any retainage provision specified in the Construction contract is reflected in payment requests.
20. The City may require the Firm to assist in collection of Final Bills Paid Affidavits from Contractors and/or subcontractors.
21. Conduct interim/final inspections.
22. Prepare Certificate of Construction Completion
23. Revise contract drawings to show the work as actually constructed and furnish the City with a set of "record drawings" plans.
24. The Firm will provide a copy of the final project record drawing(s) engineering schematic(s), as constructed using funds under this contract. These maps shall be provided in digital format containing the source map data (original vector data) and the graphic data in files on machine readable media, such as compact disc (CD), which are compatible with computer systems owned or readily available to the owner. The digital copy provided shall not include a digital representation of the engineer's seal but the accompanying documentation from the Firm shall include a signed statement of when the map was authorized, that the digital map is a true representation of the original sealed document, and that a printed version with the seal has been provided to the City. In addition, complete documentation as to the content and layout of the data

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

files and the name of the software package(s) used to generate the data and maps shall be provided to the owner in written form.

SUBCONTRACTS

1. No work under this Agreement shall be subcontracted by the Firm without prior approval, in writing from the City.
2. The Firm shall, prior to proceeding with the work, notify the City in writing of the name of any subcontractors proposed for the work, including the extent and character of the work to be done by each.
3. If any time during the progress of the work, the City determines that any subcontractor is incompetent or undesirable, the City will notify the Firm who shall take reasonable and immediate steps to satisfactorily cure the problem, substitute performance, or cancel such subcontract. Subletting by subcontractors shall be subject to the same regulations. Nothing contained in this Agreement shall create any contractual relation between any subcontractor and the City.
4. The Firm will include in all contracts and subcontracts in excess of \$150,000 a provision which requires compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C 7401-7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251-1387). The provisions shall require reporting of violations to the US Department of Treasury, TECQ, and the Regional Office of the Environmental Protection Agency (EPA).
5. The Firm will include in all contracts and subcontracts in excess of \$250,000 provisions or conditions which will allow for administrative, contractual or legal remedies in instances where contractors violate or breach contract terms and provide for such sanctions and penalties as may be appropriate.
6. The Firm will include in all contracts and subcontracts in excess of \$10,000 provisions addressing termination for cause and for convenience by the City including the manner by which it will be effected and the basis for settlement.
7. The Firm will include in all contracts and subcontracts provisions requiring compliance with the following, if applicable:
 - a. Prime construction contracts in excess of \$10,000,000, as stated in the Coronavirus State and Local Fiscal Recovery Funds Compliance and Reporting Guidance Section B Project and Expenditure Report, number 8 j 1 on page 21 must be in compliance with the Davis-Bacon Act, as amended (40 U.S.C.3141-3144, 3146-3148) as supplemented by Department of Labor regulations (29 CFR part 5);
 - b. Prime construction contracts in excess of \$2,000, compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR part 3)

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

- c. Contracts greater than \$10,000, the inclusion of the Equal Opportunity clause provided under 41 CFR 60-1.4(b) (Executive Order 11246);
 - d. Contracts exceeding \$100,000, compliance with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352);
 - e. For contracts in excess of \$10,000,000 that involve the employment of mechanics or laborers, compliance with the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), including work week requirements and safety conditions for workers, as supplemented by Department of Labor regulations (29 CFR Part 5); and
 - f. For procurement of recovered materials where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000, compliance with 2 CFR 200.322 and section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, which requires procuring only items designated in guidelines of the EPA at 40 CFR part 247 that contain the highest percentage of recovered materials practicable.
 - g. Recipients and contractors will comply with CFR 200.216 which prohibits obligating or expending loan or grant funds to procure, obtain, extend or contract with services or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).
 - h. Recipients and contractors will comply with CFR 200.322 which requires as appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.
8. The Firm will include in all negotiated contracts and subcontracts a provision which indicates that funds will not be awarded under this contract to any party listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

9. The Firm will include in all negotiated contracts and subcontracts a provision to the effect that the City, the Texas Comptroller of Public Accounts, the Comptroller General of the United States, the U.S. Department of Treasury, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination, excerpts, and transcriptions.
10. The Firm will include in all contracts and subcontracts a requirement that the contractor maintain all relevant project records for five (5) years after the City has made final payment to the contractor and all other pending matters are closed.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

STANDARD OF PERFORMANCE AND DEFICIENCIES

1. All services of the Firm and its independent professional associates, consultants and subcontractors will be performed in a professional, reasonable and prudent manner in accordance with generally accepted professional practice. The Firm represents that it has the required skills and capacity to perform work and services to be provided under this Agreement.
2. The Firm represents that services provided under this Agreement shall be performed within the limits prescribed by the City in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances.
3. Any deficiency in Firm's work and services performed under this contract shall be subject to the provisions of applicable state and federal law. Any deficiency discovered shall be corrected upon notice from City and at the Firm's expense if the deficiency is due to Firm's negligence. The City shall notify the Firm in writing of any such deficiency and provide an opportunity for mutual investigation and resolution of the problem prior to pursuit of any judicial remedy. In any case, this provision shall in no way limit the judicial remedies available to the City under applicable state or federal law.
4. The Firm agrees to and shall hold harmless the City, its officers, employees, and agents from all claims and liability of whatsoever kind or character due to or arising solely out of the negligent acts or omissions of the Firm, its officers, agents, employees, subcontractors, and others acting for or under the direction of the Firm doing the work herein contracted for or by or in consequence of any negligence in the performance of this Agreement, or by or on account of any omission in the performance of this Agreement.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

PART III - PAYMENT SCHEDULE

City shall reimburse the Firm for professional services provided upon completion of the following project milestones per the following percentages of the maximum contract amount:

MILESTONES	PERCENTAGE OF CONTRACT FEES
Completion of Topographic Survey	15%
Approval of Final Plans & Specifications	40%
Completion of Bid Advertisement & Contract Award	10%
Completion of Final Closeout Assessment & Submittal of "As Builts" to City	25%
Completion of Final Inspection & Acceptance by City	8%
Completion of Warranty Review	2%
TOTAL	100%
<i>Note: Percentages of payment listed here are general guidelines based on engineering services typically provided. These are negotiable, and should serve only as a guide. Payment schedule should be tied directly to the actual Scope of Work identified in PART II, Scope of Services.</i>	

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AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

PART IV - TERMS AND CONDITIONS

1. USE OF FUNDS

- a. Recipient, SubRecipients, and Contractors understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the "Act"), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. PERIOD OF PERFORMANCE

The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipients may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

3. REPORTING

Firm agrees to provide timely information aiding the City with any reporting obligations established by the Treasury as they relate to this award.

4. ACCESS TO RECORDS

In accordance with 2 CFR 200.337, during the Agreement's time of performance the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives will have access to any books, documents, papers, and records maintained by the Consultant which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transcriptions.

5. PRE-AWARD COSTS

Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. ADMINISTRATIVE COSTS

Recipients may use funds provided under this award to cover both direct and indirect costs.

7. COST SHARING

Cost sharing or matching funds are not required to be provided by the Recipient.

8. CONFLICTS OF INTEREST

Recipient, Sub-Recipients, and Contractors understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Recipients and subrecipients must disclose in writing to the Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. COMPLIANCE WITH APPLICABLE RULES AND REGULATIONS.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
 - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine, are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
 - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
 - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
 - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Non-procurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury’s implementing regulation at 31 C.F.R. Part 19.
 - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
 - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
 - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
 - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
 - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
 - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. Title II of the

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. REMEDIAL ACTIONS

In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.

11. HATCH ACT

Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. FALSE STATEMENTS

Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. PUBLICATIONS

Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

14. DEBTS OWED THE FEDERAL GOVERNMENT

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed to the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or Agreement for ARPA Administration Services. The Treasury will take any actions available to it to collect such a debt.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

15. DISCLAIMER

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. PROTECTIONS FOR WHISTLEBLOWERS

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General;
 - iii. The Government Accountability Office;
 - iv. A Treasury employee responsible for contract or grant oversight or management;
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. INCREASING SEAT BELT USE IN THE UNITED STATES

Pursuant to Executive Order 13043, 62 FR19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. REDUCING TEXT MESSAGING WHILE DRIVING

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

19. TERMINATION OF AGREEMENT FOR CAUSE

In accordance with 2 CFR 200 APPENDIX II (B), if the Consultant shall fail to fulfill in a timely and proper manner his/her obligations under this Agreement, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this Agreement, the Client shall provide written notice to Consultant reasonably specifying the failure or violation. If Consultant fails to cure such failure or violation within five (5) business days of receiving such notice or, if the failure or violation is incapable of cure within such time frame, to begin to take actions to cure such failure or violation and to diligently pursue them to completion, Client thereupon shall have the right to terminate this Agreement immediately by giving written notice to the Consultant. Consultant shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. In such an event, all finished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the Consultant under this Agreement shall, at the option of the Client, become its property.

20. TERMINATION OF AGREEMENT FOR CONVENIENCE

Either the Client or the Consultant may terminate this Agreement at any time by providing at least ten (10) days' notice in writing to the other party to this Agreement. If the Agreement is terminated as provided herein, the Consultant will be paid for the time provided and expenses incurred up to the termination date. In such an event, all finished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Consultant under this Agreement shall, at the option of the Client, become its property.

21. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689, 2 CFR part 180)

The Consultant certifies, by entering into this Agreement, that neither it nor its principals are presently debarred, suspended, or otherwise excluded from or ineligible for participation in federally assisted programs under Executive Orders 12549 (1986) and 12689 (1989). The term "principal" for purposes of this Agreement is defined as an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the Consultant. The Consultant understands that it must not make any award or permit any award (or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

22. FEDERAL COMPLIANCE

During the term of this Agreement, the parties shall comply with all Federal laws, regulations, and rules including the following:

- a. CIVIL RIGHTS ACT OF 1964. Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, or national origin, be excluded from participation in,

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

be denied the benefits, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

- b. Section 504 Rehabilitation Act of 1973, as amended. The Consultant agrees that no otherwise qualified individual with disabilities shall, solely by reason of his/her disability, be denied the benefits of, or be subjected to discrimination, including discrimination in employment, under any program or activity receiving federal financial assistance.
- c. AGE DISCRIMINATION ACT OF 1975. The Consultant shall comply with the Age Discrimination Act of 1975 which provides that no person in the United States shall on the basis of age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
- d. SECTIONS 106(b), 102(a)(4) and A109 OF THE HOUSING & COMMUNITY DEVELOPMENT ACT OF 1974. i. Under Title VI of the Civil Rights Act of 1964, no person shall on the ground of race, color, religion, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this Title.
- e. EQUAL OPPORTUNITY CLAUSE. During the performance of this Agreement, the Consultant agrees as follows:
 - i. The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - ii. The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - iii. The Consultant will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Consultant's legal duty to furnish information.

- iv. The Consultant will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Consultant's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- v. The Consultant will comply with all provisions of Executive Order 11246 of September 24, 1965, "Equal Employment Opportunity," and of the rules, regulations, and relevant orders of the Secretary of Labor.
- vi. The Consultant will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- vii. In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- viii. The Consultant will include the portion of the sentence immediately preceding paragraph (i) and the provisions of paragraphs (i) through (vii) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Consultant will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a Consultant becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

23. CONTRACTING WITH SMALL AND MINORITY BUSINESS, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS.

- a. The Consultant must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- b. Affirmative steps must include:
 - i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - ii. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - iv. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - vi. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (i) through (v) of this section.

24. PATENT RIGHTS AND INVENTIONS

The Consultant shall comply with the requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract. (2 CFR 200 Appendix II (f) and Rights to Inventions in 37 CFR Part 401).

25. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental,

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. (2 CFR 200 Appendix II (B))

26. ENERGY EFFICIENCY

The Consultant shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871). (2 CFR 200 APPENDIX II (H) and 42 U.S.C. 6201).

27. VERIFICATION NO BOYCOTT ISRAEL

As required by Chapter 2271.002, Texas Government Code, the Consultant hereby verifies that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, “boycott Israel”, as defined by §808.001(1) of the Texas Government Code, means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes.

28. NO FOREIGN TERRORIST ORGANIZATIONS

Pursuant to Chapter 2252.152, Texas Government Code, the Consultant represents and certifies that, at the time of execution of this Agreement neither the Consultant, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same

- i. engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code, or
- ii. is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code

29. COMBATING TRAFFICKING IN PERSONS

Pursuant to Chapter 52.222-50 of the F.A.R. the consultant agrees to comply with all provisions of the Combating Trafficking in Persons Act.

30. Texas Ethics Commission (10 TAC 2252)

A governmental entity or state agency may not enter into a contract described by Subsection (b) with a business entity unless the business entity, in accordance with this section and rules adopted under this section, submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

entity or state agency. The disclosure of interested parties must be submitted on a form prescribed by the Texas Ethics Commission that includes:

- (1) a list of each interested party for the contract of which the contracting business entity is aware; and
- (2) the signature of the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury.

AMERICAN RESCUE PLAN ACT (ARPA)
CONTRACT FOR ENGINEERING AND/OR ARCHITECTURAL SERVICES

PART V - APPENDICES

CONFLICT OF INTEREST

DISCLOSURE OF LOBBYING ACTIVITIES

CERTIFICATION REGARDING LOBBYING

CERTIFICATE OF INTERESTED PARTIES FORM 1295

RE CONTRACT PROVISIONS

FINANCIAL CAPACITY STATEMENT

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

None

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

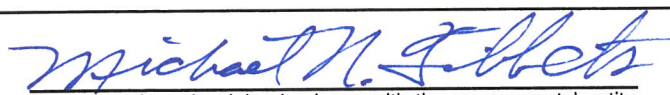
☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

None

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

February 25, 2022

Date

Disclosure of Lobbying Activities

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

Type of Federal Action: ____ a. contract ____ b. grant ____ c. cooperative agreement ____ d. loan ____ e. loan guarantee ____ f. loan insurance	Status of Federal Action: ____ a. bid/offer/application ____ b. initial award ____ c. post-award	Report Type: ____ a. initial filing ____ b. material change
Name and Address of Reporting Entity: <u> X </u> Prime _____ Subawardee Tier _____, if Known: Hayter Engineering, Inc. 4445 SE Loop 286 Paris, TX 75460 Congressional District, if known:		If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime: Congressional District, if known:
Federal Department/Agency: America Rescue Plan Act Grant		7. Federal Program Name/Description: CFDA Number, if applicable: _____
Federal Action Number, if known:		9. Award Amount, if known: \$
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):		b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): None
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		Signature: <u>Michael N. Tibbets</u> Print Name: Michael N. Tibbets Title: Vice President Telephone No.: <u>903-785-0303</u> Date: 02/25/2022
Federal Use Only		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Certification Regarding Lobbying

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995).

The Contractor, Hayer Engineering, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Michael N. Tibbets, Vice President

Printed Name and Title of Contractor's Authorized Official

February 25, 2022

Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2022-852683

Date Filed:
02/21/2022

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Hayter Engineering, Inc.
Paris, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Fairfield, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFQ American Rescue Plan Act
RFQ for ARPA Wastewater Collection System Improvements

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Whitley, Kevin	Paris, TX United States	X	
	Hayter, Reeves	Paris, TX United States	X	
	Donnan, Christopher	Paris, TX United States	X	
	Creamer, Tyler	Paris, TX United States	X	
	Tibbets, Michael	Paris, TX United States	X	
	Donnan, Mike	Paris, TX United States	X	

5 Check only if there is NO Interested Party.

☐

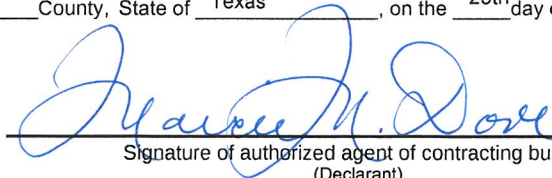
6 UNSWORN DECLARATION

My name is Marcie M. Dove, and my date of birth is 08-15-1954.

My address is 4445 SE Loop 286, Paris, TX, 75460, USa.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Lamar County, State of Texas, on the 25th day of February, 20 22.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)

REQUIRED CONTRACT PROVISIONS

The non-Federal entity's contracts should contain applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. The non-Federal entity's contracts may contain the applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards. *Language as of May 21, 2021.

All Contracts

THRESHOLD	PROVISION	CITATION
>\$250,000 (Simplified Acquisition Threshold)	Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.	2 CFR 200 APPENDIX II (A)
>\$10,000	All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.	2 CFR 200 APPENDIX II (B)
None	Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60–1.3 must include the equal opportunity clause provided under 41 CFR 60–1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964–1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” 41 CFR 60-1.4 Equal opportunity clause. (b) Federally assisted construction contracts. (1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause: The [recipient] hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal	2 CFR 200 APPENDIX II (C) and 41 CFR §60-1.4(b)

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause: During the performance of this contract, the contractor agrees as follows: (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause. (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin. (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.	

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor. (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders. (7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law. (8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering	

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States. The [recipient] further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the [recipient] so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract. The [recipient] agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance. The [recipient] further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the [recipient] agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the [recipient] under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such [recipient]; and refer the case to the Department of Justice for appropriate legal proceedings.	
>\$10,000,000.00 for ARPA but State Provision Applies at any amount.	Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$10,000,000.00 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part	2 CFR 200 APPENDIX II (D) Threshold increased by

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.	ARPA for specific infrastructure projects as published in the Federal Register
>\$100,000	Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.	2 CFR 200 APPENDIX II (E)
None	Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or recipient wishes to enter into a contract with a small business firm or nonprofit	2 CFR 200 APPENDIX II (F)

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.	
>\$150,000	Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).	2 CFR 200 APPENDIX II (G)
None	Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.	2 CFR 200 APPENDIX II (H)
>\$100,000	Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.	2 CFR 200 APPENDIX II (I) and 24 CFR §570.303
	See 2 CFR §200.323.	2 CFR 200 APPENDIX II (J)

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	See 2 CFR §200.316.	2 CFR 200 APPENDIX II (K)
	See 2 CFR §200.322.	2 CFR 200 APPENDIX II (L)
None	The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.	2 CFR 200.112
None	The Federal awarding agency and the non-Federal entity should, whenever practicable, collect, transmit, and store Federal award -related information in open and machine-readable formats rather than in closed formats or on paper in accordance with applicable legislative requirements. A machine-readable format is a format in a standard computer language (not English text) that can be read automatically by a web browser or computer system. The Federal awarding agency or pass-through entity must always provide or accept paper versions of Federal award -related information to and from the non-Federal entity upon request. If paper copies are submitted, the Federal awarding agency or pass-through entity must not require more than an original and two copies. When original records are electronic and cannot be altered, there is no need to create and retain paper copies. When original records are paper, electronic versions may be substituted through the use of duplication or other forms of electronic media provided that they are subject to periodic quality control reviews, provide reasonable safeguards against alteration, and remain readable.	2 CFR 200.336
None	Contracting with HUB, small and minority businesses, women's business enterprises, and labor surplus area firms. (a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;	2 CFR 200.321

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.	
None	Financial records, supporting documents, statistical records, and all other non-Federal entity records pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report or, for Federal awards that are renewed quarterly or annually, from the date of the submission of the quarterly or annual financial report, respectively, as reported to the Federal awarding agency or pass-through entity in the case of a recipient. Federal awarding agencies and pass-through entities must not impose any other record retention requirements upon non-Federal entities. The only exceptions are the following: (a) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. (b) When the non-Federal entity is notified in writing by the Federal awarding agency, cognizant agency for audit, oversight agency for audit, cognizant agency for indirect costs, or pass-through entity to extend the retention period. (c) Records for real property and equipment acquired with Federal funds must be retained for 3 years after final disposition.	2 CFR 200.334

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	(d) When records are transferred to or maintained by the Federal awarding agency or pass-through entity, the 3-year retention requirement is not applicable to the non-Federal entity. (e) Records for program income transactions after the period of performance. In some cases, recipients must report program income after the period of performance. Where there is such a requirement, the retention period for the records pertaining to the earning of the program income starts from the end of the non-Federal entity's fiscal year in which the program income is earned. (f) Indirect cost rate proposals and cost allocations plans. This paragraph applies to the following types of documents and their supporting records: indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable (such as computer usage chargeback rates or composite fringe benefit rates). (1) If submitted for negotiation. If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the pass-through entity) to form the basis for negotiation of the rate, then the 3-year retention period for its supporting records starts from the date of such submission. (2) If not submitted for negotiation. If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the pass-through entity) for negotiation purposes, then the 3-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the fiscal year (or other accounting period) covered by the proposal, plan, or other computation.	
None	CONTRACTS WITH COMPANIES ENGAGED IN BUSINESS WITH IRAN, SUDAN, OR FOREIGN TERRORIST ORGANIZATION PROHIBITED. A governmental entity may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051, or 2252.153. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such a term in Section 2252.151(2) of the Texas Government Code.	Texas Government Code 2252.152
> \$100,000	PROVISION REQUIRED IN CONTRACT. (a) This section applies only to a contract that: (1) is between a governmental entity and a company with 10 or more full-time employees; and	Texas Government Code 2271

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	(2) has a value of \$100,000 or more that is to be paid wholly or partly from public funds of the governmental entity. (b) A governmental entity may not enter into a contract with a company for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.	
Option Contract Language for contracts awarded prior to Grant Award	The contract award is contingent upon the receipt of ARPA funds. If no such funds are awarded, the contract shall terminate.	Optional
	Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.	42 U.S.C. 6201
ARPA Terms, Conditions, & Records	Any parties whether the recipient, vendor, contractor, subcontractor etc. agrees to all terms and conditions for ARPA funding with regards to the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund. This includes and not limited to the use of funds, maintenance of and access to records, pre award costs, administrative cost, cost sharing, conflict of interest, compliance with applicable law and regulations, remedial actions, Hatch Act, false statements, publications, debts owed to the federal government, and applicable disclaimers. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later. Protections for Whistleblowers. a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.	Section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2; Section 602(b), 603(b) and/or 603 (c) as applicable

REQUIRED CONTRACT PROVISIONS

THRESHOLD	PROVISION	CITATION
	b. The list of persons and entities referenced in the paragraph above includes the following: i. A member of Congress or a representative of a committee of Congress; ii. An Inspector General; iii. The Government Accountability Office; iv. A Treasury employee responsible for contract or grant oversight or management; v. An authorized official of the Department of Justice or other law enforcement agency; vi. A court or grand jury; or vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct. c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers	



July 18, 2022

Mr. Kenneth Hughes, Mayor
City of Fairfield
425 W. Commerce Street
Fairfield, Texas 75480

Re: American Rescue Plan Act Contract for Engineering and Architectural Services
Agreement with City of Fairfield
Financial Capacity Statement

Mayor Hughes,

Hayter Engineering certifies that it has the financial capacity and resources to comply with the performance requirements of the Scope of Services for the above referenced Agreement.

Sincerely,

Hayter Engineering

A handwritten signature in blue ink, reading "Michael J. Donnan".

Michael J. Donnan, P.E.
President

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	Selection of Rate Consultant
AGENDA SUBJECT:	DISCUSSION AND POSSIBLE ACTION ON SELECTION OF WATER AND WASTEWATER RATE CONSULTANT AS ADVERTISED IN REQUEST FOR PROPOSALS ON AUGUST 29, 2022		
PREPARED BY:	Nate Smith	Date Submitted:	Oct. 5, 2022
EXHIBITS:	Summary		
BUDGETARY IMPACT			
This study has been budgeted for from the following line items: - 02-5-04-6105 ASSET-IMPROVEMENTS (Water - \$25,000) - 02-5-08-6105 ASSET-IMPROVEMENTS (Wastewater - \$25,000) - 23-5-04-6110 ASSET-WATER SYSTEMS (Westwood Water - \$10,000)			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
On August 29, we issued a Request for Proposals for Water and Wastewater Consulting services. We received five proposals. The proposals were rated by the following criteria on a scale of 1-10. 1. Experience with similar efforts; 2. Commitment of Senior Staff to the Project; 3. Relevant qualifications of key personnel; 4. Familiarity with applicable State and Federal laws; 5. Knowledge of local issues in the City of Fairfield and the surrounding region; 6. Proposed schedule and ability to meet applicable deadlines; 7. Overall responsiveness to this RFP.

RECOMMENDED ACTION:
Recommend Willdan Financial Services and authorize Mayor to negotiate and enter into a Professional Services Agreement with Willdan Financial Services for Water and Wastewater Rate Consulting services.



2022 Water and Wastewater Rate Consultant RFP
Review and Selection Summary

Selection Committee: City Administrator Nate Smith; Utility Supervisor James Jones; Public Works Director Clyde Woods; City Secretary Misty Richardson

Selection Criteria (Score from 1-10):

1. Experience with similar efforts;
2. Commitment of Senior Staff to the Project;
3. Relevant qualifications of key personnel;
4. Familiarity with applicable State and Federal laws;
5. Knowledge of local issues in the City of Fairfield and the surrounding region;
6. Proposed schedule and ability to meet applicable deadlines;
7. Overall responsiveness to this RFP.

Average Score Summary:

<i>Firm</i>	<i>Exp</i>	<i>Senior Staff</i>	<i>Qual</i>	<i>Laws</i>	<i>Knowledge</i>	<i>Schedule</i>	<i>Response</i>	<i>Total (out of 70)</i>
Superior Management	8.5	7.25	8.25	8	7.5	8	8.25	55.75
CCM Advisors	4.25	5	4.5	4.5	5.25	5.75	6	35.25
Willdan Financial Services	9.25	8.5	8.5	8.75	8.75	8.75	8.75	61.25
NewGen Strategies and Solutions	7.75	8	7.75	8.25	8	7.25	7.25	54.25
The Shpigler Group	7	7.75	7.5	7.75	7.75	7.5	7.75	53

Ranking:

<i>Firm</i>	<i>Nate Smith</i>	<i>James Jones</i>	<i>Msty Richardson</i>	<i>Clyde Woods</i>
Superior Management	4	2	4	2
OCMAdvisors	5	3	5	T-3
Willdan Financial Services	1	1	T-1	1
NewGen Strategies and Solutions	2	4	T-1	T-3
The Shpigler Group	3	5	T-1	5

CITY OF FAIRFIELD TEXAS

Proposal to Prepare a Water and Wastewater Rate Study



1. Introduction

September 28, 2022

Mr. Nate Smith
City Administrator
City of Fairfield
425 W. Commerce Street
P.O. Box 1149
Fairfield, TX 75840

Re: *Proposal to Prepare a Water and Wastewater Rate Study for the City of Fairfield*

Dear Mr. Smith:

Thank you for the opportunity to present this Proposal for a Water and Wastewater Rate Study for the City of Fairfield ("The City"). Willdan Financial Services ("Willdan") is one of the largest public sector financial consulting firms in the United States. Our company has helped over 100 cities in Texas and over 1,200 public agencies across the USA successfully address a broad range of financial challenges, including comprehensive rate studies, financing the costs of growth and generating revenues for utilities to fund desired services.

Our firm specializes in municipal and public sector utilities and our principal clients are national, state and local governments. Each of our clients is served directly by senior level professionals with decades of experience in utility consulting and economic/financial management. We are proud of our history of building long term relationships with clients based on affordability, professionalism, and performance.

We have a proven track record of completing projects on time and staying within the quoted budget. Our client references will confirm that we do not miss deadlines or exceed our budget in our engagements. We encourage you to contact the references provided for feedback on our performance, commitment to our clients and adherence to project milestones.

Willdan's interactive approach results from our highly regarded revenue requirement and rate model that creates a focused and tailored analysis of the City's current rates, revenues, capital project and operational expenditures, debt commitments, reserve funding, and other financial data. The culmination of our analysis will be a comprehensive utility revenue requirement financial plan that develops projected system operating results for the next five fiscal years under alternative rate designs. We will employ our proven interactive approach, supported with advanced financial modeling techniques, to develop our sophisticated and flexible revenue requirement/rate model for use by the City. ***Our internationally-recognized rate and cost of service model will help us guide the City through operating and financial scenarios, while evaluating the impact of policy assumptions, and performing sensitivity analysis on important fiscal indicators like utility fund balances and debt coverage requirements.***

Our ability to focus on the financial aspects of operating publicly-owned utility systems is coupled with recognized leadership in strategic planning and operations and enables us to bring unmatched value to our clients. Our team brings a set of nationally-recognized qualifications and experts that sets us apart. These qualifications include:

Live and Work in North Texas — We will conduct the analysis for this study both at the City and in our Plano, Texas office. We present a team of professionals with decades of experience providing economic and financial consulting services to the utility industry. Our team includes professionals who are all based in Plano, who have nationwide reputations and experience in the industry and possess impeccable academic credentials. We have an in-depth knowledge of the local market, given our residence here in Texas and our experience completing similar rate studies for over 100 Texas cities.

Unparalleled Expertise in Financial and Rate Modeling — The project team's efforts will result in a focused and tailored analysis of the City's current utility rates and revenues, development of a comprehensive financial management plan, cost of service analysis based on guiding industry practices, and innovative rate design solutions.

Effectively Communicate Study Results — Sound technical analysis is only one element of this process. It will be equally important to effectively and transparently communicate results and implications of the proposed rate structure to City staff, Council members, key stakeholders and, ultimately, to those that will be subject to new rates. In other words, the objective of this study is not simply to write a report, deliver it to the client, and leave. We consider rate studies to be part of an overall process, the ultimate goal of which is to adopt a formal and final rate and financial plan. This involves far more than the completion of a report – the public involvement process is critical, and we will work tirelessly with staff to ensure that our recommended alternatives are successfully implemented. Most of our projects incorporate significant community and/or stakeholder involvement and education efforts, and our experienced consultants are able to communicate complicated technical analysis in a manner that is easy to follow and understand.

Significant Resources to Devote to Serving the City's Needs — Willdan combines the approach and attention of a boutique, North-Texas based consulting firm with the resources of a nationwide consulting organization. While our proposed team is based in our Plano office, if necessary, we can draw from the vast resources and industry expertise of fellow Willdan employees in other regions of the United States. This gives us a significant advantage over sole proprietors or boutique consulting firms, who often have limited availability, resources and expertise that can hamper their ability to serve clients.

Appreciate the Sensitivity of Rate Proposals — Our team understands the fact that the political, social, and economic impact of rate alternatives on ratepayers is of critical importance to those who are responsible for deciding whether to implement these plans. We recognize that it is never easy to ask ratepayers to pay more for utility service. Therefore, we will work with City staff to design rate alternatives that will recover the revenue the utility requires, while to the best extent possible minimizing the impact of any increases on ratepayers and their families.

Offer a Highly Innovative Approach — Our approach to the development of utility rates has been carefully honed over the years. We will work collaboratively with City staff to carefully assess and understand the City's unique Water and Wastewater utility system concerns and issues and develop a tailored approach that will best serve your needs. We do not use a "cookie-cutter" approach, but rather bring a combination of planning and financial expertise providing a thorough understanding of all aspects of utility operations and management. This allows us to work collaboratively to provide comprehensive business solutions. Our objective is to educate and inform throughout the process, not just at the completion of the project.

In summary, we are very excited about the opportunity to provide such a valuable service to the City of Fairfield. For that reason, we will devote our firm's resources to ensure that each of the City's objectives are achieved with the highest level of quality and satisfaction. Please feel free to contact me if you have any questions or require any further clarification.

Contact Information

Managing Principal & Project Director

Mr. Jason Gray, MPSA

5500 Democracy Drive, Suite 130, Plano, TX 75024

Office#: (672) 378-6588, Ext 302 | Cell#: (469) 396-9640

Email: JGray@Willdan.com | www.Willdan.com

Thank you once again for this opportunity. We look forward to hearing from you.

Respectfully Submitted,

WILLDAN FINANCIAL SERVICES



Jason Gray
Vice President



Table of Contents

1.	Introduction.....	i
2.	Scope of Work and Schedule.....	1
	Project Understanding.....	1
	Willdan’s Unique Project Approach	2
	Scope of Work	5
	Proposed Schedule	10
	Cost Proposal.....	11
3.	Qualifications	12
	Firm History	12
	Utility Rate Analysis Experience	13
	Project Team	16
	Key Personnel.....	16
	Organization Chart	16
	Jason D. Gray, MPSA.....	17
	Dan V. Jackson, MBA	19
	Dennis Goral	22
	Current Workload.....	23
5.	References.....	24
	Similar Projects.....	24
6.	Additional Data	29
	Rate and Financial Planning Model	29
	Willdan Models Guide You to Your Optimal Solutions.....	29

2. Scope of Work and Schedule

Project Understanding

Willdan understands that the City of Fairfield (“City”) seeks a comprehensive *water and wastewater cost of service rate study with recommended rate structure changes and rate adjustments to adequately cover all utility service for five years*. **The overall objective is to establish user rates and charges that are sufficient to meet future system revenue requirements.** In doing so, Willdan will work to identify and include the cost of *operating and maintaining the City’s distribution and collection systems*, including capital improvement needs, debt service coverage, operating costs, non-operating costs, and minimum operating reserves (typically 60 - 90 days).

Initially the project team will meet with the City Council and staff to go over expectations and establish rate scenarios around a broader set of goals and objectives, including but not limited to financial/rate stability, conservation, consumption characteristics of the utility’s customer classes, and the potential need to consider the practical application of various cost of service principles.

To accomplish these overall goals and objectives, our team’s approach will utilize the “generally accepted” cash basis rate setting methodology as delineated in AWWA’s Manual M1 for the water utility and WEF’s MOP No. 27 for the wastewater utility.

The project team will meet and collect from staff and review available information that include such standard inputs as: account growth projections, outstanding debt service schedules, the current CIP, account/usage/revenue data from the City’s billing system (*including Westwood water utility and Texas Department of Criminal Justice Boyd Unit*), and current budget information to develop the forecast of future costs. The information developed during this rate study will allow the City to choose a financial and capital plan (*revenue requirement*) that will minimize the impact on all classes of ratepayers, while still allowing it to meet the increasing expense demands of operations and environmental standards and regulations.

Upon finalization of the inputs outlined above, *the project team will develop a comprehensive 5-year forecast* (with the option to increase up to a 10-year forecast period) model that will present alternative long-term water and wastewater rate plans sufficient to fund operating expenditures, the forecast CIP and debt service.

Willdan proposes to develop a Microsoft Excel spreadsheet-based utility rate and financial planning model that will allow the City to test a variety of “what-if” alternatives. *This is especially useful in testing the affordability and prioritization of the Five-Year capital improvement program (CIP), allowing the user to turn new projects “on or off” in the model, change the costing with updated information, delay their funding, or look at cash vs. debt vs. fee-funding alternatives and their impact on affordability.*

Our deliverables will include a written report that is understandable to those who are not ratemaking or financial professionals.

The report will have an executive summary that succinctly documents the rate study’s findings and recommendations. We will also prepare and deliver presentations to City Staff and City Council and work with the City on the public involvement process, and we will work tirelessly with staff to ensure that our recommended alternatives are successfully implemented. *Including working with staff to develop compliance with all state and federal laws providing for notice of rate increases.*

We agree with these sentiments and, based on our experience throughout the United States, we believe they are socially and politically acceptable.

Willdan's Unique Project Approach

Willdan proposes to develop a spreadsheet-based utility financial planning model that will allow the City to test a variety of “what-if” futures, whereby the City can change assumptions related to growth, the capital improvement program, operational programs, and a variety of other planning, engineering, and financial variables and predict the financial outcome of that scenario and its effect on utility rates. This is especially useful in testing the affordability and *prioritization of the capital improvement program*, allowing the user to turn new projects “on or off” in the model, change the costing with updated information, delay their funding, or look at cash vs. debt vs. fee-funding alternatives and their impact on affordability.

Working with the professionals on our team and City staff, we will use advanced modeling techniques to test the City's capital improvement program for prioritization, timing and affordability of projects. In doing so, the City will be able to identify the resources available for implementing programs identified in the capital planning process. In the end, the process will allow the City to determine the optimum rate path for balancing the financial health of the system against political and other considerations.

We cannot emphasize strongly enough the need for, and benefit of, a properly constructed public involvement process to introduce the recommended rate plan to the public. The general public and elected officials are naturally going to be inclined to oppose rate plans that involve higher rates and fees; after all, no one wants to pay more for anything at any time for any reason. Therefore, the burden is on the City and its consulting team to present any proposed rate plan to the public in a manner that is both easily understandable and emphasizes the benefits of implementation (i.e., a better quality of service). **Consulting teams and rate plans that do not recognize both the need to present information in an understandable manner and take into account the sensitivity of ratepayers and elected bodies to cost increases are doomed to fail.**

With this in mind we would note the following about our services and the deliverables we will prepare for the City.

- We take pride in the quality of our written reports. The intent is to make our reports readable and easily understandable to those who are not ratemaking or financial professionals. We are frequently complimented by clients who tell us that they understood both the major points of our analysis and the benefits of our proposed rate plans. We pledge to produce both a final report and presentations to the City that will result in a similar reaction.
- Many regard the process of rate studies as simply writing a report, dropping it off to the client, and leaving. Rate studies should be considered overall processes, the goal of which is to ultimately adopt a formal rate and financial plan. This involves far more than the completion of a report – the public involvement process is critical, and we will work tirelessly with staff to ensure that our recommended alternatives are successfully implemented.
- We also believe that our public presentations are of a superior quality, both in terms of overall presentation and understandability. Mr. Jackson has provided over 300 public presentations in his career, to such diverse clients as border communities, large cities and suburbs, and Pacific island nations. He understands how to make presentations to non-financial audiences. We take pride in the frequent compliments received from clients about the ease and understandability of our presentations, and the fact that they present critical information required to make decisions in a straightforward and easy to follow manner.

In conclusion, our project team offers the benefits of not only a first-rate analysis and model development, and a well written and easily understandable report, but also a public involvement process that is designed to successfully implement the results of the analysis.

Deliverables

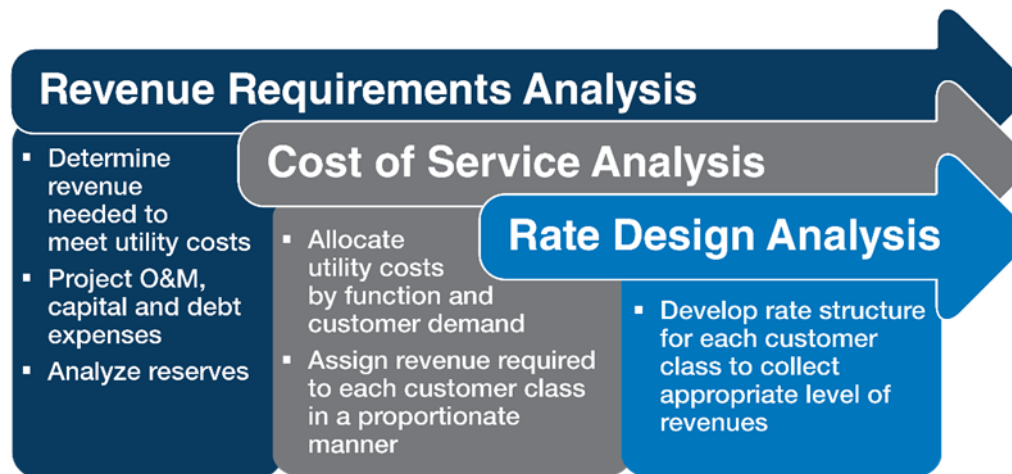
Based on the objectives as listed above, the project team will provide the following project deliverables:

1. A formal, documented, and detailed schedule outlining the analysis, report development and public involvement process associated with this study. *This schedule will include periodic meetings with the City's Mayor, City administrator, Public Works Director and/or other City staff to provide updates, discuss issues, preliminary findings, and recommendations.*
2. Up to 10 bound copies and an electronic PDF copy of a final rate study report that documents the results of the project, the recommendations presented in accordance with the objectives stated above, and detailed support for all conclusions. The report will describe the process used to:
 - *Determine revenue requirements in the test year and at least a 5-year forecast period, with the option of an increase up to a 10-year forecast period. Revenue requirements include the water and wastewater utility's operations and maintenance costs (including Westwood water utility and Texas Department of Criminal Justice Boyd Unit), capital needs/outlays funded by rates, debt service for capital needs funded by rates, reserve requirements for emergency/shortfalls and rate stabilization, non-rate revenues, and other pertinent utility costs.*
 - *Allocate costs between customer classes and functional areas. The revenue requirements will first be allocated to functional areas, including water treatment, water distribution, wastewater treatment, wastewater collection, customer service, administration and billing. These costs will then be allocated to the customer classes based on their system historical billing units. This is the first step in distributing costs on an equitable basis by customer category. The calculation of these costs for the test year will be a crucial stepping-stone in the forecast of these costs over the next five years.*
 - *Present alternative rate structures to the Mayor, City Council and City staff based as stated above on revenue requirements, cost of service, current standards, and customers' ability to pay. We anticipate that the final rate plan will be developed as a result of consensus between staff, governing bodies and the project team at the close of the public hearings.*
 - *PowerPoint presentations will be used in each of our presentations. We are prepared to conduct the following formal meetings with the City:*
 - *An initial City management and staff meeting to review project goals and data requirements (with additional meetings with staff as necessary during the analysis course of this project);*
 - *A formal meeting to review preliminary findings and recommendations, and to make adjustments as necessary based on Mayor, City Council and City staff input;*
 - *A workshop with the City Council to review initial findings and recommendations;*
 - *A final council meeting/public hearing to explain to the public the rationale behind and benefits of the proposed rate plan and at which the Council will adopt the rate plan.*

Method of Approach

Rate Setting Process

The graphic below summarizes the standard approach commonly employed by Willdan to develop utility rates. Willdan's rate-setting process and model has been developed through the completion of many successful studies over the past twenty years and continues to be the basis for developing proven, well-balanced financial plans that are supported by equitable rate structures. Willdan's combination of consulting experience and technical expertise helps distill complex decisions into a clear and easy-to-understand process. As there are often competing objectives, for a successful rate study it is necessary to understand not only the technical details and corresponding rates, but also the social and political corollaries that can often jeopardize the implementation of a technically sound rate structure. Our rate experience goes beyond simply "running the numbers" by creating numerous scenarios and considering stakeholder considerations, such as customer impact (ability to pay) to ensure a complete and unimpeded rate analysis.



Each step of the three-step approach is typically performed in tandem. Although presented sequentially, the overall analysis is circular – as variables in one analysis may influence another. Thus, it is imperative to constantly review assumptions to determine if variables are fixed (i.e., debt service) or flexible (i.e., staffing needs) and monitor how changes in certain variables affect the overall analysis.

Scope of Work

The remainder of this section presents our approach to performing the major tasks required to successfully conduct a Water and Wastewater Rate Study and long-term financial plan engagement, in accordance with the City's RFP.

Task I: Project Kick-off, Data Acquisition and Assessment

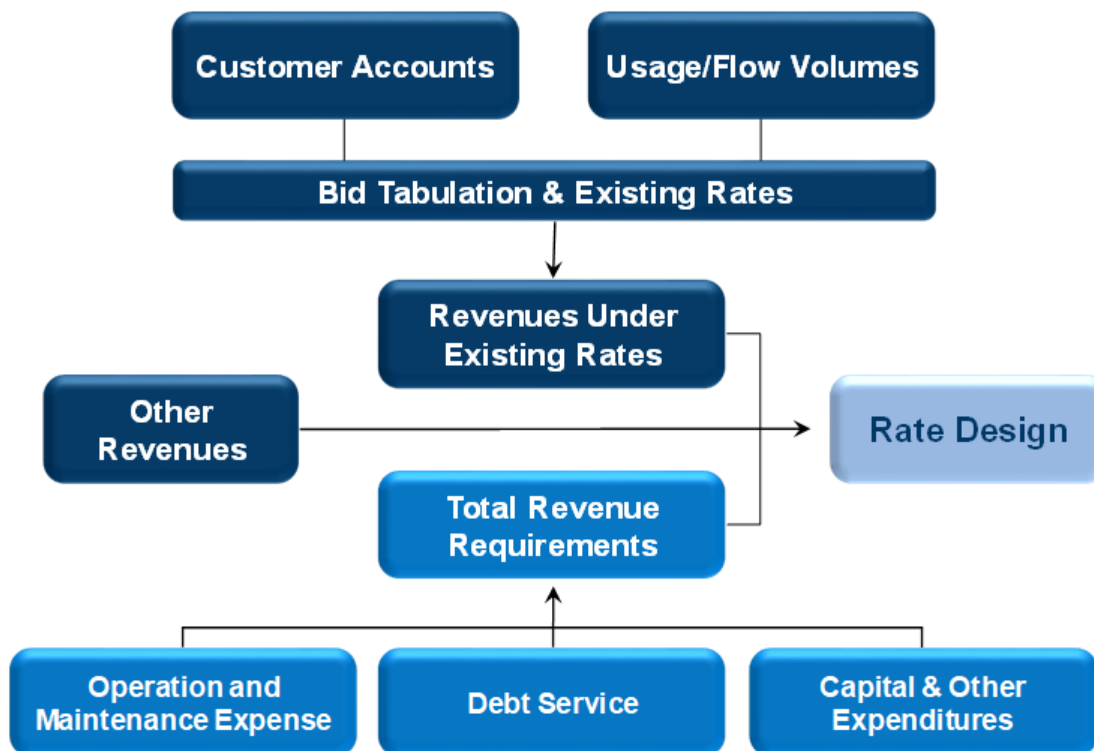
The project team will meet with City Council and staff at the outset of this project. The purpose of this meeting will be to discuss study goals and objectives, review requirements for completing each task, establish responsibilities and lines of communication, and refine the work plan and schedule. We have found in our prior studies that these meetings are extraordinarily beneficial in terms of gathering required data, finalizing study objectives, and ensuring that the goals of both the project team and the City are synonymous.

NOTE: Gathering this data and attending the kick-off meeting and work sessions with the project team represents the bulk of the time required by City staff.

During this meeting we will discuss the methodology to be used in the rate study process and describe the steps Willdan will take to produce a realistic rate structure plan recommendation and financial forecast. The chart below provides an overview of Willdan's approach to developing the City's water and wastewater rate plan.

The project kick-off meeting will be followed by a detailed review of data available to support the cost-of-service rate study. We will provide a preliminary data request list to initiate data collection and organization. This will be a comprehensive data request (i.e. a "wish list") and we realize that not all elements may be readily available. Therefore, if City staff finds that the level of effort required to fulfill this data request is excessive, we will discuss with staff alternative methods of obtaining the same or similar data with less effort. Our goal is to obtain the required data while minimizing the required staff effort, as we recognize that City staff have many other duties and responsibilities.

During this initial site visit the project team will tour City facilities and meet with the appropriate City staff. The project team will be available to meet with other City representatives as deemed appropriate by City staff.



Task II: Demographic Analysis

The project team will prepare a comprehensive demographic analysis of ratepayers as a pretext to the development of Water and Wastewater rate plans. This is a standard feature of our rate studies, as it provides information that is critical in establishing a framework for determining the appropriateness of potential rate adjustments.

The project team will develop current data on:

- Number of households;
- Median household income; and
- Average Water and Wastewater monthly bill, both total and as a percentage of household income;
- Monthly Water and Wastewater charges for other representative utilities in the Waco area and throughout the state of Texas

The data developed in this section will help City staff and other decision-makers gauge the relative burden of Water and Wastewater monthly charges in the City as compared to similar Texas utilities. This will help determine the sensitivity and reasonableness of alternative rate adjustment proposals. It will also be useful information to present at any public hearings.

Task III: Determine Revenue Requirements

In this task, the project team will determine overall revenue requirements for the current year and for a ten-year forecast period. Requirements will reflect the City's current policies and practices regarding appropriate levels of fund balance, interfund transfers, and capital financing (including debt service coverage levels and debt-to-equity ratios). Accordingly, revenue requirements that will meet financial performance measures will be determined.

The first step in this analysis is to gain historical perspective on the City's system. This includes analyzing the data provided in response to the data request (Task I) *such as current and historical volumetric data, customer and account data, budgets, financial statements, capital expenditures, customers, debt service, historical Water and Wastewater rates, current rates, rate setting procedures, and historic collection efficiency.*

Total revenue requirements for the Water and Wastewater utilities will be calculated after analyzing the data outlined above. The revenue requirements consist of the total cost to provide this service, including operation and maintenance (O&M) costs, transfers to the General Fund, debt service requirements (including coverage requirements) on existing and any proposed new debt, direct capital outlays financed by rates, and other financial needs.

O&M costs will be projected by detailed expenditure categories and, if necessary, by component system. These projections will be based on past trends, expected inflation levels, new facilities that may affect operating costs, changes in the customer base, and other factors. We will also consider the levels of cash reserve funding required for the Water and Wastewater system operations in our determination of the revenue requirements.

The development of a reasonable set of assumptions concerning future capital spending for repairs and replacements and system expansion is one of the most critical elements of the revenue requirement. The project team will discuss all components of this category with City staff, including the expected amount of CIP, funding alternatives (i.e., pay-as-you-go vs. long term (tax vs. revenue) bonds), expected reserve requirements, and coverage requirements. It is essential that all parties agree on the reasonableness of these assumptions since they will have the greatest impact on the recommended rate alternatives. As noted earlier, this involves balancing what needs to be spent from an operations/engineering perspective with the willingness and ability of ratepayers to pay. Finally, the project team will discuss with City staff the types of additional capital improvement projects that may be required and the timing and source of funding for each.

Once the total costs of providing Water and Wastewater service have been calculated, these costs will be compared to the actual billing and collection for the past several fiscal years. This will have the effect of determining both the adequacy of the billing and collection procedures in effect, and the degree to which customers are currently paying the costs of providing this service.

Task IV: Determine User Characteristics and Customer Classes (Incl. Sales Forecast Review and Revenue Test)

A fundamental principle of cost-of-service ratemaking for Water and Wastewater utilities is for costs to be allocated to user groups based on the demands each group places on the system. For water service, demands are typically measured in total volumes and peak volumes. For wastewater service, demands usually are measured in terms of customer flows and sewage strength characteristics that determine sewer treatment plant influent loadings. These demands are collectively referred to as “user characteristics.”

This task involves determining the appropriate groupings of customers so that customers with similar user characteristics populate the same customer class. For cost-allocation purposes, customers are grouped into different classes based on differences in their user characteristics. The development of information for grouping customers and allocating costs to specific customer groups is an essential step in the ratemaking process, to ensure that costs will be recovered in direct proportion to their use of the system. As with all our studies, the AWWA Manual M-1 will provide the framework for our allocation methodology.

The determination of customer user characteristics as noted above will include a careful review of the City’s sales volume histories and forecasts. The volume data must be considered as a whole and separately for each defined customer class.

Methodologies for projecting revenues will be assessed to confirm appropriate accounting for expected growth, lost and unaccounted for water, inflow and infiltration, and normal weather conditions. Historical sewer flow and loadings data will be used to determine flows and loadings for the system and individual customer classes.

The project team will finalize five-year projections of sales/demand volumes that will then be used to calculate projected revenues under current rates for the rate forecast period. This step is often referred to as a revenue test.

Task V: Cost Functionalization, Classification, and Allocation

In this task, the project team will calculate the cost of water and wastewater distribution/collection and treatment, based on the information gathered in previous tasks. As discussed in Task III, these costs include such categories as O&M (personnel, chemicals, engineering, administrative, equipment maintenance, vehicles, materials, etc.), reserves, debt service, and capital outlays funded by rates (assuming that the cash basis is utilized). These costs will then be assigned to individual customer classes through a three-step apportionment process.

These steps are referred to as “functionalization,” “classification” and “allocation.” **Functionalization** involves the categorization of utility costs according to the utility functions these costs are incurred to perform. Typical functions include treatment, distribution/collection, administration, and customer billing. **Classification** is the apportionment of functionalized utility costs according to the types (or classes) of demands served by the utility. Water Environment Federation (WEF) and U.S. Environmental Protection Agency (EPA) methods classify water costs on peaking factors, and wastewater costs according to flow, biochemical oxygen demand (BOD) loadings, and total suspended solids (TSS) loadings. **Allocation** is the assignment of classified utility costs to individual customer classes. *Costs are allocated proportionately to customer classes based on their contributions to total utility system demands.*

Under typical circumstances, *standard industry ratemaking principles and practices as outlined in AWWA and WEF ratemaking manuals serve as the foundation for cost allocations to customer classes.* These industry manuals are not prescriptive and recognize the need to afford utility decision makers the flexibility to reflect local circumstances.

Task VI: Alternative Rate Designs for Current Year and 5-year Forecast

After allocating costs to customer classes, a plan will be developed for evaluating rate design options that *will recover allocated water and wastewater costs, including O&M, debt service, general fund transfers and reserve requirements.* The project team proposes that for ease of evaluation the rate design process be segregated into a two-step process. During this task, the current year and forecast rate design alternatives will be presented separately. This will enable City staff to evaluate both its immediate short-term needs and its longer-term needs under each alternative.

In addition, the project team will develop and establish the current and forecast system averages for charges and fees. This will provide the City with a general guideline for customer charges needed to recover the revenue requirement.

We intend to consult closely with City officials to develop a consensus on the appropriate rate designs for each alternative. In this task, we also intend to accomplish the following objectives:

- Determine whether any rate classes are subsidizing the others, and the degree to which any subsidy is equitable;
- Provide a detailed delineation of the advantages and disadvantages of each alternative;
- Calculate the impact of any proposed “transition period” into the new rates;
- Compare the recommended rates to the City’s historical rate structure; and
- *Prepare the cost of Water and Wastewater service per customer bill based on any new rate designs (also known as a “bill impact analysis” which is commonly performed in our rate studies) that will illustrate and compare recommended rates with current rates.*

In instances where cost-of-service-based changes in revenue responsibility will result in significant rate increases for any one customer class, the merits of implementing rate changes over a multi-year period will be discussed with City staff. If appropriate, multi-year rate transition plans will be developed that meet, to the extent possible, expressed criteria for rate change acceptance.

The project team will meet with City officials prior to unveiling any recommendations to Council or the public in order to go over the initial alternatives and to make any revisions as deemed appropriate by City staff and management.

Another key to this analysis will be to determine the extent to which the rate designs under each alternative will cover the cost of the City’s capital improvement plan. The forecast alternatives will provide a roadmap to the types of future rate changes that may be necessary to meet these and other financial obligations.

Task VII: Prepare and Present Draft and Final Reports

The project team will prepare concise draft and final rate study reports/memoranda. The report will include documentation of the analyses conducted for each study task as well as recommendations for implementation, administration, and future updating. The report will provide detailed information on the determination of revenue requirements, document allocations of revenue requirements to functional parameters and customer classes, and alternative rate recommendations for the water and sewer utilities. Information on the impact of recommended rate changes to customers’ typical monthly bills will be provided. The steps in the rate calculations will be described clearly so that there is a full understanding of the technical steps and assumptions contained in the determination of the rates.

The project team will present and review the draft report with the Mayor, City Administrator, and other City staff. The report will then be revised to incorporate comments compiled by the City. A final report based on this review in a well written, easy-to-follow format will be submitted to the City. Ten bound copies will be presented to the City.

Task VIII: City Council Meetings

The results of the rate study will ideally be presented to the City Council during a Council work session as this gives members an opportunity to focus on this very important topic and ask questions freely. This presentation will be provided in order to offer the supporting rationale for the proposed rates and to address any questions and/or concerns raised by Council members and residents prior to action being taken on the proposed rates and charges. It is anticipated that the workshop would be followed by a presentation in a public Council meeting and a scheduled public hearing. PowerPoint presentations will be used in each of our presentations.

With the approval of staff, we are prepared to conduct the following formal meetings with the City:

- An initial staff meeting to review project goals and data requirements (with additional meetings with staff as necessary during the analysis segment of this project);
- A formal staff meeting to review preliminary findings and recommendations, and to make adjustments as necessary based on staff input;
- A workshop with the City Council to review initial findings and recommendations;
- A final meeting and public hearing with Council to approve the chosen rate plan.

Our project team is a strong advocate of the need for a comprehensive public involvement program to accompany any changes in the City's rates. It is important that the ratepayers have a proper understanding of the reasons for any proposed rate changes, and the impact of these changes on their monthly bills. It is also important for City staff to reach out to the public, to solicit comment and input, to determine the preferences among ratepayers as to alternative rate structures, and to ensure that accurate information is disseminated among the community.

Task IX: Project Management and Quality Control

The cost-of-service rate study for the City will be effectively managed through a variety of project planning and monitoring tools, including the project budget and schedule and regular project progress reporting.

Our project team consists of experienced senior-level professionals who have conducted dozens of cost-of-service and financial studies for clients over the past two decades. This is not a team composed of one senior person and little-experienced staff; all team members are seasoned professionals who know how to complete a study on time and on budget.

Willdan's perspective on technical and logistical issues is based on and consistent with common quality assurance and quality control (QA/QC) business standards. Although the QA/QC concept has historically been applied to manufacturing and engineering standards, the concept can also be applied to utility services such as those proposed herein.

For service-oriented businesses, quality control (QC) is any procedure or set of procedures intended to ensure that a performed service meets the requirements of the client or customer. Similarly, but not identical, quality assurance (QA) is defined as a procedure or set of procedures intended to ensure that a service under development (before work is complete, as opposed to afterwards) meets specified requirements. An effective quality assurance system will increase customer confidence, enhance a company's credibility, improve work processes and efficiency, and enable a company to better compete with others. For Willdan, the QA/QC concept is based on overall "Company Quality." This concept includes a focus on the client, the company personnel, and the final product. Willdan has realized that success is only possible if the project manager leads the quality process by example. As such, the company-wide quality approach places an emphasis on three aspects:

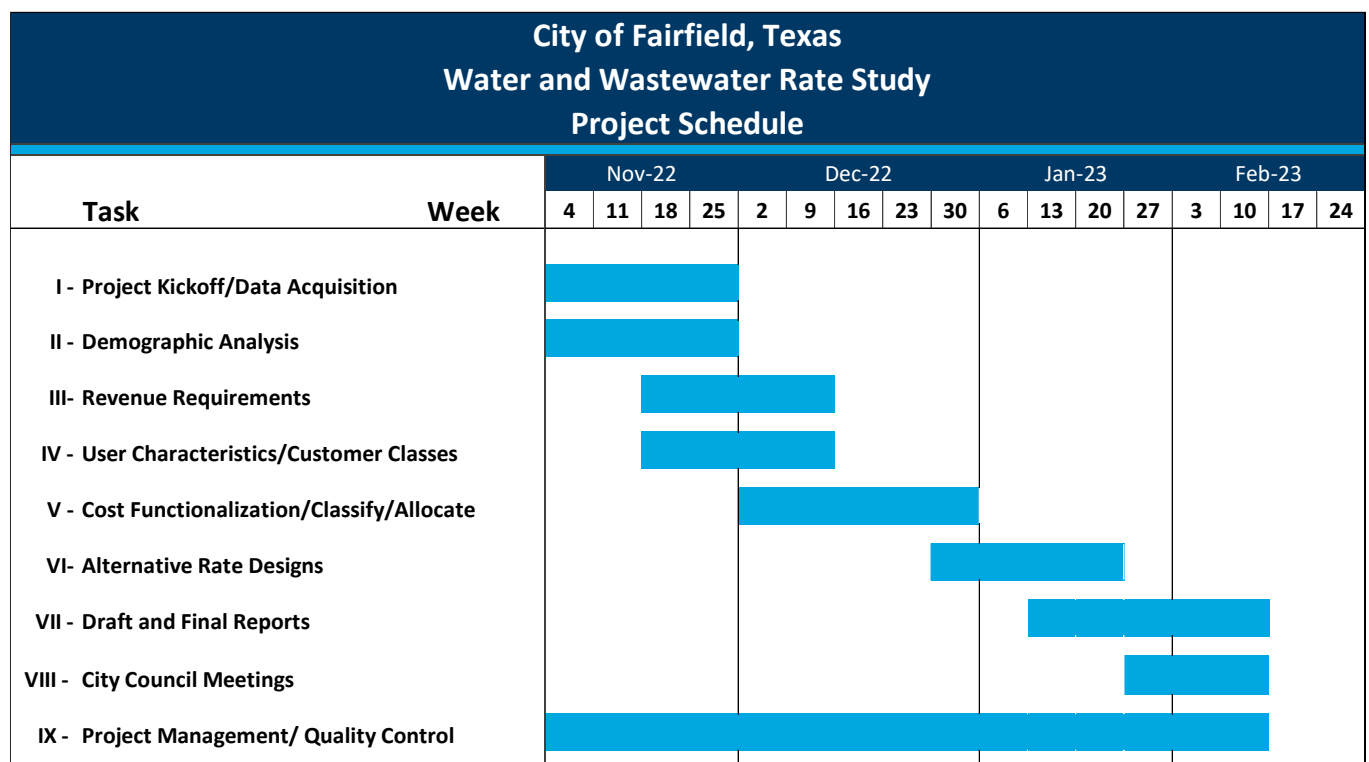
1. **Communication** – This is actually a reoccurring theme behind each Willdan procedure and activity. We believe that frequent and open communication, both with the client and our own personnel, is the true key to completing a successful project engagement. Specific communication measures utilized by Willdan during the course of the project include active discussions and e-mail correspondences during the data acquisition stage of the project, periodic status reports, meetings to review assumptions and projections, conference calls as necessary to ensure that those involved in the process are "on the same page," and delivery of study output in portions as completed, to allow for an effective review by staff.
2. **Relationships** – Although this proposal document places specific attention on the project as defined in the RFP, one of our primary goals with any new project is to develop a positive relationship with the client. While the key to the success of a project is communication, the key to the success of Willdan is the client relationship. Of course, there is direct correlation between items 1 and 2 because communication and a successful project are the foundation for a long-term relationship.
3. **Product** – For a rate study project, the final deliverable is generally considered to be the rate study report, provided upon project completion. However, there are many other elements that lead to the development and generation of the final report. Of these other elements, the rate model (and applicable software) represents the primary component in the development of the utility rate analysis. As such, the development of the rate model is where much of the QA/QC efforts are focused. Specific measures utilized by Willdan during the course of the project to ensure that the data provided and final rate model is accurate and complete include performing internal peer reviews for calculation accuracy, reviewing data input information with City staff (e.g. historical customer data, budgets, financial reports, capital improvement program, etc.), walking staff members through the model for understanding and auditing, and actively seeking reviews and revisions from each participating project team member. As a result of such upfront due diligence, the possibility of significant inaccuracies is mitigated.

Proposed Schedule

Willdan prides itself on being responsive to customer needs. In line with this core belief, we will work within the timeline identified within the City's RFP.

It is important to note that completion of the tasks within this expedited timeframe will depend to a great extent upon the availability of required data from the City, and the ability to schedule meetings in a timely manner with City staff and Council. In order to assist with the process, we will prepare an initial request for information for the City and submit it in advance of the project kick-off workshop, to aid the City in compiling the data needed. We generally can deliver preliminary recommendations within 60 days of receipt of all data.

Based on these factors and our current understanding of the solicitation, Willdan has developed the following preliminary project schedule as shown on the chart below, with final deliverables provided by February 2023. It should be noted that this schedule is dependent on the timely receipt of information from the City. Any delays in receiving requested data may lead to delays in completion of the project.



Cost Proposal

Per the instructions outlined, Willdan is submitting the following cost proposal. The table below outlines the proposed project hours, professional fees, and expenses for this engagement. Based on the scope of work described with Willdan's technical proposal, we are proposing professional fees and expenses for the Water and Wastewater rate study **not-to-exceed \$25,000**. The price is fully inclusive of all expenses and professional fees and represents a 11% discount off our already-low rates.

City of Fairfield, TX – Water and Wastewater Rate Study				
Proposed Project Team Hours and Professional Fees				
	J. Gray Project Manager	D. Jackson Project Advisor	D. Goral Project Analyst	Total
	\$220	\$240	\$165	Hours
Scope of Services				
Task I: Project Kick-off, Data Acquisition & Assessment	4.0	4.0	8.0	16.0
Task II: Demographic Analysis	4.0	2.0	4.0	10.0
Task III: Determine Revenue Requirements	4.0	2.0	12.0	18.0
Task IV: Determine User Characteristics & Customer Classes	4.0	2.0	12.0	18.0
Task V: Cost Functionalization, Classification & Allocation	4.0	2.0	12.0	18.0
Task VI: Alternative Rate Designs	4.0	4.0	12.0	20.0
Task VII: Prepare & Present Draft & Final Reports	4.0	4.0	16.0	24.0
Task VIII: City Council Meetings	4.0	4.0	-	8.0
Task IX: Project Management & Quality Control	8.0	-	-	8.0
Subtotal Hours	40.0	24.0	76.0	140.0
Task I: Project Kick-off, Data Acquisition & Assessment	880	960	1,320	3,160
Task II: Demographic Analysis	880	480	660	2,020
Task III: Determine Revenue Requirements	880	480	1,980	3,340
Task IV: Determine User Characteristics & Customer Classes	880	480	1,980	3,340
Task V: Cost Functionalization, Classification & Allocation	880	480	1,980	3,340
Task VI: Alternative Rate Designs	880	960	1,980	3,820
Task VII: Prepare & Present Draft & Final Reports	880	960	2,640	4,480
Task VIII: City Council Meetings	880	960	-	1,840
Task IX: Project Management & Quality Control	1,760	-	-	1,760
Subtotal Professional Fees	8,800	5,760	12,540	\$ 27,100
Travel and Production Expenses				\$ 1,000
Total Cost				\$ 28,100
Professional Fee Discount		-11%		(3,100)
Official Bid – Not to Exceed				\$ 25,000

We believe that we have properly considered all aspects of this engagement and have developed a fair and reasonable proposed price that reflects the total effort and ensures the production of a top-quality product. Pricing for additional services, presentations, and public hearings would be discussed with City staff in advance and billed at an hourly rate as shown in the table above.

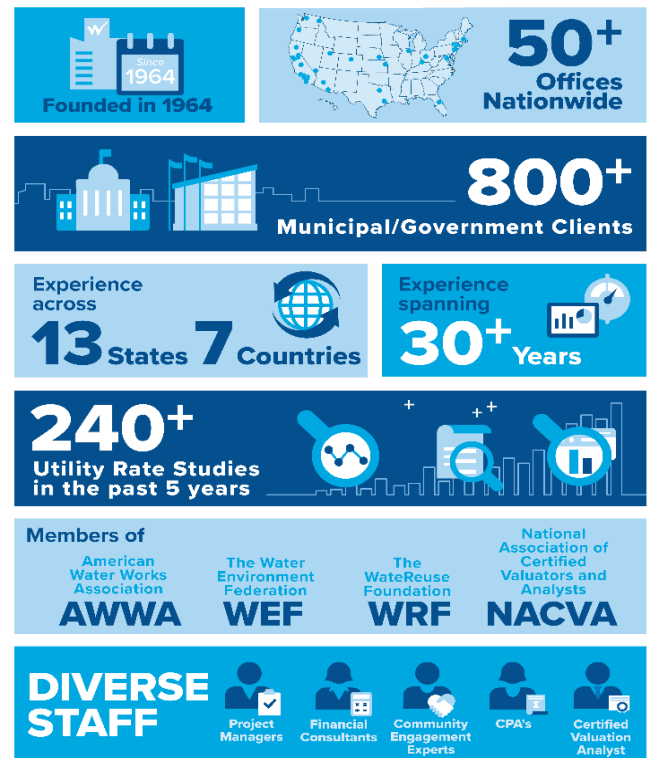
3. Qualifications

Firm History

Willdan Financial Services is an operating division within Willdan Group, Inc. (WGI), which was founded in 1964 as an engineering firm working with local governments. Today, WGI is a publicly traded company (NASDAQ: WLDN). WGI, through its subsidiaries, provides professional technical and consulting services that ensure the quality, value and security of our nation's infrastructure, systems, facilities, and environment. The firm has pursued two primary service objectives since its inception—ensuring the success of its clients and enhancing its surrounding communities.

A financially stable company, WGI has over 1,500 employees working in more than a dozen states across the U.S. Our employees include a number of nationally recognized subject matter experts for all areas related to the broadest definition of connected communities—*three of whom are committed to contribute their expertise throughout the duration of this engagement for the City of Fairfield.*

Willdan has solved economic, financial, engineering, and energy challenges for local communities and delivered industry-leading solutions that have transformed government and commerce. Today, we are leading our clients into a future accelerated by change in resources, infrastructure, technology, regulations, and industry trends.



Willdan Financial Services

Established on June 24, 1988, Willdan Financial Services ("Willdan"), is one of the largest public sector economic and financial analysis consulting firms in the United States. We have helped over 800 public agencies successfully address a broad range of infrastructure challenges. Willdan assists local public agencies by providing the services listed below.

Willdan Financial Services

Primary Services

- | | |
|--|---|
| <ul style="list-style-type: none"> Utility rate and cost of service studies User fee studies Cost allocation studies Real estate economic analysis Tax increment finance district formation and amendment Housing development and implementation strategies Municipal advisory services | <ul style="list-style-type: none"> Development impact fee establishment and analysis Economic development strategic plans District administration services Feasibility studies Property tax audits Arbitrage rebate and continuing disclosure services Debt issuance support Long-term financial plans and cash flow modeling |
|--|---|

Utility Rate Analysis Experience

Willdan's professional staff has provided professional consulting services, including financial planning; rate and cost-of-service studies; alternative and feasibility analyses; and operational and management studies for water, reclaimed water, wastewater, solid waste, and stormwater utility clients across the United States for three decades. *Additionally, Willdan staff are involved with the development of the rate-setting methodologies set forth in the American Water Works Association (AWWA) M1 manual "Principles of Water Rates, Fees and Charges," and the AWWA M29 manual, "Water Utility Capital Financing."*

Willdan is nationally recognized for its expertise. Our staff is frequently called upon to speak and instruct on utility financial matters as subject matter experts in such forums as the AWWA Utility Management conference.

Willdan staff is experienced in a broad range of utility planning services; and therefore, understand the importance of an approach that integrates elements of utility planning, engineering, and finance. Willdan Team members possess considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities throughout the country. Our team includes staff with public sector experience spanning 30 years, and staff on the forefront of utility ratemaking and rate-modeling. In addition, team members have held positions as finance directors, deputy city managers, and auditors, and therefore understand the financial, operational, and political realities faced by governmental staff and management; we craft solutions, which are sensitive to this. Our expertise spans across the utility financial planning services identified below.

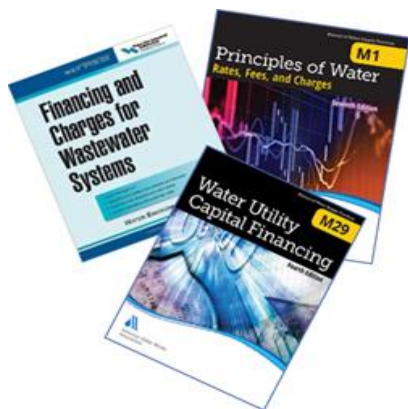
Willdan Financial Services

Experience and Expertise

- Retail and wholesale rate studies
- Revenue sufficiency analyses
- Utility management and policy assistance
- Connection fee / impact fee studies
- Miscellaneous fee and charge studies
- Renewal and replacement sufficiency analyses
- Comprehensive alternatives analyses
- Capital project funding studies
- Interactive rate model development with dashboards showing key performance indicators
- CIP financial scenario planning
- Rate ordinance drafting
- Billing system validation/rate testing
- Bond feasibility reports
- Valuation/divestiture studies
- Life cycle costs analyses

Willdan will work with the City to identify, and prioritize operational and fiscal objectives, and match these to specific rate attributes; and use this information throughout the engagement to develop a comprehensive financial plan and design utility rates that effectively meet these goals.

The culmination of our analyses will be rate policies that guide the rate setting process, and a financial management plan that develops projected system operating results for the utility for the forecasted period.

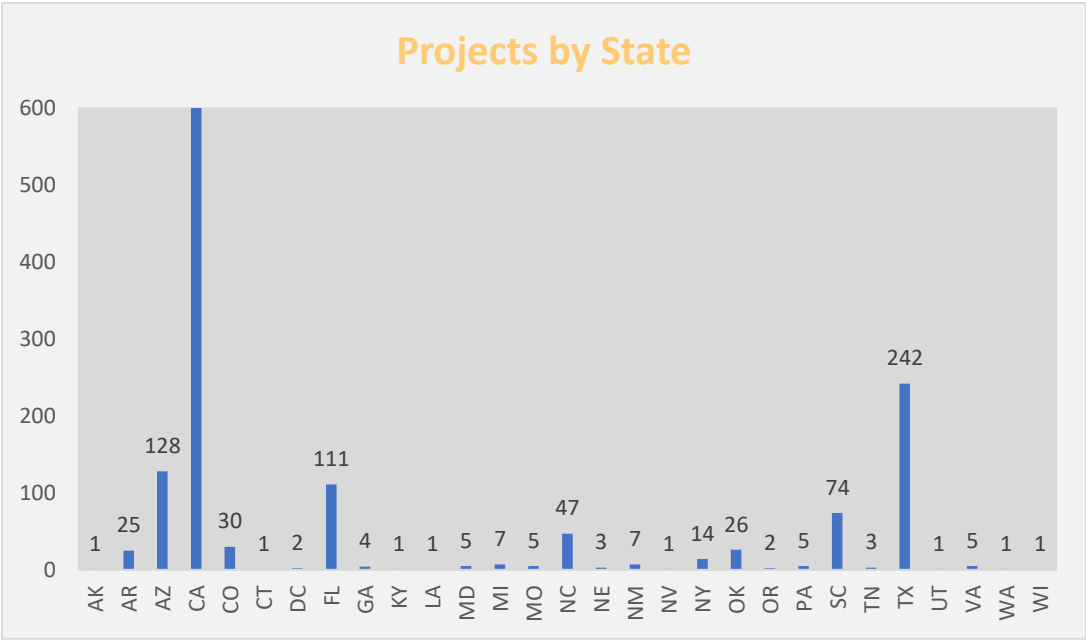
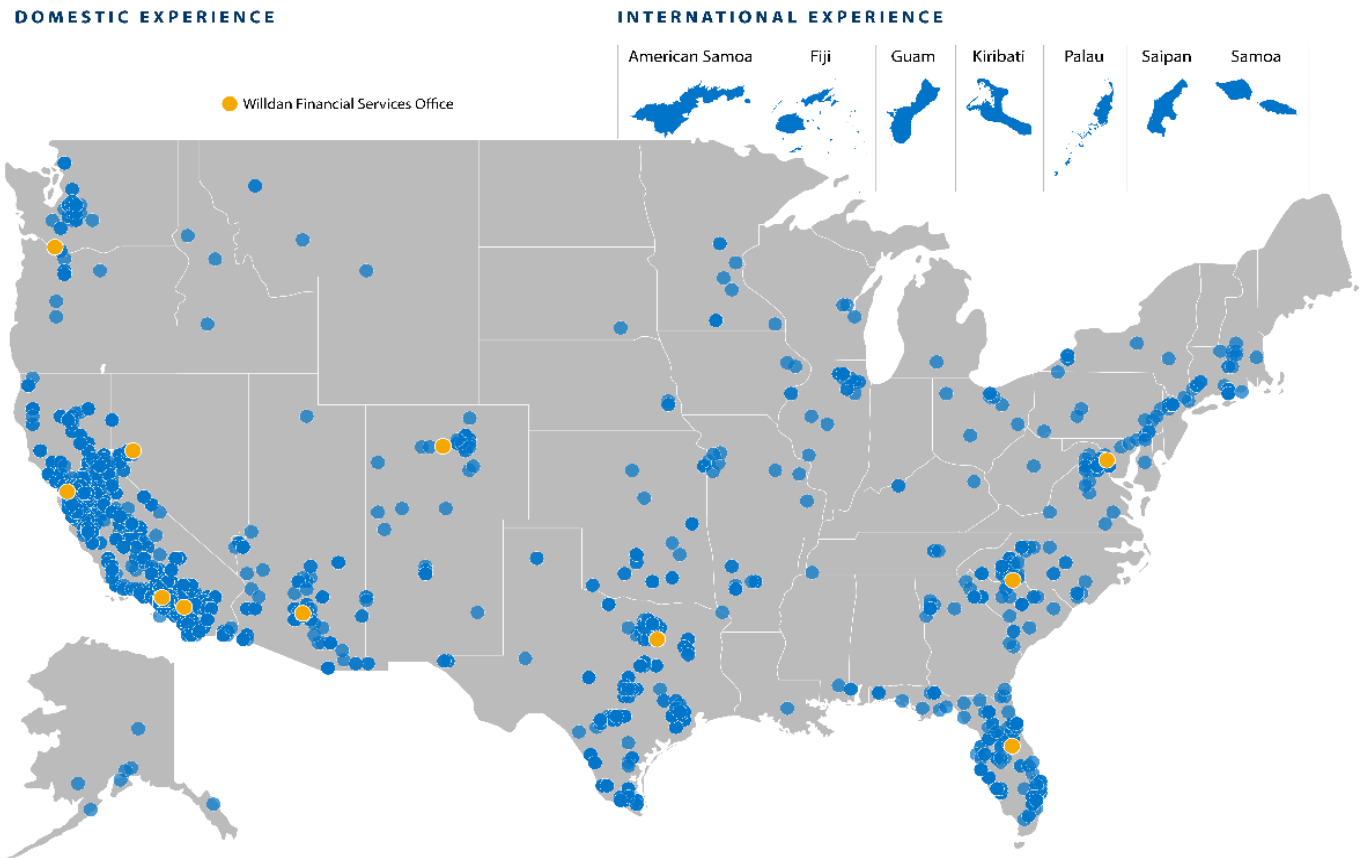


Willdan will employ its proven interactive approach, coupled with advanced financial modeling techniques to design rates and a financial plan that meet established goals and performance criteria. These modeling techniques serve as a powerful decision-making tool and provide the City with genuine business solutions and recommendations as to the strategic direction of its utilities.

During rate and financial planning projects we employ tools and techniques, which focus on consensus building among stakeholders to ensure the team understands the future financial implications of current management decisions. Our extensive project expertise is bolstered by our unique interactive financial planning process and model.

National & International Presence

Willdan team members possess considerable experience in utility rate and cost-of-service studies and have performed these services for hundreds of utilities throughout the country and five sovereign nations in the Pacific region. **The graphical representation below** depicts Willdan's geographical client presence.



Willdan Plano Clients

The following table presents a comprehensive listing of the Plano office's clients. As the table shows, in addition to over 100 cities in Texas alone, the Plano office has worked for over 75 cities across the USA, the sovereign nations of Fiji, Palau, Samoa and Kiribati, and the US Commonwealth/Territories of Saipan CNMI, Guam and American Samoa. Designated project team members listed in this proposal worked on every one of these engagements.

This list does not include the hundreds of additional clients served by other Willdan offices. We **do not "pack" our proposals with representative engagements in which designated team members did not participate**, as it is our belief that a company's general experience not shared by proposed team members is not useful to, nor relevant to, the City's needs and requirements.

Willdan Financial Services Client List – Plano Office				
Texas		Arizona		United States
1 Alamo Heights	58 Leander	1 Arizona Dept. of Enviro. Quality	1 Bryant, AR	
2 Allen	59 League City	2 Avondale	2 Conway, AR	
3 Alvarado	60 Liberty Hill	3 Bisbee	3 Hot Springs, AR	
4 Amarillo	61 Little Elm	4 Buckeye	4 Hot Springs Village, AR	
5 Aqua Water Supply Corporation	62 Llano	5 Bullhead City	5 North Little Rock Wastewater Utility, AR	
6 Aubrey	63 Los Fresnos	6 Camp Verde	6 Russellville, AR	
7 Arlington	64 Marble Falls	7 Carefree	7 Ada, OK	
8 Balch Springs	65 Marfa	8 Casa Grande	8 Chickasha, OK	
9 Bellmead	66 McKinney	9 Chino Valley	9 Potawatomi Nation, OK	
10 Beeville	67 McLendon-Chisholm	10 Clarkdale	10 Edmond, OK	
11 Brady	68 Mercedes	10 Clifton	11 Miami, OK	
12 Brazos River Authority	69 Mesquite	11 Cottonwood	12 Pryor, OK	
13 Brownsville Public Utility Board	70 Midlothian	12 Chloride Domestic Water	13 North Chicago, IL	
14 Castroville	71 Missouri City	13 Douglas	14 South Adams County, CO	
15 Cedar Hill	72 New Braunfels	13 Egar	15 Sarpy County, NE	
16 Celina	73 New Summerfield	14 Eloy		
17 Cinco Southwest MUD 1, 2, 3	74 North Fort Bend Water Authority	15 Flowing Wells Irrigation		
18 Cibolo Creek Municipal	75 Oak Point	16 Florence	Pacific Region	
19 Cibolo Valley Local Govt Corp	76 Parker	17 Gila Bend	1 Water Authority of Fiji	
20 Combes	77 Plano	18 Globe	2 Palau Public Utilities Corporation	
21 Coppel	78 Port Arthur	19 Goodyear	3 Kiribati PUB	
22 Crandall	79 Primera	20 Holbrook	4 American Samoa Power Authority	
23 Crystal Clear SUD	80 Princeton	21 Jerome	5 Electric Power Corporation – Samoa	
24 Del Rio	81 Prosper	22 Marana	6 Commonwealth Utilities Corp.– Saipan	
25 Denison	82 Raymondville	23 Miami	7 Guam Power Authority	
26 Denton	83 Richardson	24 Nogales	8 World Bank	
27 Denton County FWSD #1A	84 Rio Grande Valley MPO	25 Patagonia	9 Asian Development Bank	
28 Denton County FWSD #8C	85 Robstown	26 Payson	10 Pacific Region Infrastructure Authority	
29 Denton County Transportation	86 Rockwall	27 Picacho Peak		
30 DeSoto	87 Rowlett	28 Pine Strawberry Water Improvement District		
31 Donna	88 Royse City	29 Pomerene Domestic Water Improvement District		
32 Duncanville	89 San Benito	30 Prescott		
33 Eagle Pass	90 San Juan	31 Quartzsite		
34 East Medina County SUD	91 San Marcos	32 Queen Creek		
35 El Paso County WCID #4	92 Schertz	33 Stratford		
36 Ferris	93 Schertz Seguin Local Gov't	34 Show Low		
37 Frisco	94 Seguin	35 San Luis		
38 Galveston	95 Selma	36 Somerton		
Q Galveston County W	96 Sherman	37 Springville		
40 Garland	97 Sonora	38 Tombstone		
41 Garand Prairie	98 Southmost Reginal Water	39 Water Infrastructure Finance Authority of AZ		
42 Groesbeck	99 Taylor	40 Willcox		
43 Gunter	100 Tomball	41 Winslow		
44 Hackberry	101 Tornillo Water Imp. District	42 Yuma		
45 Harker Heights	102 Troup			
46 Harlingen	103 Van Alstyne			
47 Heath	104 Venus			
48 Hempstead	105 Waco			
49 Hewitt	106 Waller			
50 Hutchins	107 Waxahachie			
51 Jonah Water SUD	108 Webb County			
52 Josephine	109 West Harris County RWA			
53 Kemper WSC	110 West University Place			
54 La Villa	111 Whitehouse			
55 Laguna Madre Water District	112 Winona			
56 Laredo	113 Woodway			
57 Lavon	114 Yancy Water Supply Corp.			

Project Team

Key Personnel

Our management and supervision of the project team is very simple: staff every position with experienced, capable personnel in sufficient numbers to deliver a superior product on time and on budget. With that philosophy in mind, we have selected several experienced professionals for this engagement.

Mr. Jason Gray, MPSA will serve as the **project manager** for this engagement. Mr. Gray has gained an extensive understanding of municipal utilities while serving in a variety of municipal staff positions for over 15 years. As a former City Manager, he acquired and maintains a full appreciation of the operational, political, and financial considerations necessary for rate and fee studies.

Mr. Gray, a Willdan Financial Services Vice President, has over 9 years of professional consulting experience and has led several water and wastewater rate study projects along with over 200 municipal consulting projects ranging from City Council workshop facilitations, city-wide strategic planning efforts, financial and economic impact analyses of growth and development. He consistently engages stakeholders in meaningful ways to create positive project impacts.

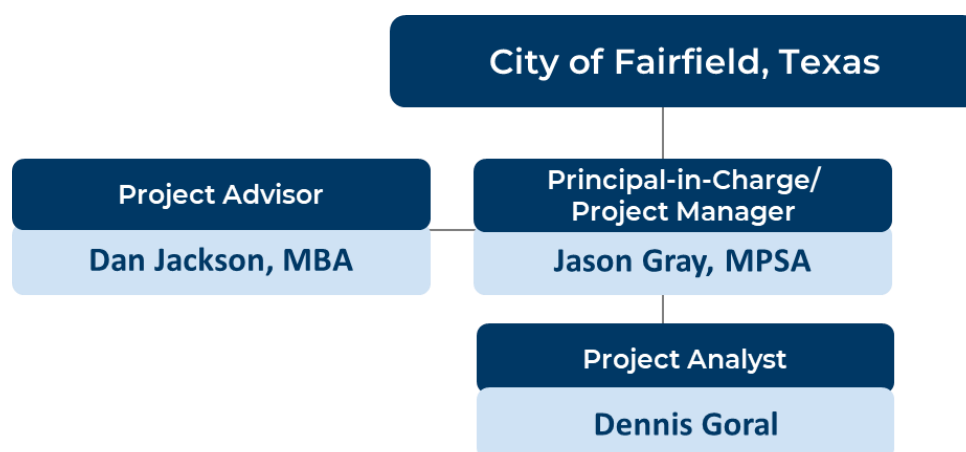
Mr. Dan V. Jackson, MBA will serve as **project advisor** for this engagement. Mr. Jackson was the co-founder, Managing Director, and Chief Executive of Economists.com. Since the acquisition of Economists.com, Mr. Jackson now serves as a Willdan Financial Services Vice President. He possesses 36 years of experience in financial consulting for water, wastewater, stormwater, solid waste, and electric utilities throughout Texas, the southwest, the United States and Pacific Region. He has prepared over 400 such studies and has provided over 300 public presentations outlining the results of the analysis conducted.

Mr. Jackson is a frequent speaker at utilities conferences and trade associations. He received a Bachelor of Arts in Social Science and a Master's in Business Administration in Finance and Accounting from the University of Chicago in 1984. Mr. Jackson is also an accomplished author; his newest novel **Rainbow Bridge** has won the prestigious 2021 Feathered Quill Award for animal-based literature.

Mr. Dennis Goral will serve as **project analyst**. Mr. Goral is a Senior Analyst with 5 years of municipal utility analysis experience and 2 years in financial and economic analysis experience. His consulting experience includes a variety of projects associated with public water, wastewater, reclaimed water, sanitation, natural gas, and electric utility systems throughout the United States and Pacific Islands.

Organization Chart

Provided in the graphic below is the reporting structure for this engagement.



Resumes

A resume for each team member has been provided on the following pages for your review and consideration.

Jason D. Gray, MPSA Project Manager

Education

*Master of Public Service
Administration, George
Bush School of Government
& Public Service at Texas
A&M University*

*Bachelor of Arts in Political
Science, Minnesota State
University at Moorhead*

*Certificate in High
Performance/High Potential
Leadership*

*Cox School of Business at
Southern Methodist
University*

*Certification in Mediation &
Dispute Resolution*

*George Bush School of
Government & Public
Service at Texas A&M
University*

Areas of Expertise

*Executive-level reporting
Data storytelling to
enhance decision support
Strategic Planning
Financial Forecasting*

Economic Impact Analysis

*Economic Development
Negotiations*

*Financial Impacts of
Municipal Growth*

Bond Rating Optimization

Expert Witness Testimony

Affiliations

*Member, International
City/County Management
Association*

*Member, Texas City
Management Association*

*Member, American Public
Works Association*

23 Years' Experience

Mr. Gray is a management consultant with over 20 years of combined city staff and municipal consulting experience. As a former City Manager, Mr. Gray gained a hands-on appreciation of the operational, political, and financial considerations necessary for rate and fee studies. As a professional consultant, Mr. Gray has led over 170 municipal projects ranging from utility rate studies and long-term financial plans, City Council workshop facilitations, city-wide strategic planning efforts, financial and economic impact analyses of growth and development, and consistently engages project stakeholders in meaningful ways.

Relevant Consulting Experience & Municipal Projects

- Project manager and analyst for multiple water/wastewater rate studies and long-term financial plans:
 - Heath, TX
 - Primera, TX
 - West University Place, TX
 - Alvarado, TX
 - Josephine, TX
 - Cobblestone Wholesale Rate (TX)
 - Hewitt, TX
 - Mesquite, TX
 - Galveston County WCID #1 (TX)
- Solution architect for the restructuring of a multi-billion-gallon wholesale water rate, assisting thirteen member cities to compromise on a generational rate structure settlement | North Texas Municipal Water District (TX)
- Lead city negotiator and project manager on a multi-decade 2,100-acre mixed-use development projected to deliver over \$3 billion in direct value growth | Frisco, TX
- Lead negotiator for a community to partner with a quality developer on a high-profile 14-acre commercial development site with a planned improvement value of over \$350 million | Frisco, TX
- Selection, design, implementation, and ongoing executive support for the Strategy Management System, a cloud-based strategy execution system that enables managers to track and report on all strategy-focused actions:
 - Bismarck, ND
 - Hutto, TX
 - Missouri City, TX
 - Argyle, TX
- Sales tax and revenue impact analyst for mass transit authority adapting revenue estimates to account for COVID-19 pandemic | Denton County Transportation Authority, TX
- Facilitated strategic planning, goal alignment, goal execution, and reporting processes:
 - Bismarck, ND
 - Hutto, TX
 - Missouri City, TX
 - Argyle, TX
 - Pilot Point, TX
 - Rio Grande Valley MPO
- Founded the Center for Public Servant Leadership, an organization that provides tools and training to public-sector entities to develop a culture of servant leadership

Municipal Projects and Relevant Experience

- Increased General Fund reserve by 28% in three years with no tax increases and limited assessed value increases | McKinney, TX
- Elevated S&P Credit Rating to the industry best AAA | McKinney, TX

J. Gray Resume Continued

- Cultivated a culture of transparency which led to one of just four perfectly rated Texas Comptroller's Office Gold Leadership Circle awards (2012) and a Platinum Leadership Circle award (2014) | McKinney, TX
- Developed multi-year financial plan to execute reasonable and regular property tax rate reductions | McKinney, TX
- Developed and implemented a strategic "Program/Service Level" methodology of budget decision-making utilizing quantitative and qualitative | McKinney, TX
- Improved ISO rating from ISO3 to ISO1, significantly decreasing commercial property and liability insurance costs | McKinney, TX
- City Manager of Money Magazine's Best Place to Live in America in 2014 | McKinney, TX
- Increased Moody's and S&P Bond Ratings three steps from junk bond status to investment grade | Celina, TX
- Created and administered multiple Tax Increment Reinvestment Zones | Celina, TX | Frisco, TX
- Renegotiated the City's largest single development agreement to provide for city public safety services to a residential community outside of the city limits | Celina, TX
- Led effort to plan, propose, and approve the three successful bond elections | Celina, TX | Frisco, TX
- Dramatically increased General Fund reserve from 3 days of operating reserve to over 80 days of reserve in three years | Celina, TX
- Project manager for selection of and transition to a new Enterprise Resource Planning (ERP) system | Frisco, TX

Expert Witness Testimony & Litigation Experience

- **Petition of the Cities of Garland, Mesquite, Plano, and Richardson Appealing Wholesale Water Rates Implemented by North Texas Municipal Water District** | Public Utility Commission of Texas | Docket #46662 | Analyst and Settlement Solution Architect for multiple parties
- **Collin County Municipal Utility District No. 1 Appealing Water and Wastewater Rates established by the City of Celina** | Public Utility Commission of Texas | Docket #49448 | Expert Witness for City of Celina
- **City of Celina v. City of Pilot Point and Talley Ranch Management LTD** | Texas 2nd District of Appeals | 362nd District Court of Denton County | Docket #2-08-230-CV | Fact witness for City of Celina
- **Upstream Addicks and Barker (Texas) Flood-Control Reservoirs v. United States** | Court of Federal Claims | Sub-Master Docket No. 17-9001L | Brief for Amici Curiae
- **City of Marana, AZ v. Pulte Home Company, LLC** | Arizona Superior Court, Pima County | Case No. C2020 5095 | Expert Witness for City of Marana

Dan V. Jackson, MBA

Project Advisor / Principal-in-Charge

Education

Master of Business Administration, University of Chicago, 1984; Specialization in Finance/Accounting

Bachelor of Arts, University of Chicago, 1982; Major in Social Sciences Dean's Honor List

Areas of Expertise

Rate Design

Cost of Service

Financial Forecasting

Valuation Analysis

Acquisition Analysis

Privatization Analysis

Economic Impact Analysis

Expert Witness Testimony

Affiliations

Member, American Water Works Association

National Association for Business Economics

Other

The Forgotten Men (fiction) – Mediaguruz

Rainbow Bridge (fiction) – Mirador Publishing

36 Years' Experience

Mr. Jackson has 36 years of experience as an international financial expert, having completed more than 400 water, wastewater, electric, gas, solid waste and stormwater rate/cost of service studies and long-term financial plans for clients in the USA and the Pacific region. He also has served as an expert witness in state court, federal court and before several public utility commissions. Mr. Jackson's prior experience includes positions with Deloitte and Touche, Reed-Stowe & Company and Arthur Andersen. In 1997, Mr. Jackson co-founded Economists.com LLC, an international consulting firm with offices in Dallas and Portland, Oregon. Willdan acquired Economists.com in 2015, and Mr. Jackson now serves as Vice President and Managing Principal.

Mr. Jackson has given dozens of lectures and presentations before professional associations. Furthermore, he is a published author; his newest award-winning novel **Rainbow Bridge** is now available in bookstores and on Amazon.com and bn.com.

Water/Wastewater Rate Studies and Long-Term Financial Plans

Listed below are the water and/or wastewater rate studies for which Mr. Jackson served as project manager.

Dallas/Fort Worth

Allen, TX	2007, 2009, 2012, 2016
Balch Springs, TX	2017, 2021
Cedar Hill, TX	2016, 2018
Celina, TX	2014, 2018, 2019, 2020, 2021
Coppell, TX	2017, 2020, 2021
Denison, TX	2022
Denton County FWSD 1A, TX	2017
Denton County FWSD 8C, TX	2018
DeSoto, TX	2005 – 2019
Duncanville, TX	2002, 2003, 2007, 2013, 2018, 2022
Fairview, TX	2016, 2018
Ferris, TX	2020
Frisco, TX	2017
Garland, TX	2009 – 2012
Grand Prairie, TX	2019, 2020, 2022
Hackberry, TX	2006
Heath, TX	2020
Hutchins, TX	2017, 2019
Kaufman, TX	1994
League City, TX	2019
Little Elm, TX	2001, 2004, 2008 – 2016
McKinney, TX	2016, 2010, 2019
Mesquite, TX	2018
Midlothian, TX	2000, 2003, 2006, 2010, 2016, 2021
Oak Point, TX	2006, 2011

D. Jackson
Resume Continued

▪ Parker, TX	2016, 2022
▪ Plano, TX	2017, 2020
▪ Princeton, TX	2012
▪ Prosper, TX	2005, 2016, 2018
▪ Richardson, TX	2016
▪ Rowlett, TX	2009, 2017, 2019, 2021
▪ Royse City, TX	2007, 2011, 2018, 2022
▪ Rockwall, TX	2018
▪ Sachse, TX	2014
▪ Sherman, TX	2021, 2022
▪ Venus, TX	2005, 2012
▪ Waxahachie, TX	2012

State of Texas

▪ Alamo Heights, TX	2018
▪ Alvarado, TX	2022
▪ Amarillo, TX	2017
▪ Aqua Water Supply Corporation, TX	2003
▪ Beeville, TX	2017, 2022
▪ Brownsville PUB, TX	2020 - 2022
▪ Brady, TX	2016
▪ Castroville, TX	2016, 2018
▪ Cibolo Creek Municipal Authority, TX	2012, 2015
▪ Combes, TX	2021
▪ Crystal Clear SUD, TX	2021
▪ Del Rio, TX	2020, 2021
▪ Donna, TX	2007, 2011, 2012, 2013, 2015 – 2020
▪ El Paso County WCID #4, TX	2005, 2007, 2010, 2011, 2015, 2019
▪ El Paso County Tornillo WCID, TX	2006, 2010
▪ Galveston, TX	2020
▪ Groesbeck, TX	2001, 2004
▪ Harker Heights, TX	2006
▪ Hewitt, TX	2009 – 2015, 2021
▪ Hondo, TX	2019
▪ Jonah Special Utility District, TX	2006
▪ Kempner WSC, TX	2014 – 2015
▪ Laredo, TX	2018, 2019
▪ Laguna Madre Water District, TX	1991 – 1999, 2005, 2014, 2018, 2020
▪ La Villa, TX	2007
▪ Leander, TX	2017 – 2018, 2020, 2021
▪ League City, TX	2019, 2021
▪ Liberty Hill, TX	2018, 2019
▪ Los Fresnos, TX	2007, 2017
▪ Marble Falls	2020, 2022

D. Jackson
Resume Continued

▪ McLendon-Chisholm, TX	2019
▪ Mercedes, TX	2001, 2003
▪ New Braunfels, TX	2019
▪ North Fort Bend Water Authority, TX	2011, 2016, 2020
▪ Paris, TX	1995
▪ Port Arthur, TX	2020
▪ Port of Houston Authority, TX	2001
▪ Primera, TX	2021
▪ Raymondville, TX	2001
▪ Robinson, TX	2012, 2014, 2015
▪ Robstown, TX	2014, 2015
▪ San Juan, TX	2019
▪ Schertz, TX	2012 – 2019
▪ Seguin, TX	2015 – 2019
▪ Selma, TX	2018
▪ Schertz-Seguin Local Govt Corporation, TX	2009 – 2022
▪ Sonora, TX	2012
▪ Southmost Regional Water Authority, TX	2001
▪ Tomball, TX	2018
▪ Troup, TX	2006
▪ Venus, TX	2005, 2012
▪ West Harris County Regional Water Auth, TX	2003, 2006, 2010, 2011, 2016
▪ West University Place, TX	2022
▪ Webb County, TX	2011, 2021
▪ Whitehouse, TX	2008
▪ Winona, TX	2009
▪ Yancey Water Supply Corporation, TX	2005

International Regulated Utilities – Pacific and Caribbean

▪ Water Authority of Fiji	2016, 2019
▪ Palau Public Utilities Corporation	2018
▪ Kiribati Public Utilities Board	2019, 2020
▪ EPC, Independent State of Samoa	2013
▪ Commonwealth Utilities Corporation Saipan	2005 – 2021
▪ American Samoa Power Authority	2009, 2014, 2016
▪ Guam Power Authority	2011
▪ Virgin Islands Telephone Company	1990 – 1991

Dennis Goral

Project Analyst

Education

Double Bachelor of Science, Finance and Economics, University of Texas

Areas of Expertise

Rate Studies

Rate Design

Dynamic Computer Modeling

Dashboard Design

Cost of Service Studies

Alternatives Analysis

Advanced Excel

Cost Allocation Studies

User Fee Studies

Clubs and Organizations

GFOAT, Government Finance Officers Association of Texas

SEED, Student Entrepreneurs and Economic Development

SIFE, Student in Free Enterprise

Alpha Beta Gamma, Business Honors Society

Honors and Awards

Lowe's Community Improvement Grant for Collin Community College, 2011

7 Years' Experience

Mr. Goral is a Senior Analyst with 5 years of municipal utility analysis experience and 2 years in financial and economic analysis experience. His consulting experience includes a variety of projects associated with public water, wastewater, reclaimed water, sanitation, natural gas, and electric utility systems throughout the United States and Pacific Islands.

Mr. Goral has been involved with many different facets of project analysis for water and wastewater utility systems including data gathering, dashboard development, dynamic model development, sensitivity analysis, cost-benefit analysis, alternative analysis, demographic analysis, consumption analysis and rate design. Additionally, he has been involved in model development and analysis for cost allocation and user fee studies.

He has special expertise in dashboard development and dynamic model development. In addition, Mr. Goral has an extensive working knowledge of Microsoft Excel and the ability to perform detailed and complex analyses. He has experience in presenting complex information in a simple and easy to understand way.

Representative Client Listing

The following is a listing of Mr. Goral's water and wastewater related project experience accumulated in the past four years:

- City of Amarillo, TX
- City of Balch Springs, TX
- City of Donna, TX
- City of McKinney, TX
- City of Altus, OK
- City of Winslow, AZ
- City of Cedar Hill, TX
- City of Frisco, TX
- City of Coppell, TX
- City of Allen, TX
- City of Edmond, OK
- City of Florence, AZ
- City of Somerton, AZ
- Town of Carefree, AZ
- City of Duncanville, TX
- City of Rockwall, TX
- City of Mesquite, TX
- City of Castroville, TX
- City of Crandall, TX
- City of Hutchins, TX
- City of Midlothian, TX
- City of Buckeye, AZ
- Schertz-Seguin Local Government Corp., TX
- Water Authority of Fiji, Fiji
- City of Plano, TX
- Commonwealth Utilities Corporation, Saipan
- City of San Luis, AZ
- City of Rowlett, TX
- City of Russellville, AR
- City of College Station, TX
- City of New Summerfield, TX
- City of Princeton, TX
- City of Alamo Heights, TX

Cost Allocation and User Fee Related Project Experience

- City of Missouri City, TX
- City of DeSoto, TX
- City of San Luis, AZ
- City of Mesquite, TX
- Town of Sunnyvale, TX
- City of Coppell, TX

Current Workload

We are confident that our team possesses the depth of experience that will successfully fulfill the desired work performance. We also note that our project team members have over 80 years' combined experience preparing water and wastewater rate studies and long-term financial plans. Unlike many other consulting firms, our senior personnel do not just perform periphery roles while assigning most of the responsibility for these engagements to less experienced personnel. Our senior level team members will be responsible for every aspect of this engagement.

Willdan Financial Services is in an industry with significant competition; therefore, due to corporate controls we are unable to provide information on current client engagements and employee/team member workload. However, by copy of this proposal, we assure the City of Fairfield that the staff designated for this engagement have sufficient existing capacity to complete this engagement within the timeframe outlined both in this proposal and the City's RFP. We note that we have a proven track record of completing engagements on time and on budget, and we encourage the City to contact our references as listed in this proposal for confirmation of our reliability. We take all of our commitments with the upmost seriousness.

5. References

Similar Projects

Identified below are select Texas engagements completed by the proposed project team within the last three years and include the principal client contact's name and contact information. Please note that many of our projects completed in the last three years are for long-term ongoing clients. We are proud of the fact that many clients who initially engaged us for rate studies are happy with our work project, and subsequently engage us for additional work. **We urge the City to contact our references who will confirm their satisfaction with our level of service and work product.**

We are also proud of our reputation for customer service and encourage you to contact the references listed in regard to our commitment to completing our projects within budget and agreed upon timeline. Please feel free to ask for additional contact information for our other state or international clients.

City of Hewitt, TX | Water and Wastewater Cost of Service Rate Study, 2009; Annual Updates 2010-2016, 2016, 2021 | Stormwater Drainage Study, 2010

Economists.com and Willdan is proud of its 12-year record of service to the City of Hewitt. We were originally engaged in May 2009 to prepare a comprehensive water and wastewater rate study and long-term financial forecast for fiscal year 2009 and beyond. The objective was to develop a long-term rate plan that will enable the City to recover sufficient funds to meet all operating and capital expenses while minimizing the impact on ratepayers. The final report was completed in September 2009 with the acceptance of the rate plan by Council.

In 2010 we were engaged to prepare a stormwater utility financial analysis and rate forecast for the City. The rate plan included an aggressive capital improvement plan for addressing the accumulating stormwater issue in the City. The City Council unanimously approved the stormwater rate plan in 2010.

The City engaged Economists.com/Willdan on an annual basis between 2011 and 2015 to review the water and wastewater rate plan and recommend new annual rates. In 2015, the City adopted a multi-year rate plan based on our recommendations, with annual increases for the period 2016-2020.

In 2021 we prepared a new comprehensive water and wastewater rate study and long-term financial plan for the City. The City was experiencing both an increase in its account growth and the need to fund approximately \$20 million in new debt to fund capital improvements. The project team developed several alternative rate plans for the City to consider, each of which would recover sufficient revenues to fund its operations and capital improvements. In late 2021 the City Council adopted a new long-term rate plan based on our recommendations.

Client Contact: Mr. Bo Thomas, City Manager
200 Patriot Court, Hewitt, TX 76643
Tel #: (254) 666-6171 | Email: bthomas@cityofhewitt.com

City of Leander, TX | Water and Wastewater Cost of Service Rate Study; 2017 – 2018; 2021

Willdan was originally engaged by the City of Leander in 2017 to manage and complete a comprehensive review of the water and wastewater rates and a full cost of service rate study. The City had been undergoing a significant amount of growth and expansion, and its capital investment needs were substantial. The City acquires its water from a combination of Lower Colorado River Authority (LCRA) and the Brushy Creek Regional Utility Authority. The City also depends on BCRUA for wastewater treatment. Like most agencies, these utilities were increasing their cost of service, and the City had to develop a means of passing through these increasing costs while minimizing the impact on its ratepayers.

The project team developed a comprehensive ten-year forecast model that forecast both internal costs and BCRUA costs, as well as growth, usage and CIP estimates. Additionally, the project team developed a wholesale cost of service methodology to be used in conjunction with the City of Georgetown's wholesale water contract. Mr. Dan V. Jackson, Willdan Vice President, managed this project and directed all staff on behalf of Willdan. Mr. Jackson engineered the development of the model (which was based on a model Mr. Jackson designed for Willdan) and approved both the report and presentations. Due to extraordinary forecast growth, the project team recommended no initial rate adjustment in 2018, though the study showed that future adjustments would be necessary.

In 2021 the City engaged Willdan to prepare a new comprehensive rate study. The City had new water contracts with its neighboring city, had acquired the CCN of a local MUD, and was facing increased costs from the expansion of the Brushy Creek facility. The project team developed several alternative rate plans and presented them before the City Council. The Council adopted the project team's recommendations for a new multi-year rate plan. The City is currently discussing further engagements with Willdan, a sign of the successful relationship we have developed with the City.

Client Contact: Mr. Robert Powers, Finance Director
105 N. Brushy Street, Leander, TX 78641
Tel # (512) 528-2734 | Email: rpowers@leandertx.gov

City of McKinney, TX | Water and Wastewater Cost of Service Rate Study; 2016, 2019

Willdan was engaged in 2016 and again in 2019 to conduct a comprehensive review of the water and wastewater rates and complete a full cost of service rate study for the City of McKinney. The City has been experiencing significant growth in recent years, which has added to the challenge of maintaining a superior quality water system. Further, the City has had to absorb significant cost increases from its regional provider, North Texas Municipal Water District (NTMWD). The studies recommended a new comprehensive rate plan that will enable the City to fund its capital improvements and rate increases from NTMWD. The City Council unanimously adopted the recommendations of each study.

Client Contact: Mr. Mark Holloway, Chief Financial Officer
222 N. Tennessee, McKinney, TX 75070
Tel #: (972) 547-7536 | Email: mholloway@mckinneytexas.org

City of Plano, TX | Water and Wastewater Cost of Service Rate Study; 2017, 2020, 2022

Willdan was engaged in April 2017 by the City of Plano to prepare a comprehensive water and wastewater rate study and long-term financial forecast for fiscal year 2017 and beyond. The City had been approaching buildout and is transitioning its water and wastewater utility to a mature, low-growth state. Additionally, the City had to absorb significant expected increases from its wholesale water supplier, North Texas Municipal Water District. Finally, the City was weighing the prospect of diverting from a pay-as-you-go structure for funding capital improvements to a debt-funding alternative. The overall objective was to develop a long-term rate plan that will enable the City to fund these expenses while minimizing the impact on ratepayers. Willdan completed its rate study was completed in late 2017, and the Council unanimously adopted the multi-year rate plan recommended by the study.

During the 2017-2020 time period Willdan assisted the City of Plano and several other member cities in negotiations with North Texas Municipal Water District for a new comprehensive long-term contract for wholesale water service. This contract adopted a new methodology for calculating the cost of service for member and non-member cities. The contract was successfully negotiated and adopted in late 2020.

In 2020 Willdan was engaged again by the City of Plano to develop a new rate study and long-term financial plan. The study was completed during the summer of 2020 and analyzed the impact of new growth, the impact of the proposed new NTMWD contract, and the impact of COVID-19 on usage. The study was completed in late 2020 and the City Council unanimously adopted the proposed new long-term rate plan.

In 2022 Willdan was engaged again to calculate the impact on the rate plan of higher levels of inflation and significant rate increases implemented by NTMWD. We presented an adjusted rate plan to the Plano City Council, which was unanimously adopted.

Client Contact: Mr. Mark Israelson, City Manager
1520 K Avenue, Plano, TX 75086
Tel #: (972) 941-5112 | Email: marki@plano.gov

City of Mesquite, TX | Water and Wastewater Rate Study and Financial Forecast; 2018

Willdan was engaged in February 2018 by the City of Mesquite to prepare a comprehensive water and wastewater rate study and long-term financial forecast for fiscal year 2018 and beyond. The City serves around 51,500 accounts and 3 wholesale customers. Additionally, the City must absorb significant expected increases from North Texas Municipal Water District.

The overall objective was to develop a long-term rate plan that will enable the City to fund these expenses while minimizing the impact on ratepayers. The project team recommended a five year rate plan that was adopted by the City Council.

Client Contact: Ms. Debbie Mol, Director of Finance
757 North Galloway Avenue, Mesquite, TX 75149
Tel #: (972) 288-7711 | Email: dmol@cityofmesquite.com

City of Frisco, TX | Water, Wastewater and Solid Waste Cost of Service Rate Study; 2017

Willdan was selected to manage and complete a comprehensive review of the water, wastewater and solid waste rates and a full cost of service rate study for the City of Frisco. Frisco has one of the highest rates of residential and commercial growth in the United States and required a rate structure that would fund the capital needs associated with this growth. Additionally, Frisco is a member city of the North Texas Municipal Water District and has been experiencing significant increases in the cost of treated water service in recent years. Mr. Jackson engineered the development of Willdan's rate model and took the lead in preparing the report. The study was concluded with the presentation and acceptance of the water, wastewater and solid waste rate plan recommendations presented to Council by Mr. Jackson in August 2017. The City continues to use Willdan to review and update the rate model.

Client Contact: Ms. Anita Cothran, Director of Finance
6101 Frisco Square Boulevard, 4th Floor, Frisco, Texas 75034
Tel # (972) 292-5510 | Email: acothran@friscotexas.gov

City of Rowlett, TX | Water and Wastewater Rate Study and Financial Forecast; 2009; 2016 - 2022

Willdan was engaged in 2022 and has been annually engaged since 2016 to complete water and wastewater rate plans for the City of Rowlett. We have served Rowlett since 2009. Like many cities in the DFW area, the City is growing rapidly and required significant capital improvements to service new accounts. Each year the project team prepares a rate plan update that is presented first to staff and then to the City Council. The Council prefers to adopt rate plans one year at a time as opposed to multi-year rate plans. The council has unanimously adopted all of our rate plans, including the most recent plan in August 2022 as a result of our 2022 comprehensive rate study.

Client Contact: Ms. Wendy Badgett, Director of Finance
4000 Main St, Rowlett, TX 75088
Tel #: (972) 412-6285 | Email: wbadgett@rowlett.com

City of Royse City, TX | Water and Wastewater Cost of Service Study; 2007, 2011, 2015, 2018, 2021, 2022

Willdan was served at the City of Royse City's rate and financial consultants since 2007. We were originally engaged in 2007 to prepare a comprehensive water and wastewater rate study and long-term financial plan. The City was just beginning at that time to experience rapid growth, and its capital improvement needs were expanding dramatically. Additionally, one of its large wholesale customers was in the process of divesting from the City's system. We constructed a new rate plan that enabled the City to fund its growth while minimizing the impact on its current ratepayers. We accomplished this primarily by deferring rate adjustments to later years when more accounts were scheduled to be online.

The City has periodically re-engaged us to update and expend its rate plan, primarily due to the rapidly changing capital improvement needs. We are currently developing a new rate plan for 2023 and beyond, and will be presenting the plan for approval to the City Council in October 2022.

Client Contact: Ms. Shannon Raymond, Director of Finance
305 N. Arch, Royse City TX 75189
Tel #: (972) 524-4844 | Email: sraymond@roysecity.com

City of Rockwall TX | Water and Wastewater Cost of Service Rate Study; 2018

Willdan was selected to manage and complete a comprehensive review of the water and wastewater rates and a full cost of service rate study for the City of Rockwall. Rockwall, located east of the City of Dallas, continues to experience a significant level of growth. Additionally, Rockwall is a member city of the North Texas Municipal Water District, and it has been experiencing significant increases in the cost of treated water service in recent years. The City requires substantial capital investment for water and wastewater related infrastructure in the coming years. The City Council unanimously adopted the project team's 5 year water and wastewater rate plan in December 2018.

Client Contact: Ms. Mary Smith, City Manager
385 S. Goliad, Rockwall, TX 75087
Tel # (972) 771-7700 | Email: msmith@rockwall.com

City of McLendon-Chisholm, TX | Wastewater Cost of Service Rate Study; 2019

Willdan was engaged in June 2019 by the City of McLendon-Chisholm to analyze and prepare a five-year rate plan for its wastewater utility. Currently the City serves only one section, but it anticipates significant growth in the future as new subdivisions are constructed. The project team produced a comprehensive rate plan that included the impact of the City's significant level of connection fees and anticipated debt service for the new debt required to meet the needs of growth. The project team briefed the Council, and the new rate plan was adopted in October 2019.

The City has indicated that it will be engaging the project team every 2-3 years to update the rate analysis in light of its high level of anticipated growth, and to ensure that the rate plan continues to fund the City's cost of service.

Client Contact: Mr. Konrad Hildebrandt, City Administrator
1371 W FM 550, McLendon-Chisholm TX 7532
Tel #: (972) 524-2077 | Email: cityadministrator@mclendon-chisholm.com

City of Josephine, TX | Water and Wastewater Cost of Service Study; 2022

The City of Josephine is growing at an incredible pace with a significant number of customers both inside and outside of the city's corporate limits. Willdan was engaged to complete a water and wastewater rate study and long-term financial plan for the City of taking into account their changing dynamics due to the community's growth and large capital improvement plan. In addition to providing for a fully cash-funded CIP, we developed an alternative rate scenario that allowed the City to maintain a conservation-minded rate structure while addressing the overall cost increases to large users.

Client Contact: Ms. Lisa Palomba, City Administrator
201 Main Street, Josephine, Texas 75173
Tel #: (972) 843-8282 | Email: lpalomba@cityofjosephinetx.com

City of Midlothian, TX | Water and Wastewater Cost of Service Rate Study; 2000 to present

Willdan/Economists.com has completed numerous engagements for the City of Midlothian since 2000 to the present time. The initial engagement was a comprehensive water and wastewater rate study for the City. The City was realizing significant growth from both its residential sector and its outside commercial customers. The City also serves two large outside wholesale customers that utilize a substantial portion of their service. Additionally, the City must regularly update its rates to incorporate the increasing payments made to the Trinity River Authority for the use of its portion of the Joe Pool Lake water source. As with the other engagements, the major objective was to develop an "optimum" rate structure that maximizes utility revenues for future debt capacity, while providing an affordable cost to residents based on income and other factors. The initial rate study was completed in February 2000, with alternative recommendations for rate increases. Since this time, the project team has provided annual rate design recommendations and revenue forecasts to the City regularly.

The City has hired Willdan for several follow-up studies, including drought management plans, contract negotiations, and growth impact forecasts. Most recently we completed the City's 2017 rate update and a comprehensive financial plan for the current budget year and beyond.

Client Contact: Mr. Chris Dick, City Manager
104 W Ave E, Midlothian, TX 76065
Tel #: (972) 775-7102 | Email: chris.dick@midlothian.tx.us

City of DeSoto, TX | Water and Wastewater Cost of Service Rate Study; Annually 2004 through 2022

Willdan (formerly Economists.com) is proud of its nearly 20 year relationship with the City of Duncanville. We were originally engaged to prepare a water and wastewater rate study for the City in August 2004. The City was interested in establishing a long-term plan that would enable it to continue the present policy of financing \$2.25 million in capital improvements per year. Additionally, the City was interested in establishing an inverted block rate structure to encourage conservation. The original study was completed in August 2004, and recommendations were approved by the City Council. A comprehensive financial model was provided to the City in electronic form. A fiscal year 2006 update was completed as well, and the City engaged our firm again in May 2007 to perform a full study update which was completed in September 2007. Then in June 2008 the City engaged the firm to complete a revenue and expense update, which was completed in July 2008 and confirmed that the City was on track with the recommended rate plan. In March 2009, we were engaged again to update the full study to determine the effects of the current economic downturn on the City's revenue and plans.

In 2010, 2014 and 2019 full updates to the water and wastewater rate study for the City were completed with analysis and recommendations presented to Council and subsequently adopted. In the other years, the annual revenue and expense analysis and rate plan update were completed in time for any changes to the rates to be incorporated into the budget planning process. Our most recent rate update, completed in summer 2022, is due to be adopted by the City Council in September 2022.

Client Contact: Mr. Isom Cameron, Managing Director of Public Utilities
211 East Pleasant Run, DeSoto, TX 75115
Tel #: (972) 230-9640 | Email: icameron@desototexas.gov

City of Duncanville, TX | Water and Wastewater Cost-of-Service Rate Study; 2002, 2004, 2007, 2013, 2014, 2018, 2022

Willdan (formerly Economists.com) is proud of its nearly 20 year relationship with the City of Duncanville. We were originally engaged to complete a water and wastewater rate study in 2002. The City was interested in establishing a long-term plan to finance needed capital improvements to the water distribution and wastewater collection systems. Additionally, the City was interested in establishing an inverted block conservation rate structure. The study was completed in April 2002, with alternate recommendations for rate increases. A comprehensive financial model was turned over to the City in electronic form. The City also hired the firm to complete a cost allocation study to determine the amount of general fund contribution from the water and wastewater fund. The City subsequently engaged the project team to provide rate assistance for fiscal year 2004, and in May of 2007. In 2014 and again in 2018, the City engaged our firm to update the cost of service rate study and the cost allocation study.

In 2022 we completed our most recent rate study and long-term financial plan. Our recommendations were unanimously adopted by the City Council.

Client Contact: Mr. Richard Summerlin, Director of Finance
203 East Wheatland Road, Duncanville, TX 75138
Tel #: (972) 780-5005 | Email: rsummerlin@ci.duncanville.tx.us

6. Additional Data

Rate and Financial Planning Model

During this project, we will be utilizing our Microsoft Excel-based model, with its interactive dashboard, as a comprehensive financial tool to allow planning and evaluation of variable inputs and assumptions, thereby ***creating a thorough analysis of revenue requirements to address the City's goal of ensuring predictable and stable revenue.*** These analyses are then seamlessly integrated with the rate development component of the model to demonstrate and project various rate design alternatives, and the effects they would have on the City's financial outlook.

The Financial Planning component of the model provides transparency such that users can develop a viable financial plan and understand the reasons for needed revenue adjustments.

The model is used in meetings, in order to efficiently cycle through rate scenarios and establish the most viable rate plans for the City. During these interactive meetings we invite City staff to participate in scenario planning/"what-if" sessions, where we use the dashboard to demonstrate and evaluate the financial/rate impact of alternative data (CIP, operating costs, etc.) and assumptions (interest rates, customer growth, cost escalation, etc.) in real-time to focus on the most critical drivers of the analysis. This ensures the resulting rate plan alternatives are viable from a financial, operational, managerial and political perspective. The rate plan alternatives will then be incorporated into the water and wastewater rate study report, which will provide the City every assumption, data item, and calculation used in the development of each rate plan alternative.

Willdan Models Guide You to Your Optimal Solutions Real-Time Financial Modeling

The goal of financial forecasting is to provide clear vision regarding the potential financial outcomes of current management decisions. Our goal is to help you mold the existing knowledge base of the City into a viable financial management and rate plan. At Willdan, the development and use of real-time financial models in an interactive, collaborative process is an integral part of the model development.

Model Development as Part of the Consulting Process

Each model is designed with the following elements:

- Graphical dashboard to clearly show the results of various scenarios to the user;
- Assumptions;
- Data tables; and
- Calculation engine.

Each model is "baselined" after an initial meeting with staff to ensure that we have the correct data and a basic understanding of the financial dynamics of your system. We will then conduct interactive financial planning sessions with City staff. After validating our data, calculation approach, and baseline assumptions, we will explore alternative scenarios, varying a number of assumptions and financial planning techniques:

- Rate increase magnitude and timing;
- Alternative timing of capital projects;
- Alternative financing options (alternative combinations of pay-as-you-go, revenue bond debt and State Revolving Fund (SRF) debt, for example);
- Alternative growth/demand forecasts and other "what-if" analyses, such as the impact of a loss of one or more service areas or addition of wholesale customers; and
- Effect of increases in other sources of funds, such as impact fees.

The model is self-solving through the use of controlled feedback loops, and therefore does not require significant manipulation by the user to solve correctly. Given any combination of cost requirements (both operating and capital), non-rate sources of funds, and forecast assumptions, rate increases are generated that:

- Meet specified reserve targets;
- Fully fund capital expenditures using specified financing techniques; and
- Meet legal and contractual requirements that are financially measurable, such as debt service coverage on revenue bonds.

Alternatively, the user can specify rate increases and then examine the results to determine if the desired/required parameters are met.

Subsequent to careful development and validation of the baseline forecast, a series of alternative forecasts will be prepared illustrating various results in the following general categories.

- **What if things turn out differently?** These alternatives will demonstrate the sensitivity of the forecast to the significant assumptions used. This results in a sound understanding of areas where a conservative forecast approach is warranted.
- **What happens when we try this?** This series of alternatives focuses on different financial management approaches.
- **What can we do to make it better?** This approach to forecasting identifies the factors that may be causing significant rate increases in a given year and explores alternatives. For example, if a large capital project in a single year is the culprit, we would work with staff and the consulting engineers to determine whether this project could be phased or delayed.

In like manner, the rate design model can be used to explore the impact of various rate structures on bills for each customer class over the relevant consumption range.



5500 Democracy Drive, Suite 130
Plano, TX 75024
972.378.6588

www.willdan.com

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	October 11, 2022	AGENDA ITEM	Investment Committee
AGENDA SUBJECT:	DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENT OF A COUNCIL MEMBER TO SERVE ON THE INVESTMENT COMMITTEE		
PREPARED BY:	Nate Smith	Date Submitted:	Oct. 5, 2022
EXHIBITS:	Investment Policy		
BUDGETARY IMPACT			
Objective is to add revenue to all funds			
CITYADMINISTRATOR APPROVAL:			
SUMMARY:			
As part of the Investment Policy the council revised in 2021, a Council Member and the City Secretary are to serve with the City Administrator as the Investment Committee.			
RECOMMENDED ACTION:			
Recommend the council appoint Angela Oglesbee to the Investment Committee			

CITY OF FAIRFIELD

INVESTMENT POLICY

DATE OF ADOPTION
SEPTEMBER 12, 2000

DATE OF REVISION
SEPTEMBER 10, 2002

DATE OF REVISION
MAY 23, 2006

DATE OF REVISION
MAY 8, 2007

**A RESOLUTION AMENDING THE CITY OF FAIRFIELD INVESTMENT
POLICY**

WHEREAS, Chapter 2256 of the Texas Government Code, commonly known as the “Public Funds Investment Act,” requires the city to adopt an investment policy by rule, order, or resolution; and

WHEREAS, the Public Funds Investment Act requires the Investment Officer of the City of Fairfield to attend investment training; and

WHEREAS; the City of Fairfield’s Investment Officer has attended an investment training course, as required by the Public Funds Investment Act, and

WHEREAS, the attached investment policy and incorporated revisions comply with the Public Funds Investment Act, as amended, and authorize the investment of the City of Fairfield’s funds in safe and prudent investments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairfield;

That the City of Fairfield has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, as amended, attached hereto as “Exhibit A,” is hereby adopted as the investment policy of the city effective May 08, 2007.

PASSED AND APPROVED by the City Council of the City of Fairfield this the 8th day of May 2007.

Roy W. Hill
Mayor

ATTEST:

Jana Taylor
City Secretary

(SEAL)

<u>TABLE OF CONTENTS</u>	1
I. POLICY STATEMENT	2
II. SCOPE OF POLICY	2
A. Funds Included	2
B. Funds Excluded	2
III. PRUDENCE	2
IV. OBJECTIVES OF POLICY	3
A. Safety	3
B. Liquidity	3
V. INVESTMENT STRATEGY BY FUND TYPE	3
A. Operating Funds	3
B. Debt Service Funds	3
C. Debt Service Reserve Funds	4
D. Capital Project and Special Purpose Funds	4
VI. AUTHORITY	4
VII. CONFLICT OF INTEREST	4
VIII. AUTHORIZED INVESTMENTS	5
IX. AUTHORIZED FINANCIAL DEALERS & INSITUTIONS	6
X. SAFEKEEPING AND COLLATERAL	7
XI. INVESTMENT REPORTS	8
A. Investment Position	8
B. Investment Officer Signatures	8
C. Summary Statement of Changes in Market Value	8
D. Book Value vs. Market Value Comparison	8
E. Duration or Average Maturity Date	8
F. Accounting Fund	8
G. Compliance to Strategy	9
XII. INTERNAL CONTROL	9
XIV. INVESTMENT POLICY ADOPTION	9

I. POLICY STATEMENT

The CITY OF FAIRFIELD, will invest its funds in compliance with all state and local laws as well as the procedures in this policy. It will consider the protection of principal first, with the intent to maximize earnings as well as provide the daily cash needs. Investments for the City will be made for the purpose of earning income and not speculation.

II. SCOPE OF POLICY

A. FUNDS INCLUDED

This investment policy covers all financial assets of the accounted for in the General Fund, Special Revenue Funds, Enterprise Funds, Trust and Agency Funds, Capitol Project Funds, and any other funds created and not specifically exempted.

B. FUNDS EXCLUDED

This policy shall not govern funds that are managed under separate investment programs. Such funds may include: funds established by the City for deferred employee compensation plans, the City participation in the Texas Municipal Retirement System and defeased bonds that are held in trust escrow accounts. The City will maintain responsibility for these funds as required by Federal and State Law.

III. PRUDENCE

Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of the capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio of funds, rather than a consideration as to the prudence of a single investment. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion to the CITY OF FAIRFIELD and appropriate action is taken to control adverse developments.

IV. OBJECTIVES OF POLICY

A. SAFETY

The primary objective of the City's investment activity is the presentation of capital in the overall portfolio. Diversification is required to meet this objective to insure that possible losses on some investments do not exceed the earnings on the others in the portfolio.

B. LIQUIDITY

The City's investment portfolio will remain sufficiently liquid to enable the City to meet operating requirements that might be reasonably anticipated. This will be achieved by projecting cash flow requirements and matching investment maturities with projected needs.

C. YIELD

Investments will be managed to maximize the return on investments while remaining within the objective of safety and liquidity.

V. INVESTMENT STRATEGY BY FUND TYPE

A. OPERATING FUNDS

Operating funds will have as their primary objective to assure that anticipated daily cash requirements are matched with adequate investment liquidity. The secondary objective is to create a portfolio, which will minimize volatility during changing economic cycles. Operating funds needed to meet the current budget requirements will be invested in high quality, short to medium term securities in a laddered or barbell maturity structure and by diversification among market sectors. The dollar-weighted average maturity of operating funds will be calculated and limited to 180 days or less. Operating funds reserved or fund balance may be invested in securities that have a dollar-weights average maturity of 365 days or less.

B. DEBT SERVICE FUNDS

Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Investments will be made that will assure safety of principal and

liquidity first and yield and diversification second. Securities purchased will not have maturity dates that exceed the next debt service payment date.

C. DEBT SERVICE RESERVE FUNDS

Investments will have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund within the limits set forth by the bond ordinance or debt covenants specific to each individual bond issue. Individual securities may be invested to a stated final maturity of ten years or less and not more than a five year dollar-weighted average life.

D. CAPITAL PROJECT AND SPECIAL PURPOSE FUNDS

These funds will have as their primary objective to assure that anticipated cash outflows are matched with adequate liquidity. These portfolios should have liquid securities to allow for unanticipated project expenditures or accelerated project outlays due to a better than expected or changed construction schedule. The dollar-weighted average life of the portfolio should match the duration of the liabilities.

IV. AUTHORITY

Management responsible for the Investment Program is assigned to the City Administrator, who shall be the Investment Officer, and who is designated by the City Council. The City Secretary and one (1) Council member shall serve as advisors. Together the Investment Officer, City Secretary, and the Council member shall constitute the City of Fairfield Investment Committee.

The Investment Officer must attend at least one training session covering investment controls, security, strategy, and market risks, and compliance with State Law within 12 months of assuming the investment responsibilities and be re-certified every two (2) years in accordance with State Law.

VII. CONFLICT OF INTEREST

Investment officials and employees involved in the investment process will refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials and employees shall disclose to the Investment Committee any material financial interest in financial institutions that conduct business with the City. Investment officials and employees shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales. An investment official that is related within the second degree by

affinity to consanguinity to individuals seeking to sell an investment to the City shall file a statement disclosing that relationship with the Texas ethics commission and the Board.

VIII. AUTHORIZED INVESTMENTS

Funds of the CITY OF FAIRFIELD may be invested in the following investments as authorized by Chapter 2256 of the Government Code of the State of Texas, known as the "Public Funds Investment Act", and as authorized by the investment policy. Investments not specifically listed below are not authorized:

- A. Obligations of the United States or its agencies and instrumentalities;
- B. Direct obligations of this state or its agencies and instrumentalities;
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, the State of Texas or the United States or its instrumentalities;
- D. Certificates of Deposit that are issued by a state or national bank or savings and loan domiciled in the State of Texas and that are guaranteed or insured by the Federal Deposit Insurance Company or are secured as to principal by obligations described in the preceding clauses or in any other manner and amount provided by the law for City deposits;
- E. No-Load Money Market Mutual Funds regulated by the Securities and Exchange Commission that have a dollar-weighted average stated maturity of 90 days or less, invested exclusively in obligations authorized by the preceding paragraphs (A) through (F) of this section of the policy, and include in their investment objectives the maintenance of stable net asset value of \$1 for each share are authorized.
- F. In addition to a No Load Money Market Mutual Fund permitted in (G), No Load Mutual Funds that are registered with the Securities and Exchange Commission, have an average weighted maturity of less than two years, are invested exclusively in obligations authorized by the preceding paragraphs (A) through (D) and are continuously rated as to investment quality by a least one nationally recognized investment rating firm of not less than AAA or its equivalent are authorized.

The City is not authorized to invest in the aggregate more than 80% of its monthly average fund balance, excluding bond proceeds, reserve and debt service funds in money market mutual funds, or mutual funds either separately or collectively. No, more than an aggregate 20% of the City's monthly average fund

balance, excluding bond proceeds, reserves and debt service funds may be invested in no load mutual funds described in (H) above. No load mutual funds, described in Section H, are not authorized investments for any portion of bond proceeds, reserves, and debt service funds. The City's investment in mutual funds, including bond proceeds, reserves, and debt service funds, may not exceed 10% of the total assets of the mutual fund.

- G. The City is authorized to invest in the preceding approved items directly or through government investment pools. The investment pool must invest the City funds in the above-authorized investments as permitted by this policy. The Investment Officer will be responsible for receiving the information from the pool and determine their qualifications, as required by Section 2256.016 through 2256.019 of the Law.

Investment instruments not authorized for purchase include:

1. Reserve Repurchase Agreements
2. Banker's Acceptances
3. Commercial Paper
4. Bond Mutual Funds

The above instruments are not eligible for direct purchase but may be included the portfolio of certain Investment Pool(s), money market mutual funds or mutual funds.

Additional investment instruments not authorized for purchase include:

1. Collateralized Mortgage Obligations
2. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal.
3. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

IX. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

Financial dealers and institutions which seek to execute investment transactions with the City must provide a written instrument certifying that they have received and thoroughly reviewed the City's Investment Policy and Investment Strategy and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising from investment transactions. *An investment officer of the City may not buy any securities from a firm that has not filed this instrument except for Joint Investment Pools of political subdivisions of the State of Texas.*

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Investment Officer with the following upon request:

- A) Audited financial statements;
- B) Proof of National Association of Securities Dealers (N.A.S.D.) Certifications;
- C) Proof of registration with the State of Texas Securities Board;
- D) Resumes of all sales representatives who will purchase or sell securities or otherwise represent the financial institution or broker/dealer firm in their dealings with the City; and
- E) Certification from a registered principal of the financial institution or broker/dealer and all sales representatives on the City's account that they have received and thoroughly reviews the City's investment policy and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising from investment transactions:

X. SAFEKEEPING AND CUSTODY

Insurance or Collateral

All deposits and investments of the City of Fairfield other than direct purchase of U. S. Treasuries or Agencies shall be secured by pledge collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Investment Officer or a third party financial institution. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement

Collateral pledged to secure deposits of the City of Fairfield shall be held by a safekeeping institution in accordance with the Safekeeping Agreement prepared by the depository institution, which clearly defines the procedural steps for gaining access to the collateral should the City of Fairfield determine that the City's funds are in jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Fairfield, the firm pledging the collateral, and the Trustee.

Collateral Defined

The City of Fairfield shall accept only the following securities as collateral:

- A. FDIC and FSLIC insurance coverage.
- B. A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.
- C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.
- D. A bond of the State of Texas or of a county, city or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency with a remaining maturity of Ten (10) years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the City of Fairfield's Investment Officer and Committee or the City's independent auditors.

Delivery vs. Payment

Treasury Bills, Notes, Bonds, Repurchase Agreements and Government Agencies' securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security has been held in the name of the City of Fairfield or held on behalf of the City of Fairfield. The Trustee's records shall assure the copy of all safekeeping receipts shall be delivered to the City of Fairfield.

XI. INVESTMENT REPORTS

The Investment Officer shall submit quarterly an investment report to the City Council. The report must contain the following information:

- A) Investment position of the City on the date of the report;
- B) The signature of the Investment Officer of the City;
- C) A summary statement of each pooled fund or individual portfolio, that states the: beginning market value for the reporting period, the ending market value for the period, and the resulting change in market value that may have occurred;
- D) State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested;

- E) State the duration or average maturity of each portfolio;
- F) State the accounting fund or pooled group fund for which individual investments were acquired, by name or number or both;
- G) State the compliance of the investment portfolio as it related to the investment strategy expressed in the City's investment policy and compliance with all laws governing the City's investments.

XII. INTERNAL CONTROL

The Investment Officer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

The Investment Officer will annually present the investment policy and strategies for the board's review.

XIV. INVESTMENT POLICY ADOPTION

The City of Fairfield's Investment Policy shall be adopted by resolution of the City Council. The policy shall be review for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council. The City Council shall review these investment policies and strategies no less than annually.

INVESTMENT POLICY AFFIDAVIT

CITY OF FAIRFIELD
222 South Mount
Fairfield, Texas 75840

I hereby certify that I am the registered principal of the above named business organization seeking to sell an authorized investment to the CITY OF FAIRFIELD.

I, and those responsible for the CITY OF FAIRFIELD accounts, have received and have thoroughly reviewed the City's Investment Policy, adopted _____.

I acknowledge that the above named business organization of which I am the registered principal has implemented reasonable procedures and control in an effort to preclude imprudent investment activities arising out of investment transactions between the CITY OF FAIRFIELD and my organization.

Signed this _____ day of _____, 200__.